

***BUDGET CUT ASSESSMENT FORM**

Budget Cut Assessment Form CEASE KEY POINT OF ACCESS		Ref No C4	Responsible AD	Responsible Finance Manager	Responsible HR Manager	Responsible Lawyer	Responsible EIA Officer
Description of Proposal: The proposal is to terminate the Key Point of Access (KPA) and to streamline processes for the assessment and referral into Housing Related Support Services. The KPA is operated by both Housing Options and First Stop Darlington,, who carry out interviews, complete needs & risks assessments and make onward referrals to commissioned service providers for vulnerable people in need of support.							
Human Resources Impacts		Asset Management Impacts		Decommissioning Costs		Cost Shunting	
No. of posts to be deleted		Detail any released buildings/building space Identify disposal or requisition issues No		In addition to HR and Asset costs identify any others e.g. early contract termination costs A contract extension has been agreed by the Procurement Board to facilitate this proposal to be considered alongside all other proposals and a decision made in the same timescales. The contract extension is until Sept. 2016.		Is there any known or potential to increase costs elsewhere within Council budgets	
No. of potential redundancies							
Estimated Redundancy costs							

	Financial Summary				
	2016/17	2017/18	2018/19	2019/20	2020/21
Estimated reduction to budget	£27,181	£54,363	£54,363	£54,363	£54,363
Redundancy Costs					
Asset Implication					
Decommissioning Costs					
Known Cost Shunting					
Overheads	£888	£1,750	£1,728	£1,715	£1,715
NET Budget Reduction	£28,069	£56,113	£56,091	£56,078	£56,078

Equality Impact Assessment

Officers have considered the proposal's relevance to Darlington Borough Council's Public Sector Equality Duty and full Equality Impact Assessment has been undertaken. A copy of this is available in 3 (b) Appendix 1.