

**MEDIUM TERM FINANCIAL PLAN
2012/13 TO 2015/16**

Responsible Cabinet Member - Councillor Bill Dixon, Leader

Responsible Director – Chief Officers Executive

SUMMARY REPORT

Purpose of the Report

1. To enable Cabinet to recommend a detailed Medium Term Financial (MTFP) for approval by Council on 1 March 2012 in light of consultation on the draft MTFP presented at the Cabinet meeting on 22 November 2011.

Summary

2. The Council is facing a significant financial challenge following the reduction in Local Government funding which resulted in the council losing an estimated 24.4% of grant funding. The 2011/15 MTFP identified savings of £11.8M with a further £7.7M to follow. However due to anticipated grant changes, increases in service demand and inflationary pressures this figures has risen to £15.8M by 2015/6.
3. The Council's grant figure is only certain until March 2013 as the Government plan to implement a fundamental review of local government funding from April 2013. There is, therefore, uncertainty in the projected resource levels beyond the next year, with significant risk that grants could be less than are assumed in this report. A review of the Chancellors Autumn Statement which looks at spending reduction from 2015/16 has been carried out and an estimate of the impact to Local Government funding assuming similar policy objectives are achieved, e.g. protection of services such as Health and Education suggests the reduction at national level for Local Government will be 9.8% in 2015/16 and 6.8% in 2016/17 which would equate to further grant losses for Darlington of £3.3M rising to £5.4M by 2016/17. The government have also informed Local Government that they will be reducing funding to Local Government to reflect a 1% pay rise instead of the 2% they assumed in the CSR, the impact of this is estimated to be a reduction in grant of £400k and £800k respectively and £800k in subsequent years
4. Based on this latest information taking the issues described above into account in this report Members will see that the Council needs to reduce its annual expenditure by £15.8M over the next four years rising to £17.9M over the next five years. The sum of £15.8M over the next four years is significantly greater than the £7.7M estimated last year for a number of reasons, most significantly being the potential further grant reductions and cost pressures.

5. Cost pressures of over £5M have been identified for the coming year, the most significant of which is in Looked After Children at £1.67M and Learning Disabilities £0.42M where service demand has been increasing. There are also significant pressures on our income across all areas of our business and inflation in particular with regard to energy and fuel prices.
6. A risk assessment of revenue balances suggests £8M should be retained to protect the council against financial risk. It is important to maintain this level of balances especially with the uncertainty over Government grant funding and potential equal pay claims.
7. Changes to the draft MTFP are shown in paragraph 26 and total £5.689M. The largest changes being the assumptions on government grant funding and a reduction in savings on the pay freeze.
8. The Council's business model is based around three fundamental questions:
 - (a) WHAT services the Council will provide
 - (b) HOW do we deliver services and
 - (c) WHO will provide the services
9. The HOW and WHO strands are about providing the same services for less and the proposed budget savings in these areas total £6.368M. However given the significant challenge faced this means that WHAT services we provide have had to be reduced.
10. A Zero Based Council approach has been used to address the WHAT question, where all services have been considered systematically alongside the outcomes the council wants for the Borough and the evidence base on what works. Following this process savings of £2.202M have been identified.
11. In addition to the proposed spending reductions, annual Council Tax increases of 3.5% are proposed, raising an additional £2.0M compared with the current MTFP to help balance the budget and mitigate the impact of reductions in front line services. This is in the context of Darlington currently having the lowest Council tax in the region.
12. Cabinet members and officers have undertaken extensive consultation on the MTFP and some 5,600 individual responses from members of the public have been received and considered. The bulk of responses relate to a relatively small number of proposals where the public feel significant impacts to quality of life will follow. Cabinet has considered the consultation responses and explored opportunities to respond to suggestions from members of the public and other stakeholders. Given the uncertainty about further cuts in funding there is little scope for change. However in a small number of cases alternative proposals have been brought forward. In part these have been made possible by new initiatives launched by Government since the MTFP was published.
13. Following consultation the main areas for change are:
 - (a) Libraries – proposal to reduce the number of opening hours instead of closure
 - (b) CCTV – following Police funding 18 camera in outlying areas will continue to be operated.

- (c) Shopmobility – confirmation LSTF funding can be used to extend this service for a further year.

Recommendation

14. It is recommended that:-

- (a) The proposed Revenue MTFP as summarised in Appendix 16 be recommended to Council on the 1 March 2012, including the following:-

- (i) A 3.5% Council Tax increase for 2012/13 and the following potential increases be included in the MTFP for future years;

| | |
|---------|------|
| 2013/14 | 3.5% |
| 2014/15 | 3.5% |
| 2015/16 | 3.5% |

- (ii) Budget reductions set out in summary at **Appendix 7**.
- (iii) The schedule of charges set out in **Appendix 3**.
- (iv) A discretion for Cabinet to vary the budget for 2012/13 by up to £0.5m without further Council approval.
- (b) The proposed Capital Medium Term Financial Plan set out on pages 30 to 35 and **Appendix 15** be recommended to Council.
- (c) Cabinet recommend to Council that any capital receipt from a sale of the Arts Centre be invested in the future delivery of Arts in Darlington.

Reasons

15. The recommendations are supported by the following reasons:

- (a) To propose a MTFP for consideration by Council.
- (b) To meet the statutory timetable for setting the 2012/13 budget and Council Tax.
- (c) To continue to offer a varied and vibrant arts offer across the borough.

Chief Officers Executive

Background Papers

Feedback from consultation.

Paul Wildsmith : Extension 2301

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|----------------------------------|---|
| S17 Crime and Disorder | The report contains proposals to continue to allocate resources in support of the Council's Crime and Disorder responsibilities |
| Health and Well Being | The report contains proposals to continue to allocate resources in support of the Council's Health and Well Being responsibilities |
| Carbon Impact | The proposals in the report seek to continue to support the Council's responsibilities and ambitions to reduce carbon impact in the Council and the Borough. |
| Diversity | Initial assessments have been made of the proposals in the report for their impact on diversity. Work is continuing to ensure that impacts are assessed and managed in accordance with responsibilities and Sustainable Community Strategy objectives. |
| Wards Affected | All wards are affected |
| Groups Affected | Initial assessments have been made of the proposals in the report for their impact on specific groups. Paragraphs 72 to 85 set out the work being done to ensure that impacts are assessed and managed in accordance with responsibilities and Sustainable Community Strategy objectives. |
| Budget and Policy Framework | The MTFP, Budget and Council Tax must all be decided by full Council |
| Key Decision | The MTFP, Budget and Council Tax must all be decided by full Council |
| Urgent Decision | The MTFP, Budget and Council Tax must all be decided by full Council |
| One Darlington: Perfectly Placed | Within the constraints of available resources it is necessary for the Council to make decisions involving prioritisation. The proposals contained in this report are designed to support delivery of the Sustainable Community Strategy, within those constraints. |
| Efficiency | The report contains many proposals to increase efficiency and reports efficiencies already made at a management level, which are included in the draft budget and MTFP. The report also highlights the Council's position as providing a very diverse range of high quality services whilst having the lowest Council Tax and per capita Government grant in the North East region. |

MAIN REPORT

Financial Context

16. Councillors and the public of Darlington will be aware of the significant financial challenge faced by the Council following Government's reductions in funding to Local Government which resulted in the Council losing an estimated 24.4% of Government funding. When revising the MTFP in March 2011 it was estimated that the Council would need to reduce spending by in excess of £22M from a controllable budget of £107m. The revised MTFP included savings proposals totalling £11.8M and identified that the Council in future years would need to save a further £7.7M per annum by 2014/15.
17. The government has recently consulted and is considering two pieces of legislation which potentially have significant impacts on Council finances; these are the Resource Review and Council Tax Benefits. Cabinet received reports on both consultations at its meeting on 4 October 2011. The Resource Review is fundamentally reviewing the way Local Government is funded and is considering how to return business rates to Local Government "as an incentive to Local Government to grow the economy"; however the challenge is to produce an incentive whilst delivering resource equalisation between different Council areas, depending on how this is achieved, the Resource Review could have significant financial impacts on local authorities both negative and positive. The fear for northern Councils like Darlington who do not have such vibrant economies as Councils in the South, is that the return of business rates will have a negative impact on the amount of funding received. The Resource Review will be implemented with effect from 1 April 2013 however it is unlikely that we will know the impact on the Council until late 2012. Council income with effect from 1 April 2013 is therefore uncertain, for the purposes of this MTFP revision it is assumed that the impact of the Resource Review is zero. Clearly if this proves not to be the case the implications will be addressed in next year's revision.
18. The Government has considered consultation responses on the proposal to transfer responsibility for Council Tax Benefits to Local Authorities and there will be a 10% reduction in funding, this has been included in the MTFP as it will mean increased net costs to the Council unless reductions are made to individual Council Tax Benefits payments. Income in the MTFP for Council Tax Benefits has therefore been reduced by £1M. Members will be able to review at a later date whether they wish to reduce the net cost of Council Tax Benefits but given the context of the consultation paper it is unlikely that significant savings could be achieved without making large reductions to individuals' benefits payments.
19. Since the publication of the draft MTFP proposals in November the Government announced that for employees they directly employ (which does not include local Government Employees) there will be a restriction of pay rises of 1% for the financial years 2013/14 and 2014/15. The Government have informed Local Government that in the Comprehensive Spending Review (CSR) when allocating resources to Local Government they had assumed a 2% pay award therefore nationally they will be reducing funding to Local Government to reflect a 1% pay rise, the impact of this is estimated to be a reduction in grant of £400k and £800k respectively and £800k in subsequent years.

20. The draft MTFP included no assumptions for grant reductions beyond the current CSR which covers the period to 2014/15. A review of the Chancellor's Autumn Statement which looks at spending reduction from 2015/16, has been carried out. An estimate of the impact to Local Government funding assuming protection of services such as Health and Education suggests the reduction at national level for Local Government will be 9.8% in 2015/16 and 6.8% in 2016/17 which would equate to further grant losses for Darlington at £3.3M rising to £5.4M by 2016/17.
21. As in previous years the Council faces significant cost pressures over and above the headroom built in to the MTFP the most significant being the cost of looked after children where numbers and costs have increased.
22. Although the MTFP looks over a period of 4 years it is prudent given the knowledge available to estimate the position in the fifth year. Based on the latest information taking the issues described above into account in this report Members will see that the Council needs to reduce its annual expenditure by £15.8M over the next four years rising to £17.9M over the next five years. The sum of £15.8M over the next four years is significantly greater than the £7.7M estimated last year for a number of reasons, most significantly being the potential further grant reductions and cost pressures. This revision to MTFP sets out the Council's current financial position and proposes how it will address the projected deficit.

Policy Context – Darlington 2015

23. Members will recall that in November 2009 Cabinet agreed a new business model which set out the policy context for the Council in the Medium Term establishing how we would respond to the significant changes in Government Policy, in particular how we would respond to significantly lower levels of government funding.
24. The business model sets out the key objectives for the Council:
 - (a) Championing the interests of citizens and business
 - (b) Support strong partnership to set a vision and direction for the Borough and its services
 - (c) Promote the Borough to secure investment and support
 - (d) Ensure the provision of good quality services
25. The future shape of the Council was described as follows:
 - (a) Strongly focussed on ensuring good overall outcomes for the public and the place rather than managing day to day service issues (these increasingly the responsibility of others but retaining ability to ensure they deliver).
 - (b) Providing clear and acknowledged leadership of "place" and facilitator of partnerships concerned with delivering One Darlington: Perfectly Placed.
 - (c) Significantly smaller in terms of directly employed staff.
 - (d) Many of its big budgets linked to contracts, or service level agreements or partnership delivery vehicles.

26. Therefore the strategic context for this MTFP is that the Council is in a period of significant change however with the same high level aim which is to deliver the key priorities within Sustainable Community Strategy – One Darlington: Perfectly Placed.
27. The implementation of the Business Model will deliver a new Council by 2015 which as illustrated above will be significantly different from the Council of 2009. The Council’s transformation programme which is focused on delivering Darlington 2015, is progressing well and this report contains significant proposals that have been developed within the programme. Members will recall that the Business Model is framed on asking three simple but fundamental questions about what the Council does:
- (a) WHAT services will the Council provide for the public of Darlington? Resources are reducing and therefore services provided will reduce, decisions on which services reduce are based on the content of the current Sustainable Community Strategy - One Darlington: Perfectly Placed.
 - (b) HOW do we deliver services? Constant challenge of the way in which services are delivered looking to continually improve efficiency and effectiveness of the services we choose to provide under the WHAT question.
 - (c) WHO will provide services for the public at Darlington? Challenging who is best placed to deliver services in terms of cost and effectiveness is a key strand of the Business Model.
28. Clearly the preference is to deliver most cost reductions by the HOW and WHO strands as these are all about getting the same for less. However, given the significance of the financial challenge and the good track record of the Council in delivering efficiency savings over many years, the Council has to address the WHAT question to enable the Council to produce a balanced and sustainable MTFP.
29. To enable the Council to approach the WHAT question in a strategic manner a new approach has been developed to review WHAT services should be provided by the Council. We’ve called this approach the Zero Based Council (ZBC). In simple terms the approach starts from a zero base; for example, what services would the Council provide if it was starting afresh, with a focus on achieving the Sustainable Community Strategy outcomes and the process then builds up the services that contribute to these outcomes to the financial limit the Council can afford. The approach is different to those adopted in previous years which tended to be looking at what services could be reduced or stopped. Previous approaches were adequate for the circumstances at the time but not so when planning for a new Council, Darlington 2015, a much more fundamental approach is needed. ZBC delivers the following:
- (a) Focuses on the outcomes we want for the Borough as articulated in One Darlington: Perfectly Placed and the governance of the Council.
 - (b) Considers all services and budgets at the same time.

- (c) Provides equity and transparency in the decision making process as all services are reviewed at one time.
 - (d) Uses an evidence base to determine WHAT services should be provided.
30. ZBC takes a stepped approach to deciding WHAT services the Council should provide:
- (a) STEP 1 - Identify the best way to deliver outcomes. To do this we need to forget how we organise and deliver current Council services and look at evidence of “What Works” in delivering outcomes. In many cases we are already delivering “What Works” but the process also identifies new ways of delivering outcomes and identifies current services that do not maximise outcomes.
 - (b) STEP 2 - Services are grouped around the outcome they are most likely to have the most impact upon. Two tests are then carried out, does the service have an impact on the outcome and secondly if there was no Council but it had a budget of circa £80M what would be the top services that would impact most on outcomes. This enables the split of services between high and low impact on outcomes.
 - (c) STEP 3 - Starts to filter services in to categories to facilitate decision making. Services are categorised into:
 - (i) Absolute Minimum (AM) service requested to meet legislative requirements and to have an impact on outcomes.
 - (ii) Added Value 1 (AV1) services that are above the minimum and add value.
 - (iii) Added Value 2 (AV2) services that are above the minimum and add significant value.
 - (d) STEP 4 – The practicality and prevention tests. These ensure the theory matches reality and takes account of things such as decommissioning costs, contractual commitments and income, as well as whether continued provision of the service actually reduces costs to the Council in the short to medium term.
 - (e) STEP 5 – The final step is to review the information produced by ZBC which is included later in this report and make the decision about WHAT services the Council want to provide that have the most impact on priority outcomes and therefore by a process of deduction WHAT services the Council will no longer provide. In reality due to our resource position the vast majority of services proposed to continue will be operating at the absolute minimum level due to resource availability.
31. The ZBC develops the WHAT strand of the Business Model at the same time work continues on the HOW strand and proposals are included in this report. In terms of the WHO strand Cabinet received a detailed report on 1 November 2011 outlining progress on developing proposals for the three service groups within Council. This revision to the MTFP builds in financial savings targets in the medium term for the WHO strand based on the proof of concept work already undertaken.

