

<b>Landlord Accreditation Scheme Benchmarking Information</b>								
<b>Authority Name</b>	Bath & North East Somerset	Lanchester City	East Riding of Yorkshire Council	Borough of Poole	Hastings Borough Council	Hartlepool BC	Blackpool Council	West Yorkshire Partnership (Bradford, Calderdale, Kirklees, Leeds, Wakefield)
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<b>What is the estimated total cost of the accreditation scheme including staffing costs and publicity etc?</b>	Staffing - approx £25000/annum. Pubicity-nil-mostly word of mouth	?	£10,000	Set up 2k. Initial Printing 1k. Circulation 1k. Landlords Ass contribution 1.5k. Mainly officer time	31k per annum approx. (does not include stationery cost or IT costs	approx £25,000	£5,000	The budget forecast before the project was £228,000 where the ODPM grant covers £180,000 & Calderdale, Kirklees & Wakefield make up the shortfall by paying an extra £16k per year each. However, due to financial constraints within the authorities we have had to cut down expenditure to around £200,000. There are 5 members of staff working on this project.
<b>What are the major sources of funding to cover this?</b>	Existing staff used	Self-funding	Currently £25 one off appliation fee	Base budget = 3k per annum for promotion etc	Departmental budget	New Deal Funding (ends this year)	Orignally taken from an underspend on a Community Safety initiative	As above, ODPM grant plus limited extra funding from the three main beneficiaries of the partnership (Calderdale, Kirklees & Wakefield)
<b>What is the current size of the scheme? (i.e. total accredited properties and or landlords)</b>	700+ accredited properties	1620 lettings which corresponds to 773 properties	197 units	31 Landlords. 450 dwellings. 641 bedspaces	214 units (count all units individually & not just properties. 33 Landlords	360 dwellings	60 plus dwellings 10 landlords	Throughout West Yorkshire we have approximately 400 accredited landlords although Bradford & Leeds had schemes set up before the West Yorkshire Partnership began in July 2003. Within the new schemes that we have developed (Kirklees & Calderdale plus Wakefield is to be launched in September) we have around 35 landlords & 100 properties
<b>Is your scheme landlord or property based?</b>	Property based	Property	Property	Yes	Property based	Property Based	Both	A combination of the two
<b>If property based, what do you do to avoid poor landlords accessing the scheme?</b>	Currently assessed informally when inspecting property - ithinking of introducing LL code of conduct	Each property is inspected. If property is up to specified standard and maintained so, it will be accredited.	Housing Benefit over payment check, Planning Check	NA	Inspections & send questionnaires to tenants.	Inseptions of random samples of properties		N/A however, we have a vetting scheme in place.
<b>Are you able to offer incentives as part of your scheme and what are they? (e.g. discounts on fire safety equipment or better access to Housing Benefit)</b>	Fire Precautions Grant - up to £200/prop. Energy Efficiency Grant - up to £1000/prop.	Yes. Some discounts on DIY shops. Direct payments from Housing Benefit.	Fast track Housing Benefit. Accredited properties are recognised by the rent service	Fast track benefits, newsletter, advice, manual, arbitration facilities, grants, conference facilities, certificates and email services.	Yes. Discounts on building services & electrical, gas & fire satety installations. Still working on the HB communications but this is the one to clinch!	No business incentives are CVS operate and have no legal powers to broker such things. Offer training and newsletters, support and advice to landlords, plus improved relationships with HB and Bond Scheme	Free security measures eg door/window locks, wireless door bells etc. Advertise properties to let in housing benefits hall	We have a wide range of incentives available: Landlord Grants, Rent Service Benefit, Housing Benefit Hotline, Bond Bank/Social Services List, 'Smooth Tracking' into mandatory & selective licensing once introduced, one to one advice & guidance offered, Landlord Handbook, Tenant Handbook, Discount Scheme, Newsletter, Training Courses
<b>What is the total number of staff dedicated to the scheme, and what are their grades</b>	One Senior Housing Surveyor - part time. One Admin Officer - half post	Scheme managed as part of Principal Officers job, and administered as part of Housing Technicians's (SO grade) and administrative assistant ( scale 6 ) jobs	No dedicated staff	One - APT4. Admin Support 20% =Gen 2. Management 5% = Man Prof 3	One full time post (job shared by two officers) Grade 6	Scale 6 on 2 yr secondment, with EHO support for inspection work	None dedicated. Staff used on ad hoc basis. Plans to promote the scheme and employ an officer.	1x Co-ordinator (PO4 £31,500) 3x Accreditation Officers (PO2 £26,000-30,500) 1x Admin Supervisor (PO4 £17,000)