

## **SECTION 4 – APPENDICES**

APPENDIX 1	Best Value and Local Performance Indicators
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## Appendices commentary

There are three appendices plus a glossary of abbreviations and a look-up table for performance indicators. This look-up table is provided as an aid to locating a page number of the indicator in Appendix 1.

### Appendix 1

This is a complete listing of 2006/07 and 2007/08 BVPIs and important local indicators that we include in the BVPP. An example frontispiece to the table (shown opposite) briefly provides some explanation and more detail is provided here. The 2005/06 Actual performance is included to facilitate comparison. For the satisfaction indicators we have shown the base number (B) and confidence interval (C). The base number is the number of people who answered a particular question and the confidence interval is an indication of the accuracy of the result, and gives a range within which the expected result should lie for 95 such surveys out of a hundred. For example, for a specific survey result of 45% of residents satisfied, where B=500 and C=3%, 500 people answered that particular question and the satisfaction rate lies between 42% and 48% for 95% of the time. 2006/07 was the third time that these national satisfaction BVPIs have been collected. Targets have been set for these indicators for the next year of national collection, i.e. 2009/10. There are some local satisfaction indicators that we collect more frequently.

Performance indicators that the Council regards as key, in terms of priorities and operations are indicated by highlighting the description in the corporate colour (burgundy). Although this shows that they are of particular importance it does not mean that we regard other indicators as unimportant. The 'Performance Trend' column shows by the use of a coloured arrow whether performance has improved from 2005/06 or got worse. A horizontal line indicates that performance has remained unchanged.

The '2006/07 P+ target achieved' column indicates whether the target set for that particular indicator has been achieved (shown by a blue circle), exceeded as shown by a green star or not achieved as shown by a red triangle. In this analysis we have used the tolerances as set up in *PerformancePlus*. The default tolerance is 10% but individual BVPIs have now been given their own tolerance. Local PIs remain at 10% for the time being.

In our PMF we set five years worth of targets and publish three years worth in Appendix 1 of this plan. However, sometimes this is not possible for example indicators are new, where partners may be part way through a strategy that does not have three years worth of targets left or indeed do not set targets three years ahead. This is a particular issue regarding crime indicators and is going to become more problematic when the Police move to reviewing targets every 6 months. We therefore publish 3 years worth of targets where we can and it is meaningful to do so.

We use all English authorities to compare with as we have found this to be most challenging across the full range of BVPIs. The Best Quartile is the performance achieved by the best performing 25% of English authorities. It should be noted that we compare

with the latest quartile data available, which is 2005/06. Such Best Quartile data is not available for local indicators but where an indicator has been deleted from the national set and kept as a local we have included the last quartile data that was available and indicated the year to which this applies. Darlington's performance against all English authorities is shown by reference to which quartile performance falls in for each BVPI.

This is illustrated by a coloured square and its position in a line of four squares. Left to right a red square indicates worst quartile performance, a yellow square middle worst quartile, a blue square middle best and a green square best quartile performance.

## **Appendix 2**

This appendix shows the Reward Element targets that the Council is committed to achieving as part of its Local Area Agreement with Government.

## **Appendix 3**

Provides a brief statement on all contracts involving the transfer of staff in accordance with ODPM Circular 05/2006.

## **Glossary**

A glossary of abbreviations and key phrases.

## **Index for PIs**

This is a look-up table that locates the PIs in the tabulation (Appendix 1) to a specific page for ease of reference.