Updated Information and Changes to the Draft MTFP

32. As a result of updated information since the draft MTFP was approved for consultation by Cabinet in November, and following consultation feedback a number of changes have been made to this proposed MTFP. These changes, along with references to where they appear in the report are shown below:-

| | Change | Effect | Para. | App. |
|----|--|---|------------------|-------------|
| 1 | Libraries. Savings proposal altered to £29,000 per annum to allow Members to consider keeping Cockerton Library open with reduced hours. | Increases savings targets. Detailed report included in Appendix 11. | | 8/35, 11 |
| 2 | CCTV – proposal has changed following funding anticipated from Durham Police | No impact on savings target | | 8/32 |
| 3 | Shopmobility – proposal has changed following LSTF funding in 2012/13. | No impact on savings target | | 8/27 |
| 4 | Adult Social Care – Eligibility Criteria Following a challenge this 2011/12 budget proposal can not be fully achieved in 2012/13. | Increases costs in 2012/13 of £126,000. | 55 | 8/93 |
| 5 | The projected outturn for 2011-12 has been updated to include latest projections. Projected balances at 31 March 2012 have increased by £1.406M to £10.683M | Higher level of balances available. No significant impact on MTFP. | 34 | 1 |
| 6 | Leisure and Cultural Trust savings removed following the Government's response to the Local Government Finance Review, whilst further works is completed on the implications. | Reduced net expenditure in 2012/13 but subsequently increases it in the following years by £300,000. | 67 | |
| 7 | Employee Pay Freeze – as no agreement with the unions could be reached the proposed 3 year pay freeze cannot be implemented from April 2012. The proposal has been changed to a 2 pay freeze implemented from April 2013 | Savings proposal amended to reflect an April 2013 implementation. 1% pay award put into contingency. Increases future savings targets across all years. | 65, 95,96 | 8/1 |
| 8 | 3 days unpaid leave, no agreement with the unions could be reached this proposal can not be implement from April 2012. £294,000 impact in 2012/13. | Savings proposal amended to reflect an April 2013 implementation. Increase savings targets | 95,96 | 8/2 |
| 9 | Following a review of the Council Tax base a deficit to the Council of £550k has been included in the funding assumptions. | Reduced Council Tax funding. Increases future savings targets. | | 16 |
| 10 | Following the Autumn statement Government grant assumptions have been reduced in 2015/16 and 2016/17 to reflect a 9.8% and a 6.8% reduction. | Reduced funding. Increases future savings targets by £3.3m and £5.4m in 2015/16 and 2016/17 respectively. | 3,36, 97 table 2 | 16 |
| 11 | Following the Government | Reduced funding. Increases | 3,36,9 | 16 |

| | | | | |
|----|--|--|------------------|----|
| | announcement of a 1% pay cap in 2013/14 and 2014/15 a provision of £400k and £800k respectively has been made in grants assumptions. | future savings targets. | 7 table 2 | |
| 12 | New Homes Bonus. Increase in funding of £306k for 2012/13. | Increases resources reducing future savings targets. | 97 table 2 | 16 |
| 13 | The Council Tax base growth assumption has been reduced to 0% from 0.5% in 2013/14 following a review of potential policy changes. | Reduces resources from 2013/14 onwards. | | 4 |
| 14 | WHO savings, savings have been reviewed and are now profiled to start fully in 2014/15. | Reduced savings targets in 2012/13 and 2013/14 of £50k and £100k respectively. | | 6 |
| 15 | The final grant settlement is £10,000 higher than anticipated. | Minor changes to total resource levels. | 97 table 2 | 16 |

Proposed MTFP - Revenue

33. The remainder of this report concentrates on reviewing the MTFP for revenue and capital and is based on the financial and policy context set out in the previous paragraphs. The proposed MTFP has been prepared under the guidance of Cabinet in line with the Council's Constitution where it is the role of the Cabinet to propose a MTFP to Council. The proposed MTFP takes full account of the statutory responsibilities of the Director of Resources as the Council's Statutory Financial Officer and the Council's Financial Strategy and Reserves Policy.

Available Resources – Revenue Balances

34. In reviewing the Council's MTFP commencing 1 April 2012 it is key to establish the estimated starting position as at 1 April 2012, this is achieved by reviewing the projected outturn for 2011/12 and its impact on revenue balances. Attached at **Appendix 1** is the latest projected outturn report, the key points are:
- (a) Revenue balances at 1 April 2012 are projected to be £10.683M which is £3.499M greater than approved in March 2011. There is also an earmarked sum of £1.26M available in the Redundancy and Decommissioning reserve at the end of December 2011.
 - (b) Despite the improved position in relation to balances there are significant ongoing spending pressures which will impact on the revision to the MTFP.
35. Set out at **Appendix 2** is a risk assessment of revenue balances which suggests £8M should be retained, an increase of £2M from the current MTFP. This increase reflects the uncertainty around grant funding, potential equal pay claims and the significant risk involved in delivering the proposed savings and the assumptions made with regard to efficiencies in the WHO strand can not be underestimated.

Available Resources – Government Grant

36. The Government announced core grant allocations for 2011/12 and 2012/13 as part of the Comprehensive Spending Review and therefore we are able to plan for 2012/13 with certainty. Core grant figures beyond 2012/13 are based on estimated reductions contained with the Comprehensive Spending Review extrapolated for Darlington so these are estimates subject to a fundamental review of local government funding. As described in paragraphs 13 and 14 Government have announced Local Government grant will be reduced to accommodate the 1% pay cap in 2013/14 and 2014/15 and there is also anticipated to be a further reduction in grant of 9.8% and 6.8% in 2015/16 and 2016/17 respectively. These best estimates have been used for planning purposes.
37. Grant allocations will be reduced by £1M with effect from 1 April 2013 to reflect the Council Tax Benefits reduction. The Council Tax Freeze Grant received last year at approximately £1M is receivable to the financial year 2014/15. Beyond this date core grant income reduces by £1M as the grant was fixed only for the period of the Comprehensive Spending Review. The Council receives a number of specific grants from the Government; the proposed MTFP does not include any changes to assumed grant levels since the last MTFP.

Available Resources – Fees and Charges

38. The levels of fees and charges for the use of services have been developed taking into account the cost of providing services compared to the level of charges, statutory guidance and market intelligence. Attached at Appendix 3 is a detailed list of all proposed charges and the recommended levels have been included in estimates produced later in this report, any changes to **Appendix 3** will therefore impact on the MTFP as proposed.

Available Resources – Council Tax

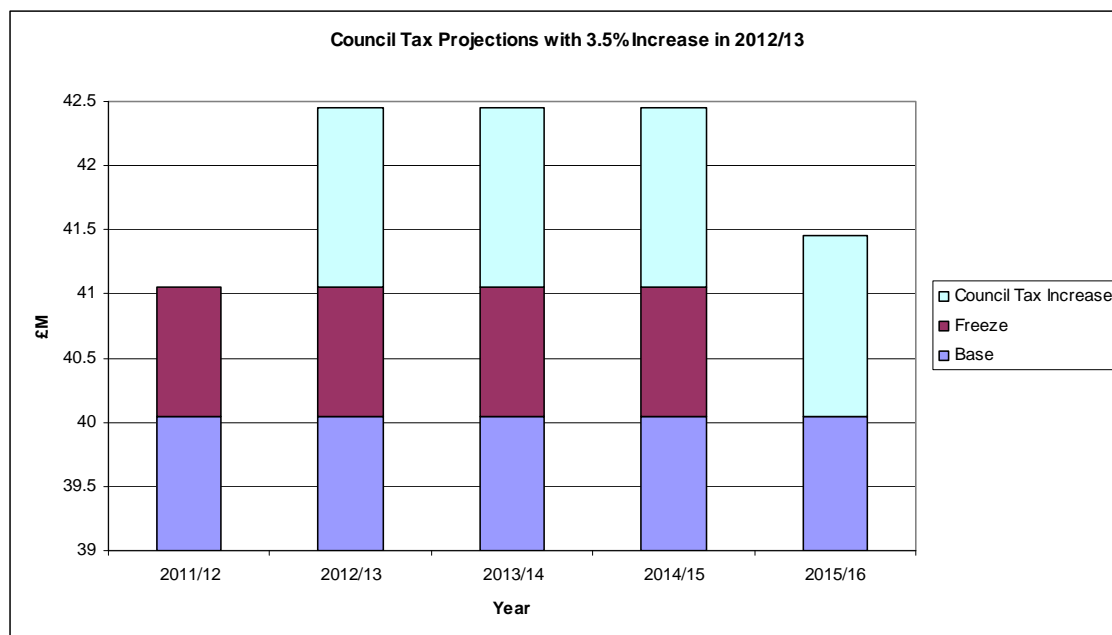
39. For Councillors one of the key decisions to be made when revising the MTFP is the balance between expenditure on services and the level of Council Tax levied. In years gone by decisions may have focused on Council Tax as a source to provide funding for additional services, in the current times the focus is whether increases can be used to protect existing services.
40. The current MTFP includes the following assumptions on Council Tax:

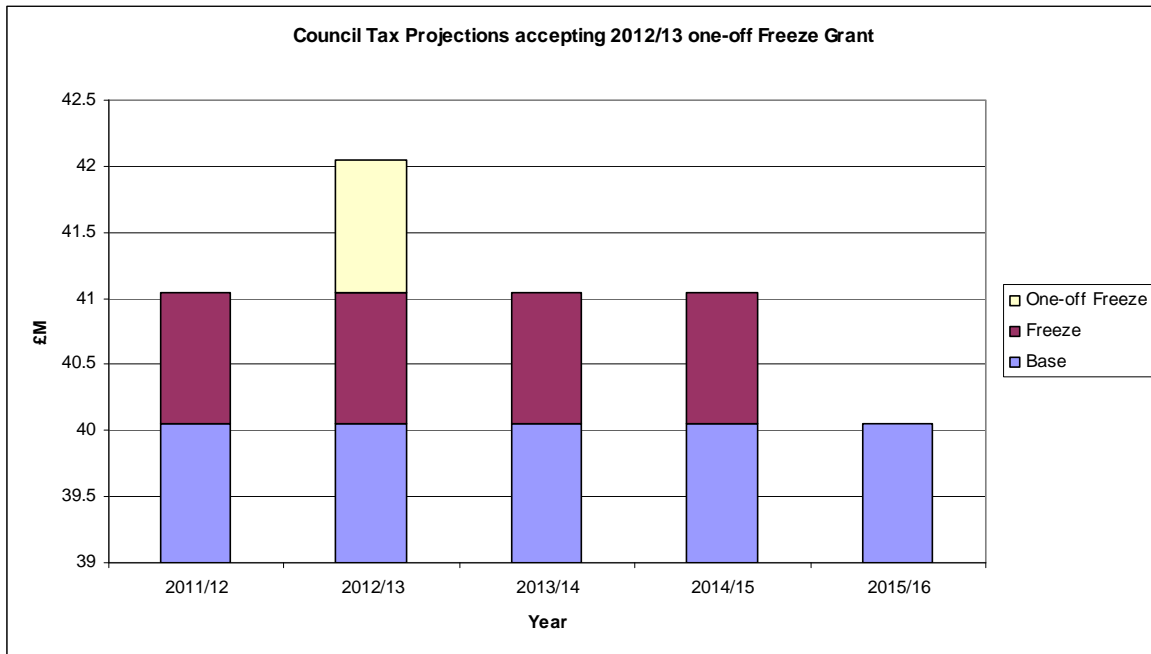
| | % | |
|--------|---|---|
| 2012/3 | 3 | |
| 2013/4 | 3 | |
| 2014/5 | 3 | |
| 2015/6 | 3 | (not included in the last MTFP but assumed based on trends) |

41. Decisions on Council Tax levels are for the Council to take however, the Government has powers to cap increases if they consider them excessive. The Government has announced that any increases above 3.5% for 2012/13 would be deemed excessive and any Council Tax set above this would trigger a referendum at an estimated cost of £100,000. The referendum would ask the electorate to vote for one of two budgets e.g. the original

proposed by the Council with an increase in excess of 3.5% or an alternative budget with an increase of 3.5% or below. The results of the referendum would be binding on the Council.

42. For 2011/12 the Government offered councils a grant equivalent to a 2.5% council tax increase if they agreed a zero increase for 2011/12. This Council together with every other Council in the country accepted the grant and agreed a zero increase. As explained earlier in this report, the grant is only for four years and therefore in 2015/16 the Council will see its funding reduced by £1M and it is very unlikely that it will be able to raise additional council tax of £1M above what it plans, to offset the £1M loss. The Government has announced a similar council tax freeze grant for 2012/13. However, the funding is for one year only and once again offers a grant equal to a 2.5% increase if a zero council tax is set. The acceptance of such a grant for Darlington would have meant a loss of £200,000 in 2012/13 compared to the existing MTFP as it assumes a 3% increase and a loss of £1.2M each year thereafter.
43. Given the Government approach to capping and based on the MTFP assumptions the loss of income would not be recoverable in the future. The consequential impact would be £1.2M of further reductions in service costs. Given the already significant financial challenge the Council faces, Cabinet have decided not to accept the one year council tax freeze grant because of the significant detrimental impact the loss of £1.2M would have on services for the Darlington public. This issue can be helpfully illustrated in the charts below which show that over the period 2012/13 to 2015/16 the Council would lose £3.8M in total by accepting the 2012/13 freeze, as well as £1.2M in each year thereafter.





44. Having reviewed the freeze grant Cabinet have reflected on the balance between raising Council Tax and protecting services. Given the significant financial challenge Cabinet have decided to recommend a 3.5% increase each year within the MTFP based on the fact that this reflects the maximum increase that could be received without triggering a referendum in which the council would shoulder the costs. In previous times it has been possible to keep taxes low whilst providing excellent services however the significant reduction in Government grant means in the future more pressure will be put on Council Tax.
45. When making its decision Cabinet considered the increase in Council Tax and the total amount paid in Darlington which is currently the lowest in the North East Region as demonstrated below. Table 1 below illustrates how much income the Council would have if it was able to levy the same amount as each Council and at the Tees Valley and North East average.

Table 1

| Council | Band D Council Tax | % above DBC | £ Additional Income to DBC if taxed at Authority Level £M |
|--------------------|---------------------------|--------------------|--|
| Darlington | 1,151.03 | | |
| Sunderland | 1,185.96 | 3% | 1.2 |
| Stockton-on-Tees | 1,221.53 | 6% | 2.5 |
| Middlesbrough | 1,261.69 | 10% | 3.9 |
| Durham | 1,282.86 | 11% | 4.6 |
| Redcar & Cleveland | 1,291.69 | 12% | 4.9 |
| South Tyneside | 1,291.53 | 12% | 4.9 |
| North Tyneside | 1,328.06 | 15% | 6.2 |

| | | | |
|---------------------|----------|-----|------|
| Newcastle upon Tyne | 1,354.42 | 18% | 7.1 |
| Northumberland | 1,373.40 | 19% | 7.7 |
| Hartlepool | 1,418.65 | 23% | 9.3 |
| Gateshead | 1,443.21 | 25% | 10.2 |
| Tees Valley Average | 1,268.92 | 10% | 4.1 |
| North East Average | 1,300.34 | 13% | 5.2 |

46. Cabinet also reflected on the impact on individual Council taxpayers noting that the impact on Band A taxpayers, the band with the most properties, would be equivalent to £0.52 per week.

Available Resources - Dedicated Schools Grant

47. Education funding has been placed under further pressure due to the removal of specific grants. There will be no uplift to school budgets in 2012/13 as the Guaranteed Unit of Funding will remain at the 11/12 level. Funding for students in sixth forms will be reduced, in accordance with policy and strategy announced in 2010. While funding per pupil will remain unchanged, the Dedicated Schools Grant (DSG) received by the Council will be substantially lower than in the 2011/12 year as eleven schools have converted to Academy status and will be funded direct by the Education Funding Agency (EFA). The DSG is pupil driven and cannot be calculated accurately until after the January Census data has been verified. A minimum funding guarantee is to stay in place to ensure that any school with declining numbers does not experience a budget reduction of more than 1.5%.
48. Responsibility for the funding formula rests with Darlington's Schools Forum. Academies are represented on the Forum as Academies are funded in line with Darlington's Scheme of Financing Schools.
49. The Forum must agree any funds to be retained as central expenditure by the Local Authority. The EFA reduce central expenditure paid to local authorities and instead pay the amounts directly to Academies. This means Council's receive less funding for services such as Education Special Needs and related mandatory services for pupils therefore increasing the pressure on Council budgets.

