

Preliminary assessment report spreadsheet: instructions

Introduction:

This spreadsheet contains 3 sheets, for reporting details of a preliminary assessment report
The sheets are labelled Annex 1, 2 and 3 and should remain so
This Environment Agency's PFRA Guidance should be referred to when completing the Annexes
Reporting information on past floods (Annex 1) is described in section 3.4 of the PFRA Guidance
Reporting information on future floods (Annex 2) is described in section 3.5 of the PFRA Guidance
Note that information might not be available for many of the optional fields in Annexes 1 and 2
Reporting information on Flood Risk Areas (Annex 3) is described in section 4.4 of the PFRA Guidance
If a PFRA does not identify a Flood Risk Area, Annex 3 does not have to be completed

Please select a Lead Local Flood Authority from the following list

Note that only one LLFA name can be selected. Where several LFFAs are working together, select one of the LFFAs, and then list the others below. If a particular LLFA is leading the exercise then it should be identified in the box in row 15. If there is no particular lead then it does not matter which one is selected; for example you might enter the LLFA that comes first among the group alphabetically.

Select here: Darlington

Working with: *(only complete this box where several LFFAs are working together to produce a PFRA)*

For Annexes 1, 2 and 3:

Mandatory content to meet European Commission reporting requirements is shown in **red**.
If an optional field is not applicable, record "Not applicable" or "NA"
If an optional field is not known, record "Unknown"

For Annex 1 in particular:

Note that only past floods with significant consequences need to be reported in Annex 1
Each past flood record must have significant consequences for at least one type of consequence (human health, economic, environment, or cultural)
Some information on past floods is optional, but only for this first PFRA cycle. In future cycles, the European Commission will require more information to be reported for floods that occur after 22 Dec 2011. This is shown by the fields labelled "Optional for first cycle".
LFFAs should record the following information from 22 Dec 2011: Start date, Days duration, Probability, Main source, Main mechanism, Main characteristics, and Significant consequences of flooding.