

PLANNED MAINTENANCE - CAPITALISED REPAIRS TO OPERATIONAL LAND AN

Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£455,000.00	£465,000.00	£470,000.00	£480,000.00	£0.00	1,870,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

POTENTIAL COSTS FROM UNFORESEEN ADDITIONAL DEFECTS

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

01/06/2005 **Tender Completed**

01/07/2005 **Work Commences/Assets Purchased**

31/03/2006 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones - COMPLETION OF SITES	Date to be Achieved

Darlington Railway Centre & Museum Critical Restoration Works to the Station Bu

Name of Scheme

Darlington Railway Centre & Museum Critical Restoration Works to the Station Building and Train Shed

Full description of scheme

To carry out essential repair work to the Station Building and Train Shed at Darlington Railway Centre & Museum (DRCM) to include valley gutter repairs, roof repairs, chimney repairs and rainwater system repairs. To ensure the building remains watertight and a safe and accessible place for visitors and a secure and environmentally suitable venue for the collections in its stewardship which are of national and local importance. Although this work is included within the Museum Development Plan, timescales do not permit delaying the work until external funding becomes available.

Need and Justification for the scheme**Current Condition**

DRCM has experienced significant and accelerated deterioration to its Grade 2* Stockton and Darlington Railway station building. A recently commissioned Conservation Plan required as part of the Heritage Lottery Application process, which included the completion of a full and comprehensive Condition Survey of all of the buildings confirmed fears regarding the condition of the building. It is imperative that traditional buildings are kept watertight, as once water is allowed to enter the fabric and structure, decay will quickly cause irretrievable damage. The survey quotes, 'maintenance both before and after the change in ownership, appears to have been spasmodic, a failure to carry out regular maintenance has resulted in a multiplicity of serious defects' hence the need to carry out extensive repairs. Over the years, short term fixes in response to required levels of maintenance have proved ineffective to stave off progressive and now accelerated damage to the building. Water ingress is becoming such a problem that issues such as dry and wet rot are evident in many structurally significant areas, therefore weakening and causing damage to the fabric of the original building.

Health & Safety

Other effects arising from the state of the building are health and safety issues such as slip hazards and unacceptable environmental conditions. The current circumstances of the building which have transpired through ineffective building maintenance essentially reduce DRCM's ability to meet its obligations as a safe, accessible place for visitors and a repository where its collections can be stored and displayed in secure manner and meet the required environmental conditions.

Removal of Collection

Local Authority provision of museum services is made under the Public Libraries and Museums Act 1964, which gives discretionary powers to provide and maintain museums and galleries. Although the provision of a museum service is non-statutory, there are legal obligations surrounding the operation of DRCM and the management and care of the collections within its stewardship. Essentially, DRCM's collections are held in trust for the people of Darlington and their future generations with presumptions for reasonable access. Moreover, the relationship between DRCM and the National Railway Museum (NRM) extends the issues of management, care and access responsibilities, not only for the people of the Borough, but to the people of the Nation and their future generations. If the building was deemed to be unsuitable to house some of the national collection, there is a strong possibility it could be removed. This could result in it being re-housed within a museum of a similar subject matter, such as 'Locomotion' at Shildon.

Museums Registration Scheme

DRCM is a Phase 2 registered museum, gained through participation in the Registration Scheme launched in 1995. This scheme measures museum performance against accepted professional standards. Within the registration scheme emphasis is placed on, amongst other areas, the security and care of the collection. The current environmental conditions within DRCM could lead to concerns about the suitability of the venue to house the collection and possibly result in de-registration. If DRCM lost registration, it would not be eligible for HLF funding and would not qualify for other external funding opportunities.

HLF/Match Funding

It is envisaged that the capital money requested from the Council to carry out this essential repair work will also be used as match funding to draw down additional funds from the lottery and potential other sources of external funding such as ReDiscover and English Heritage, to carry out the essential longer term repairs to the buildings overall. The repair works will ensure that DRCM remains the focus for displaying and archiving the local, regional and national history of the North Eastern Railway, in a venue which provides high quality education and research facilities and a visitor attraction for the local tourist market and residents in addition to attracting visitors from further a field.

More recently due to the propensity and volume of rain, a problem with the fire sensors in some sections of the museum have been identified. Water damaged roofs are causing leakage into sensors.

Proposed Work

Following on from the Conservation Plan, structural engineers were commissioned to carry out a full structural survey and write a report on the Station Building and Train Shed to outline the costs to carry out the repairs and also provide the life expectancy of these areas. The findings of the structural report highlighted categories under which the repairs are required:

Priority 1 – Immediate, necessary for safety of fabric and users

Priority 2 – Urgent, to prevent active deterioration, e.g. water penetration

Darlington Railway Centre & Museum Critical Restoration Works to the Station Bu

Priority 3 – Necessary, work required to the standard 'appropriate' to the building

Strategic Significance

The significance of DRCM as a player within the tourism sector and its subsequent economic impact on the area has been acknowledged in a number of strategies, such as within ONE Northeast's draft Tourism Strategy (NETS), which identifies under section B2 "Cities and Large Towns-Assets and Challenges", the importance of the region being the birthplace of the railways and the importance of the development at DRCM to appeal to worldwide enthusiasts. ONE Northeast's Regional Economic Strategy 'Unlocking our Potential' also identifies the importance of tourism and heritage as one of eleven clusters that are vital to the future of the North East. The Tees Valley Economic Strategy under Priority 5 states that support of the historic built environment and conservation areas is a priority and that the quality of attractions must be improved. The Tees Valley Tourism Strategy also identifies the development of the railways as an important element to the overall strategy. Darlington's Economic Regeneration Strategy supports DRCM within Theme 5, Obj 1, Obj 3, Obj 4, Obj 5 and Obj 6.

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- Appendices
- Copies of the Conservation Report containing the Condition Survey are available in draft form on a CD Rom.
- Copies of the structural engineers report (Billinghurst George & Partners) is also available by e mail.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	Await HLF Bid response	The current state of the main museum roof section and the train shed roof is in such a serious condition, that any further deterioration will raise issues of safety for both Museum visitors and the collections. It is likely that the Museum will have to close. Therefore it is unrealistic to wait the 12-18months the HLF need to determine an application. Such additional funds from the Council to carry out essential repair work can also be used as additional match funding to draw down funds from alternative funding sources such as Rediscover, to increase the overall budget to re develop the museum.
2	Explore other avenues of funding	HLF have provisionally suggested that a grant of £1.4m based on the Development Plan will be made available, however 25% match funding is required. Due to major over commitments of European monies, it is not longer realistic to expect ERDF to provide the necessary match funding for the HLF bid. Therefore other sources of match funding have to be sought. However there is no guarantee that such funding is available or that the museum is eligible due to local authority ownership.
3	Do nothing	If repair work was not carried out or delayed until lottery monies became available closure of the museum or part of the museum would have to be considered until monies could be found to carry out the required repair work. Loss of external funding in particular, the loss of HLF, would halt the development of the Museum and lead to further decline. <input type="checkbox"/> Removal of significant elements of the collection such as Locomotion to alternative venues i.e. Shildon. <input type="checkbox"/> Loss of museum status, which would jeopardise the bid for HLF funding.
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

- The scheme of works will provide a safe building structure from which DRCM's can implement developments to fulfill its obligations as a registered museum. Improvements to the building will allow better environmental experiences for visitors therefore increasing levels of customer satisfaction.

Darlington Railway Centre & Museum Critical Restoration Works to the Station Bu**How will this scheme affect the service outcomes**

DRCM is a Phase 2 registered museum, gained through participation in the Registration Scheme launched in 1995. This scheme measures museum performance against accepted professional standards. The aims of the scheme, essentially are to:

Encourage all museums and galleries to achieve agreed minimum standards in museum management, collection care and public services;

Foster confidence in museums as repositories of our common heritage and managers of public resources;

Provide a shared ethical basis for all bodies involved in the preservation of the heritage that meet the definition of a 'museum'. Although a voluntary scheme, it is adhered to by the vast majority of museums in the United Kingdom as an industry standard qualitative evaluation scheme. The benefits of registration include:

□ Public recognition that a museum meets approved standards in certain key areas of museum management of collections care and public services

Registered status is taken into account by a wide variety of other bodies such as the Heritage Lottery Fund, the major provider of grants and project funding to museums in the United Kingdom

Fostering confidence amongst potential donors of objects or collections that a Registered museum is in principle, a suitable repository for gifts and loans.

