

TERMS OF REFERENCE

Title: Medium Term Financial Plan
Scrutiny: Place Scrutiny

Start Date:

End Date:

PURPOSE/AIM	RESOURCE
<p>To contribute and challenge the Medium Term Financial Plan and assist with the implementation and development of the required savings</p>	<p>Members Relevant Portfolio Holder COE (as and when required) Assistant Director - Finance Assistant Director – Community Services Assistant Director – Highways, Design and Projects Assistant Director – Building Services Assistant Director – Policy and Regeneration</p>
PROCESS	OUTCOME
<ol style="list-style-type: none"> 1. Members to consider Cabinet Papers and attend meeting. 2. Members to attend any Cabinet/Director briefings in relation to the MTFP. 3. Question any areas with relevant Officer in the first instance via E-mail/telephone conversation – bring specific issues to Scrutiny if needed. 4. Challenge Portfolio Holder either at Cabinet, e-mail, informal meetings. 5. Challenge services on ‘who, what and how’ they are delivered. 6. Members to develop ideas for savings – Adding Value. Research/information from other Authorities on good practice. 7. Special meeting of Place Scrutiny committee to finalise recommendations to be submitted to a special meeting of Efficiency and resources Scrutiny scheduled for January, 2012 as part of the Budget Policy Framework Procedure Rules. 	<ol style="list-style-type: none"> 1. Improved understanding of the Medium Term Financial Plan. 2. Participate in the consultation process and preparation of report to Efficiency and Resources Scrutiny Committee with recommendations.

COUNCILLOR

CHAIR

(TO BE SIGNED BY MEMBER OR SCRUTINY COMMITTEE REQUESTING TOPIC)

(TO BE SIGNED BY CHAIR OF SCRUTINY COMMITTEE)