Available Resources – Performance Reward Grant

50. The Council is currently holding £927,245 of PRG monies as a result of the achievement of a number of objectives within the Local Area Agreement (LAA). This amount of money is 50% less than was expected under the agreement and are one-off funds. The funds include £504,317 of revenue funds and £422,928 capital monies and are not ring-fenced within the Council's budget. However, the work to successfully deliver the LAA was undertaken by partner agencies (health, police and voluntary sector chiefly) through the Darlington Partnership and the commitment was made to work with the Partnership to allocate the funds in ways that respond to the changing circumstances and its priorities. Discussions are ongoing with our partners to allocate the funds.

Producing an Initial Draft Budget

51. As in previous years, officers have prepared budgets based on existing policy and service levels, Set out in **Appendix 4** are the assumptions used to prepare estimates together with at **Appendix 5** details of budget pressures that have been included to reflect the cost of providing existing policy and service levels. The pressures at Appendix 5, which total £5.01M in 2012/13, can be categorised as follows:

| | | |
|-----|---|--------|
| (a) | Looked after children – increased demand in higher unit costs including foster carers and guardianship payments | £1.67M |
| (b) | Adults learning disability – increases in care packages due to transitions | £0.42M |
| (c) | Reduced income – external and internal trading services and advertising income | £0.82M |
| (d) | Energy and fuel inflation | £0.30M |
| (e) | Increases in pension costs | £0.40M |
| (f) | Shortfall on previous identified savings e.g. LEA savings, premium payments and overtime | £0.74M |
| (g) | ICT Architecture | £0.40M |
| (h) | Other | £0.26M |

52. Members will see from Appendix 5 that for 2012/13 not all pressures have been allocated to service budgets, instead a contingency has been established. Pressures that can be estimated with reasonable certainty are allocated to service budgets. Pressures that are foreseen but can be estimated with less certainty are included in the contingency, which will be monitored during the financial year against the identified pressures.
53. The Council in producing revisions to the MTFP has always included an allowance for headroom in future years. The aim of this is to reflect that year on year there are new pressures that arise due to demand and/or price increases or delays in achieving savings and making such an allowance enables the Council to better estimate the medium term financial impact. Given the very tight financial position faced by the Council this element of the MTFP is more important than ever, therefore the following headroom has been included in the draft budget:

| | £m's |
|---------|-------|
| 2013/14 | 1.500 |
| 2014/15 | 1.750 |
| 2015/16 | 2.000 |

Other Budget Issues

54. This section sets out relevant information that has influenced the preparation of the MTFP. The following changes to the 2011/15 MTFP are included in the proposed MTFP for 2012/16.

Adult Social Care

55. The 2011/15 MTFP contained a savings proposal relating to Adults Social Care and reviewing the eligibility criteria for long term and ongoing social care funding. Work was carried out during the year to assess the savings that could be made along with the impact on individuals of the proposals and a report was taken to Cabinet on the 13 September 2011. It was agreed the decision on these proposals be deferred until Cabinet considered its wider budget strategy and associated impacts. Cabinet considered and agreed to move forward on the proposal on the 22 November 2011, however since then a legal challenge has been received and following review and legal advice it is thought prudent to set aside the decision. A detailed report can be found on the 7 February 2012 Cabinet agenda.

Arts Centre

56. The 2011/15 MTFP also contained proposals with regard to the Civic Theatre and Arts provision in Darlington. The Arts Centre proposal was to remove the subsidy with the exception of £100,000 for a strategic arts offer. A number of options have been explored and the analysis and recommended actions will be subject to a Cabinet report. One of the options is to sell the Arts Centre and if agreed it is recommended any capital receipt from the sale of the Arts centre be invested in the future delivery of Arts in Darlington. From a financial perspective the MTFP has been prepared on the basis that the Arts Centre will close in July 2012 and £110,000 has been provided in the MTFP to cover the cost of operating the existing Arts Centre between 1 April 2012 to July 2012 and for costs associated with closing the building and interim facilities.

Civic Theatre

57. The proposal for the Civic Theatre was to remove the subsidy and it was agreed to market for sale or lease as a going concern. The exercise did not return a subsidy free option and on the 21 June 2011 Cabinet agreed to allocate £300,000 in the MTFP to allow the Civic Theatre to continue to operate until July 2012, to allow other options for management and governance to be explored. Since then a new operating model for the theatre has been established allowing the Council to take the benefit of the VAT exemption for Cultural Services that is available to local authorities (public bodies) to apply the income from admissions where there is no distortion of competition. This exemption is now in place and will allow the Civic Theatre to operate at a subsidy of £100,000 which is substantially lower than the bid received. The MTFP has been prepared on the basis that £100,000pa to operate the Civic Theatre is required.

Developing an approach to balancing the MTFP

HOW savings

58. It is vitally important to ensure all HOW efficiency savings are explored and services are constantly challenged in the way services are delivered to ensure there is continual improvement in efficiency.
59. In preparing detailed budgets, officers have made significant savings relating to the HOW strand of the business model, these savings have or will be implemented as part of management delegation and are listed at Appendix 6 and total £2.327M when fully implemented. There are some small elements of WHO savings also included in the appendix.
60. There are also a number of HOW savings which have a higher profile in terms of residents and staff interest. These savings which total £2.041M are shown in the first block of **Appendix 7** and include charging decisions along with Employee Terms and Conditions.
61. The Council's non school pay bill is £56M per annum which is a significant element of gross expenditure and therefore when considering cost reductions it is self evident that many proposals will impact on the workforce. With such a large proportion of the budget being employee costs, Members can consider two ways in which they can reduce employee costs, firstly by reducing staffing numbers by increased efficiency or by reducing services as expressed in the WHAT strand of the business model. Members can also reduce costs by amending how employees are remunerated. In recent years, Council has agreed changes to terms and conditions relating to car allowances, overtime, premium rates and the redundancy calculator, all of which reduced the ongoing employee costs. The most significant change to employee terms and conditions for this Council was the implementation of single status in 2006, the implementation eradicated all aspects of inequality within the Council's remuneration policy in line with the national agreement however to enable implementation without too severe an impact on employees, the paybill was increased by circa £6M per annum.
62. Each year the National Employees on behalf of all Councils party to the national agreement negotiate and agree pay award for Local Government employees. The National Employers take soundings from all Councils however an individual Council such as Darlington has to abide by the majority decision and the negotiating position of the National Employers. Therefore Darlington can have no certainty in the medium term of the level of increases that will be negotiated. Key information about pay awards and negotiations are set out below:
63. A pay freeze has been implemented nationally for all APT & C employees for the financial years 2010/11 and 2011/12.
64. A similar freeze has been implemented for Chief Officers for 2009/10, 2010/11 and 2011/12.
65. Each 1% increase in the paybill is equivalent to £0.5M per annum. This amounts to a significant potential cost to the Council and given the significant financial challenge

faced by the Council, Cabinet considered a variety of options regarding employee terms and conditions including pay cuts and as part of the initial budget proposals a three year pay freeze was proposed along with three days unpaid annual leave for all employees. Through consultation this proposal has been rejected by the Trade unions and can therefore not be implemented from April 2012. This is further considered in paragraphs 77 to 87.

WHO savings

66. Reference was made earlier in this report to the WHO strand of the business model and officers are confident that savings are deliverable based on proof of concept work already undertaken, clearly there is much more detailed work to be undertaken on deciding on what business models will be ultimately applied. A savings target of £2.0M is included in the proposed MTFP with effect from 2014/15. Cabinet have agreed to progress with this strand of the business model at its meeting on 1 November 2011 and at this stage there are no decisions to refer on to Council until detailed business cases are produced upon which final decisions can be taken by Council.
67. The draft MTFP included a proposal for a Cultural Trust with savings of £300,000 which was largely based around relief on business rates. Following the Governments response to the Local Government Resources Review it now appears unlikely that this relief will benefit the Council and the savings have therefore been removed until further work is completed on the business case. The Cultural Trust option will be one of the options coming to Cabinet early in the new financial year.

WHAT savings

68. The earlier part of this report has concentrated on the HOW and WHO strands of the business model, moving on to the WHAT strand of the business model as outlined in the section Policy Context – Darlington 2015, Cabinet have taken a new approach to considering the MTFP known as the Zero Based Council (ZBC). Appendix 9 (available on the Darlington Borough Council Website) is a table identifying all services provided by the Council split in to the following categories:

| | |
|-----|---|
| AM | Absolute Minimum service level to meet statutory requirements and to make on impact |
| AV1 | Added Value services beyond AM |
| AV2 | Added Value services beyond AM and AV1 |

69. For each service there is a recommended level of service compared to the 2011/12 budget where there is a difference this relates to either:
- Savings identified under management actions.
OR
Savings being proposed by Cabinet for consultation.
70. Taking into account the recommended service levels contained in Appendix 9, **Appendix 10** (available on the Darlington Borough Council Website) sets out detailed explanations of the services to be provided for each Sustainable Community Strategy outcome plus the Council’s own governance outcome, together with a commentary and

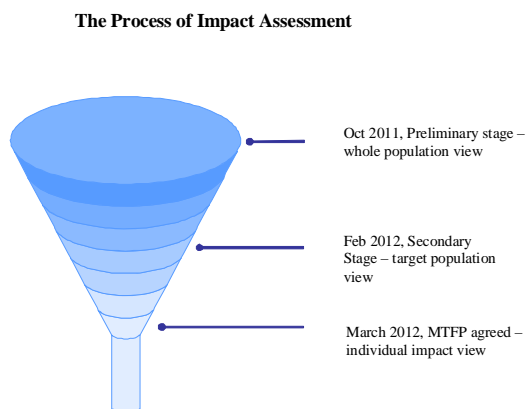
explanation surrounding the recommended service levels. It is essential that Members consider Appendix 12 in detail to understand the ongoing work the Council would be undertaking, should the revised MTFP be agreed, to deliver One Darlington Perfectly Placed.

71. By recommending service levels as set out in Appendix 9, and taking into account the WHO and HOW savings, Cabinet have resolved to reduce expenditure by £8.570M by 2015/16 to ensure the Council has a sustainable MTFP that delivers the key priorities of One Darlington Perfectly Placed. The ZBC expenditure reductions proposed are shown in summary in Appendix 7 and detail in Appendix 8. Due to the complexity of the library proposal and the changes made since the draft budget the savings proposal is also explored in greater detail in a separate report in Appendix 11.

Impact of Proposals

72. The impact of the proposals on vulnerable people is being assessed through an Equalities Impact Assessment process that is broadly similar to that carried during the last MTFP revision, but reinforced by learning from last year.

73. The ‘funnel’ analogy adopted last year continues to be a useful way of illustrating the overall approach. The preliminary stage is essentially an appraisal of the risks of impact on vulnerable groups across the full set of savings proposals at a whole population level. This will then guide us in moving down the funnel to engage with groups at risk of impact to assess proposals and identify the impacts on individuals.



74. Within this overall approach there are three significant changes that reinforce the EIA process. Firstly, the ZBC approach to deciding WHAT services the Council should provide builds services from a zero base around outcomes that are focused on narrowing gaps is a positive approach to delivering equalities through service prioritisation.
75. The second reinforcement is in providing the initial ‘top of the funnel’ equalities risk appraisals as part of the initial consideration of savings options by Cabinet. The third reinforcement is in providing a clear picture of the potential for multiple impacts on particular groups. This includes a high level consideration of the cumulative impact of previous savings and other changes made by the Council (Legacy Impacts) and of changes in the external environment (such as benefits changes and trends in health service provision).

76. The Public Sector General Equality Duty set out in the Equality Act 2010 requires the Council to ‘have due regard’ to the duty to eliminate discrimination, harassment and victimisation; to advance equality of opportunity; and to foster good relations. In making financial decisions it must have regard to the impact on nine ‘protected characteristics’: age, disability, race, religion/faith, sex, sexual orientation, gender reassignment, pregnancy and maternity; and marriage and civil partnership. In addition to these statutory requirements, the appraisal includes additional local characteristics or priorities: unemployed/low income, carers, young people leaving care, refugees and asylum seekers, Gypsies and Travellers, people with criminal convictions and geographical impacts.
77. **Appendix 12** is a summary providing an overview of impacts from all of the savings proposals on the statutory protected characteristics and on the local priorities. **Appendix 12a (available on the council website)** contains the individual equality impact assessments and related information. Cabinet has already received information (ref. Cabinet meeting 22 November 2011) sketching the likely cumulative impacts on people with different protected characteristics arising from :
- (a) The totality of these proposals
 - (b) “Legacy impacts” of Council budget decisions since 2010
 - (c) The external environment relating to health, welfare and benefits.
78. Individual impact assessment programmes were developed for each proposal based upon client group. These used a range of methods depending on the depth of impact, client groups and the number of people affected. For example, in some cases an impact assessment questionnaire was distributed to all service users, in other cases a number of focus groups were identified as the best method of engagement. Some helpful feedback on equalities impacts has also been received through various channels as part of the general public consultation.
79. There were a few instances where not everyone in the client group had the ability to understand the proposed changes and in these cases voluntary sector organisations with specific expertise were contacted to supplement our research with their views of potential impacts.
80. In addition to the above proposal-by-proposal discussions impact assessment work was undertaken with a number of service user groups and organisations to understand the cumulative impacts of the proposals. These groups included the BME Network, Disability Equality Impact Assessment Subgroup, Darlington Social Club for the Blind and Visually Impaired, Carers Steering Group, Deaf Forum and GOLD Focus Group. Additional impacts have been identified through the public consultation process which received responses by telephone, e-mail, comments box, Talking Together events, an online forum, Twitter and Facebook.
81. The assessments differentiate between the size of the impact and the numbers of people affected because a catastrophic impact on a very small number of people may be more important than a negligible impact on the whole population
82. Considering size of impact and numbers of people affected, the impact assessments show that the budget proposals impact more on people with certain protected characteristics, namely: children and young people, older people and disabled people.

83. The areas of cumulative impact on people, taking into account external changes as well as the Council's proposals, are: access to services and support for vulnerable people and access to and affordability of transport.
84. It is important to note that it is not possible for the Council to deliver savings to the required level whilst avoiding all negative impacts
85. This information on equality impact assessments is provided to help Cabinet make fair financial decisions

Workforce Implications

86. **Consultation** - In accordance with legislation relating to collective redundancies, a formal 90 day consultation period started on 16 November 2011 on 155 potential redundancies in a range of service areas across the Council.
87. The 90 day consultation period expired on 13 February 2012 and implementation has now started to take place on those proposals which do not require further approval.
88. **Update on potential redundancies** - As part of the consultation feedback from the workforce, local community and partners, changes have been made to budget proposals which would reduce the number of potential redundancies from the initial 155 however additional staff have also been identified.

The reductions are due to the following changes:-

| | |
|--------------------------------|-----|
| Refinement of proposals | -1 |
| Deferment/changes to proposals | -12 |

In respect of the proposal relating to Adults Transport the service is under review and there are proposals which potentially affect an additional 16 staff. Consultation will continue in this area and any firm proposals will be subject to further workforce consultation. Any changes agreed, as a result of the extended consultation which impact on the Council's budget will be referred back to Cabinet as part of the budget monitoring process.

89. In addition to the above, consultation is also on-going in respect of two additional potential redundancies in the catering service at Stressholme Club house where some service changes are being made to reduce the financial deficit.
90. The number of voluntary redundancies agreed from the risk groups is three although there have also been two voluntary redundancies agreed as additional efficiency savings. Turnover in the groups at risk has also reduced the number of potential redundancies by two. The number of anticipated compulsory redundancies therefore remains at 155. Employees continue to be encouraged to make voluntary redundancy applications.
91. **Avoidance of compulsory redundancy and support measures** - Clearly this is a very difficult and challenging time for the Council's workforce and officers will continue to try and avoid compulsory redundancy where it is reasonably possible to do so by redeployment and other voluntary measures. A range of measures has also been put in

place to support employees who are being made redundant.

92. **Changes to Employee Terms and Conditions** - Members will be aware that consultation has been ongoing with Trade Unions and the workforce in relation to the following :-

- (a) A three year pay freeze (for all staff excluding teachers whose terms and conditions are statutory)
- (b) 3 days unpaid leave

However despite extensive negotiations including a revised proposal for a 2 year pay freeze and a voluntary unpaid leave scheme it has not been possible to reach a Collective Agreement.