**APPENDIX 2 – Local Area Agreement Reward Element (RE) Targets**

Performance Indicator	Definition of performance indicator	Baseline performance (2004/05)	Performance expected 'without' RE Target (2008/09)	Performance expected 'with' RE Target (2008/09)	Stretch
RE 1 Improving educational attainment at Key stage 3. BV 181a (English) BV 181b (Maths) BV 181c (Science)	Percentage of 14 year olds achieving level 5 in English, Maths and science.	72.6% 72.8% 67.4%	77% 76% 75%	80% 80% 78%	A 3 percentage point increase A 4 percentage point increase A 3 percentage point increase
RE 2 – Reducing the number of pupils leaving full-time education without achieving any qualifications. <i>Local indicator</i>	Number of pupils leaving school without achieving any GCSE A* - G passes or equivalent.	5.5%	5.5%	3.1%	A 2.4 percentage point improvement
RE 3 – Reducing total absence in primary and secondary schools. BV 45 BV 46	Percentage of half days missed due to all absence in secondary schools maintained by the authority. Percentage of half days missed due to all absence in primary schools maintained by the authority.	9.3%  6.1%	8.16% (154,825 sessions lost)  5.15% (114,373 sessions lost)	7.8% (147,995 sessions lost)  4.9% (108,213 sessions lost)	A 0.36 percentage point reduction (6,830 sessions)  A 0.25 percentage point reduction (6,160 sessions)
RE 4 – Reducing the number of fixed and permanent school exclusions. <i>Local Indicator</i>	a) Number of days lost due to fixed term exclusions. b) Number of permanent exclusions	6,600  34	5,188  30	4,250  18	938 days reduction  A reduction by 12

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Performance Indicator	Definition of performance indicator	Baseline performance (2004/05)	Performance expected 'without' RE Target (2008/09)	Performance expected 'with' RE Target (2008/09)	Stretch
RE 5 – Staying healthy. <i>Local indicators</i>	a) Enhance the take up of sporting opportunities by 5-16 year olds (Foundation to year 11) by increasing the percentage of school children who spend a minimum of two hours each week on high quality PE and school sport within and beyond the curriculum.	65%	85%	88%	A 3 percentage point increase
	b) Increase the uptake of MMR vaccination at 24 months year on year.	84.1%	87%	90%	A 3 percentage point increase
	c) Increase the uptake of MMR vaccination given with pre-school booster at 60 months year on year.	80.1%	85%	88%	A 3 percentage point increase
RE 6 – Increasing the percentage of people feeling safe. QoL 15a	Percentage of residents surveyed who say that they feel 'fairly safe' or 'very safe' after dark whilst outside in their local area.	48.3%	55% [2009 Survey]	60% [2009 Survey]	A 5 percentage points increase
RE 7– Reducing the number of first time entrants into the youth justice system. <i>Local indicator</i>	Reduce year on year, the number of first time entrants to the Youth Justice System.	311	290	275	A reduction of 15 entrants

Performance Indicator	Definition of performance indicator	Baseline performance (2004/05)	Performance expected 'without' RE Target (2008/09)	Performance expected 'with' RE Target (2008/09)	Stretch
RE 8 – Cleaner, safer, greener public spaces. BV119e	a) Percentage of residents surveyed who are fairly or very satisfied with parks and open spaces.	65.9% [2003 Survey]	72% [2009 Survey]	76% [2009 Survey]	A 4 percentage point increase
BV 199a	b) Local street & environmental cleanliness: Percentage of relevant land which has significant or heavy deposits of litter or detritus (categories below B under BV199).	19%	15%	10%	A 5 percentage point decrease
RE 9 – Reducing smoking during pregnancy and in our most deprived wards. <i>Local indicators</i>	a) Decrease the percentage of women known to be smoking during pregnancy, following intervention from stop smoking services and associated health care professionals.	29%	26%	22%	A 4 percentage point decrease
	b) Increase the percentage success rate of 4-week quitters from deprived wards.	51%	53%	55%	A 2 percentage point increase

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Performance Indicator	Definition of performance indicator	Baseline performance (2004/05)	Performance expected 'without' RE Target (2008/09)	Performance expected 'with' RE Target (2008/09)	Stretch
RE 10 – Increasing the number of mothers breastfeeding. <i>Local indicators</i>	a) Percentage of women who initiate breastfeeding within 48 hours, following birth.	50%	56%	60%	A 4 percentage point increase
	b) Percentage of women breastfeeding at a child's 6-8 week check.	22%	26%	30%	A 4 percentage point increase
	c) Percentage of women breastfeeding at 26 weeks.	18%	22%	25%	A 3 percentage point increase
RE 11 – Improving the stability of children looked after. PAF D35	The percentage of children looked after for four years or more and who were in a foster care placement for two years or more.	44.4%	50%	55%	A 5 percentage point increase.
PAF C23	The number of children who, during the year were granted an adoption or special guardianship order or residence order.	4	7	9	An additional 2 orders
RE 12 – Reducing the number of 16-18 year olds not in education, employment or training.	The proportion of 16-18 year olds not in education, employment or training (NEET).	8.9%	6.9%	6.4%	A 0.5% improvement