□ Unfortunately, DRCM, given its environmental conditions caused by the bad state of building repair, and other issues, is not complying with attributes of the Registration Scheme. Should DRCM fail any re assessment it may lose its Registered Museum's status. Loss of registration status would result in the DRCM becoming ineligible for funds from major funding bodies i.e. HLF. By carrying out this scheme, the museum is guaranteed of retaining museum status plus the monies can be used as match funding to draw down additional monies to enable the development of the site to occur and DRCM's significance as a museum depicting the birthplace of the railways can be retained.

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£881,718.83	£0.00			
2006/2007	£1,400,000.00	£1,400,000.00	HLF	Prov	
2007/2008	£0.00	£0.00			
2008/2009	£0.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£766,712.83	1,400,000.00	£0.00	£0.00	£0.00	2,166,712.83
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£115,006.00	£0.00	£0.00	£0.00	£0.00	£115,006.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£881,718.83	1,400,000.00	£0.00	£0.00	£0.00	2,281,718.83

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

No risks to this project, the project will reduce risks within DRCM such as eradication of slips and falls hazards, asbestos contamination, re housing of collection, de registration of museum, loss of external funding.

Darlington Railway Centre & Museum Critical Restoration Works to the Station Bu

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

- 30/04/2005 **Monies Release**
- 31/05/2005 **Tender Completed**
- 31/07/2005 **Work Commences/Assets Purchased**
- 31/12/2005 **Expected Completion Date**
- 31/12/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Submit Capital Bid <input type="checkbox"/>	August 2004 <input type="checkbox"/>
Submit HLF stage 1 bid <input type="checkbox"/>	Sept 2004 <input type="checkbox"/>
HLF Stage 1 approval <input type="checkbox"/>	March 2005 <input type="checkbox"/>
Appoint Project mgr <input type="checkbox"/>	March 2005 <input type="checkbox"/>
Rediscover approval <input type="checkbox"/>	March 2005 <input type="checkbox"/>
Apply for planning permission	March 2005 <input type="checkbox"/>
Capital Bid approval	April 2005 <input type="checkbox"/>
Commence phase 1 project <input type="checkbox"/>	May/June 2005 <input type="checkbox"/>
HLF final bid approval	September 2006

Northgate Building Improvement Scheme

Name of Scheme

Northgate Building Improvement Scheme

Full description of scheme

The Northgate Building Improvement Scheme is a Heritage Economic Regeneration (HERS) grant scheme aimed at improving the condition, appearance and economic and social prospects of one of the most historic, but most run-down, gateways into Darlington. It operates in the part of Northgate Conservation Area immediately alongside the A167, between the inner ring road roundabout and Northgate railway bridge. It is a partnership scheme, 50% funded by English Heritage, with management delegated to the Borough Council. The main focus is on helping the owners of buildings to repair the outside of their property and to restore missing or damaged architectural detail. The HERS was established in 2002/03 for a three year period, ending 31/3/05. English Heritage has invited bids from local authorities to enter into similar partnership schemes for three-year periods commencing on 1/4/05, with priority to be given to proposals which will extend the duration of existing HERS where investment is still needed and grant aid is essential. The application submitted on 31/7/04 has been successful. Note however that EH may provide funds at a level below the maximum sought (£100,000 pa) if their resources are over-stretched: for example the present HERS receives EH funding of £90,700 pa. The Council must at least match EH funding. (Footnote: the Council's present HERS funding comes from ONE's single programme but that will not be possible for the extension being sought here.)

Need and Justification for the scheme

This part of Northgate (which includes High Northgate) was once prosperous: the old Great North Road was home to fine houses, and from the 1820s was the heart of the pioneering S&D Railway (see today the international attractions of the Railway Centre & Museum and the 'five pound note' Skerne Bridge). But the area has been in economic, social and physical decline for almost a century, a process hastened in the 1960s by its severance from the town centre by the ring road. Wealthier residents have long since moved away and businesses now cater more for passing trade than local people. The area is amongst the most deprived in the Borough. The three Census Super Output Areas (SOAs) which fall within its boundary are all within the worst 7% nationally, with one falling within the worst 4%. Investment in the older properties has been short-term and for the most part inadequate, but beyond first appearances there is a surprising richness and quality in the built environment, and ample evidence of Darlington's unique 18th and early-19th century heritage remains. The area was declared a conservation area in 1997. The HERS programme made a slow start, having to overcome a lack of confidence by owners. But the results are starting to come through, with a number of schemes recently completed or about to start. The sight of the first improvements has encouraged other owners to come forward with their own proposals, and grant funds during this third year look certain to be many times over-subscribed. The likelihood is that during the first three years a total of 13 buildings in the area will have been repaired. But, commendable though that will be, it will still have limited impact on an area which has been in a downward spiral for many years. The momentum now achieved, after a prolonged period of publicity and encouragement, represents a once-and-for-all opportunity to turn around the fortunes of this gateway. An extension of the HERS, as provisionally encouraged by English Heritage and with their financial support, would enable a critical mass of improvements and sound regeneration to be secured.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	Do nothing.	The momentum achieved over the previous 3 years, and the opportunity to secure a critical mass of improvements would be lost.
2	Operate a scheme independently of English Heritage.	Would involve the Council in twice the cost.
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

1. The direct repair and restoration of 15-20 buildings important to Darlington's heritage.
2. Indirectly, encouraged by the above, improvements to other properties without grant aid.

Northgate Building Improvement Scheme

3. The improvement of the character and appearance of this gateway to Darlington.

How will this scheme affect the service outcomes

Not known

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£200,000.00	£100,000.00	English Heritage	Provisional	Nil
2006/2007	£200,000.00	£100,000.00	English Heritage	Provisional	Nil
2007/2008	£200,000.00	£100,000.00	English Heritage	Provisional	Nil
2008/2009	£0.00	£0.00	-	-	-
2009/2010	£0.00	£0.00	-	-	-

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£200,000.00	£200,000.00	£200,000.00	£0.00	£0.00	£600,000.00
Total	£200,000.00	£200,000.00	£200,000.00	£0.00	£0.00	£600,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

None.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/04/2005 **Work Commences/Assets Purchased**

31/03/2007 **Expected Completion Date**

31/03/2007 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

1. Six grants offered per year. 2. Five buildings improved per year.

Date to be Achieved

1. By the end of each calendar year.
2. By the end of each financial year.

Community Services**Ranking**

4

Dolphin Centre Refurbishment

Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£160,000.00	£110,000.00	£0.00	£0.00	£0.00	£270,000.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	1,600,000.00	1,100,000.00	£0.00	£0.00	£0.00	2,700,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Failure to address the service issues could result in severe structural damage, eg by fire to the facility and potential loss of life.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

10/04/2005 **Monies Release**

01/08/2005 **Tender Completed**

01/10/2005 **Work Commences/Assets Purchased**

01/03/2006 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Tender Completed	01/08/05
Completion date	01/03/06

Capitalised Repairs to Secondary School Buildings

Name of Scheme

Capitalised Repairs to Secondary School Buildings

Full description of scheme

All of the Secondary Schools within the Borough require major Capital investment in order to start to reduce the existing maintenance backlog.

Need and Justification for the scheme

To ensure that all the Secondary School buildings are brought up to the Condition/Suitability and Sufficiency requirements identified within the Schools Asset Management Plans

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	to do nothing	Danger of closure of some of the schools
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

Improvements in the condition of the Secondary Schools buildings and also improvements in their suitability and sufficiency requirements.

