

AGENDA
AUDIT COMMITTEE
27th March, 2008

A meeting of the Audit Committee will be held in Committee Room No. 1 at the Town Hall, Darlington on Thursday, 27th March, 2008 commencing at 4.30 p.m. at which the items below are to be discussed.

PART I

1. Attendance at Meeting :-
 - (a) Present;
 - (b) Apologies for Absence; and
 - (c) Absent.
2. Declarations of Interest.
3. To receive the Minutes of the last meeting of this Committee held on 14th December, 2007 (Minutes enclosed).
4. Grants and Returns 2006/07 – External Audit Report – Director of Corporate Services (report enclosed).
5. Annual Audit and Inspection Letter - Director of Corporate Services (report enclosed).
6. Audit Services Annual Audit Plan 2007/08 – Progress Report – Head of Corporate Assurance (report enclosed).

7. Audit Services – Terms of Reference – Head of Corporate Assurance (report enclosed).
8. Audit Services - Annual Audit Plan 2008/09 – Head of Corporate Assurance (report enclosed).
9. **SUPPLEMENTARY ITEM(S)** (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting.
10. Questions.

Paul Wildsmith
Director of Corporate Services

17th March, 2008

Membership

Councillors Baldwin, Thistlethwaite and Johnson and Mr. J. Morton.

**Town Hall,
Darlington.**

Should you have any queries on this agenda please contact initially Shirley Burton, Democratic Services, Corporate Services Department, during normal office hours 8.30 a.m. to 5.00 p.m. Mondays to Thursdays and 8.30 a.m. to 4.30 p.m. Fridays (Direct Line 388233) or email Shirley.Burton@darlington.gov.uk

NOTE - PARKING - There is no dedicated visitor parking at the Town Hall, but there is a pay and display car park at the rear of the building. Please estimate in advance your likely stay and purchase sufficient time, making a note of expiry time. The charge is 80p per hour but it is free after 6.00 p.m. until 8.00 a.m. If your visit or meeting is extended and your time is to over-run you must return to your car and purchase additional time.

If English is not your first language and you would like more information about this document, or if you require information in large print or braille or tape, please contact (01325) 388351.

Arabic

إذا رغبتكم الحصول على هذه النشرة بلغة أخرى غير اللغة الإنجليزية نرجو الاتصال بنا على رقم الهاتف التالي 01325 388351 مع ذكر رقم الإشارة.

Bengali

যদি আপনার ইংরেজী ছাড়া অন্য কোন ভাষায় এই প্রকাশনাটির দরকার থাকে, তাহলে নম্বরে যোগাযোগ করুন এবং সূত্র নম্বর উল্লেখ করুন। 01325 388351

Cantonese

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Hindi

यदि आप यह प्रकाशन अंग्रेजी के अलावा अन्य भाषा में चाहते हैं तो कृपया संदर्भ नम्बर (रेफरन्स नम्बर) बताकर निम्नलिखित 01325 388351 पर संपर्क करें।

Punjabi

ਜੇ ਇਹ ਪਰਚਾ ਤੁਹਾਨੂੰ ਅੰਗਰੇਜ਼ੀ ਤੋਂ ਬਿਨਾਂ ਕਿਸੇ ਹੋਰ ਭਾਸ਼ਾ ਵਿਚ ਚਾਹੀਦਾ ਹੈ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਸਾਨੂੰ ਨੰਬਰ 01325 388351 'ਤੇ ਫੋਨ ਕਰੋ ਅਤੇ ਰੈਫਰੈਂਸ (ਹਵਾਲਾ) ਨੰਬਰ ਦੱਸੋ।

Urdu

اگر آپ کو یہ کتابچہ انگریزی کے علاوہ کسی دوسری زبان میں درکار ہو تو برائے مہربانی ٹیلیفون نمبر 01325 388351 پر فون کر کے حوالہ نمبر بتائیں۔

Polish

Jeśli chciał(a)by Pan(i) otrzymać polską wersję językową tego dokumentu, proszę zadzwonić pod numer 01325 388351 i podać numer identyfikacyjny dokumentu.