**Note:** For education targets – Target years are academic years and not financial years.



### Appendix 3 – Statement on contracts

*ODPM Circular 05/2006* requires a brief statement that contracts awarded in the previous year, which involved the transfer of staff either into or out of the authority, complied fully with the 'Code of Practice on Workforce Matters in Local Authority Service Contracts.'

The following tables set out the information that complies with that requirement.

<b>Nature of Contract</b>	Catering Services at St Bede's, St Augustine's and St Theresa's* Primary Schools
<b>Date of Contract</b>	01/04/2006 & 01/09/2006*
<b>Brief Detail</b>	<p>Darlington Borough Council won the contract to provide a Catering Service at the above schools in the last financial year. This involved the transfer of 8 staff from Hallmark to Darlington Borough Council under TUPE regulations.</p> <p>Consultation was carried out with the affected staff to ensure employees' existing terms and conditions were maintained and enhanced where appropriate (i.e. access to the Local Government Pension Scheme - LGPS).</p>

<b>Nature of Contract</b>	Storey Sacks to Children's Services
<b>Date of Contract</b>	01/04/2006
<b>Brief Detail</b>	<p>Darlington Borough Council took over the function of the Storey Sack employees (4 people) under TUPE regulations. Consultation was carried out with staff members. They transferred to the Council Terms and Conditions on the date of transfer as they offered enhanced terms of conditions.</p>

<b>Nature of Contract</b>	Transfer of Kitchen staff from Longfield School to Taylor Shaw
<b>Date of Contract</b>	01/09/2006
<b>Brief Detail</b>	<p>Contract agreed between Longfield School and Taylor Shaw. Five Staff involved were consulted under TUPE regulations and they transferred on their existing terms and conditions. Admitted body status LGPS sought.</p>

<b>Nature of Contract</b>	Candles staff transferred to Heighington School (Pre and After School Care)
<b>Date of Contract</b>	01/01/2007
<b>Brief Detail</b>	Four staff transferred under TUPE, Consultation was carried out with all staff. They were offered and accepted Darlington Councils Terms and Conditions on transfer as these were on enhanced pay rates with LGPS.

## Glossary of abbreviations and key terms

<b>Abbreviation</b>	<b>Explanation</b>
<b>AC</b>	Audit Commission
<b>ACE</b>	Arts Council England
<b>APR</b>	Annual Performance Review
<b>B</b>	Base Number
<b>BFI</b>	Benefit Fraud Inspectorate
<b>BSL</b>	British Sign Language
<b>BV</b>	Best Value
<b>BVPI</b>	Best Value Performance Indicator
<b>BVPP</b>	Best Value Performance Plan
<b>BVR</b>	Best Value Review
<b>BQ</b>	Best Quartile
<b>C</b>	Confidence Interval
<b>CAMHS</b>	Child and Adolescent Mental Health Services
<b>CAS</b>	Civic Amenity Site
<b>CAT</b>	Corporate Assessment Team
<b>CCTV</b>	Closed Circuit Television
<b>CIPFA</b>	Chartered Institute of Public Finance and Accountancy
<b>CLS</b>	Community Legal Services
<b>CMT</b>	Corporate Management Team
<b>CVI</b>	Coarse Visual Inspection
<b>CPA</b>	Comprehensive Performance Assessment
<b>CRE</b>	Commission for Racial Equality
<b>CS</b>	Community Strategy
<b>CSCI</b>	Commission for Social Care Inspection
<b>DAAT</b>	Drug & Alcohol Action Team
<b>DBC</b>	Darlington Borough Council
<b>DCLG</b>	Department for (Communities and Local Government)
<b>DCMS</b>	Department for Culture Media and Sport

