

SUMMARY REPORT

CONTRACTS UNDERTAKEN FOR EXTERNAL CLIENTS IN 2007/2008

**Responsible Cabinet Member - Councillor Stephen Harker,
Resource Management Portfolio
Responsible Director - Cliff Brown, Director of Community Services**

Purpose of the Report

1. To advise Cabinet of work undertaken by Community Services for external clients during 2007/2008.

Summary

2. This report firstly provides details of contracts and works orders for external clients, valued at less than £75,000 entered into by the Director of Community Services under delegated powers for the financial year 2007/2008. The second part of the report summarises the outcome of tenders for external clients, in excess of £75,000, which were subject to Tendering Panel approval.

Recommendation

3. It is recommended that Members receive this report for information.

Reasons

4. The recommendation is supported to advise Members of the level of external trading undertaken by Community Services

**Cliff Brown
Director of Community Services**

Background Papers

- (i) Community Services Department Records of Works Orders/Sundry Debtors Accounts.
- (ii) Tender Requests/Contract Payments

Ken Poole: Extension 4440
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S17 Crime and Disorder	Some of the individual contracts will have contributed to reducing crime and disorder in Darlington generally, where they were undertaken in Darlington, for instance street lighting works.
Health and Well Being	The contracts would not contribute to health and well being.
Sustainability	Environmental impacts would be considered as part of contract preparation and within Community Services Environmental Management Systems.
Diversity	The Council's duties arising from its statutory obligations, under the Disability Discrimination Act 1995 and the Race Relations and Sex Discrimination Acts have been complied with.
Wards Affected	Mostly the works have been undertaken outside of Darlington.
Groups Affected	This work involves a wide variety of clients serving various local committees, mainly outside the Council's boundaries.
Budget and Policy Framework	The surpluses from contracts with external clients contribute to Community Services MTFP.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision.
One Darlington: Perfectly Placed	Surpluses from external trading contribute to Community Services MTFP, assisting in the delivery of Community Strategy objectives.

MAIN REPORT

Information and Analysis

5. A summary of minor works undertaken through individual contracts or works orders valued at less than £75,000 during 2007/2008 is provided below with more comprehensive details in **Appendix 1**.

<u>Division</u>	<u>No of Contracts/Orders</u>	<u>Value (gross of VAT net £</u>	
Arboricultural	5	3,841	
Asbestos Removal	329	1,017,672	
Building Cleaning	18	12,571	
Building Construction	51	47,444	
CCTV	32	116,648	
Central Stores	12	5,695	
Civil Engineering and Street Lighting	3	162,125	(net)
Facilities Management	1	1,841	
Street Scene	15	6,919	
Transport Services	24	5,155	
Woodburn Nursery	72	240,959	(net)
		<u>1,620,870</u>	

6. For works greater than £75,000 in value, there were no relevant contracts in this period.
7. For comparison purposes, the turnover for external clients for 2006/07 was:
- (a) Contracts less than £75,000 turnover was £981,584
 - (b) No contracts greater than £75,000

Outcome of Consultation

8. No specific consultation has been appropriate to this report.