93. The unions have not balloted their membership, and as they believe that a pay award for 2012/13 is unlikely have asked that the situation be reviewed on an annual basis. This was largely the consensus across all the trade unions party to the Council's various national agreements on terms and conditions including UNISON, the union with the highest Council employee membership. There was some indication that a guarantee of no compulsory redundancies might assist in reaching a collective agreement but this was by no means a unanimously held view and it is a condition which the Council is unable to agree to in the current climate.
94. The draft Medium Term Financial Plan (MTFP) approved by Cabinet on 22 November 2011 included the following budget saving proposals, contained within the overall savings package of £10.8m.

| | 2012/3 £m's | 2013/4 £m's | 2014/5 £m's |
|--------------------|------------------------|------------------------|------------------------|
| 3 year pay freeze | 0.750 | 1.450 | 2.350 |
| 3 day unpaid leave | 0.294 | 0.294 | 0.294 |
| TOTAL | 1.044 | 1.744 | 2.644 |
| Assumed pay awards | 1.5% | 1.5% | 2.0% |

95. In the absence of a collective agreement it is not possible to deliver the savings proposed for 2012/13, some savings may be achieved if a voluntary leave scheme is agreed but at this stage nothing will be included in the 2012/13 budget. A survey of the workforce is being undertaken to gauge the appeal of a voluntary leave scheme. The 2012/13 budget will therefore include a contingency of £0.5m for a pay award in 2012/13, this is based on a 1% award as opposed to the 1.5% originally included in the base budget, the reduction reflects the changing financial environment since the budget was drafted.
96. The budgets contained within the MTFP beyond 2012/13 will include the savings for a two year pay freeze for 2013/14 and 2014/15 and an ongoing saving for 3 days unpaid leave as per the recent consultation exercise. Cabinet would recommend to Council that given the significant financial challenge faced it should keep the proposal "on the table" but take some time to consider whether the proposal should be implemented without

agreement, withdrawn or whether a further proposal on terms and conditions should be consulted upon. It is suggested that a report be presented to Council at a future date to consider what action will be taken.

Summary MTFP Position

97. The net position for the MTFP is as set out in Table 2 below taking into account the following:
- (a) Budget preparation based on current policy and service levels
 - (b) Budget pressures
 - (c) Savings under management delegation
 - (d) Future assumptions
 - (e) Council Tax increases
 - (f) Implementation of savings proposals

Table 2 – Revised MTFP – Summary

| | | 2012-13 | 2013-14 | 2014-15 | 2015-16 |
|---|----------------------------------|---------------|---------------|---------------|---------------|
| | | £M | £M | £M | £M |
| 1 | Net Budget Before Savings | 83.493 | 87.612 | 89.726 | 91.931 |
| | LESS | | | | |
| 2 | Management Savings Appendix 6 | 1.728 | 2.063 | 4.163 | 4.327 |
| 3 | Proposals set out in Appendix 7 | 1.151 | 2.970 | 4.082 | 4.243 |
| 4 | Net Budget as drafted | 80.614 | 82.579 | 81.481 | 83.361 |
| | | | | | |
| 5 | Savings still required | 0.004 | 1.833 | 2.559 | 7.212 |
| | | | | | |
| 6 | Net Expenditure | 80.610 | 80.746 | 78.922 | 76.149 |
| | | | | | |
| 7 | Government Grants | 39.650 | 38.345 | 35.031 | 30.722 |
| 8 | Council Tax | 40.960 | 42.401 | 43.891 | 45.427 |
| 9 | Total Resources | 80.610 | 80.746 | 78.922 | 76.149 |

98. The above table shows that in addition to implementing the challenging savings programme proposed in this report, the Council still needs to identify further annual savings of £7.212M by 2015-16.
99. Service by service estimates of expenditure and income are shown in Appendix 14 and a summary across the life of the MTFP is included at Appendix 16.
100. Set out below is the revenue balances anticipated in March 2013 if the proposed savings are agreed. These reserves would be available to assist in partly meeting the gap of £7.212M by 2015/16.

| Balances | 2012-13 |
|-------------------------------|----------------|
| | £M |
| Opening Balance | 10.683 |
| Less Risk Assessment reserves | (8.000) |
| Contribution from balances | (0.004) |
| | |
| Closing Balance | 2.679 |

101. In addition to this is the decommissioning/redundancy risk reserve agreed by Council in the current MTFP, the balance of which is £1.26M at the end of December 2011.

Consultation

102. At the 22 November 2011 Cabinet meeting, members agreed the Medium Term Financial Plan (MTFP) for the period 2012/13 to 2015/16 as a basis for consultation. In total, 92 budget proposals were made. A variety of consultation channels were made available to receive comments, including Talking Together events, freepost address for letters, dedicated telephone line, e-mails, Twitter, Facebook, website discussion forums and comments boxes located at various locations around the Borough. The consultation period lasted from 22 November 2011 to 27 January 2012.
103. The Council's constitution requires a period for scrutiny of Cabinet's draft MTFP prior to recommendation of a MTFP to Council. Throughout December and January all scrutiny committees have examined the proposals in relation to their respective remits, a number of the committees meeting more than once. The Efficiency and Resources Committee at their task and finish meeting on the 15 December 2011 also looked at the overall financial implications and questioned the Chief Officers Executive about the proposals in the draft MTFP.
104. The Efficiency and Resources Committee met on the 26 January to further consider the overall MTFP and coordinate the collective views of all scrutiny committees to be forwarded to Cabinet via this report. The draft minutes of the Efficiency and Resources Committee, incorporating the collective views from all Scrutiny Committees are shown in Appendix 13a. The draft minutes of Efficiency and Resources Committee are due to be considered by that Committee on 16 February. At Appendix 13b is a response to the consultation on behalf of the Conservative Group.
105. In total the Council has received just over 6,100 responses as part of its community engagement. These cover five petitions re: i) School Crossing Patrol Service (2,839 signatories), ii) Save the Lollipop Lady (122 signatories) iii) Supported Buses (282 signatories), iv) Save Cockerton Library (residents of Squire Court – 61 signatories), v) Friends of Cockerton Library (local businesses – 36 signatories). In addition a standard letter opposing home to school transport proposals was individually submitted by 1,557 residents. Other methods generated 521 individual replies via comments boxes, 193 emails, 72 phone calls, 69 online forum responses, 363 individual letters and additional 10 comments at the consultation events.
106. The following paragraphs summarise the main issues raised and points made. Although the majority of responses are opposed to budget proposals, a small proportion has

indicated support. Some of the proposals have generated more comments and discussion than others, particularly the proposals around the Arts Centre, library services, home to school transport, supported bus services, and school crossing patrols. Below is a summary of the feedback received from respondents (a schedule of all responses is available at Appendix 13 available on the Council website).

107. **Proposal 91 – Close the Arts Centre, sell the site and re-invest the capital funding for a new Arts Hub in the town centre (105 responses):**

- (a) The Arts Centre is key to the cultural offer of the Town, which helps set Darlington apart from similar sized places, and contributes to the overall attractiveness of the town for inward investors, visitors and residents. Its loss could devastate the cultural offer or recovery will be slower than in areas where this has not happened.
- (b) The Arts Centre is well loved and well attended. It has an excellent reputation and is a valued resource for the town and surrounding areas, providing a beautiful venue for a wide variety of events and activities for almost every sector of the community – sports, dance, painting, photography, music, sculpture, crafts, plays, comedians, family events, and events for children, bars, cafes and exhibitions.
- (c) The proposal would see the loss of a wonderful building. Its history, architecture, location and individuality outweigh arguments for a new centre. Closing the Arts Centre is a short term gain, but the town loses out in the long term.
- (d) Concerns raised about what happens to existing users of the Arts Centre.
- (e) To expect the people of Darlington to approve the sale of the Arts Centre before any discussions have taken place on the design, location, function, and timescales for a replacement Arts Hub, is unacceptable. Communities do not readily embrace anonymous new space.
- (f) Location of new Hub may put off potential users e.g. young and old people.
- (g) Concerns that future Arts Hub funding is reliant on Arts Council bid which may not be successful.
- (h) Alternative business models have been suggested including the use of volunteers.

108. **Proposal 35 – Close Cockerton library:**

- (a) **Petition (61 names)** – residents and families of residents of Squires Court, Woodland Road urge the Council to reconsider its decision to close Cockerton Public Library.
- (b) **Petition (36 names)** – Friends of Cockerton Library oppose the closure because of the severe impact it will have on library users and the negative impact on a large number of retail and other businesses.
- (c) Darlington already has one of the worst levels of library provision for a town of its size and population.
- (d) The library provides essential services for all ages, can foster a lifelong love of reading, is used by schools and school children for homework and projects, provides sessions for toddlers and summer activities for children; computer courses, and access to the internet (particularly useful for unemployed people researching job opportunities).
- (e) The library computers are always in use. The wards surrounding the library have some of the worst digital inclusion rates for the whole town. Increasingly government services are being put online but this puts the people who do not have internet access at a social and economic disadvantage.

- (f) Cockerton Library is at the heart of a thriving community. Its location provides easy access from the car park and public transport. Many people make shared trips so the closure would have an impact on local shops and businesses and local jobs.
- (g) Closure will be detrimental to all who use it particularly the vulnerable, leading to possible isolation and social exclusion. Particular impact on the elderly and deprived families who cannot access, or afford to travel to Crown Street easily, where parking is not free, and buses require an uphill walk which limits number of books people can carry. The mobile library is not convenient, has limited selection of books and does not provide the social interaction that Cockerton does.
- (h) Suggestions for generating revenue and cutting costs include charging for lending books (annual fee or per book); and internet use; introducing commercial uses such as a café, or sharing with other users such as displaced Arts Centre users; or reducing the number of opening days or hours.
- (i) Divided views on potential use of volunteers, some see it as a good idea (if supervised by trained librarian) others feel it is not appropriate as job requires qualification and training.

109. **Proposal 23 – Reduce free secondary school home to school transport to statutory minimum requirements:**

- (a) Feedback reports a lack of meaningful consultation with parents affected by the proposal.
- (b) Local residents close to Carmel College (and the College itself) and Hummersknott Academy are concerned about the increased traffic that will be caused as students seek alternative means of transport, and the increased risk to the safety of residents, students and visitors. The proposal will damage the environment as more students are forced to travel by car.
- (c) Carmel School – the proposal would be disproportionately prejudicial against parents on both religious and socio-economic grounds. The potential savings seem small in relation to the high level of possible disruption. Carmel admits 30% of students from deprived wards; it is they who will be most adversely affected. The proposal is discriminatory as some children will qualify for transport beyond 3 miles while Catholic children will not.
- (d) Losing the home to school transport could affect children with their right to go to the only faith school in Darlington.
- (e) **1,557 duplicate letters (parents and families of school children)** – to implement this proposal would result in denial of access to children from across the town, particularly those from low income families. Parental choice will therefore be denied on the grounds of affordability.
- (f) Removing transport will remove parent’s freedom to choose which school their children attend.
- (g) Parents with children at School Aycliffe, Heighington, High Conniscliffe and St George’s primary schools are worried about the impact this proposal may have on their ability to send their children to Hummersknott Academy, Carmel College or Hurworth School. Many are unhappy that they could end up at Branksome or Longfield which historically have not performed as well. Various parents indicate a willingness to contribute to transport costs if the ‘associated link’ can be maintained.
- (h) The proposal could have a massive impact on the village of Heighington as young families move away to ensure children can access their school of choice.

- (i) The proposal will result in more cars on the roads, with more environmental impact. This goes against national policy on carbon reduction and the Local Motion campaign.

110. Proposal 28 – Cease all supported bus services:

- (a) **Petition (282 names)** submitted by Harrowgate Club & residents and local businesses in respect of cut backs made by the local Council to bus services in and around Harrowgate Hill area and Whinfield (Asda).
- (b) Withdrawing supported buses would cause enormous inconvenience and disruption to communities, particularly the rural residents, to the overall economic detriment of the town. With the potential loss of non-car owners, neighbourhoods/villages could become less diverse.
- (c) Will result in loss of independence for disabled people and other vulnerable groups, leading to increased reliance on friends with cars.
- (d) **Particular** issues for rural areas, include children’s choice of schools or colleges in Darlington being limited, and impact on travel to work in the early morning. Also have significant impact on people’s ability to access medical appointments such as doctors, hospitals and clinics and other social events and facilities.
- (e) **Will** impact on the town centre economy (e.g. pubs, clubs, Civic and cinema) if people are unable to easily travel to and from it.
- (f) **People** will have to use cars and taxis more, adding to pollution of the environment.

111. Proposal 47 - Feasibility into alternative provision of school crossing patrols:

- (a) **Petition [2,839 verified names]** - Darlington Lollipop Watch Campaign are concerned that although the proposal is to do feasibility work regarding future provision, there is already a £100,000 cut in the 2013/14 budget. This suggests reducing most staff that provide a valuable service to all travelling to and from school, and are intrinsic to the ordering of traffic and children. Use of volunteers is untenable due to the nature of the role. The Council has a duty of care to promote road safety; the cut would have the opposite impact.
- (b) **Petition [122 names]** – ‘Save the Lollipop Lady’ – independently submitted prior to receipt of above.
- (c) The Council has a moral obligation to provide a service to ensure the safety of children.
- (d) **More** parents will drive their children to school, causing further congestion and parking problems and potentially more accidents. Children will be discouraged from being active through walking or cycling, contrary to Council’s Local Motion policies.
- (e) **Volunteers** would not turn up in bad weather.
- (f) Agree with proposal, it is the teachers/pupils/parents responsibility. Maybe put in more **lights** and crossings.

112. Other Proposals (Proposal Number):

- (a) **3 year pay freeze and 3 days unpaid leave (1 & 2)** – A three year pay freeze on top of a two year pay freeze, plus a 1% wage reduction and potential increased pension contributions and rising cost of living will have major impact on staff morale to the detriment of service delivery. Large savings could be made by reviewing the salaries

of senior council officers and the number of Councillors and their expenses/allowances.

- (b) **Cease rent support to DAD:** - DAD is a source of great help and information, as well as providing a listening ear when things get really tough. They are able to signpost people to other services and provide real practical help.
- (c) **Reduce Welfare Rights service (14)** – the staff do an invaluable job providing support and advice in sourcing benefits, appealing cases and representing vulnerable clients in an understanding way.
- (d) **Parenting programme (21):** Concerns about the loss of knowledge, expertise and track record of the current Service Manager, and the expertise provided around SEN pupils.
- (e) **Reduce services to 12 – 19s (Youth & Connexions):** Young people are worried about the possible closure of the Saturday drop-in centre, which provides somewhere for them to go to socialise and get support and advice. With nothing else to do, it keeps them off the streets, helps reduce anti-social behaviour and helps youngsters with difficult issues.
- (f) **Cease Shopmobility funding (27)** – the scheme is vital to enable disabled people to enjoy their independence and socialise, as well as bring custom to the town and therefore makes economic sense. It seems cuts are being targeted at the most vulnerable.
- (g) **Review car parking charges (29)** – car parking charges are already quite expensive and this will have a detrimental effect on local retailers and restaurants and could lead to an exodus to Teesside Park or Middlesbrough. Concerns about Sunday charging.
- (h) **Cease provision of CCTV outside the town centre and car parks (32)** – this is not going to be a saving as the costs that will occur through damage to play areas and the community will cost more.
- (i) **Close East Row Toilets (33)** – will reduce the attraction of the town centre to visitors and be an inconvenience to shoppers, especially older people. Alternative facilities are often closed and less accessible. Local shops don't like you using their toilets unless you're a customer, and this will soon be stopped once people start trying that alternative. This can only cause more problems for the Dolphin Centre toilets. Public toilets are necessary for young and old. It is paramount that we offer good quality facilities to the general public.
- (j) **Review of Town Crier (56)** – there are many sources of information that advertise the same services thus making the Town Crier superfluous and a waste of taxpayer's money. If it is kept, publish a condensed replacement on the Council's website and make printed copies available on request.
- (k) **Council Tax rise (92)** – this is not necessary due to the government being prepared to give the Council a 2.5% increase. With people facing pay freezes and/or rising living costs it is unacceptable to introduce a 3.5% increase.

Conclusion Revenue MTFP

113. The table in paragraph 97 demonstrates that despite identifying savings of £8.570M, the Council still needs to save a further £7.212M by 2015-16. As indicated earlier in the report, there is significant uncertainty regarding income levels in future years due to the fundamental review of Local Government Funding, Council Tax benefit consultation and the next Comprehensive Spending Review. There may be more clarity in relation to

these issues in the next 12/18 months which will impact on the next revision to the MTFP and could lead to further cost reductions being required in future years.

