
CONTRACTS UNDERTAKEN FOR EXTERNAL CLIENTS IN 2005/2006

**Responsible Cabinet Member(s) -Councillor Don Bristow,
Resource Management Portfolio**

Responsible Director(s) - Cliff Brown, Director of Community Services

Purpose of Report

1. To advise Cabinet of work undertaken by Community Services for external clients during 2005/2006.

Summary

2. This report firstly provides details of contracts and works orders for external clients, valued at less than £75,000 entered into by the Director of Community Services under delegated powers for the financial year 2005/2006. The second part of the report summarises the outcome of tenders for external clients, in excess of £75,000, which were subject to Tendering Panel approval.

Information and Analysis

3. A summary of minor works undertaken with an individual contract or works order value of less than £75,000 during 2005/2006 is provided below with more comprehensive details in **Appendix 1**.

<u>Division</u>	<u>No of Contracts/Orders</u>	<u>Value</u> £
Building Cleaning	27	15,112
Building Construction	8	168,427
Building Asbestos Removal	495	619,645
Central Stores	23	3,031
Civil Engineering & Street Lighting	6	11,593
Environmental Services	13	2,438
Facilities Management	2	5,075
Grounds Maintenance	3	5,280
Transport Services	12	3,125
Woodburn Nursery	87	309,506
		<u>1,143,232</u>

4. For works greater than £75,000 in value, there were no relevant contracts won in this period.
5. For comparison purposes, the turnover for external clients for 2004/05 was:-
 - (i) Contracts less than £75,000 turnover was £1,079,414.
 - (ii) Contracts greater than £75,000, turnover was £1,300,000.

Outcome of Consultation

6. No specific consultation has been appropriate to this report.

Legal Implications

7. This report has been considered by the Borough Solicitor for legal implications in accordance with the Council's approved procedures. There are no issues which the Borough Solicitor considers need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

8. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

Council Policy Framework

9. The issues contained within this report do not represent change to Council policy or the Council's policy framework.

Decision Deadline

10. For the purpose of the 'call-in' procedure this does not represent an urgent matter.

Recommendation

11. It is recommended that Members receive this report for information.

Reason

12. The recommendation is supported to advise Members of the level of external trading undertaken by Community Services.

Cliff Brown
Director of Community Services

Background Papers

- (i) Community Services Department Records of Works Orders/Sundry Debtors Accounts.
- (ii) Tender Requests/Contract Payments

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