
AUDIT SERVICES – TERMS OF REFERENCE

Purpose of Report

1. To seek approval to Audit Services' Terms of Reference.

Information and Analysis

2. Audit Services' Role and Terms of Reference (**Appendix**) details the Services' purpose, scope and authority and outlines organisational relationships as well as the approach to service provision.
3. Audit Services' Role and Terms of reference was originally approved by Cabinet in June 2002 (Minute Reference C15/Jun/02) and subsequently amended and approved in March 2004 (Minute Reference C228/Mar/04) to reflect the updated CIPFA Code of Practice for Internal Audit in Local Government 2003
4. The Terms of Reference included within this report have been refreshed to reflect amendments to legislation and to include the range of audit opinions and the priority ranking of recommendations.
5. Paragraph 7.1 of the Terms of Reference provides for an annual review to ensure their relevance is maintained and that approval is sought for any amendments.

Legal Implications

6. This report has been considered by the Legal Services Manager for legal implications in accordance with the Council's approved procedures. There are no issues which the Legal Services Manager considers need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

7. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

Recommendation

8. It is recommended that Audit Services' Terms of Reference as detailed in the Appendix be approved.

Brian James
Chief Internal Auditor

Background Papers

1. CIPFA Code of Practice for Internal Audit in Local Government 2003

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