Medium Term Financial Plan – Capital

114. The first part of this report concentrates on the Revenue MTFP, the Council also has a Capital MTFP. Capital expenditure is significant, one off expenditure used to purchase or improve assets to enable the Council to deliver its priorities for example acquiring land to enable road improvements or investing in modernising school buildings and Housing. With regard to schools and transport the vast majority of funding for capital expenditure is received from Government, in the main to match national priorities such as Education and Transport. The allocation of the spending on these priorities is subject to ongoing programmes and agreed outcomes, for example the Local Transport Plan. Set out below are details of the levels of Government funding available for 2012/13.

| | 2012/13 £'000 |
|---|--------------------------|
| Children, Families & Learning | |
| Basic Needs | 1,371 |
| Capital Maintenance funding for LA maintained schools | 634 |
| LCVAP funding for VA Schools | 224 |
| DFC for LA maintained schools | 132 |
| DFC funding for VA | 51 |
| | 2,412 |
| Housing | |
| Disabled Facilities Grants * | 343 |
| | 343 |
| Transport | |
| Local Transport Plan | 2,387 |
| Tees Valley Bus Network Improvement | 1,114 |
| Local Sustainable Transport Fund | 1,034 |
| | 4,535 |
| Other capital programmes | |
| Adults' Personal Social Services | 260 |
| | 260 |
| | 260 |
| Total | 7,550 |
| * denotes indicative figures | |

115. In previous years the Housing Revenue Account (HRA) has received a Major Repairs Allowance from the Government however with the introduction of self financing for council housing in April 2012 this funding is no longer applicable as the HRA becomes a self financing account. Funding for capital works therefore will come directly from the HRA. It is recommended works totalling £5.690M are approved for 2012/13. It is anticipated the council will receive a Disabled Facilities Grant for private sector housing, however this figure is unknown and has been included at the 2011/12 level. The HRA revenue budget report on the 22 February Cabinet agenda provides further detail of self financing and the revenue contribution to capital from the HRA.

116. The Council can and has supplemented Government Capital Funding from its own resources such as capital receipts and prudential borrowing, although, in such challenging financial times the ability to fund from the Council's resources is limited and part of the revenue strategy is to use capital receipts to repay debt in future years. However, the Council owns many buildings and assets that continue to need investment therefore; provisions for such costs need to be made within the Council's overall financial strategy. When preparing the Revenue MTFP an allowance has been made to fund £1M of capital investment each financial year during the MTFP. For 2012/13 it is estimated that £0.500M of capital receipts will also be available meaning the Council will have up to £1.500M available in 2012/13 to meet capital priorities. As this funding stream is limited only the most urgent schemes have been recommended and they have been included in the capital programme along with a sum to be used for feasibility work. This feasibility work is required to determine the best use of resources on some of our major buildings including the Dolphin Centre, Central House and the Town Hall which are in need of significant repairs in particular plant and equipment. The remaining funding will be held until the results of the feasibility work have been concluded and will be subject to a further report to Cabinet.
117. **Appendix 15** sets out the proposed capital programme with regard to applying the resources allocated to the Council, the programmes include ongoing schemes for previous years. Set out in the following paragraphs is a narrative of the major elements of the programme. Scheme specific approvals will be subject to detailed reports to Cabinet.

Children's Services

Children's Services Basic Needs Funding

118. The Local Authority was allocated £2,417,374 Basic Need funding in 2011-12 to support the need for additional school places across the authority. Cabinet agreed the release of £27,800 of this funding in July 11 to enable feasibility work to be undertaken in considering the most appropriate schools in which to provide additional places. The feasibility work has identified Mowden Infant and Junior School Federation for expansion and this was agreed by Cabinet in February 12. A further cabinet report will be presented in due course which will seek the release of the capital funding specific to this project, once detailed costs have been developed.
119. For the 2012/13 period the local authority has been allocated £1,371,000 to deliver further additional places. Officers are currently developing a School Organisation Plan which will review the need for places and identify further areas for investment.

Children's Services Capital Maintenance funding

120. There has been a dramatic reduction in Capital Maintenance funding following the end of the Primary Capital Programme (PCP) and the number of schools converting to Academy status. This funding is for remaining Community Schools only and will be spent in line with key priorities identified through the locally agreed asset management planning (LAMPA) process. Unlike PCP there are no strict spend deadlines. The project list is being developed and will be considered by cabinet at a later date, with the first projects hopefully being carried out in Summer 12. Devolved formula capital (DFC) is a formula based grant provided to all maintained schools to help support the capital needs of their

buildings. It is initially allocated to the LA on a formulaic basis, the LA then allocates the funding directly to schools. As a rule this funding should be invested in the priorities identified through the LAMPA process.

Children's Services LCVAP

121. Locally Co-Ordinated Voluntary Aided Programme (LCVAP) is coordinated by the LA in consultation with the Diocese of Hexham and Newcastle and the Dioceses of Durham and Newcastle. In Darlington any priorities generated from the LAMPA process are shared with the Dioceses. The outline list of projects are submitted for the Department for Education's approval by the end of May each year. Once a project is approved the funding goes direct to the Diocese to be spent in the year it is allocated. Devolved Formula Capital funding for VA schools is paid directly to each Diocese, unlike LCVAP there is no requirement to seek approval from Department for Education. The LA is kept informed of works so that asset management plan information can be kept up to date.

Housing

122. During 2012/13, major works are planned within the council housing stock of the Borough, in a number of locations.

- (a) The Council plans to commence a regeneration programme in the Minors Crescent / Witton Crescent area of Cockerton. The regeneration programme includes the demolition of 76 homes to allow the provision of new homes to be constructed in partnership with a private developer and local Registered Social Provider supported by Homes and Communities Agency Funding.
- (b) All Council owned properties in Minors Crescent, Witton Crescent, Berwick Road, Kenilworth Road, Warwick Square, Rothbury Drive and Arundel Drive will receive new fencing, footpaths, roofing and structural element improvements. Internal planned maintenance will also be completed including kitchen bathroom, rewire and central heating upgrade to all properties that have not received these improvements in previous programmes.
- (c) Approximately 350 dwellings throughout the Borough will benefit from central heating system upgrades located predominantly in the wards of

Cockerton East, Cockerton West, College, Eastbourne, Houghton North, Hurworth and North Road.
- (d) A range of adaptations will be undertaken for people with disabilities based on their assessed needs and £382,000 has been set aside for these works.
- (e) The £500,000 energy efficiency programme will focus on reducing energy costs, improving the health and well being of vulnerable tenants, reducing fuel poverty and exploring the potential of renewable energy. The work will include a contribution towards external wall insulation to a number of non traditional properties in Lascelles. We aim to continue with the installation of top up loft insulation and

cavity wall insulation injection as required.

- (f) A small budget of £50,000 has been set aside to address any structural issues that may be identified within the year.
 - (g) £80,000 is set aside to continue to provide upgrades to the Lifeline Service. There will also be investment to replace the existing telecommunications equipment to improve the level of service that can be provided to residents.
 - (h) £25,000 has been identified to fund pavement crossings across the Borough.
 - (i) £50,000 will be invested in improvements to the Council's garage blocks in areas to be determined.
 - (j) £80,000 will be invested in joinery repair works in anticipation of the cyclical external painting programme in areas throughout the Borough.
 - (k) £330,000 has been set aside for External Works including fencing replacement and external footpath improvements in areas to be confirmed throughout the Borough.
 - (l) The funds will also pay for the just in time replacement of rotten and defective external doors on a Borough wide basis.
 - (m) £50,000 has been set aside to undertake essential roofing repairs in a planned way in properties throughout the Borough identified through estate and property surveys.
123. Disabled Facilities grants will be available on a means tested basis for eligible applicants. Disabled Facilities grants are not offered on a geographical basis but determined by individual assessments and family circumstances.

Transport and Highways

124. The following works are proposed for delivery in 2012/13 subject to agreement by Cabinet in March 2012 on proposals for the Tees Valley Bus Network Improvement scheme, the Third Local Transport Plan and the Local Sustainable Transport Fund.

Transport and Highways Major Scheme Bid

125. The TVBNI scheme proposals aim to tackle traffic congestion and improve reliability of bus services. A number of schemes are planned for implementation subject to Cabinet approval in March 2012. These include the continuation of a new road and junction layout at the junction of North Road and Whessoe Road; new bus stop with boarders on Clifton Road, replacement of speed humps on Clifton Road with bus friendly cushions: enhancing the capacity of roundabout at the junction of Yarm Road and McMullen road and the completion of a programme of verge hardening in Firthmoor and Lascelles. These schemes will be supported by measures to promote bus travel, for example by making real time bus information more widely available.

Transport and Highways Local Transport Plan

126. The Council funds some of the annual highway maintenance programmes from the 3LTP and a list of schemes will be presented for Cabinet approval in March 2012. This programme includes reconstruction of roads, as well as resurfacing and general structural maintenance. As in previous years, the priorities for this work will be based on the annual condition survey data, possible schemes could include the resurfacing of phase 6 of Geneva Road, resurfacing between Great Burdon and Whinbush and phase 7 of the resurfacing scheme on North Road. A programme of footway and cycle way maintenance schemes will also be delivered in the year. The bridge maintenance schemes are also identified from condition survey, with Hutton Avenue Bridge and Chestnut Street due for completion in early 2012/13. A programme of replacement street lights over 40 years old will continue with approximately 151 units replaced.
127. The funding for the Integrated Block has been increased slightly for 2012/13 and subject to Cabinet approval in March 2012 the main focus will primarily be on managing the network. Possible schemes could include the tackling of congestion outside school entrances, implementation of the network management plan and some strategic schemes like a pedestrian and cycle route between the University and Railway Station. A continual review of road safety will take place. It is also proposed to carry out resurfacing of the car parks in the town centre in order of priority; the car parks are Commercial Street East & West, Abbots Yard, Kendrew Street East & West and Beaumont Street. Out of the allocated funds a contribution towards the TVBNI scheme is required for a further three years.

Transport and Highways Local Sustainable Transport Fund

128. One of the specific projects within the Council's successful Local Sustainable Transport Fund (LSTF) bid is to encourage more walking and cycling and improve access to education. It is therefore proposed to extend our cycling network from the Harrogate Hill Cycle route up to the borough boundary on the A167. The LSTF bid will also make a contribution towards a pedestrian and cycle route between the University and Railway Station. These works would draw upon the experience and knowledge of the Council from the Local Motion and Cycling Demonstration Town projects.
129. A bid was made to the Homes and Communities Agency (HCA) for £1.5M to fund the provision of 20 additional pitches for Gypsies and Travellers and this has recently been confirmed. Work will now be undertaken to establish the most appropriate option for delivery and a further report will be brought to Cabinet for approval.

Council Funded Schemes

130. The former Goods Shed formed part of the Stockton and Darlington Railway company complex of building and is subject to grade II* listed status. The building has been leased to the Darlington Railway Preservation Society (DRPS) for workshop/restoration/storage and public exhibition of railway associated machinery, however in 2010 the electrical installation was condemned as unsafe and subsequently disconnected. In order for the DRPS to continue their activities and allow public access the electrical system needs to be updated to industry standard.
131. Essential external repairs are required to this Hopetown Carriage works grade II listed building to prevent further deterioration of the building fabric and ensure protection from

- the elements. The Council as the Local Planning Authority has a statutory duty to ensure the protection of the Council's listed buildings. The building is on the at risk register and enforcement action could be taken by English Heritage if the repairs are not carried out.
132. The Central Library requires a partial basement floor replacement to address the extensive heave/washout of the sub floor causing the floor slab to drop. Remedial work is required to prevent the collapse of the sub floor.
 133. High level remedial works are required at a number of Council-owned buildings including Central House Annex, Central house, Clock Tower, East Cemetery chapel, South Park and West Cemetery. Works include, lift, clean and re-bed loose and dangerous stonework, repair ridge tiles and roof coverings to prevent further water ingress into roof voids and repair, replace and clear damaged and clogged rain water goods.
 134. Beehive/Studios; the Council will be responsible for paying dilapidation costs following the withdrawal of staff from the Beehive and Studios.
 135. The Housing Retrofit programme is a new partnership with City of Newcastle Council and other local authority partners and Registered Providers in the North East region, to deliver a pioneering housing retrofit programme, to improve the energy efficiency and insulation levels of homes in Darlington across all sectors. A detailed report was taken to Cabinet on the 6 December 2012 and £50,000 was approved as a contribution to the programme development costs.

Conclusion Capital MTFP

136. The Capital programme is substantially smaller than in previous years however there is still a significant programme of improvement works in Housing, Transport and Schools. Money has been set aside for feasibility work on how to address urgent repairs on our major buildings, and all schemes will be subject to a detailed report to Cabinet for prior to approval.

| <u>Projected General Fund Reserve at 31st March 2012</u> | | 2011-15 |
|---|---|--------------|
| | | MTFP |
| | | £000 |
| Medium Term Financial Plan (MTFP) :- | MTFP Planned Opening Balance 01/04/2011 | 9,279 |
| | Approved net contribution from balances | (2,095) |
| | Planned Closing Balance 31/03/2012 | 7,184 |
| Increase in opening balance from 2010-11 results | | 1,398 |
| Projected corporate underspends / (overspends) :- | | |
| Youth Offending Service Grant | | 321 |
| Civic Theatre | | (100) |
| Pathfinder Grant | | 21 |
| Landfill Allowance Trading Scheme | | 35 |
| Financing Costs | | 420 |
| Pay Award Savings | | 575 |
| Unused Adults Grant | | 100 |
| Unused LSSG Grant | | 85 |
| Softplay VAT underpayment | | (83) |
| | | 9,956 |
| Planned Balance at 31st March 2012 | | 7,184 |
| Improvement | | 2,772 |

| <u>Departmental projected year-end balances</u> | | Improvement compared with 2011-15 MTFP |
|--|--|---|
| | | £000 |
| Council Wide | | (259) |
| People | | 474 |
| Place | | 547 |
| Resources | | (35) |
| TOTAL | | 727 |

| <u>Summary Comparison with :-</u> | | 2011-15 |
|--|--|---------------|
| - | | MTFP |
| | | £000 |
| Corporate Resources - Improvement | | 2,772 |
| Departmental - Improvement | | 727 |
| Improvement compared with MTFP | | 3,499 |
| Projected General Fund Reserve 31/03/12 | | 10,683 |

