
CONTRACTS UNDERTAKEN FOR EXTERNAL CLIENTS IN 2004/2005

**Responsible Cabinet Member(s) -Councillor Don Bristow,
Resource Management Portfolio**

Responsible Director(s) - Cliff Brown, Director of Community Services

Purpose of Report

1. To advise Cabinet of work undertaken by Community Services for external clients during 2004/2005.

Summary

2. This report firstly provides details of contracts and works orders for external clients, valued at less than £75,000 entered into by the Director of Community Services under delegated powers for the financial year 2004/2005. The second part of the report summarises the outcome of tenders for external clients, in excess of £75,000, which were subject to Tendering Panel approval.

Information and Analysis

3. A summary of minor works undertaken with an individual contract or works order value of less than £75,000 during 2004/2005 is provided below with more comprehensive details in **Appendix 1**.

<u>Division</u>	<u>No of Contracts/Orders</u>	<u>Value</u> £
Building Maintenance	436	669,679
Building Cleaning	22	10,199
Civil Engineering & Street Lighting	11	95,761
Grounds Maintenance	10	12,306
Woodburn Nursery	78	279,053
Central Stores	42	12,416
		<u>1,079,414</u>

4. For works greater than £75,000 in value, there was one relevant contract won in this period. This involved a contract to build the Walk-in Centre in Kings Street, for the Primary Care Trust which was valued at just under £1.4m.
5. For comparison purposes, the turnover for external clients for 2003/04 was:-
 - (i) Contracts less than £75,000 turnover was £626,792.
 - (ii) Contracts greater than £75,000, turnover was £1,300,000.

Legal Implications

6. This report has been considered by the Borough Solicitor for legal implications in accordance with the Council's approved procedures. There are no issues which the Borough Solicitor considers need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

7. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

Council Policy Framework

8. The issues contained within this report do not represent change to Council policy or the Council's policy framework

Key Decisions

9. This is not a key decision.

Decision Deadline

10. For the purpose of the 'call-in' procedure this does not represent an urgent matter.

Recommendation

11. It is recommended that Members receive this report for information.

Reason

12. The recommendation is supported to advise Members of the level of external trading undertaken by Community Services.

Cliff Brown
Director of Community Services

Background Papers

- (i) Community Services Department Records of Works Orders/Sundry Debtors Accounts.
- (ii) Tender Requests/Contract Payments

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2004/2005: CONTRACTS AND WORKS ORDERS LESS THAN £75,000

<u>Division</u>	<u>Client</u> ¹	<u>No of Contracts/ Orders</u>	<u>Value (£)</u>	<u>Total (£)</u>
<u>Building</u>	Coast & Country Housing	23	196,396	
<u>Maintenance</u>	Darlington Memorial Hospital	1	10,137	
	Erimus Housing	62	66,778	
	Firthmoor Community Association	1	98,398	
	Hartlepool Housing	132	93,297	
	Middlesbrough Council	133	133,214	
	Redcar and Cleveland Council	1	8,440	
	Teesside University	3	8,734	
	Tristar Homes Ltd	3	26,658	
	University Hospital of North Tees	1	9,186	
	Miscellaneous Orders	76	<u>18,441</u>	669,679
<u>Building</u>	Miscellaneous Orders	22	<u>10,199</u>	10,199
<u>Cleaning</u>				
<u>Civil</u>	Miscellaneous Orders	11	<u>95,761</u>	95,761
<u>Engineering</u>				
<u>& Street</u>				
<u>Lighting</u>				
<u>Grounds</u>				
<u>Maintenance</u>	Miscellaneous Orders	10	<u>12,306</u>	12,306
<u>Woodburn</u>	Aycliffe Town Council	2	12,202	
<u>Plant</u>	Chester le Street District Council	2	11,207	
<u>Nursery</u>	City of Durham	2	10,748	
	Easington Council	2	5,839	
	Ferryhill Town Council	3	17,464	
	Hartlepool Borough Council	4	56,374	
	Peterlee Town Council	2	16,629	
	Redcar & Cleveland Borough Council	2	10,965	
	Richmond Council	3	5,124	
	Sedgefield Borough Council	8	12,870	
	Spennymoor Town Council	2	15,877	
	Telford & Wrekin Council	2	22,785	
	Wakefield MDC	2	45,081	
	Miscellaneous Orders	42	<u>35,888</u>	279,053
<u>Central Stores</u>	Miscellaneous Orders	42	<u>12,416</u>	12,416
				<u>1,079,414</u>

¹ Client names provided on accounts exceeding £5000 in the period.