How will this scheme affect the service outcomes

This scheme will maintain the existing service.

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£3,689,000.00	£0.00			
2006/2007	£0.00	£0.00			
2007/2008	£0.00	£0.00			
2008/2009	£0.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition						
Site Investigation						
Site Preparation						
Building Construction/Refurb	3,689,000.00					3,689,000.00
Architect Fees						
Surveyor Fees						
Planning Fees						
Other Professional Fees						
Equipment Costs						
Other Costs						

Capitalised Repairs to Secondary School Buildings

Total	3,689,000.00	3,689,000.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Inability to source funds from Capital would leave the maintenance backlog increasing

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/06/2005 **Work Commences/Assets Purchased**

31/03/2006 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Completion	31/03/2006

Name of Scheme

Asbestos Management

Full description of scheme

TO IMPLEMENT THE COUNCIL'S DUTY TO MANAGE ASBESTOS

Need and Justification for the scheme

TO COMPLY WITH THE CONTROL OF ASBESTOS REGULATIONS 2002

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	DO NOTHING	LIABILITY OF PROSECUTION
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

SAFETY OF PREMISES AND EMPLOYEES

How will this scheme affect the service outcomes

ENSURE A SAFE WORKING ENVIRONMENT FOR DELIVERY

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£40,000.00	£0.00			
2006/2007	£26,000.00	£0.00			
2007/2008	£32,000.00	£0.00			
2008/2009	£38,000.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£35,000.00	£20,000.00	£25,000.00	£30,000.00	£0.00	£110,000.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£5,000.00	£6,000.00	£7,000.00	£8,000.00	£0.00	£26,000.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£40,000.00	£26,000.00	£32,000.00	£38,000.00	£0.00	£136,000.00

Asbestos Management

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

ACCIDENTAL CONTAMINATION

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

01/07/2005 **Tender Completed**

01/08/2005 **Work Commences/Assets Purchased**

31/03/2006 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones - SITES COMPLETED	Date to be Achieved

Name of Scheme

Crown Street Library

Full description of scheme

Essential health and safety repairs to both internal and external parts of the building

Need and Justification for the scheme

An independent visual survey of the building has reported that the building is in a poor state of repair. The survey highlights priority areas and gives an estimate of costs subject to investigative work being carried out. This bid is in response to the Priority 1 areas as agreed with Community Services staff on receipt of the survey. The external sandstone is delaminating at an alarming rate and is subject to monthly hammer testing. These tests have shown that the condition of the sandstone has deteriorated by 50% in the last few months. Large chunks of stone are removed during hammer testing. Current cracks in the stonework are filling with water and in the freezing conditions in winter the water will expand to cause further serious delamination. The entrance to the library from East Street has been closed by the Health and Safety Unit due to water ingress through roof lights and severe irregularities in the terrazzo floor. This combination has caused the closure as there is a danger of the public and staff slipping/tripping. This entrance is the designated fire escape route for staff and public using the north end of the building. This capital bid is for essential works and the cost of investigative works to determine the extent and costs of problems below floor level. The investigation will include the foyer and the mill race which runs under the building.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	Move service provision to a different building	No suitable building available.
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

This bid will ensure that parts of the building conform to health and safety requirements and will reduce the possibility of public danger

How will this scheme affect the service outcomes

The closure of the East Street entrance has had a negative effect as numbers using the e-library have reduced, income generated by the rent of the community room has ceased. Our reading groups can no longer meet in the library which has an effect on our performance indicators. The condition of the foyer has meant that we cannot proceed with our aim to turn the area into a cafe which is part of our library strategy.

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£94,955.00	£0.00			
2006/2007	£30,000.00	£0.00			
2007/2008	£30,000.00	£0.00			
2008/2009	£30,000.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£2,500.00	£0.00	£0.00	£0.00	£0.00	£2,500.00

Education**Ranking**

7

Crown Street Library

Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£92,455.00	£30,000.00	£30,000.00	£30,000.00	£0.00	£182,455.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£94,955.00	£30,000.00	£30,000.00	£30,000.00	£0.00	£184,955.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

The works identified are only concerned with Health and safety

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

Monies Release

Tender Completed

Work Commences/Assets Purchased

Expected Completion Date

Expected Financial Completion of the Scheme

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Project Milestones

Date to be Achieved

To be determined by Community Services

Project Manager

Name of Scheme

Town Centre Pedestrian Heart

Full description of scheme

Major improvements to High Row and surrounding areas to bring a step change to the Town Centre

Need and Justification for the scheme

To bring a major improvement to the Town Centre

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	to do nothing	Continuing neglect of the Town Centre
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

A step change in the appearance of High Row

How will this scheme affect the service outcomes

There will no affect to current services

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£3,266,000.00	£2,016,000.00	Single Prog	Secure	
2006/2007	£2,849,000.00	£1,599,000.00	Single Prog	Secured	
2007/2008	£125,000.00	£125,000.00	Single Prog	Secured	
2008/2009					
2009/2010					

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition						
Site Investigation						
Site Preparation						
Building Construction/Refurb	£,686,000.00	£,343,000.00	£0.00	£0.00		£,029,000.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£341,000.00	£297,000.00	£87,000.00	£0.00	£0.00	£725,000.00
Equipment Costs	£108,000.00	£94,000.00	£27,000.00	£0.00	£0.00	£229,000.00
Other Costs	£131,000.00	£115,000.00	£11,000.00	£0.00	£0.00	£257,000.00
Total	£,266,000.00	£,849,000.00	£125,000.00	£0.00	£0.00	£,240,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Risks of increase in tender costs

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 Monies Release

Tender Completed

Work Commences/Assets Purchased

Expected Completion Date

Expected Financial Completion of the Scheme

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Name of Scheme

South Park Restoration

Full description of scheme

In order to allow the South Park restoration scheme to continue an additional £120,000 is required due to additional costs in relation to the restoration of the lake.

Need and Justification for the scheme

To fully restore South Park to its previous splendour.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	to do nothing	Not being able to fully complete the scheme
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

A full restoration of the South Park

How will this scheme affect the service outcomes

No effect

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£120,000.00				
2006/2007					
2007/2008					
2008/2009					
2009/2010					

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition						
Site Investigation						
Site Preparation						
Building Construction/Refurb	£120,000.00					£120,000.00
Architect Fees						
Surveyor Fees						
Planning Fees						
Other Professional Fees						
Equipment Costs						
Other Costs						
Total	£120,000.00					£120,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

n/a

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

Monies Release

Tender Completed

Work Commences/Assets Purchased

Expected Completion Date

Expected Financial Completion of the Scheme

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Name of Scheme

DDA and Fire (Workplace) Regulations Compliance

Full description of scheme

TO IMPLEMENT WORKS TO KEY (NON EDUCATIONAL AND NON HRA) COUNCIL OCCUPIED BUILDINGS TO ENSURE COMPLIANCE WITH DDA AND FIRE (WORKPLACE) REGULATIONS AND TO MEET THE COUNCIL'S BVPI 156 TARGETS

Need and Justification for the scheme

TO MEET LEGISLATIVE REQUIREMENTS IE, DISABILITY DISCRIMINATION ACT 1995 AND FIRE (WORKPLACE) REGULATIONS 1997

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	DO NOTHING	POTENTIAL BREACH OF LEGISLATION AND CLAIMS FOR DISCRIMINATION FROM THE DISABILITY RIGHTS COMMISSION AND INDIVIDUALS
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

COUNCIL OCCUPIED BUILDINGS MADE ACCESSIBLE TO THE PUBLIC IN WHICH ALL PUBLIC AREAS ARE AVAILABLE FOR AND ACCESSIBLE TO DISABLED PEOPLE

How will this scheme affect the service outcomes

IMPROVE ACCESS TO DISABLED AND ENHANCE FACILITIES

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£500,000.00	£0.00			
2006/2007	£25,000.00	£0.00			
2007/2008	£35,000.00	£0.00			
2008/2009	£45,000.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£450,000.00	£20,000.00	£30,000.00	£40,000.00	£0.00	£540,000.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£50,000.00	£5,000.00	£5,000.00	£5,000.00	£0.00	£65,000.00

Development and Environment

Ranking

10

DDA and Fire (Workplace) Regulations Compliance

Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£500,000.00	£25,000.00	£35,000.00	£45,000.00	£0.00	£605,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

NONE KNOWN

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/05/2005 **Work Commences/Assets Purchased**

01/10/2005 **Expected Completion Date**

01/12/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Project Milestones - BVPI QUARTERLY
MONITORING

Date to be Achieved

Name of Scheme

Highway Maintenance

Full description of scheme

Dissatisfaction with highway maintenance and pavement maintenance has been examined and much of the concerns relate to cracked and uneven flagged pavements in residential streets that only receive a limited amount of maintenance.