RISK RESERVE

| | RISK | CONSEQUENCE | SCALE | FINANCIAL LOSS £m | LIKELIHOOD % | ANNUAL RISK £M | PERIOD (YEARS) | RESERVE REQUIRED £M |
|-----------------|---|---|--|-------------------|--------------|----------------|----------------|---------------------|
| ECONOMIC | Economic Downturn | Lower Council Tax base – see “Key Assumptions” – Appendix 4 | £0.4M per 1% reduction | 0.4 | 15 | 0.060 | 2 | 0.120 |
| | | Lower collection of Council Tax | £0.4M per 1% reduction | 0.4 | 20 | 0.080 | 2 | 0.160 |
| | | Reduced Revenue Income – Leisure, Parking, Planning, Property | £0.075M per 1% - assess risk of further 5% | 0.4 | 15 | 0.060 | 2 | 0.120 |
| | | Failure of significant service provider contractors | £20M pa corporately – assess risk of 10% cost increase | 2.0 | 15 | 0.300 | 2 | 0.600 |
| | Adverse Changes in Interest Rates | Higher financing costs | Net Debt £70M – 1% = £0.7M | 0.7 | 20 | 0.140 | 1 | 0.140 |
| | Break Insurance Long Term Agreement | Increase in Revenue Costs | | 0.5 | 50 | 0.250 | 2 | 0.500 |
| | Energy Costs Significant Increases | Higher Annual Revenue Costs | | 0.4 | 20 | 0.080 | 2 | 0.160 |
| | General Price Inflation | Higher Annual Revenue Costs | £30M – assess risk of 3% | 0.9 | 25 | 0.225 | 2 | 0.450 |
| | Reduced Government Grants – Formula Grant | Lower Annual Revenue Resources NB See “Key Assumptions” – Appendix 4 | £0.4M per 1% - assess risk of further 4% reduction | 1.6 | 30 | 0.480 | 2 | 0.960 |

| | RISK | CONSEQUENCE | SCALE | FINANCIAL LOSS £m | LIKELIHOOD % | ANNUAL RISK £M | PERIOD (YEARS) | RESERVE REQUIRED £M |
|---|--|--|---|-------------------|--------------|----------------|----------------|---------------------|
| EMPLOYMENT | Higher Pay Settlements | Higher costs across all services | General fund exc – Schools £0.5M per 1% | 0.5 | 20 | 0.100 | 3 | 0.300 |
| | Single Status Potential Claims | One-off costs | £10M | 10 | 20 | 2.000 | 1 | 2.000 |
| | Pandemic or Similar Event | Increased employee absence requiring cover at extra cost | £0.5M per 1% of employee costs | 0.5 | 20 | 0.100 | 1 | 0.100 |
| SERVICES | New Children’s Care Packages | Higher Costs NB see “Key Assumptions” – Appendix 4 | Average £0.1M per Case – 5 cases | 0.5 | 20 | 0.100 | 2 | 0.200 |
| | | | Average £0.02M per case – 10 cases | 0.2 | 20 | 0.040 | 2 | 0.080 |
| | Social Care Increasing Demand | Higher annual Revenue Costs | | 0.5 | 20 | 0.100 | 2 | 0.200 |
| | Variations in Demand for Other Services | Higher annual Revenue Costs | | 0.5 | 20 | 0.100 | 2 | 0.200 |
| Capital Overspends | Fund from Revenue (no Capital Resources available) | One-off £5M funded over 10 years | 0.6 | 10 | 0.060 | 2 | 0.120 | |
| GENERAL | Planned Savings Not Achieved | Higher annual Revenue Costs | £12M – assess risk of 25% shortfall | 3.0 | 25 | 0.750 | 2 | 1.500 |
| | Corporate Manslaughter | Unlimited Fine | Assess risk of £10M fine | 10.0 | 1 | 0.100 | 1 | 0.100 |
| TOTAL GENERAL FUND RESERVE REQUIREMENT | | | | | | | | 8.010 |

SCHEDULE OF CHARGES 2012/13 - PEOPLE

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| NURSERY | | | |
| Full-time place – All Users, charges per week | | | |
| Children aged under 2 | 179.50 | 181.50 | |
| Children aged 2-4 | 164.50 | 166.25 | |
| Full-time place – extended users, charge per day | | | |
| Provision of mid-day meal (ie morning sessions) – this is for information. Meal charges are included within the full time nursery fees above) | 1.50 | 1.50 | |
| Provision of mid-day meal for staff | 1.50 | 1.50 | |
| Provision of mid-day dessert for staff | 0.50 | 0.50 | |
| Flexi Childcare (per hour) | 16.90 | 17.10 | |
| Total financial effect for Nursery | | | Minimal |

LIFELONG LEARNING

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|--------------------------------|--------------------------------|-------------------------------|
| Adult and Community Learning (Incl. NVQ's) Adult per hour OAP per hour Differential rates if you are in receipt of the following applies: | 2.50 2.50 | 2.50 2.50 | |
| <p>Reduced Fees:</p> <p>£10.00 administration fee only if any of the following apply:</p> <ul style="list-style-type: none"> • In receipt of Job Seekers Allowance (JSA Income Based) including the partner where the claim is joint Evidence: Letter of entitlement from the Job Centre indicating date & claim • In receipt of Employment and Support Allowance in the Work Related Activity Group (WRAG) Evidence: Letter of entitlement from the Job Centre indicating date & claim • Aged 16 – 18 years of age on the 31st August 2011 (Accredited programmes only). 16 – 18 year olds do not pay the £10 administration fee • Aged 19 – 24 years of age on the 31st August 2011 and studying first full level 3 qualification without having a full level 2 • Studying first level 2 qualification identified on the Learning Aim Database • Learners studying full Level 3 (without a full Level 2) • Certain learners participating in Skills Funding Agency –funded projects where identified in project specifications | | | |
| Room Hire – per hour | 15.00 | 15.00 | |
| Total financial effect for Lifelong Learning | | | Nil |

| COST OF REVENUE COLLECTION | | | | | |
|---|--|------------------------------|-------------------------|-------------------------------|--|
| Council Tax – All Charges do not incur VAT | | | | | |
| Description | | Existing Charge £ | New Charge £ | Financial Effect £ | |
| | Issue of Summons for Liability Order | 33.00 | 33.00 | | |
| | Issue of Liability Order | 44.00 | 44.00 | | |
| | Issue of Summons for Committal Hearing | 90.00 | 90.00 | | |
| | Issue of Statutory Demand | 157.50 | 157.50 | NIL | |
| Business Rates (NNDR) – All Charges do not incur VAT | | | | | |
| | Issue of Summons for Liability Order | 37.00 | 37.00 | | |
| | Issue of Liability Order | 50.00 | 50.00 | | |
| | Issue of Summons for Committal Hearing | 90.00 | 90.00 | | |
| | Issue of Statutory Demand | 157.50 | 157.50 | NIL | |

| RESOURCES – SCHEDULE OF CHARGES 2012/13 | | | | | |
|---|--------------------------|------------------------------|-------------------------|-------------------------------|--|
| Description | | Existing Charge £ | New Charge £ | Financial Effect £ | |
| TOWN HALL | | | | | |
| Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate. | | | | | |
| All rooms are to be charged by the hour, rather than by session | | | | | |
| | Committee Rooms per hour | 22.50 | 24.00 | Minimal | |
| | Emergency Planning | 15.42 | 16.92 | Minimal | |

| REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS | | | |
|--|------------------------------|---|------------------------------|
| Description | Existing Charge £ | New charge £ | Existing Charge £ |
| The following fees do not incur VAT | | | |
| Marriages | | | |
| Entering a Notice of Marriage or Civil Partnership | | These charges set nationally by Statute and will be charged at the advised rate for 2012/13 | |
| For a Registrar to attend a Marriage at the Register Office | | | |
| Civil Partnership Registration | | | |
| Incumbents for every Entry Contained in Quarterly Certified | | | |
| Copies of Entries of Marriage | | | |
| Registrars fee for attending a marriage at a registered building or for the housebound or detained | | | |
| Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained | | | |
| Superintendents Registrar fee for attending the marriage of the housebound or detained | | | |
| Certification for Worship and Registration for Marriages | | | |
| Place of Meeting for Religious Worship | | These Charges set nationally by Statute and will be charged at the advised rate for 2012/13 | |
| Registration of Building for Solemnisation of Marriage | | | |
| | | | |
| Certificates issued from Local Offices | | | |
| Standard Certificate (SR) | | | |
| Standard Certificate (RBD) (at time of Registration) | | | |
| Standard Certificate (RBD) (after Registration) | | | |
| Short Certificate of Birth (SR) | | | |
| Short Certificate of Birth (RBD) | | | |
| Certificates of Civil Partnership (at time of Ceremony) | | | |
| Certificates of Civil Partnership (at later date) | | | |
| General Search fee | | | |
| Each Verification | | | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|----------------------|-----------------|-----------------------|
| Civil Funerals | | | |
| All Ceremonies – Backhouse Hall | | | |
| Monday to Thursday | 100.00 | 100.00 | |
| Friday | 150.00 | 150.00 | None |
| Saturday | 200.00 | 200.00 | |
| Sunday and Bank Holidays | 250.00 | 250.00 | |
| All Ceremonies – Approved Premises | | | |
| Application Fee (3 years) | 1,700.00 | 1,700.00 | None |
| Fee for Attendance Monday to Friday | 300.00 | 300.00 | |
| Fee for Attendance Saturday | 400.00 | 400.00 | None |
| Fee for Attendance Sunday | 500.00 | 500.00 | |
| Fee for Attendance Bank Holidays | 500.00 | 500.00 | |
| Certificates | | | |
| Walk in Certificates | 15.00 | 15.00 | None |
| | | | |
| REGISTER OF ELECTORS - SALE | | | |
| The following fees do not incur VAT. | | | |
| Register – Printed Form | 10.00 | 10.00 | None |
| Per 1,000 Names - Printed | 5.00 | 5.00 | None |
| Register – Data Form | 20.00 | 20.00 | None |
| Per 1,000 Names – Data | 1.50 | 1.50 | None |
| | | | |
| LAND CHARGES | | | |
| The following fees do not incur VAT | | | |
| Search Fees | | | |
| Standard Search (post or DX) | 71.00 | 71.00 | None |
| Standard Search (electronic) | 69.00 | 69.00 | None |
| | | | |
| Con 29 Required | | | |
| One Parcel of Land | 59.00 | 59.00 | None |
| Several Parcels of Land – 1 st Parcel | 59.00 | 59.00 | None |
| Each Addition | 20.00 | 20.00 | None |

APPENDIX 3

| Description | | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|---|-----------------------------|------------------------|------------------------------|
| Con 29 Optional | | | | |
| | Each Printed Enquiry | 5.00 | 5.00 | None |
| | Own Questions | 5.00 | 5.00 | None |
| | Official Search – LLCI | 12.00 | 12.00 | None |
| | Official Search – NLIS (National Land Information Service) or email | 10.00 | 10.00 | None |
| | Expedited Search | 140.00 | 140.00 | None |
| | Personal Search | No charge | No charge | |
| | Additional Written Enquiries received after a Search has been Completed | 5.00 | 5.00 | None |
| The following fees are inclusive of VAT at 20% | | | | |
| | Faxing Searches – A4 copy per page | 10p | 10p | None |
| | Requesting Photocopy of Search – A4 copy per page | 10p | 10p | None |
| | Copy Documents (each) – A4 copy per page | 10p | 10p | None |

FINANCIAL PROTECTION SERVICES – NEW CHARGE PROPOSED

| Category | Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|-----------------|---|------------------------------|-------------------------|-------------------------------|
| I | Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs | 0 | 670 | |
| II | Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order: for the first year for the second and subsequent years where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500. | 0 | 700 585 | |
| III | Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property | 0 | 270 | |
| IV | Preparation and lodgement of an annual report or account to the Public Guardian | 0 | 195 | |
| V | Conveyancing Costs Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees: A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements | 0 | See description | |
| | | | | 15,000 |

SERVICES FOR PLACE - SCHEDULE OF CHARGES 2012/13

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|----------------------|-----------------|-----------------------|
| LIBRARIES | | | |
| Fines On Overdue Books & Spoken Word | | | |
| Adults – per day | 0.15 | 0.15 | |
| Maximum charge per book | 5.10 | 5.10 | |
| Senior Citizens – per day | 0.08 | 0.10 | |
| Maximum charge per book | 3.10 | 3.10 | |
| Children – per day | No charge | No charge | |
| Fines On Overdue CDs, DVDs, DAB | | | |
| Adults – per day | 0.15 | 0.15 | |
| Senior Citizens – per day | 0.08 | 0.10 | |
| Children – per day | No charge | No charge | |
| Reservation Fees for books and Audio Materials | | | |
| Adults | 0.85 | 0.85 | |
| Senior Citizens | 0.45 | 0.45 | |
| Children/Unemployed | No charge | 0.45 | |
| Reservation Fees for Books Obtained from Outside the Authority | | | |
| Adults (<i>single charge for all books obtained from other libraries</i>) | 4.10 | 5.00 | |
| Senior Citizens | 4.10 | 5.00 | |
| Children/Unemployed | 4.10 | 5.00 | |
| Repeat Fee for Renewal of Books from Outside the Authority | | | |
| Adults (<i>for all books obtained from other libraries</i>) | 2.05 | 2.50 | |
| Senior Citizens | 2.05 | 2.50 | |
| Children/Unemployed | 2.05 | 2.50 | |
| Replacement Tickets | | | |
| Adults | 1.20 | 1.20 | |
| Senior Citizens | 1.20 | 1.20 | |
| Children/Unemployed | 0.50 | 0.60 | |

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Loan Charges for Audio Materials (1 week) | | | |
| CDs | 0.90 | 1.00 | |
| DVDs | 1.50 | 1.50 | |
| Spoken Word and Language Courses | | | |
| Cassettes & CDs (3 Week Loan) | | | |
| Adults (<i>who are not exempt</i>) each | 1.35 | 1.50 | |
| Children each | No charge | No charge | |
| Language Courses per element (<i>subscription for whole course to be paid in advance</i>) | 1.35 | 1.35 | |
| Local History Research | | | |
| Standard charge | 2.55 | 5.00 | |
| Specialist Research – per hour (<i>new service</i>) | 22.50 | 30.00 | |
| Photocopies | | | |
| A4 B&W | 0.15 | 0.15 | |
| A3 B&W | 0.55 | 0.55 | |
| A4 colour | 0.55 | Not available | |
| A3 colour | 1.10 | Not available | |
| Printing | | | |
| Text Printouts | | | |
| A4 B&W | 0.15 | 0.15 | |
| A3 B&W | 0.55 | 0.55 | |
| A4 colour | 0.55 | Not available | |
| A3 colour | 1.10 | Not available | |
| Image Printouts | | | |
| A4 B&W | 0.80 | 0.80 | |
| A3 B&W | 1.60 | Not available | |
| A4 colour | 1.60 | 1.60 | |

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|--|---------------------------------|-------------------------------|
| Reproduction of Images from Stock | | | |
| Photographic copies for Private/Study purposes | Cost + VAT + 12% | Not available | |
| Photographic copies for commercial use | Cost + VAT + 12% (+ £20 per photo + copy of publication) | Not available | |
| Digital copies for Private/Study purposes - per photo | 5.10 | 5.50 | |
| Digital copies for small local commercial use – per photo | | 5.50 + 2 copies of publications | |
| Digital copies for local commercial use - per photo | 10.50 + copy of book | 10.50 + 2 copies of book | |
| Digital copies for national/international commercial | 110.00 (new charge) | 110.00 | |
| Copies of oral recordings | 5.50 | 5.50 | |
| Scan and e-mail Service | | | |
| First sheet | | 1.00 | |
| Each subsequent sheet | | 0.50 | |
| Hire of Locker | | | |
| | 0.50 | 0.50 | |
| Internet Use | | | |
| First half hour free within one day – per hour | 2.00 | 2.00 | |
| Computer Consumables | | | |
| CD | Current price | Current price | |
| CD RW | Current price | Current price | |
| Memory sticks | Current price | Current price | |

