
**PROJECT POSITION STATEMENT AND CAPITAL PROGRAMME MONITORING
QUARTER THREE 2013/2014**

**Responsible Cabinet Member – Councillor Stephen Harker,
Efficiency and Resources Portfolio**

**Responsible Directors –
Paul Wildsmith, Director of Neighbourhood Services and Resources and
Richard Alty, Director of Economic Growth**

SUMMARY REPORT

Purpose of the Report

1. This report provides:-
 - (a) A summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme,
 - (b) An update on the current status of all construction projects currently being undertaken by the Council.
2. It also seeks approval for a number of changes to the programme.

Summary

3. The current projected outturn of the 2013/14 Capital Programme is £106.8million against an approved programme of £106.5million. The investment is delivering a wide range of improvements to the Council's assets and more critically, to Council services. Refurbishment of council homes, improved learning environments in schools, better traffic flows and opportunities for sustainable travel have been achieved and are detailed within the report. The programme, including commitments, remains affordable within the Medium Term Financial Plan (MTFP) for 2013/14 – 2016/17.
4. The Council has a substantial annual construction programme of work. The current project position statement (PPS) shows there are 70 live projects currently being managed by the Council with an overall project outturn value of £88.5million. The majority of projects are running to time, cost and quality expectations with no foreseeable issues.
5. The projects are managed either by the Council's in-house management team, a Framework Partner or by Consultants sourced via an open / OJEU tender process.

Recommendation

6. It is recommended that Cabinet :-

- (a) Note the attached status position on construction projects.
- (b) Note projected capital expenditure and resources.
- (c) Approve the adjustments to resources as detailed in paragraph 18.
- (d) Approve the resource virements as indicated in paragraph 19.

Reasons

7. The recommendations are supported by the following reasons: -

- (a) To inform Cabinet of the current status of construction projects.
- (b) To make Cabinet aware of the latest financial position of the Council.
- (c) To maintain effective management of resources.

Paul Wildsmith
Director of Neighbourhood Services
and Resources

Richard Alty
Director of Economic Growth

Background Papers

- (i) Capital Medium Term Financial Plan 2012/13 – 2015/16, 2013/14 – 2016/17
- (ii) Project Position Statement December 2013

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S17 Crime and Disorder	This report has no implications for crime and disorder.
Health and Well Being	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact	There are no carbon impact implications in this report
Diversity	There are no specific implications for diversity
Wards Affected	All wards are affected.
Groups Affected	The proposals do not affect any particular groups within the community
Budget and Policy Framework	The report highlights potential changes to the Council's budget.
Key Decision	The report does not represent a key decision
Urgent Decision	For the purpose of the 'call-in' procedure this does not represent an urgent matter.
One Darlington: Perfectly Placed	The Capital Programme referred to in the report supports delivery of the Sustainable Community strategy through appropriate deployment of the Council's resources
Efficiency	The recommendations support the effective and efficient use of resources.

MAIN REPORT

Information and Analysis

8. **Appendix 1** summarises the Council's capital commitments and resources position. The total value of commitments, including 2013-14 spending and projected future spending, is £71.5million.
9. **Appendix 2** lists all live construction projects and provide details on numbers, type and details of the key individuals responsible for the delivery of the projects. It also provides a statement on the current status position on each project, details of actions being taken, where required and any current issues.

Project Position Statement

10. Project management procedures require the production by project managers of a Project Position Statement (PPS) for all projects over £75,000. This report brings together the pertinent data from the current PPS with financial information from the Financial Management System (FMS) and approvals by Cabinet.
11. The Project Position Statement (**Appendix 2**) details the current live construction projects, up to the end of December 2013, by delivery area, excluding any completed projects or those on hold.
12. The overview of live construction projects is as follows:-

	Projects	Current Approved Budget £ / p	Projected Outturn £ / p	Variance %	Variance (Value) £ / p
(a) Place	38	59,216,980	58,109,842	-1.87	-1,107,138
(b) People	30	29,354,363	29,280,606	-0.25	-73,757
(c) Resources	2	1,136,543	1,132,043	-0.40	-4,500
TOTAL	70	89,707,886	88,522,491	-1.32	-1,185,395








13. The table shown above includes a column for current approved budget. In certain cases this budget figure may be different from the original approved budget. This could be as a result of variances identified during construction or other variables not known at the initiation stage. The original budget and all subsequent changes have been reported to and approved by Cabinet.