Need and Justification for the scheme

To implement a full maintenance to the Authority's residential streets

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	to do nothing	increased maintenance costs
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

A full programme of capital repairs to the Authority's minor roads

How will this scheme affect the service outcomes

Reduction in ongoing maintenance

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£1,000,000.00	£0.00			
2006/2007	£1,500,000.00	£0.00			
2007/2008	£0.00				
2008/2009	£0.00				
2009/2010	£0.00				

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition						
Site Investigation						
Site Preparation						
Building Construction/Refurb	1,000,000.00	1,500,000.00				2,500,000.00
Architect Fees						
Surveyor Fees						
Planning Fees						
Other Professional Fees						
Equipment Costs						
Other Costs						

Total	1,000,000.00	1,500,000.00	2,500,000.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

- 01/04/2005 **Monies Release**
- 01/06/2005 **Tender Completed**
- 31/10/2005 **Work Commences/Assets Purchased**
- 31/03/2007 **Expected Completion Date**
- 31/03/2007 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Complete	31/03/2004

Reconfiguration of Learning Disability Day Services

Building Construction/Refurb	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£10,000.00	£10,000.00	£0.00	£0.00	£0.00	£20,000.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£10,000.00	£10,000.00	£0.00	£0.00	£0.00	£20,000.00
Equipment Costs	£20,000.00	£20,000.00	£0.00	£0.00	£0.00	£40,000.00
Other Costs	£10,000.00	£10,000.00	£0.00	£0.00	£0.00	£20,000.00
Total	£200,000.00	£200,000.00	£0.00	£0.00	£0.00	£400,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Resistance by service users and carers to new services and ways of working - overcome by effective consultation and engagement in the planning process. Difficulties in securing appropriate small unit/small property - engagement with communities prior to location. Changes to working practices and associated staffing structures as services decentralise and relocate - development plan in place.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

31/05/2005 **Monies Release**

30/09/2005 **Tender Completed**

30/11/2005 **Work Commences/Assets Purchased**

30/09/2006 **Expected Completion Date**

01/12/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones Scoping of full specification for proposed service Stage 1	Date to be Achieved 30th May 2005

Total	£100,000.00	£0.00	£0.00	£0.00	£0.00	£100,000.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

None

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

01/06/2005 **Tender Completed**

01/08/2005 **Work Commences/Assets Purchased**

01/11/2005 **Expected Completion Date**

01/12/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Project Milestones

1. Tenders Invited
2. Contractors appointed
3. Works commenced
4. Works completed

Date to be Achieved

Date to be Achieved

1. Mid April 2005
2. Mid July 2005
3. August 2005
4. End November 2005

Street Lighting Cable Condition Database

Other Professional Fees	£25,000.00	£5,000.00	£0.00	£0.00	£0.00	£30,000.00
Equipment Costs	£0.00	£10,000.00	£0.00	£0.00	£0.00	£10,000.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£25,000.00	£15,000.00	£0.00	£0.00	£0.00	£40,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

NA

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

01/07/2005 **Tender Completed**

01/09/2005 **Work Commences/Assets Purchased**

01/09/2006 **Expected Completion Date**

30/03/2007 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Award of Contract	July 2005
Commissioning of Computer Database	September 2005
Completion of Data Collection	April 2006
Handover of fully operational database	September 2006
	April 2006

Flood Alleviation Measures

Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£20,000.00	£20,000.00	£20,000.00	£20,000.00	£20,000.00	£100,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

NA

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

Work Commences/Assets Purchased

Expected Completion Date

30/03/2009 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Project Milestones
Programme of individual schemes to be carried out over a 4 year period.

Date to be Achieved

Date to be Achieved
Programme of individual schemes to be carried out over a 4 year period.

Town Centre Pedestrian Guardrail Improvement Scheme

Other Professional Fees	£15,000.00	£0.00	£0.00	£0.00	£0.00	£15,000.00
Equipment Costs	£10,000.00	£25,000.00	£25,000.00	£25,000.00	£25,000.00	£110,000.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£25,000.00	£25,000.00	£25,000.00	£25,000.00	£25,000.00	£125,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

NA

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

01/08/2005 **Tender Completed**

01/11/2005 **Work Commences/Assets Purchased**

30/03/2010 **Expected Completion Date**

30/03/2010 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Project Milestones
Works to be carried out to a phased programme over a 5 year period.

Date to be Achieved

Date to be Achieved
Works to be carried out to a phased programme over a 5 year period.

Name of Scheme

Re-cable the Ring Road Lighting Network

Full description of scheme

The existing cables are in poor condition and results in regular failures. The lighting network is in need of upgrading but the existing cables are incapable of supporting these upgrades.

Need and Justification for the scheme

To improve the reliability of the existing street lighting and facilitate future upgrading of the street lighting system. To minimise safety and security risks associated with lighting failures.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	NA	NA
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

Less breakdowns on the street lighting network and hence more street lights working as planned.

How will this scheme affect the service outcomes

Having less breakdowns will improve Local and Best Value Performance Indicators. Supports Community Strategy themes, 'promoting community safety', 'enhancing the environment' and 'developing an effective transport system'.

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£25,000.00	£0.00			
2006/2007	£25,000.00	£0.00			
2007/2008	£0.00	£0.00			
2008/2009	£0.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£25,000.00	£25,000.00	£0.00	£0.00	£0.00	£50,000.00

Re-cable the Ring Road Lighting Network

Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£25,000.00	£25,000.00	£0.00	£0.00	£0.00	£50,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

NA

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/09/2005 **Work Commences/Assets Purchased**

30/03/2007 **Expected Completion Date**

30/03/2007 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Project Milestones
Ongoing works carried out in phases over 2 financial years

Date to be Achieved

Date to be Achieved
Ongoing works carried out in phases over 2 financial years

Kellaw Road - Propsoed Adoption

Total	£60,000.00	£0.00	£0.00	£0.00	£0.00	£60,000.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

NONE KNOWN

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 Monies Release

01/06/2005 Tender Completed

01/08/2005 Work Commences/Assets Purchased

01/09/2005 Expected Completion Date

01/10/2005 Expected Financial Completion of the Scheme

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones**Date to be Achieved**

Project Milestones - COMPLETION

Date to be Achieved - SEPT 05

Cockerton Library Refurbishment

Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£40,000.00	£0.00	£0.00	£0.00	£0.00	£40,000.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£40,000.00	£0.00	£0.00	£0.00	£0.00	£40,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Asbestos is present in the artex. Removal will be supervised by the asbestos team

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

Monies Release

Tender Completed

Work Commences/Assets Purchased

Expected Completion Date

Expected Financial Completion of the Scheme

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Project Milestones

Date to be Achieved

CCTV Parks and Cemeteries

Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£11,000.00	£11,000.00	£11,000.00	£0.00	£0.00	£33,000.00
Equipment Costs	£74,000.00	£74,000.00	£74,000.00	£0.00	£0.00	£220,000.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£100,000.00	£100,000.00	£100,000.00	£0.00	£0.00	£300,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

No identifiable risks other than relatively small increased revenue implications. All areas are in public ownership and the schemes have the full support of the public. No identified planning or conservation issues that cannot be dealt with, as with existing installations.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/06/2005 **Monies Release**

01/07/2005 **Tender Completed**

01/09/2005 **Work Commences/Assets Purchased**

01/12/2005 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Agree sites and position.	01/05/05.
Order equipment.	01/07/05.
Power and transmission installed.	30/09/05.
Live tests commence.	01/12/05.