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<b>Abbreviation</b>	<b>Explanation</b>
<b>DDA</b>	Disability Discrimination Act
<b>DEFRA</b>	Department for Environment, Food and Rural Affairs
<b>DfES</b>	Department for Education and Skills
<b>DfT</b>	Department for Transport
<b>DMT</b>	Departmental Management Team
<b>DNO</b>	Distribution Network Operator
<b>DoH</b>	Department of Health
<b>DWP</b>	Department for Work and Pensions
<b>GCSE</b>	General Certificate of Secondary Education
<b>GEM</b>	Get Everyone Motivated
<b>GNVQ</b>	General National Vocational Qualification
<b>GOLD</b>	Growing Older Living in Darlington
<b>GONE</b>	Government Office North East
<b>HB/CTB</b>	Housing Benefit/Council Tax Benefit
<b>HRM</b>	Human Resources Management
<b>ICT</b>	Information and Communication Technology
<b>IDeA</b>	Improvement and Development Agency
<b>IIP</b>	Investors In People
<b>JAR</b>	Joint Area Review
<b>LA</b>	Local Authority
<b>LAA</b>	Local Area Agreement
<b>LAC</b>	Looked After Children
<b>LDF</b>	Local Development Framework
<b>LEA</b>	Local Education Authority
<b>LGA</b>	Local Government Association
<b>LGC</b>	Local Government Chronicle
<b>LGR</b>	Local Government Review
<b>LPSA</b>	Local Public Service Agreement
<b>LSP</b>	Local Strategic Partnership
<b>LTP</b>	Local Transport Plan
<b>LQ</b>	Lower Quartile

<b>Abbreviation</b>	<b>Explanation</b>
<b>MTFP</b>	Medium Term Financial Plan
<b>NOF</b>	New Opportunities Fund (National Lottery)
<b>NRF</b>	Neighbourhood Renewal Fund
<b>NRS</b>	Neighbourhood Renewal Strategy
<b>ODPM</b>	Office of the Deputy Prime Minister
<b>ODS</b>	Organisational Development Strategy
<b>OfSTED</b>	Office for Standards in Education
<b>PAF</b>	Performance Assessment Framework (for Social Services)
<b>PCT</b>	Primary Care Trust
<b>PDR</b>	Performance Development Review
<b>PE</b>	Physical Education
<b>PFI</b>	Private Finance Initiative
<b>PI</b>	Performance Indicator
<b>PMF</b>	Performance Management Framework
<b>PSA</b>	Public Service Agreement
<b>PSI</b>	Physical and Sensory Impairment
<b>QOL</b>	Quality of Life
<b>RO</b>	Revenue Outturn form
<b>RSL</b>	Registered Social Landlord
<b>SAP</b>	Standard Assessment Procedure (for energy efficiency scores)
<b>SEN</b>	Special Educational Needs
<b>SOLACE</b>	Society of Local Authority Chief Executives
<b>SSA</b>	Standard Spending Assessment
<b>SSSI</b>	Site of Special Scientific Interest
<b>SWOT</b>	Strengths, Weaknesses, Opportunities and Threats
<b>TRACS</b>	Traffic Speed Condition Survey
<b>TUPE</b>	Transfer of Undertakings in Public Employment
<b>TVP</b>	Tees Valley Partnership
<b>WQ</b>	Worst Quartile
<b>YOS</b>	Youth Offending Service