| Description | Existing Charge | New Charge | Financial Effect |
|--|--|--|-------------------------|
| | £ | £ | £ |
| Lost & Damaged Items | Full current Replacement Cost (non-refundable) | Full current Replacement Cost (non-refundable) | |
| Fax | | | |
| Outgoing Transmission | | | |
| United Kingdom – per sheet | 1.45 | 1.45 | |
| Europe – per sheet | 2.30 | 2.30 | |
| USA/Canada – per sheet | 2.80 | 2.80 | |
| Rest of the World – per sheet | 3.80 | 3.80 | |
| Incoming Transmission – per sheet | 0.45 | 0.45 | |
| Fax by Satellite | | | |
| Atlantic Ocean/Indian Ocean/Pacific Ocean – per sheet | 12.50 | 12.50 | |
| General (<i>Any postage costs to be recovered in full</i>) | | | |
| | | | Minimal |
| PLANNING FEES | | | |
| Planning fees are set nationally * | | | |
| PLANNING – SUPPLEMENTARY ITEMS | | | |
| Items inclusive of VAT at 20% | | | |
| Weekly list - yearly | N/A | N/A | |
| Decision*/Approval Notice -Building Control | 0.10 | 0.10 | |
| Letter confirming exemption | 25.00 | 25.00 | |
| Letter confirming completion | 25.00 | 25.00 | |
| Letter confirming enforcement action will not be taken | 25.00 | 25.00 | |
| Site inspection to determine info. | 25.00 | 25.00 | |
| A4 Photocopy (ex plans) – first page | 0.10 | 0.10 | |
| Subsequent pages | 1.10 | 1.10 | |
| A3 Photocopy (ex plans) – first page | 0.20 | 0.20 | |
| Subsequent pages | 0.20 | 0.20 | |
| A2 Photocopy (ex plans) – first page | 1.50 | 1.50 | |
| A1 Photocopy (ex plans) | 2.00 | 2.00 | |
| A0 Photocopy (ex plans) | 3.00 | 3.00 | |
| O.S. Sheets – up to 6 copies | 15.00 | 15.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Items outside the scope of VAT | | | |
| Local plan | 18.00 | 18.00 | |
| Local plan – postage | 4.00 | 4.00 | |
| Local plan – alterations | 2.00 | 2.00 | |
| Invoicing | 9.00 | 9.00 | |
| ** Excluding postage | | | |
| | | | Nil |
| LICENSING | | | |
| The following fees do not incur VAT | | | |
| General Licensing | | | |
| Pavement Café Licence | 190.00 | 190.00 | |
| Pavement Display Licence | 155.00 | 155.00 | |
| Pet Shops | 120.00 | 120.00 | |
| Animal Boarding | 120.00 | 120.00 | |
| Dog Breeding | 120.00 | 120.00 | |
| Riding Establishments | 230.00 | 230.00 | |
| Sex Shop Grant | 3,700.00 | 3,700.00 | |
| Sex Shop Renewal | 1,200.00 | 1,200.00 | |
| Sex Shop Transfer | 1,200.00 | 1,200.00 | |
| Sexual Entertainment Venue (SEV) Grant | 3,700.00 | 3,700.00 | |
| SEV Variation | 3,700.00 | 3,700.00 | |
| SEV Renewal | 1,200.00 | 1,200.00 | |
| SEV Grant / Variation / Renewal – Club Premises Certificates | 750.00 | 750.00 | |
| Skin Piercing (Premises) Grant | 280.00 | 280.00 | |
| Skin Piercing (Personal) Grant | 65.00 | 65.00 | |
| Skin Piercing Variation | 65.00 | 65.00 | |
| Motor Salvage Operators (3 years) | 70.00 | 70.00 | |
| Street Trading | | | |
| November / December - Full Calendar Month | 975.00 | 975.00 | |
| - Week | 385.00 | 385.00 | |
| - Day (minimum 4) | 85.00 | 85.00 | |
| January / October - Full Calendar Month | 660.00 | 660.00 | |
| - Week | 270.00 | 270.00 | |
| - Day (minimum 4) | 60.00 | 60.00 | |
| Annual Consent | 7,000.00 | 7,000.00 | |
| If Paying Monthly | 620.00 | 620.00 | |
| If Paying Weekly | 170.00 | 170.00 | |
| Buskers selling CD's – Half Day | 25.00 | 25.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Full Day | 45.00 | 45.00 | |
| Mobile Vehicles (moving or layby) | 260.00 | 260.00 | |
| New Vendor Permits | 35.00 | 35.00 | |
| Duplicate Licences | 15.00 | 15.00 | |
| Administration Charge per hour or part thereof | 35.00 | 35.00 | |
| Skip Hire Licence | 15.00 | 15.00 | |
| Hoarding/Scaffold Licence | 50.00 | 50.00 | |
| | | | Minimal |
| Adult Gaming Centres – Annual Fee | 600.00 | 600.00 | |
| New Application | 1,300.00 | 1,300.00 | |
| Variation | 1,300.00 | 1,300.00 | |
| Transfer | 1,200.00 | 1,200.00 | |
| Provisional Statement | 1,300.00 | 1,300.00 | |
| Licence Reinstatement | 1,200.00 | 1,200.00 | |
| Betting Shops - Annual Fee | 550.00 | 550.00 | |
| New Application | 1,300.00 | 1,300.00 | |
| Variation | 1,300.00 | 1,300.00 | |
| Transfer | 1,200.00 | 1,200.00 | |
| Provisional Statement | 1,300.00 | 1,300.00 | |
| Licence Reinstatement | 1,300.00 | 1,300.00 | |
| Bingo Halls - Annual Fee | 600.00 | 600.00 | |
| New Application | 1,300.00 | 1,300.00 | |
| Variation | 1,300.00 | 1,300.00 | |
| Transfer | 1,200.00 | 1,200.00 | |
| Provisional Statement | 1,300.00 | 1,300.00 | |
| Licence Reinstatement | 1,200.00 | 1,200.00 | |
| Family Entertainment Centres (FEC) - Annual Fee | 550.00 | 550.00 | |
| New Application | 1,300.00 | 1,300.00 | |
| Variation | 1,300.00 | 1,300.00 | |
| Transfer | 950.00 | 950.00 | |
| Provisional Statement | 1,300.00 | 1,300.00 | |
| Licence Reinstatement | 950.00 | 950.00 | |
| Betting (tracks) – Annual Fee | 550.00 | 550.00 | |
| New Application | 1,300.00 | 1,300.00 | |
| Variation | 1,300.00 | 1,300.00 | |
| Transfer | 950.00 | 950.00 | |
| Provisional Statement | 1,300.00 | 1,300.00 | |
| Licence Reinstatement | 950.00 | 950.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|------------------------------|-------------------------|-------------------------------|
| <i>Permit Type – The following fees are set by statute and will be revised as changed nationally</i> | | | |
| FEC gaming machine – Application fee | 300.00 | 300.00 | |
| FEC gaming machine – Renewal fee | 300.00 | 300.00 | |
| FEC gaming machine – Change of name | 25.00 | 25.00 | |
| FEC gaming machine – Copy permit | 15.00 | 15.00 | |
| Prize gaming – Application fee | 300.00 | 300.00 | |
| Prize gaming – Renewal fee | 300.00 | 300.00 | |
| Prize gaming – Change of name | 25.00 | 25.00 | |
| Prize gaming – Copy permit | 15.00 | 15.00 | |
| Application Fee | 100.00 | 100.00 | |
| Variation Fee | 100.00 | 100.00 | |
| Transfer Fee | 25.00 | 25.00 | |
| Annual Fee | 50.00 | 50.00 | |
| Change of name | 25.00 | 25.00 | |
| Copy Permit | 15.00 | 15.00 | |
| Notice of intent to 2 or less gaming machines available | 50.00 | 50.00 | |
| Club Premises cert (S 72f Licencing Act 2003) application fee | 100.00 | 100.00 | |
| Club Premises cert (S 72f Licencing Act 2003) renewal fee | 100.00 | 100.00 | |
| Other applicants - application fee | 200.00 | 200.00 | |
| Other applicants - renewal fee | 200.00 | 200.00 | |
| Variation fee | 100.00 | 100.00 | |
| Annual fee | 50.00 | 50.00 | |
| Copy permit | 15.00 | 15.00 | |
| Initial fee | 40.00 | 40.00 | |
| Annual fee | 20.00 | 20.00 | |
| Temporary use notice | 500.00 | 500.00 | |
| Copy/replacement/endorsed copy of notice | 25.00 | 25.00 | |
| < 2,500 litres | 41.00 | 41.00 | |
| 2,500 – 50,000 litres | 57.00 | 57.00 | |
| > 50,000 litres | 118.00 | 118.00 | |
| Transfer / variation | 8.00 | 8.00 | |
| Band A (RV £0 - £4,300) - Initial fee | 100.00 | 100.00 | |
| - Annual fee | 70.00 | 70.00 | |
| Band B (RV £4,301 - £33,000) - Initial fee | 190.00 | 190.00 | |
| - Annual fee | 180.00 | 180.00 | |
| Band C (RV £33,001 - £87,000) - Initial fee | 315.00 | 315.00 | |
| - Annual fee | 295.00 | 295.00 | |
| Band D (RV £87,001 - £125,000) - Initial fee | 450.00 | 450.00 | |
| - Annual fee | 320.00 | 320.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|------------------------------|-------------------------|-------------------------------|
| Band E (RV > £125,001) - Initial fee | 635.00 | 635.00 | |
| - Annual fee | 350.00 | 350.00 | |
| Band D Premises - Initial fee | 900.00 | 900.00 | |
| - Annual fee | 640.00 | 640.00 | |
| Band E Premises - Initial fee | 1,905.00 | 1,905.00 | |
| - Annual fee | 1,050.00 | 1,050.00 | |
| 5,000 to 9,999 - Initial fee | 1,000.00 | 1,000.00 | |
| - Annual fee | 500.00 | 500.00 | |
| 10,000 to 14,999 - Initial fee | 2,000.00 | 2,000.00 | |
| - Annual fee | 1,000.00 | 1,000.00 | |
| 15,000 to 19,999 - Initial fee | 4,000.00 | 4,000.00 | |
| - Annual fee | 2,000.00 | 2,000.00 | |
| 20,000 to 29,999 - Initial fee | 8,000.00 | 8,000.00 | |
| - Annual fee | 4,000.00 | 4,000.00 | |
| 30,000 to 39,999 - Initial fee | 16,000.00 | 16,000.00 | |
| - Annual fee | 8,000.00 | 8,000.00 | |
| 40,000 to 49,999 - Initial fee | 24,000.00 | 24,000.00 | |
| - Annual fee | 12,000.00 | 12,000.00 | |
| 50,000 to 59,999 - Initial fee | 32,000.00 | 32,000.00 | |
| - Annual fee | 16,000.00 | 16,000.00 | |
| 60,000 to 69,999 - Initial fee | 40,000.00 | 40,000.00 | |
| - Annual fee | 20,000.00 | 20,000.00 | |
| 70,000 to 79,999 - Initial fee | 48,000.00 | 48,000.00 | |
| - Annual fee | 24,000.00 | 24,000.00 | |
| 80,000 to 89,999 - Initial fee | 56,000.00 | 56,000.00 | |
| - Annual fee | 28,000.00 | 28,000.00 | |
| > 90,000 - Initial fee | 64,000.00 | 64,000.00 | |
| - Annual fee | 32,000.00 | 32,000.00 | |
| Personal Licence (10 years) | 37.00 | 37.00 | |
| Provisional Statement | 315.00 | 315.00 | |
| TEN | 21.00 | 21.00 | |
| Theft / Loss of Licence / Notice | 10.50 | 10.50 | |
| Variation of DPS | 23.00 | 23.00 | |
| Transfer of Premises Licence | 23.00 | 23.00 | |
| Interim Authority | 10.50 | 10.50 | |
| Change of Name / Address | 10.50 | 10.50 | |
| Freeholder / Leaseholder Register of Interest | 21.00 | 21.00 | |
| Administration Charge (per hour or part thereof) | 35.00 | 35.00 | |
| | | | Nil |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| HACKNEY CARRIAGES | | | |
| The following fees do not incur VAT | | | |
| Taxi Licencing | | | |
| Driver Licence (single) | 70.00 | 70.00 | |
| Driver Licence (combined) | 110.00 | 110.00 | |
| Hackney Carriage Vehicle Licence (excluding plate fee) | 410.00 | 410.00 | |
| Private Hire Vehicle Licence (excluding plate fee) | 375.00 | 375.00 | |
| Operator Levy | 35.00 | 35.00 | |
| Private Hire Operator Licence (operating levy in addition to vehicle licence fee) | 300.00 | 300.00 | |
| <i>Additional Charges</i> | | | |
| Knowledge / Regs test (re-sits only) | 30.00 | 30.00 | |
| Taxi Meter test | 20.00 | 20.00 | |
| Plate (rear) | 15.00 | 15.00 | |
| Plate (front) | 10.00 | 10.00 | |
| Door Discs (each) | 5.00 | 5.00 | |
| Tariff Card | 2.00 | 2.00 | |
| Duplicate Driver Badge | 10.00 | 10.00 | |
| Administration Charge (per hour or part – all applicants) | 35.00 | 35.00 | |
| | | | Nil |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| ENVIRONMENTAL HEALTH | | | |
| Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate | | | |
| Insects – per Treatment | 58.50 | 58.50 | |
| Rodents in Industrial Premises – per Treatment | 68.00 | 68.00 | |
| Rodents in Private Premises | No charge | No charge | |
| Prosecution Costs | | | |
| Hourly Rate for Preparation of Case Reports | 37.50 | 37.50 | |
| | | | Nil |
| TRADING STANDARDS | | | |
| Measures | | | |
| Linear measures not exceeding 3m or 10ft each scale | 13.00 | 13.50 | |
| Not exceeding 15kg or 34lb | 36.00 | 38.00 | |
| Exceeding 15kg (34lb) but not exceeding 100kg (224lb) | 55.00 | 58.00 | |
| Exceeding 100kg (224lb) but not exceeding 250kg (650lb) | 76.50 | 80.00 | |
| Exceeding 250kg (650lb) but not exceeding 1 tonne (2,240lb) | 132.00 | 139.00 | |
| Exceeding 1 tonne (2,240lb) but not exceeding 10 tonnes (22,400lb) | 212.50 | 223.00 | |
| Exceeding 10 tonnes (22,400lb) but not exceeding 30 tonnes (67,200lb) | 445.50 | 468.00 | |
| Exceeding 30 tonnes (67,200lb) but not exceeding 60 tonnes (134,400lb) | 663.00 | 696.00 | |
| Measuring Instruments for Intoxicating Liquor | | | |
| Not exceeding 5fl oz or 150ml | 21.00 | 22.00 | |
| Other | 24.00 | 25.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Measuring Instruments for Liquid Fuels and Lubricants | | | |
| Container Type (un-subdivided) | | | |
| Multi-grade (with price computing device): | 91.50 | 96.00 | |
| Single Outlets | 126.00 | 132.00 | |
| Solely Price Adjustment | 230.00 | 241.50 | |
| Otherwise | | | |
| Other Types – Single Outlets | | | |
| Solely Price Adjustment | 101.00 | 106.00 | |
| Otherwise | 137.00 | 144.00 | |
| Other Types – Multi Outlets: | | | |
| 1 Meter Tested | 146.50 | 154.00 | |
| 2 Meters Tested | 241.00 | 253.00 | |
| 3 Meters Tested | 329.00 | 345.50 | |
| 4 Meters Tested | 419.00 | 440.00 | |
| 5 Meters Tested | 507.00 | 532.50 | |
| 6 Meters Tested | 595.50 | 625.00 | |
| 7 Meters Tested | 672.50 | 706.00 | |
| 8 Meters Tested | 777.50 | 816.50 | |
| Charge to cover any additional costs involved in testing ancillary equipment which requires additional testing on site, such as credit card acceptors will be based on the basic fee plus additional cost per person per hour on site (minimum charge 1/2 hour) | 101.00 | 106.00 | |
| Special Weighing and Measuring Equipment | | | |
| For all specialist work undertaken by the department which is not included above a charge per man per hour on site (minimum charge 1/2 hour) plus cost of provision of testing equipment | 101.00 | 106.00 | |
| Licencing – VAT not applicable | | | |
| Poisons Act | | | |
| Initial Registration | 39.50 | 41.50 | |
| Re-registration | 21.00 | 22.00 | |
| Change in Details of Registration | 11.50 | 12.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Explosive Act (Statutory Fee) | | | |
| Registration of Premises | 31.50 | **See Note | |
| Licencing of Explosive Stores | 63.00 | **See Note | |
| Sale of Fireworks – Licensing | 525.00 | **See Note | |
| Prosecution Costs | | | |
| Hourly rate for Preparation of Case Reports | 37.50 | 39.50 | |
| ** these are statutory rates that are set centrally in April | | | |
| <u>Discounts</u> | | | |
| Fees from Measures to Certification Calibration will be discounted as follows :- | | | |
| a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 25% | | | |
| b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 25% | | | |
| c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided | | | |
| NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees | | | |
| | | | Minimal |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|------------------------------|-------------------------|-------------------------------|
| PARKING – all charges inclusive of VAT at 20% | | | |
| Chesnut Street Lorry Park | | | |
| Per day | 2.00 | 2.00 | |
| Per week | 7.50 | 7.50 | |
| Overnight | 4.00 | 4.00 | |
| Car Parks – Premium Rate | | | |
| Abbotts Yard up to one hr | 1.00 | 1.00 | |
| Abbotts Yard each additional hour | 1.50 | 1.50 | |
| Car Parks (Short Stay) – Per Hour | | | |
| Archer Street (Saturdays and Sundays only) | 1.00 | 1.00 | |
| Barnard Street / Winston Street | 1.00 | 1.00 | |
| Beaumont Street | 1.00 | 1.00 | |
| Commercial Street | 1.00 | 1.00 | |
| Garden Street (Saturdays and Sundays only) | 1.00 | 1.00 | |
| Kendrew Street East (Saturdays and Sundays only) | 1.00 | 1.00 | |
| Town Hall | 1.00 | 1.00 | |
| Covered Market (30 minutes only) | 1.00 | 1.00 | |
| Car Parks – Long Stay | | | |
| Park Place East / West | | | |
| Per hour | 1.00 | 1.00 | |
| Per day | 4.00 | 4.00 | |
| Per week | 15.00 | 15.00 | |
| Hird Street | | | |
| Per hour | 1.00 | 1.00 | |
| Per day | 4.00 | 4.00 | |
| Per week | 15.00 | 15.00 | |
| St Hildas | | | |
| Per hour | 1.00 | 1.00 | |
| Per day | 4.00 | 4.00 | |
| Per week | 15.00 | 15.00 | |
| Archer Street (Monday to Friday) | | | |
| Per day | 4.00 | 4.00 | |
| Per week | 15.00 | 15.00 | |
| Central House (Saturday and Bank Holidays) | | | |
| Per day | 4.00 | 4.00 | |
| Garden Street (Monday to Friday) | | | |
| Per day | 4.00 | 4.00 | |
| Per week | 15.00 | 15.00 | |