Secure Storage for confidential and personal records.**Name of Scheme**

Secure Storage for confidential and personal records.

Full description of scheme

Secure Storage for confidential information and personal records, which ensures compliance with Data Protection Act, Freedom of Information Act, Caldicott requirements, Climbie recommendations and good practice in social care records.

To make adaptations to a room in Central House basement and install a purpose built secure storage and retrieval system which will allow records to be managed effectively; fulfilling statutory requirements.

Need and Justification for the scheme

Compliance with statutory requirements.

Improved access to records and management of files.

To ensure robust systems which will improve business continuity resilience in line with Civil Contingencies legislation (effective April 2005).

More efficient use of staff time in relation to case file management.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	Off-site storage	Files need to be readily accessible throughout the working day.
2	Storage within Teams	Not compliant with statutory requirements
3	Moving to alternative premises	Not feasible based on costs and availability
4	Scanning all records	Legal requirements to keep records in hard copy of original documents e.g adoption files. Practical working arrangements require quick and speedy access to case files in a portable non electronic medium

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

Compliance with legislative requirements.

Improved access and retrieval of files.

Secure storage of personal records.

Increased efficiency in management of records.

Improved business continuity through safer storage of essential documentation.

How will this scheme affect the service outcomes

Teams will have access to all relevant records relating to a client.

Improved quality of records and ability to source information which will make more informed decisions and outcomes for service users especially vulnerable children and adults.

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£35,000.00	£0.00			
2006/2007	£0.00	£0.00			
2007/2008	£0.00	£0.00			
2008/2009	£0.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£1,000.00	£0.00	£0.00	£0.00	£0.00	£1,000.00

Secure Storage for confidential and personal records.

Site Preparation	£5,000.00	£0.00	£0.00	£0.00	£0.00	£5,000.00
Building Construction/Refurb	£5,000.00	£0.00	£0.00	£0.00	£0.00	£5,000.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£20,000.00	£0.00	£0.00	£0.00	£0.00	£20,000.00
Other Costs	£4,000.00	£0.00	£0.00	£0.00	£0.00	£4,000.00
Total	£35,000.00	£0.00	£0.00	£0.00	£0.00	£35,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Suitability of site and access to windows, ceilings for maintenance.

Taken professional advice and appropriate space has been identified which complies with Health & Safety requirements.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/05/2005 **Monies Release**

Tender Completed

01/08/2005 **Work Commences/Assets Purchased**

01/09/2005 **Expected Completion Date**

01/09/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Agree full specification	May 2005
Identify appropriate storage system	July 2005
Agree price and installation date	Sept 2005
Complete works	Sept 2005

Name of Scheme

Crematorium Improvement

Full description of scheme

There are some major improvements required to update the facilities at the Crematorium ie provision of velocity probes and security of room/cabinets for Books of Remembrance. There is also a need to employ consultants to advise us on dealing with the new Mercury emission abatement.

Need and Justification for the scheme

In order to comply with new emission controls of mercury and audit recommendations

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	No action	Breach of regulations and continued risk of vandalism
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

Cleaner emissions, improved security

How will this scheme affect the service outcomes

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£60,000.00	£0.00			
2006/2007	£0.00	£0.00			
2007/2008	£0.00	£0.00			
2008/2009	£0.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition						
Site Investigation						
Site Preparation						
Building Construction/Refurb	£15,000.00	£0.00	£0.00	£0.00	£0.00	£15,000.00
Architect Fees						
Surveyor Fees						
Planning Fees						
Other Professional Fees	£15,000.00					£15,000.00
Equipment Costs	£30,000.00	£0.00	£0.00	£0.00	£0.00	£30,000.00
Other Costs						

Total	£60,000.00	£60,000.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

No Risks

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/05/2005 **Monies Release**

01/08/2005 **Tender Completed**

01/09/2005 **Work Commences/Assets Purchased**

01/11/2005 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Alterations to Springfield Primary School to Form new Education Department Bas

Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£500,000.00	£0.00	£0.00	£0.00	£0.00	£500,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

The presence of asbestos in the school would be identified prior to design works and subsequent removal/encapsulation works would be incorporated within the refurbishment costs.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/10/2005 **Monies Release**

Tender Completed

31/10/2005 **Work Commences/Assets Purchased**

01/01/2006 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Completion	1/01/2005

N3 Accreditation and connection

Equipment Costs	£80,000.00	£0.00	£0.00	£0.00	£0.00	£80,000.00
Other Costs	£10,000.00	£0.00	£0.00	£0.00	£0.00	£10,000.00
Total	£90,000.00	£0.00	£0.00	£0.00	£0.00	£90,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

ISO17799 would be required; gap analysis is currently being carried out by Corporate IT.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

Work Commences/Assets Purchased

01/04/2006 **Expected Completion Date**

01/04/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Project Milestones
Application complete

Date to be Achieved

Date to be Achieved
September 2005

Register Officer Relocation to the Dolphin Centre

Building Construction/Refurb	£250,000.00	£0.00	£0.00	£0.00	£0.00	£250,000.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£250,000.00	£0.00	£0.00	£0.00	£0.00	£250,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

none

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 Monies Release

01/08/2005 Tender Completed

01/10/2005 Work Commences/Assets Purchased

01/12/2005 Expected Completion Date

Expected Financial Completion of the Scheme

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Project Milestones

Date to be Achieved

Integrated working pilot & Implementation - Social Services IT Upgrade.**Name of Scheme**

Integrated working pilot & Implementation - Social Services IT Upgrade.

Full description of scheme

Purchase and implementation of web based, flexible assessment tool/software and tablet pilot.

Need and Justification for the scheme

Will enable flexible use of CareFirst system in a web based environment to allow workers who are "off-site", from NHS/PCT or within integrated teams to provide for specific assessment tools. Planned pilot of tablet PC's to support assessment work in the clients environment.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	Social Services budget	No budget available
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

Support fully integrated working between health and Social Services in Integrated Teams. Electronic integration of Single Assessment process and provide access to flexible assessment tools/scales.

How will this scheme affect the service outcomes

Provide NHS/PCT and SSD staff with more efficient means of information sharing and assessment. Will measure the effectiveness of portable IT equipment

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£50,000.00	£0.00			2000.00
2006/2007	£0.00	£0.00			
2007/2008	£0.00	£0.00			
2008/2009	£0.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£10,000.00	£0.00	£0.00	£0.00	£0.00	£10,000.00

Integrated working pilot & Implementation - Social Services IT Upgrade.

Other Costs	£40,000.00	£0.00	£0.00	£0.00	£0.00	£40,000.00
Total	£50,000.00	£0.00	£0.00	£0.00	£0.00	£50,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Human Resources required for other Corporate Departments

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/04/2005 **Work Commences/Assets Purchased**

31/03/2006 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Planning Phase	June 2005
Implementation	April 2006
Evaluation	June 2006

Building Management Systems

Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£132,000.00	£75,000.00	£75,000.00	£0.00	£0.00	£282,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

NONE KNOWN

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

01/06/2005 **Tender Completed**

01/09/2005 **Work Commences/Assets Purchased**

01/12/2005 **Expected Completion Date**

01/02/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Project Milestones - COMPLETED
INSTALLATIONS

Date to be Achieved

Refurbishment of parks and cemeteries

Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£50,000.00	£50,000.00	£0.00	£0.00	£0.00	£100,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Potential for vandalism to be experienced, although the Parks, Open Spaces and Cemeteries Strategy will consider this matter.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

