

**AGENDA**  
**AUDIT COMMITTEE**  
**28th June, 2007**

A meeting of the Audit Committee will be held in Committee Room No. 1 at the Town Hall, Darlington on Thursday, 28th June, 2007 commencing at 4.30 p.m. at which the items below are to be discussed.

**PART I**

1. Attendance at Meeting :-
  - (a) Present;
  - (b) Apologies for Absence; and
  - (c) Absent.
2. To appoint a Chair of this Committee for the Municipal Year 2007/08
3. Declarations of Interest.
4. To receive the Minutes of the last meeting of this Committee held on 28th March, 2007 (Minutes enclosed).
5. Housing Benefits Counter-Fraud Annual Report 2006/7 – Director of Community Services (report enclosed).
6. Review of the Effectiveness of the System of Internal Audit 2006/07 – Assistant Chief Executive (report enclosed)
7. Managers' Assurance Statements – Director of Corporate Services (report enclosed).
8. Annual Risk Management Report 2006/07 – Director of Corporate Services (report enclosed).
9. Audit Services' Annual Report 2006/07 – Chief Internal Auditor (report enclosed).
10. Grants and Returns – External Audit Summary Report – Director of Corporate Services (report enclosed).
11. Annual Audit and Inspection Letter – Director of Corporate Services (report enclosed).

12. Statement on Internal Control – Director of Corporate Services (report enclosed).
13. Statement of Accounts
14. Audit and Inspection Plan 2007/08 – Director of Corporate Services (report enclosed).
15. External Audit Plan 2006/07 – Director of Corporate Services (report enclosed).
16. Audit Services’ Annual Audit Plan 2007/08 – Chief Internal Auditor (report enclosed).
17. Audit Services – Terms of Reference – Chief Internal Auditor (report enclosed).
18. Dates and Time of Future Meetings  
  
28th September, 2007  
14th December, 2007  
27th March, 2008  
27th June, 2008
19. **SUPPLEMENTARY ITEM(S)** (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting.
20. Questions.

**Paul Wildsmith**  
**Director of Corporate Services**

20th June, 2007

**Membership**

Councillors Baldwin, Thistlethwaite and Johnson and Mr. J. Morton.

**Town Hall,  
Darlington.**

Should you have any queries on this agenda please contact initially Shirley Burton, Democratic Services, Corporate Services Department, during normal office hours 8.30 a.m. to 5.00 p.m. Mondays to Thursdays and 8.30 a.m. to 4.30 p.m. Fridays (Direct Line 388233) or email [Shirley.Burton@darlington.gov.uk](mailto:Shirley.Burton@darlington.gov.uk)

**NOTE - PARKING** - There is no dedicated visitor parking at the Town Hall, but there is a pay and display car park at the rear of the building. Please estimate in advance your likely stay and purchase sufficient time, making a note of expiry time. The charge is 80p per hour but it is free after 6.00 p.m. until 8.00 a.m. If your visit or meeting is extended and your time is to over-run you must return to your car and purchase additional time.

If English is not your first language and you would like more information about this document, or if you require information in large print or braille or tape, please contact (01325) 388351.

اگر آپ کو یہ کتابچہ انگریزی کے علاوہ کسی دوسری زبان میں درکار ہو تو برائے مہربانی ٹیلیفون نمبر 01325 388351 پر فون کر کے حوالہ نمبر بتائیں۔

ਜੇ ਇਹ ਪਰਚਾ ਤੁਹਾਨੂੰ ਅੰਗਰੇਜ਼ੀ ਤੋਂ ਬਿਨਾਂ ਕਿਸੇ ਹੋਰ ਭਾਸ਼ਾ ਵਿਚ ਚਾਹੀਦਾ ਹੈ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਸਾਨੂੰ ਨੰਬਰ 01325 388351 'ਤੇ ਫੋਨ ਕਰੋ ਅਤੇ ਰੈਫਰੈਂਸ (ਹਵਾਲਾ) ਨੰਬਰ ਦੱਸੋ।

यदि आप यह प्रकाशन अंग्रेज़ी के अलावा अन्य भाषा में चाहते हैं तो कृपया संदर्भ नम्बर (रेफरन्स नम्बर) बताकर निम्नलिखित 01325 388351 पर संपर्क करें।

如果你需要其它语言的版本，請與以下電話聯係並報出參考號碼：01325 388351

यदि आपनार ईएरेखी छाड़ा अना कोन भाषाय एई प्रकाशनाटिर दरकार থাকे, त्राहले 01325 388351 नबरे फोन करान एवंग सूत्र नबर उल्लेख करान।

إذا رغبتم الحصول على هذه النشرة بلغة أخرى غير اللغة الإنجليزية نرجو الاتصال بنا على رقم الهاتف التالي : 01325 388351 • مع ذكر رقم الإشارة.