14. The live projects are at the following stages:

Department	Brief	CP1	CP2	CP3	CP4	CP5	Total
Place	-	8	4	3	23	-	38
People	-	-	-	-	30	-	30
Resources	-	-	-	1	1	-	2
TOTAL	-	8	4	4	54	-	70

- (a) **Control Point 1 (CP1) – Start Up:** is used to define the position of a project at its conception stage.
- (b) **Control Point 2 (CP2) – Initiate:** defines a project at feasibility stage and will likely include a desktop assessment of a project and the use of informed estimates.
- (c) **Control Point 3 (CP3) – Define:** the point that the project is progressed to RIBA Stage F, i.e. detailed design.
- (d) **Control Point 4 (CP4) – Construction Phase:** is the stage at which work begins on the project, i.e. for a construction project on site through to build completion.
- (e) **Control Point 5 (CP5) – Evaluate:** is the stage post completion of the project at which time the project is reviewed and lessons learned are discussed in order that they can be taken to the next or similar projects.

15. The status on live projects is as follows:

Department		  	  
Place	-	29	9
People	-	28	2
Resources	-	2	-
TOTAL	-	59	11

- (a) Star and triangle symbols are used to identify projects that have variances which are:-
 - (i) More than £5,000, if the variance is also more than 5% of the approved budget for the project, or
 - (ii) More than £50,000 regardless of the percentage variance
- (b) Projects that are within these margins are symbolised with circles.
- (c) In addition to cost, the same symbols are used to indicate similar levels of variances in time and quality/outputs/outcomes.

Reconciliation of Project Position Statement to Capital Programme

16. The table shown below reconciles the differences between the Capital Programme (CP) and the Project Position Statement (PPS). Differences occur because the Project Position Statement includes all construction projects over £75,000 in value funded from Capital and Revenue sources. Spending within the Capital Programme is not always of a construction nature, can be of any value and excludes Revenue funded schemes.

	Value £m
Live Projects from Project Position	88.522
Schemes closed or on hold within CP but awaiting PPS post project review.	(20.002)
Annualised Programmes.	5.512
Non-construction projects not included in PPS report.	10.875
Capital schemes that were complete or nearing completion, before the production of PPS, are not included within PPS.	0.427
Capital schemes not yet integrated into PPS reporting.	11.371
Projects under £75k are excluded from PPS reporting.	2.213
Funding not yet allocated.	2.450
Capital funding passported direct to Academies.	5.423
Capital Programme	106.791

Financial Implications for the capital programme

17. Paragraphs 18 & 19 show the movements in the Capital Programme since the approval of the 2013/14 Capital MTFP that have not yet been approved by Members:-

18. Adjustment to resources requested by Departments:-

Department	Scheme	Value £	Reason for adjustment	Resource type adjusted
(a) People – Children, Families & Learning	Home & Hospital Teaching Service	13,000	Alterations to the new HHTS base at Rise Carr College following their move from Morton Park to include new Science Room	RCCO
(b) Place - Housing	Warm up North Pilot Project	-13,000	Amount of grant received less than original estimate & includes revenue element	Grant
TOTAL		0		

19. Virement of resources requested by Departments:-

Department	Scheme	Value £	Reason for Virement
(a) People – Children, Families & Learning	High Coniscliffe Primary works	55,000	Minor adjustments to/from contingency
	Children's Centres	-17,000	
	Heathfield Primary Basic Needs	-10,000	
	Temporary Accommodation	-12,000	
	Contingency	-16,000	
TOTAL		0	

Consultation

20. There has been no consultation in the preparation of this report.