10/04/2005 **Monies Release**

01/06/2005 **Tender Completed**

01/07/2005 **Work Commences/Assets Purchased**

01/11/2005 **Expected Completion Date**

01/01/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Project Milestones

Date to be Achieved

Town Hall - Renewal of Ceilings and Light Fittings

Total	£50,500.00	£50,500.00	£50,500.00	£50,500.00	£50,500.00	£252,500.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Renewal of the ceilings will reduce health and safety issues for the Council

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/04/2005 **Work Commences/Assets Purchased**

01/04/2010 **Expected Completion Date**

01/04/2010 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

One Floor per year

Date to be Achieved Completion of Ceilings renewed in that year

Arts Centre Front of House Refurbishment

Total	£475,000.00	£0.00	£0.00	£0.00	£0.00	£475,000.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Failure to establish a programme of refurbishment to the building will result in poor customer comfort, poor customer attendances, resulting in medium term financial plan pressures

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/10/2005 **Monies Release**

01/12/2005 **Tender Completed**

01/02/2006 **Work Commences/Assets Purchased**

01/06/2006 **Expected Completion Date**

01/07/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Tender completed	01/12/05
Expected completion	01/06/05

Replacement of heating and ventilation system at the Civic Theatre**Name of Scheme**

Replacement of heating and ventilation system at the Civic Theatre

Full description of scheme

Replacement of 6 boiler modules, refurbish ventilation system, renew/overhaul control gear, install centralised control/monitoring system for the heating and ventilation system at the Civic Theatre

Need and Justification for the scheme

The boiler modules at the Civic Theatre require consistently high levels of maintenance and repair work to maintain operations. It is increasingly difficult to guarantee service as acquiring parts is becoming very difficult. The plant has in the past been repaired and replaced as separate schemes, due to budget pressure and as a result the controls are not integrated, making it very difficult and time consuming to monitor and control temperatures in the auditorium and public areas. These are continual problems with poor temperature control (too hot in summer, too cold in winter), general audience discomfort and dissatisfaction, potential cancellation of performances (especially dance) if temperatures in working areas or stage drop too low due to plant failures/control difficulties and inefficient use of fuel.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	Revenue Budget	The revenue budget is fully committed to general repairs and maintenance of the building and therefore insufficient to meet this renewal
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

OBJECTIVES: 1. Renewal of the existing facilities as the current equipment is now of an age that is beyond economic repair and parts are no longer available. 2. To improve the user and staff comfort within the building (by better control of heat delivery/waste heat removal). 3. Reduce revenue costs associated with the necessary ongoing maintenance of the system(s) to maintain their operation. 4. Reduce energy consumption costs and associated CO2 gas emissions. 5. To address high priority areas of work, as identified in the Corporate IPF condition survey. 6. To maintain the asset. 7. To facilitate maximum income generation through maximisation of the asset and services delivered through it and in doing so, addressing the Department's remit in meeting its objectives within the Corporate MTFP. OUTPUTS: 1. Reduction in energy consumption costs (can be assessed by direct comparison of year on year accounts). 2. Reduction in user complaints measurable by comparing current levels of customer complaints post completion of work. 3. Measurable reductions in revenue costs in maintaining equipment at operational levels. 4. Reductions in emergency maintenance costs (more modern more reliable actuators and control equipment should require less maintenance) - measurable by comparing call outs, pre and post completion of work. 5. Reductions in staff time involved in configuring and fault finding (integrated controls will be quicker set/change for different operational patterns). Not easily measurable.

How will this scheme affect the service outcomes

Lower maintenance costs, lower energy costs (from more modern, more efficient boiler modules). lower energy costs from better control and monitoring of temperatures allowing more precise delivery of heat when (and only when) required. Better experience for audience and staff

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£60,000.00	£0.00			
2006/2007	£0.00	£0.00			
2007/2008	£0.00	£0.00			

Replacement of heating and ventilation system at the Civic Theatre

2008/2009	£0.00	£0.00
2009/2010	£0.00	£0.00

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£54,000.00	£0.00	£0.00	£0.00	£0.00	£54,000.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£6,000.00	£0.00	£0.00	£0.00	£0.00	£6,000.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£60,000.00	£0.00	£0.00	£0.00	£0.00	£60,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

None

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

10/04/2005 **Monies Release**

01/06/2005 **Tender Completed**

13/07/2005 **Work Commences/Assets Purchased**

31/08/2005 **Expected Completion Date**

01/10/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Tender completion work completion	01/06/05 31/08/05

Improvements to CedAr e5 to meet the e-procurement requirements of IEG3**Name of Scheme**

Improvements to CedAr e5 to meet the e-procurement requirements of IEG3

Full description of scheme

Implementation of full e-procurement functionality including e-requisitioner, e-authorisor and e-buyer portals, together with associated consultancy services to enable the Council to meet it's IEG3 e-procurement obligation by 2005.

Need and Justification for the scheme

To ensure the Council's procurement systems are capable of full purchase to pay functionality to meet IEG3 obligations and the requirements of the National Procurement Strategy and Regional Centres of Procurement Excellence.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	IDeA Marketplace	Unable to integrate with current systems and costly for suppliers to adopt
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

Expected efficiency savings with increased accountability for purchasers. Improved information on spending patterns. Potential cost savings.

How will this scheme affect the service outcomes

Implementation will affect all service areas. Any savings accrued will benefit front-line services positively

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£150,000.00	£50,000.00			10000
2006/2007	£0.00	£0.00			10000
2007/2008	£0.00	£0.00			10000
2008/2009	£0.00	£0.00			10000
2009/2010	£0.00	£0.00			10000

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£85,000.00	£0.00	£0.00	£0.00	£0.00	£85,000.00

Improvements to CedAr e5 to meet the e-procurement requirements of IEG3

Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£65,000.00	£0.00	£0.00	£0.00	£0.00	£65,000.00
Total	£150,000.00	£0.00	£0.00	£0.00	£0.00	£150,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Inability to source funds from capital resources. Contingency funding plan would be a combination of IEG3 and prudential borrowing with revenue contributions from departments. Any delay in obtaining funding will delay implementation with a consequent delay in meeting IEG3 deadlines for e-procurement.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/05/2005 **Work Commences/Assets Purchased**

01/09/2006 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Installation of Software	30/06/05
Completion of Consultancy and Testing	31/12/05
Training	31/03/06
Phased roll-out	31/07/06
Go Live	31/08/06

Name of Scheme

Contact Centre Building Costs

Full description of scheme

The physical creation of a contract & Call Centre facility for the Council

Need and Justification for the scheme

This is one of the key elements of the Access to Services BVR Improvement Plan.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	A virtual Contact/Call Centre	This will not give the desired single point of contact and will not allow the expected efficiency savings to be achieved.
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

A single face to face point of contact available for the majority of Council Services and a consolidate Call Centre

How will this scheme affect the service outcomes

As an element of the Access to Services BVR Improvement Plan, services should benefit from a co-ordinated front of office service delivery with economies of scale and improved front and back offices linkages

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£650,000.00	£550,000.00	Existing Capital p		
2006/2007					
2007/2008					
2008/2009					
2009/2010					

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition						
Site Investigation						
Site Preparation						
Building Construction/Refurb	£650,000.00					£650,000.00
Architect Fees						
Surveyor Fees						
Planning Fees						
Other Professional Fees						
Equipment Costs						

Contact Centre Building Costs

Other Costs

Total	£650,000.00	£650,000.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Building Reg/Accessibility

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 Monies Release

01/04/2005 Tender Completed

01/02/2005 Work Commences/Assets Purchased

30/11/2005 Expected Completion Date

31/12/2005 Expected Financial Completion of the Scheme

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Disabled Facilities Grants (DFGs)**Name of Scheme**

Disabled Facilities Grants (DFGs)

Full description of scheme

Grants to private sector residents in order to undertake dwelling adaptations that will benefit disabled persons. Adaptations are assessed by Social Services' Occupational Therapy team, administered by local Home Improvement Agency 'Care & Repair Darlington' and approved by the Council's Housing Division

