

Process for engaging on Town Centre regeneration transport & public realm themes

Summary

1. Informal engagement with stakeholders & public on principles of Town Centre regeneration, summer 2012
2. Recommended principles set out in Cabinet 4 December 2012. Implementation from 17 December.
3. Engagement with stakeholders & public to develop potential options for matters set out for further work¹ & collection of additional evidence to support analysis, January 2013. NB in scope Coach facilities, Bus Stops & Routes, Skinnergate, Car Parking Strategy.
4. Preparation of recommended options, February 2013.
5. Sense check with members & colleagues on recommended options, February 2013.
6. Consultation & feedback with stakeholders & public on recommended options, March & April 2013.
7. Consideration by Town Centre Board 20 March 2013.
8. Consideration by Place Scrutiny Committee. 18th April 2013
9. Approval by Cabinet May 2013 including any land use allocations in "Making & Growing Places" Development Plan Document.

¹ **Cabinet Resolution 6(g), 4 December 2012**

Agree that further work is undertaken on a number of matters, which came out of the consultation process as described in paragraph 55. These are detailed in **Appendix 1** with specific action plans as appropriate. The areas of work are:-

- (i) Coach Facilities
- (ii) Bus Stops and Routes
- (iii) The Indoor Market
- (iv) Skinnergate and Duke Street Public Realm and Parking
- (v) A Detailed Car Parking Strategy
- (vi) Strategies for Privately Owned Sites
- (vii) Linked Infrastructure Projects with the Town Centre Fringe
- (viii) The feasibility of delivering a department store in the Town Centre

3. Engagement on potential options (research & engagement) from 17 December 2012

Action Engagement	Timescale	Lead	Council Interests	Key external stakeholders	Notes
Dolphin Centre drop in sessions	January	Tim Crawshaw	John Anderson Steve Petch Simon Houldsworth Greg McDougall Sue Walker Sue Dobson Gill Hutchinson Valerie Adams (or nominee)	General Public, Town Centre Businesses	4xsessions - weekday daytime x2 - weekday evening - Saturday morning
Protected characteristics - Age (older people) - Age (young people) - Religion - Disability	Ongoing EQIA. January	Sue Walker	Deena Wallace Mary Hall Tim Crawshaw Greg McDougall Simon Houldsworth Valerie Adams (or nominee)	Age UK, DAD, Churches Together, EAG	Using self- assessment & previous data as start point
Skinnergate & Duke Street regeneration task & finish group	January	Tim Crawshaw	Planning, TCM, Highways, Urban Design	frontagers, DAD, Distinct Darlington	As set out in Cabinet Report
On street parking survey	January	Greg McDougall	Policy/Highways/ CPE	Residents/Workers/ Shoppers	Administered by market research company
RPZ permit holder survey	January	Greg McDougall	Policy/Highways/ CPE	Residents	Internet survey with flyer promoting research to each address in RPZ & with hard copy of survey option
Bus operators	28th January	Simon Houldsworth	Tim Crawshaw Sue Dobson (or nominee)	Arriva, Go Northern, Scarlet Band, Procters	Email/meeting

Coach operators	January	Simon Houldsworth	Tim Crawshaw Sue Dobson (or nominee)	National Express, tour operators, swimming coach	Email/meeting
Bus users	January	Sue Dobson		Bus users	Survey questions to be agreed with S&C
Coach survey	January	Sue Dobson		Coach users	Survey questions to be agreed with S&C
Coach users	January	Sue Dobson		Coach users	CCTV survey
Workshop on transport issues. Information sheets	12th & 22nd January	Simon Houldsworth	Sue Dobson Gill Hutchinson Ken Major Greg McDougall Tim Crawshaw Andy Casey		Collation of existing evidence. Develop simple to understand statements to prepare for expected conversations
BID Board	17th January	Simon Houldsworth	Simon Houldsworth Tim Crawshaw	Town Centre Businesses	
Place Scrutiny	14th February	Tim Crawshaw		Members	Report on progress and emerging issues.
Markets Engagement	February - March	Tim Crawshaw	Ian Thompson, Mike Crawshaw	Stall holders, Customers Town centre businesses, Distinct Darlington	NB. Programme is determined by Heritage Lottery Fund timetable for submission which is a window between October and December 2013

4. &5. Prepare recommended options

Action	Timescale	Lead	Council Interests	Key external stakeholders	Notes
Prepare recommended options					
Collation of research evidence	15th February target	Sue Walker	Lead Officers to supply information		
Draft recommendations	February	Tim Crawshaw			
COB/wider LP officer group meetings	w/c 11th Feb	Tim Crawshaw			Dovetail with Local Plan report.
Briefings to COE and wider management team	February	Tim Crawshaw			
Last COE before report process	21 st March	Tim Crawshaw			Dovetail with Local Plan report.
Briefings to Cabinet Members	March	Tim Crawshaw			Report by 18 February
Further Cabinet approval if required	9 April	Tim Crawshaw			Report by 4 March. Would mean subsequent delay to final approval process (June or July Cabinet)
Cabinet report - approval of preferred options as the basis of consultation	7 May	Tim Crawshaw			Report by 4 April. Dovetail with Local plan Paper.

6. Consultation & feedback on recommended options

Action Consultation	Timescale	Lead	Council Interests	Key stakeholders	Timescale
Dolphin Centre drop in sessions	Late May-early July 2013	Tim Crawshaw	John Anderson Steve Petch Simon Houldsworth Greg McDougall Sue Walker Sue Dobson Gill Hutchinson Valerie Adams (or nominee)		4xsessions - weekday daytime x2 - weekday evening - Saturday morning As part of Local Plan consultation.
Town Centre Board	20 March	Tim Crawshaw			
Protected characteristics - Age (older people) - Age (young people) - Religion - Disability	March and April	Sue Walker	Deena Wallace Mary Hall Tim Crawshaw Greg McDougall Simon Houldsworth Valerie Adams (or nominee)		Email/meeting. Feedback & final validation of results.
Feedback to specific target groups - Skinnergate T&F - RPZ permit holders - bus operators - coach operators	March & April	Lead officers for each group	as required by lead officer		Email/meeting
Briefings to Cabinet Members	April	Tim Crawshaw			Report by 25 March
Report on progress to Place Scrutiny Committee	18 th April	Tim Crawshaw			Report by 14 March
Cabinet report -	7 May	Tim Crawshaw			Report by 4 April. Dovetail

approval of material that is basis of consultation and approval to consult.					with Local plan Paper.
Public consultations	22 nd May- 3 rd July inclusive	Karen Johnson (Local Plan) Tim Crawshaw (related matters)	All available staff from Strategy & Commissioning and relevant Programmes and Projects staff.	All Stakeholders	