<b>Key Term</b>	<b>Explanation</b>
<b>Assisted Area Status</b>	Assisted areas are those areas of Great Britain where Regional Aid may be granted under European Community law.
<b>Audit Commission</b>	Audit Commission is an independent, national body responsible for promoting the best use of public money in local authorities and the NHS, by ensuring proper stewardship of public funds and by helping those responsible for public services to achieve economy, efficiency and effectiveness.
<b>Balanced Scorecard</b>	A way of using meaningful measures and outcomes to drive performance improvement.
<b>Beacon Council</b>	The government awards Beacon Council status to local authorities in recognition of excellence in particular service areas.
<b>Benchmarking</b>	The analysis of selected activities and processes, and their comparison with similar analyses for other organisations.
<b>Best Quartile</b>	The best 25% of any population when put in order of any selected scale of value, from highest to lowest; or the quarter of the population in any distribution with the best values of any selected attribute.
<b>Best Value</b>	The statutory duty which local authorities owe to their stakeholders to provide relevant, cost-effective and efficient services.
<b>Best Value Performance Indicator</b>	Performance Indicators set by the ODPM and designed to reflect the national interest in the delivery of local services.
<b>Best Value Reviews</b>	Fundamental reviews of local authority services.
<b>Children's Centres</b>	Sure Start's way of delivering good quality, integrated services for young children.
<b>Community Legal Services</b>	Free, good quality legal information and advice provided directly to the public.
<b>Corporate Management Team</b>	Corporate Management Team comprises Chief Executive, Departmental Directors and Assistant Chief Executive.
<b>Confidence Interval</b>	An indication of the accuracy of the results of the survey.
<b>Comprehensive Performance Assessment</b>	CPA is the government's new approach to assessing council performance, and is carried out by the Audit Commission. CPA assesses performance on two sectors – the quality of current services and the council's capacity to improve those services. Current and past performance, as well as future plans for targets are combined to produce categorisation of councils as either: 0 to 4 stars.

<b>Key Term</b>	<b>Explanation</b>
<b>Darlington Partnership</b>	The Local Strategic Partnership for Darlington.
<b>Equality Standard for Local Government</b>	The standard provides a framework for delivering performance improvement in respect of the equalities agenda.
<b>Liveability</b>	General term to describe the overall quality of the street scene.
<b>Local Performance Indicators</b>	Performance Indicators selected by single authorities or groups of authorities of particular importance locally.
<b>Medium Term Financial Plan</b>	The Council's four-year plan projecting income and expenditure.
<b>Maladministration</b>	Dishonest, inefficient or bad administration.
<b>Multi Agency Partnership</b>	Several organisations working together.
<b>Organisational Development Strategy</b>	A plan that maps an organisation's improvement programme.
<b>Outcomes</b>	The end of the 'input, process, output, outcome' chain, or the effect (on services and their users) produced by outputs.
<b>Performance Assessment Framework</b>	These are additional indicators set by the government (DoH) and relate to Social Care Services.
<b>Performance Indicator</b>	Any numerical data or ratios collected and used for the purpose of making comparisons (preferably subject to further research before firm conclusions are drawn) of the performance of groups of similar bodies.
<b>Procurement</b>	The process of obtaining goods and/or services.
<b>Public Service Agreement</b>	Government initiative designed to free up councils to deliver services to respond to local needs, while meeting or exceeding nationally set standards.
<b>Quality of Life Indicators</b>	Non-statutory, national performance indicators of community well-being
<b>Schools Funding Assessment</b>	This is to schools what the SSA is to local authorities.
<b>Service Plans</b>	A plan utilised by a Head of Service to effectively and efficiently manage their services.
<b>Social Inclusion</b>	Process of improving the life chances of those suffering, or at risk of suffering, disadvantage and discrimination.

<b>Key Term</b>	<b>Explanation</b>
<b>Social Inequalities</b>	The gap between people who suffer more and/or worse social problems and those who suffer fewer and/or milder problems.
<b>Special Educational Needs Statements</b>	A statement, made by the LEA, which specifies the special educational provision a pupil should have and the type of school a child should attend. A statement is normally only made where the needs of the pupil cannot reasonably be met within the resources available to the school.
<b>Standard Spending Assessment</b>	A mechanism by which the Government's revenue grant to local authorities in England is distributed
<b>Strategy</b>	A medium to long-term plan for success.
<b>Sure Start</b>	The government's programme to deliver the best start in life for every child by bringing together early years education, childcare, health care and family support.
<b>Target</b>	That which quantifies a performance measure or determines success criteria.
<b>Tees Valley Partnership</b>	A partnership that works to deliver the Tees Valley Action Plan, linking to the Tees Valley Vision – a ten year regeneration strategy.
<b>Unitary Authority</b>	Unitary authorities, like Darlington, were created as part of local government re-organisation between 1996 and 1998. They provide the full range of local authority services.
<b>Worst Quartile</b>	The worst 25% of any population when put in order of any selected scale of value, from highest to lowest; or the quarter of the population in any distribution with the best values of any selected attribute.