Need and Justification for the scheme

The Govt. makes a 60% grant contribution to DFG's to which the Council must make up the remaining 40%. Need has consistently outweighed the budget over a number of years despite the Council increasing resources above the 40% contribution. In 2004/05, Housing Capital has contributed 67% of the total resources of £484,000. Despite these further resources there remains a backlog of unmet need that is estimated to have a value of approximately £500,000. This is a major cause of dissatisfaction among DFG applicants, and has led to complaints being received by the Social Services Department, Housing Division and Care & Repair. The Social Services department is also being closely monitored by the Commission for Social Care Inspection in terms of performance in processing Occupational Therapy recommendations. The Action Plan that was put in place following the most recent inspection made a commitment that the waiting list for OT recommendations would be eliminated by the end of the year. Clearly, this will not be achieved during this year, however additional resources would mean that the waiting list could be eliminated during 2005/06, and many more disabled persons could have the dwelling adaptations they require to make their home more suitable to meet their needs. In addition, the wait for adaptations could lead to disabled persons having to be placed in intermediate or respite care in order to meet their needs. This would currently cost the Council £345 per bed per week, although the number of clients that may need such care cannot be estimated.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	Use resources elsewhere in the overall housing budget which are currently used to maintain the Council's housing stock	Following extensive consultation with Council tenants, as part of the Stock Option Appraisal all Councils are required to undertake, it has been identified that up to £20m additional investment is required in the Housing stock through Prudential Borrowing over the next 6 years. This was agreed by Council on 22 July 2004 and these proposals are being submitted to GONE and the ODPM in August for sign off in October. Therefore there are no surplus housing funds available.
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

Approximately 70 additional disabled persons would benefit from their accommodation being adapted

How will this scheme affect the service outcomes

There would be a positive effect in terms of more disabled persons having accommodation more suitable to their needs. The Social Services department would also be in a better position to meet its commitment to eliminate the waiting list for OT recommendations

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£770,000.00	£0.00			
2006/2007	£0.00	£0.00			

Disabled Facilities Grants (DFGs)

2007/2008	£0.00	£0.00
2008/2009	£0.00	£0.00
2009/2010	£0.00	£0.00

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£70,000.00	£0.00	£0.00	£0.00	£0.00	£70,000.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£700,000.00	£0.00	£0.00	£0.00	£0.00	£700,000.00
Total	£770,000.00	£0.00	£0.00	£0.00	£0.00	£770,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

No risks are anticipated. 'Care & Repair' will be able to administer a larger grant allocation through additional staff.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

Monies Release**Tender Completed****Work Commences/Assets Purchased**

31/03/2005 **Expected Completion Date**

31/03/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Project Milestones
Monthly reports on DFGs awarded against anticipated grant activity

Date to be Achieved

Date to be Achieved
Every month

Quarterly review meetings

Voice & Data Network

Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£300,000.00	£210,000.00	£0.00	£0.00	£0.00	£510,000.00
Other Costs	£20,000.00	£30,000.00	£0.00	£0.00	£0.00	£50,000.00
Total	£350,000.00	£250,000.00	£0.00	£0.00	£0.00	£600,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Low risk, any new cable runs maybe affected by asbestos (NB all existing cable runs are free of asbestos). Procedures exist to deal with asbestos. Low risk, transitional period may result in some unavailability of systems - this will be reduced by project planning, testing & out of office hours working

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/06/2005 **Monies Release**

01/06/2005 **Tender Completed**

15/06/2005 **Work Commences/Assets Purchased**

30/08/2005 **Expected Completion Date**

30/09/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones**Date to be Achieved**

Tender advert, Tender evaluation, Project commenced

April 2005, May/June 2005, June 2005

Replacement/Restoration of Boundary Fencing to South Park (not forming part of

Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£36,000.00	£0.00	£0.00	£0.00	£0.00	£36,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

If the work is not progressed there is potential for some minor health and safety issues. Additionally this area will detract from the appearance of the overall HLF project.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

10/04/2005 **Monies Release**

10/05/2005 **Tender Completed**

01/06/2005 **Work Commences/Assets Purchased**

01/09/2005 **Expected Completion Date**

01/10/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Tender completion	10/05/05
Completion of onsite work	01/09/05

Name of Scheme

CCTV Equipment upgrade

Full description of scheme

To instigate a planned replacement of equipment that is now 10 years old and beyond its accepted life span. Additionally to upgrade the existing matrix and display equipment, in the former to increase the display capacity and flexibility, in the latter to significantly increase display screen flexibility by moving towards the inevitable adoption of digital technology.

Need and Justification for the scheme

At least 35 cameras in the system are now 10 years old, have been rewired once and are not expected to be able to be rewired etc again. The existing receivers do not allow us to use the cameras to their maximum potential and they perform less well and need more operator control than more recent cameras. As the number of cameras increase we need to make more use of smart technology, to do that we have to have the latest digital equipment. In a similar way the existing matrix and monitor wall does not afford us the necessary flexibility to be able to use images in any way/configuration we feel appropriate in order to best deal with a particular situation(s). Allied with the camera and image issues is a need to install electronic systems to speed up/streamline record keeping, data capture etc. and reduce/remove the current reliance on paper records.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	Allow older cameras to fail, then replace	Impossible to predict, loss of service unacceptable.
2	Continue to rewire/repair older cameras.	No certainty of success, quality will steadily decline. Data Protection Act requires all equipment to be maintained at peak performance levels at all times. Older technology means we have to manually control the cameras far more than is necessary in order to achieve the same results as more recent cameras.
3	Continue with existing monitors.	Need to expand the capacity to display and move images rapidly from place to place. Very little scope for installing any more monitors, therefore need a more radical solution which is part operational and part use of digital equipment.
4	Continue to log actions manually on a paper based system.	Increasing scale and diversity of operation requires something simpler and more accurate to keep records, data etc. Such a system should also save time to enter and for the retrieval of data for PI purposes.

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

All of the original cameras replaced/brought up to latest specs, speed and functionality on a phased basis. A digital back projection display fitted to the existing monitor wall in the control room and the existing matrix replaced/upgraded. In addition we would install an electronic data input capture system installed at each work station.

How will this scheme affect the service outcomes

Will allow us to meet our requirements under the Data Protection Act. Will make it easier and more time effective to use the cameras making us more efficient overall. The digital display screen will allow us far more flexibility when dealing with incidents and make for much better event control/recording. The replacement matrix will both increase the capacity of the whole system and maximize the flexibility of monitor/image display allowing any configuration to be used in any combination with the 3 work stations. The electronic data capture facility will improve desk ergonomics, speed up the process and allow more time to be spent on actually using the cameras etc. A spin off will be the availability of more and more accessible performance management information the demand for which is increasing as we supply services to other private and public users.

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£85,000.00	£0.00	None identified e		
2006/2007	£40,000.00	£0.00	None identified		
2007/2008	£42,000.00	£0.00	None identified		
2008/2009	£43,000.00	£0.00	None identified		
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£1,000.00	£2,000.00	£2,500.00	£3,000.00	£0.00	£8,500.00
Building Construction/Refurb	£2,000.00	£0.00	£0.00	£0.00	£0.00	£2,000.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£8,000.00	£3,000.00	£3,500.00	£4,000.00	£0.00	£18,500.00
Equipment Costs	£74,000.00	£35,000.00	£36,000.00	£36,000.00	£0.00	£182,000.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£85,000.00	£40,000.00	£42,000.00	£43,000.00	£0.00	£210,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Projects will reduce risk rather than add. None of the works will add significant cost to revenue budgets, conversely they could reduce the cost of repairs. Across the board the proposals will make it easier to operate the service.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/06/2005 **Monies Release**

01/08/2005 **Tender Completed**

01/10/2005 **Work Commences/Assets Purchased**

01/01/2006 **Expected Completion Date**

31/03/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Determine supplier of kit.	01/08/05.
Install matrix upgrade.	01/11/05.
Re construct monitor wall for screen.	01/12/05.
Install screen projection kit.	01/01/06
Field test and snag.	01/02/06

Refurbishment of South Park Aviary (small aviary housing parrots, etc)

Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£24,000.00	£0.00	£0.00	£0.00	£0.00	£24,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

the current facility is clearly in need of repair and upgrading. Failure to do this may impact upon the welfare of the birds presently housed there.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

10/04/2005 **Monies Release**

10/06/2005 **Tender Completed**

10/07/2005 **Work Commences/Assets Purchased**

10/10/2005 **Expected Completion Date**

10/11/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Project Milestones
Tender completion

Date to be Achieved

Date to be Achieved
10/11/05

Renewal of litter and dog bins throughout the Borough**Name of Scheme**

Renewal of litter and dog bins throughout the Borough

Full description of scheme

The current provision of litter and dog bins were purchased approx 10 years ago and are now showing signs that they are approaching the end of their operational life. In view of this and in order to continue the current allocation for partial replacement, it is proposed that this programme is continued over the next 3 years, which should see the majority of bins replaced over this time frame

Need and Justification for the scheme

The litter and dog bins throughout the Borough need to be replaced as part of a phased programme to maintain the positive appearance of the town centre and residential/rural areas.

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	Revenue budgets	Insufficient budget available to cover the cost
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

Not applicable

How will this scheme affect the service outcomes

This scheme will allow the service to achieve its aim, whilst supporting the Council's vision.

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£25,000.00	£0.00			
2006/2007	£25,000.00	£0.00			
2007/2008	£25,000.00	£0.00			
2008/2009	£0.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£25,000.00	£25,000.00	£25,000.00	£0.00	£0.00	£75,000.00

Renewal of litter and dog bins throughout the Borough

Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£25,000.00	£25,000.00	£25,000.00	£0.00	£0.00	£75,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Failure to replace the existing bins, which are now showing the signs of age and distress, will add to greater levels of litter upon the streets and hence distracting from the overall appearance of the environment within the town.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

10/04/2005 **Monies Release**

01/05/2005 **Tender Completed**

01/07/2005 **Work Commences/Assets Purchased**

01/08/2005 **Expected Completion Date**

01/09/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project Milestones	Date to be Achieved
Tender completion Completion date	10/05/05 01/08/05

Repairs/refurbishment of boundary walls - West Cemetery

Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£6,000.00	£0.00	£0.00	£0.00	£0.00	£6,000.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£70,000.00	£0.00	£0.00	£0.00	£0.00	£70,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

The only significant risks this scheme represents if not progressed is of a Health and Safety nature, in that the wall may suffer further collapses.

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

10/04/2005 **Monies Release**

01/08/2005 **Tender Completed**

01/09/2005 **Work Commences/Assets Purchased**

01/11/2005 **Expected Completion Date**

01/02/2006 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Project Milestones
Tender Completion 01/08/05

Date to be Achieved

Date to be Achieved
01/11/05

Alderman Leach Primary - Arts Project

Name of Scheme

Alderman Leach Primary - Arts Project

Full description of scheme

It is anticipated that the funding will provide 3 arts elements at the new Alderman Leach School

·The lead poet W.N. Herbert is going to write a school motto for the outside of the building that will be profiled in steel with lighting.

·In the central courtyard sculptor, David Paton will produce a stone artwork based from the wonderful stories that the children created with writer Kitty Fitzgerald as part of the Writing West Park education programme.

·These selected words will also be incorporated in the glass panels of the 3 sets of doors that surround the courtyard. Glass Artist, Bridget Jones will be commissioned to design these along with a fourth set of doors "The butterfly doors" that leads into the "meditative" central room. All the text stems from W. N. Herbert's original poetry and arts strategy "Caring, Sharing, Daring" using the 3 protected species believed to have inhabited the site. The Dingy Skipper (butterfly), the ringed plover (bird) and the water vole.

Need and Justification for the scheme

The requirement for a contribution to the Arts has come about due to the location of the new school on the site of the West Park development. The private developer, has advocated the use of artists in the creation of an arts strategy that is woven through every aspect of this unique project. Lead poet, W.N. Herbert wrote the arts strategy and poetry plan "Caring, Sharing, Daring" to be incorporated in large sculptural features in the dramatic panoramic park and included in a new build hospital, primary school and rugby club

What other options were considered and reasons why they were rejected

<u>Option</u>	<u>Description</u>	<u>Reason why rejected</u>
1	to do nothing	Requirement from the developer as part of the land deal.
2		
3		
4		

Anticipated Physical Outputs (i.e. if this scheme is approved what actual physical outputs will be achieved)

Darlington Borough Council's Public Art Policy, currently in draft form, demonstrates the council's commitment to supporting the development of public art across the borough of Darlington. The aim of the policy is to highlight this commitment and to act as an advocacy tool to influence, shape and support the integration of public art into capital development schemes within an overall approach of targeted encouragement backed up by officer expertise to enable implementation. The proposed scheme aims to meet the local arts plan

How will this scheme affect the service outcomes

N/A

What is the total cost of the scheme (Please include all professional Fees)

	<u>Total Cost</u>	<u>External Funding</u>	<u>Source of External Funding</u>	<u>Secured or Provisional</u>	<u>Annual Revenue Implications resulting</u>
2005/2006	£20,000.00	£0.00			
2006/2007	£0.00	£0.00			
2007/2008	£0.00	£0.00			
2008/2009	£0.00	£0.00			
2009/2010	£0.00	£0.00			

Please provide specific details of the Capital Cost

Alderman Leach Primary - Arts Project

Details	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	Total
Site Acquisition	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Investigation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Site Preparation	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Construction/Refurb	£20,000.00	£0.00	£0.00	£0.00	£0.00	£20,000.00
Architect Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Surveyor Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£20,000.00	£0.00	£0.00	£0.00	£0.00	£20,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

none

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/07/2005 **Work Commences/Assets Purchased**

31/08/2005 **Expected Completion Date**

31/08/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones	Date to be Achieved
Project completion	31/08/2005

Town Hall - Refurbishment of Toilets

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

-
If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/04/2005 **Work Commences/Assets Purchased**

01/04/2010 **Expected Completion Date**

01/04/2010 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

One Floor per year to be refurbished

Date to be Achieved by commencement of the following financial year

Provision of Spectator Seating at Eastbourne Sports Complex

Total	£70,000.00	£0.00	£0.00	£0.00	£0.00	£70,000.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

none

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

10/04/2005 **Monies Release**

01/06/2005 **Tender Completed**

01/07/2005 **Work Commences/Assets Purchased**

01/08/2005 **Expected Completion Date**

01/12/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Project Milestones
Tender completion of work

Date to be Achieved

Date to be Achieved
01/08/05

Central House telephone system

Other Professional Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Equipment Costs	£60,000.00	£0.00	£0.00	£0.00	£0.00	£60,000.00
Other Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£60,000.00	£0.00	£0.00	£0.00	£0.00	£60,000.00

Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

Risk assessment contained within the AtoS BVR Report

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

01/04/2005 **Monies Release**

Tender Completed

01/08/2005 **Work Commences/Assets Purchased**

01/12/2005 **Expected Completion Date**

01/12/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Agree full specification, identify appropriate telephone system, agree price and installation date, complete works

Date to be Achieved

Date to be Achieved

Installation of Drainage System and Landscaping to Inner Field of Athletics Track

Total	£20,000.00	£0.00	£0.00	£0.00	£0.00	£20,000.00
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Please identify any potential risks that may have a negative impact on the project. (Health and Safety, Environmental, legal, technical, financial and management risks should be considered). Please identify what contingencies have been considered.

None

If approved anticipated timetable. (Please consider funding will not be released until April 2005 at the earliest)

10/04/2005 **Monies Release**

01/07/2005 **Tender Completed**

01/09/2005 **Work Commences/Assets Purchased**

01/11/2005 **Expected Completion Date**

01/12/2005 **Expected Financial Completion of the Scheme**

Please identify project milestones to be used to measure progress of the project and the dates when these will be achieved

Project Milestones

Date to be Achieved

Project Milestones

Date to be Achieved: 01/07/05-01/11/05

Tender work completion