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|------------------------------|-------------------------|-------------------------------|
| Kendrew Street East (Monday to Friday) | | | |
| Per day | 4.00 | 4.00 | |
| Per week | 15.00 | 15.00 | |
| Kendrew Street West | | | |
| Per day | 4.00 | 4.00 | |
| Per week | 15.00 | 15.00 | |
| Chesnut Street | | | |
| Per day | 2.00 | 2.00 | |
| Per week | 7.50 | 7.50 | |
| Car Parking – On Street | | | |
| Per half hour | 0.50 | 0.50 | |
| Car Parks – Daily Charge | | | |
| Park Lane | 7.00 | 7.00 | |
| Car Parks – Contract Car Parking | | | |
| Per Calendar Month | 60.00 | 60.00 | |
| Car Parks – Staff and Members Passes (per year) | | | |
| Central House | 173.00 | 173.00 | |
| Houndgate | 173.00 | 173.00 | |
| Town Hall | 173.00 | 173.00 | |
| | | | Nil |
| BUILDING CONTROL | | | |
| Items inclusive of VAT at 20% | | | |
| Letter confirming exemption | 3.00 | 3.00 | |
| Letter confirming enforcement action will not be taken | 3.00 | 3.00 | |
| Decision/Approval Notice (Building Control) | | | |
| Letter confirming completion | 3.00 | 3.00 | |
| Site inspection to determine information | 14.50 | 14.50 | |
| Responding to request for historical information from electronic databases (email response) | 4.20 | 4.20 | |
| Responding to request for historical information from electronic databases (letter response) | 5.20 | 5.20 | |
| Responding to request for historical information from manually recorded data (email response) | 12.50 | 12.50 | |
| Responding to request for historical information from manually recorded data (letter response) | 13.50 | 13.50 | |
| Expediting search for historical information | 10.00 | 10.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|------------------------------|-------------------------|-------------------------------|
| Copy Documents - Monochrome | | | |
| A4 Photocopy (excluding plans) – first page | 1.00 | 1.00 | |
| subsequent pages | 0.10 | 0.10 | |
| A3 Photocopy (excluding plans) – first page | 1.20 | 1.20 | |
| subsequent pages | 0.20 | 0.20 | |
| A2 Photocopy (excluding plans) – first page | 1.50 | 1.50 | |
| A1 Photocopy (excluding plans) | 2.00 | 2.00 | |
| A0 Photocopy (excluding plans) | 2.50 | 2.50 | |
| Copy Documents - Colour | | | |
| A4 Photocopy (excluding plans) – first page | 2.00 | 2.00 | |
| subsequent pages | 1.00 | 1.00 | |
| A3 Photocopy (excluding plans) – first page | 3.00 | 3.00 | |
| subsequent pages | 2.00 | 2.00 | |
| A2 Photocopy (excluding plans) – first page | 6.00 | 6.00 | |
| A1 Photocopy (excluding plans) | 10.00 | 10.00 | |
| A0 Photocopy (excluding plans) | 12.00 | 12.00 | |
| The Building (Local Authority Charges) Regulations 2010 | | | |
| Plus VAT at 20% | | | |
| Officer hourly rate (new charge for 2012/13) | N/A | 52.00 | |
| | | | Minimal |
| DOLPHIN CENTRE | | | |
| Swimming | | | |
| Adult Swim | 3.25 | 3.40 | |
| Concession | 2.45 | 2.55 | |
| Junior Swim | 2.30 | 2.40 | |
| Concession | 1.75 | 1.80 | |
| Family Swim (up to 4 children accompanying 1 adult) | 1.75 | 1.80 | |
| Under 5 years | | 1.00 | |
| Under 12 months | | Free of charge | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|------------------------------|-------------------------|-------------------------------|
| Fitness Areas | | | |
| Pulse Suite | 3.95 | 3.95 | |
| Concession | 3.00 | 3.00 | |
| Junior Pulse Suite | 3.15 | 3.15 | |
| Concession | 2.35 | 2.35 | |
| Health & Fitness Classes | | | |
| Health & Fitness Classes | 3.55 | 3.75 | |
| Concession | 2.65 | 2.80 | |
| Multi Activity Sessions | | | |
| Badminton Daytime Session | 3.45 | 3.55 | |
| Concession | 2.60 | 2.65 | |
| Half Main Hall | | | |
| Adult | 42.00 | 42.00 | |
| Junior (1 hour courts only) | 28.50 | 28.50 | |
| Weekday lunchtime | 35.10 | 35.10 | |
| Badminton/ Short - Tennis Court | | | |
| Adult | 7.15 | 7.35 | |
| Concession | 5.35 | 5.50 | |
| Junior (1 hour courts only) | 3.65 | 3.75 | |
| Concession (1 hour courts only) | 2.75 | 2.80 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|------------------------------|-------------------------|-------------------------------|
| Squash Courts | | | |
| Adult | 6.40 | 6.60 | |
| Concession | 4.80 | 4.95 | |
| Junior (up to 5.00pm on weekdays only) | 3.45 | 3.55 | |
| Concession (up to 5.00pm on weekdays only) | 2.60 | 2.65 | |
| Equipment Hire | | | |
| Footballs | Free | Free | |
| Footballs - Deposit | 5.00 | 5.00 | |
| Badminton | 2.00 | 2.00 | |
| Badminton - Deposit | 5.00 | 5.00 | |
| Squash Racquets | 2.00 | 2.00 | |
| Squash Racquets - Deposit | 5.00 | 5.00 | |
| Table Tennis Bats | 1.40 | 1.40 | |
| Table Tennis Bats - Deposit | 5.00 | 5.00 | |
| Pram Lock | Free | Free | |
| Pram Lock – Deposit | 5.00 | 5.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Children's Activities | | | |
| Crèche | 2.30 | 2.60 | |
| Soft play admissions Monday to Friday | 3.20 | 3.45 | |
| Soft play admissions Weekends | 3.45 | 3.45 | |
| Sensory Room Monday to Friday | 3.20 | 3.45 | |
| Sensory Room Weekends | 3.45 | 3.45 | |
| Parent/toddler (Soft play) | 3.20 | 3.45 | |
| Other Activities | | | |
| Climbing Wall | 4.15 | 4.25 | |
| Concession | 3.10 | 3.20 | |
| Junior Climbing Wall | 3.35 | 3.45 | |
| Concession | 2.50 | 2.60 | |
| Showers | 1.30 | 1.50 | |
| Fit 4 Life Packages | | | |
| Platinum Package | 33.20 | 33.20 | |
| Swimming Pools | | | |
| Main Pool - per hour | 74.50 | 76.75 | |
| Diving Pool - per hour | 42.20 | 43.50 | |
| Teaching Pool - per hour | 42.20 | 43.50 | |
| Gala - per hour | | | |
| Swimming Galas - whole complex | | | |
| Normal opening hours - per hour | 241.40 | 248.65 | |
| Outside normal opening hours - per hour | 126.60 | 130.50 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Swimming Galas - Schools, Junior Clubs and Organisations | | | |
| Main Pool - Peak | 172.30 | 177.50 | |
| Main Pool - Off Peak | 117.00 | 120.50 | |
| Main Pool and Teaching Pool - Peak | 140.40 | 144.60 | |
| Main Pool and Teaching Pool - Off Peak | 148.90 | 153.40 | |
| Electronic Timing | 66.00 | 68.00 | |
| Dry Sports Hall | | | |
| Main Sports Hall - per hour | 82.40 | 84.90 | |
| Special Events - per hour Weekends | 260.60 | 268.40 | |
| Preparation - per hour Weekends | 140.40 | 144.60 | |
| Special Events - Schools - per hour off peak | 38.30 | 39.50 | |
| Meeting Room | 18.50 | 20.00 | |
| Seminar Room/Stephenson Suite | 27.00 | 28.50 | |
| Central Hall | | | |
| All Events (except commercial, exhibitions and local societies) | 85.20 | 88.00 | |
| Exhibitions - commercial - per hour | 111.60 | 115.00 | |
| Local Societies event - per hour | 58.55 | 60.00 | |
| | | | 31,915 |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| PARKS | | | |
| Bowls Season Ticket | 36.00 | 37.00 | |
| Concession | 27.00 | 28.00 | |
| Football - Hire of Hundens Park Pitch | | | |
| Seniors' Match | 34.75 | 35.80 | |
| Juniors Match | 19.40 | 20.00 | |
| | | | Minimal |
| EASTBOURNE SPORTS COMPLEX | | | |
| Adult Track | 3.25 | 3.25 | |
| Concession | 2.45 | 2.45 | |
| Junior Track | 1.95 | 1.95 | |
| Concession | 1.50 | 1.50 | |
| Adult Artificial Pitch 1/3 (45 mins) | 39.70 | 39.70 | |
| Junior Artificial Pitch 1/3 (45 mins) | 23.60 | 23.60 | |
| Adult Full Artificial Pitch | 70.80 | 70.80 | |
| Junior Full Artificial Pitch | 39.70 | 39.70 | |
| Pulse 3 | 3.95 | 3.95 | |
| Concession | 3.00 | 3.00 | |
| Junior Pulse Suite | 3.15 | 3.15 | |
| Concession | 2.35 | 2.35 | |
| Function Room/Community Pavilion - per hour | 18.50 | 18.50 | |
| | | | Nil |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|-------------------------------------|------------------------------|-------------------------|-------------------------------|
| STRESSHOLME GOLF CENTRE | | | |
| Green Fees | | | |
| Monday - Friday | 16.50 | 16.50 | |
| Concession | 12.40 | 12.40 | |
| Junior (up to 18 years) | 12.40 | 12.40 | |
| Concession | 9.30 | 9.30 | |
| Twilight | 9.10 | 9.10 | |
| Twilight Junior | 9.10 | 9.10 | |
| Weekends & Bank Holidays | | | |
| Adult | 18.50 | 18.50 | |
| Concession | 13.90 | 13.90 | |
| Junior | 13.90 | 13.90 | |
| Twilight | 10.00 | 10.00 | |
| Twilight Junior | 10.00 | 10.00 | |
| Day Tickets | | | |
| Monday - Friday | 26.00 | 26.00 | |
| Concession | 19.50 | 19.50 | |
| Junior | 19.50 | 19.50 | |
| Weekends and Bank Holidays | 32.00 | 32.00 | |
| Concession | 24.00 | 24.00 | |
| Junior | 24.00 | 24.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Driving Range | | | |
| Large Basket (75 balls) | 4.00 | 4.00 | |
| Medium Basket (50 balls) | 3.30 | 3.30 | |
| Small Basket (25 balls) | 1.90 | 1.90 | |
| Annual Season Tickets | | | |
| 7 Days | 440.00 | 449.00 | |
| 7 Days Youths (18-21 years) | 190.00 | 199.00 | |
| 7 Days Juniors (under 18 years) | 105.00 | 109.00 | |
| 5 Days (Monday- Friday) | 310.00 | 319.00 | |
| Couples | 810.00 | 841.00 | |
| Social subject to approval by Durham | 30.60 | 32.60 | |
| Stressholme Board Room – per hour | 13.50 | 13.90 | |
| | | | Minimal |
| A £5.00 administration fee will be charged in addition to the Green Fees for non-payment. | | | |
| MARKETS | | | |
| Covered Market | | | |
| Butchers stalls (| Five year | Five year | |
| Fruiterers and perishable food (stalls | Lease | Lease | |
| Other Stalls (| In | In | |
| Cellars (| operation | operation | |
| Shops | Three - | Three - | |
| | Five year | Five year | |
| | leases | leases | |
| Trade Refuse Removal (per week including VAT) | 14.00 | 15.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|------------------------------|-------------------------|-------------------------------|
| Cattle Market | | | |
| Tolls | | | |
| Cattle | 13.30 | 13.30 | |
| Sheep, pigs, calves | 4.35 | 4.35 | |
| Levies | | | |
| Cattle | 10.64 | 10.64 | |
| Sheep, pigs, calves | 3.48 | 3.48 | |
| Rent | 4,000.00 | 4,000.00 | |
| Other Markets | | | |
| Per 3m x 4.5m Gazebo January - March (13 weeks) | 30.00 | 21.00 | |
| Per 3m x 4.5m Gazebo April - December (39 weeks) | | 33.00 | |
| Per 3m x 3m Gazebo January - March (13 weeks) | 20.00 | 14.00 | |
| Per 3m x 3m Gazebo April - December (39 weeks) | | 22.00 | |
| Horsemarket– Per 3m x 4.5m Gazebo January - March (13 weeks) | 25.00 | 17.50 | |
| Horsemarket– Per 3m x 4.5m Gazebo April - December (39 weeks) | | 27.50 | |
| All the above to include lighting when supplied | | | |
| Car Boot Licence (for more than 30 stalls) Per stall | 5.00 | 5.00 | |
| Council operated Car Boot Sale - vehicle entrance fee | 10.00 | 10.00 | |
| Council operated Car Boot Sale - pedestrian entrance fee (10 years & over) | 1.00 | 1.00 | |
| Charitable per day (or part day) (charge per market) - subject to a maximum of 30 stalls - | 50.00 | 55.00 | |
| Non Charitable | | | |
| 1 - 10 stalls (minimum charge) | 80.00 | 90.00 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|------------------------------|-------------------------|-------------------------------|
| 11 - 30 stalls (per stall) - subject to a maximum of 30 stalls | 8.00 | 9.00 | |
| Large scale market events ie Summer Spectacular. | | | |
| Subject to negotiation with the Operator(s) | | | |
| Craft Market – Per 3m x 3m Gazebo | 25.00 | 25.00 | |
| Farmers Market – Per 3m x 3m Gazebo | 25.00 | 25.00 | |
| Food Fayre – per 3m x 3m Gazebo | 25.00 | 25.00 | |
| NB Craft, Food and Farmers Market charges include lighting when supplied + tables | | | |
| | | | Minimal |
| HEAD OF STEAM | | | |
| Entrance Fees | | | |
| Adults | 5.10 | 5.10 | |
| Concessions | 3.85 | 3.85 | |
| Children (6-16 years old) | 3.10 | 3.10 | |
| Children (under 6) | No charge | No charge | |
| Single Membership per annum | 10.25 | 10.25 | |
| Family Day Pass (2 adults, 2 children) | 10.25 | 10.25 | |
| Family Membership per annum (2 adults, 4 children) | 15.35 | 15.35 | |
| Organised School Visits | No charge | No charge | |
| Lectures per person | 2.55 | 2.55 | |
| Live Darlington | | | |
| Live Darlington - 25% discounts for eligible persons (discount also applies to members of the Friends of Darlington Railway Museum and the Darlington Railway Preservation Society, and FREE admission to their committee members) | | | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|---|--|-------------------------------|
| Family History Research | | | |
| Family/Railway History Research (for personal use only) via letter, email or phone | 20.00 (first hour) 20.00 per additional hour. | 20.00 (first hour) 20.00 per additional hour. | |
| Personal Visits to the Ken Hoole Study Centre are at no charge | | Personal Visits to the Ken Hoole Study Centre are at no charge | |
| Family/Railway History Research Agents | 30.00 (first hour) 30.00 per additional hour | 30.00 (first hour) 30.00 per additional hour | |
| Historical Research | | | |
| Current Affairs and Documentaries - per hour | 60.00 | 60.00 | |
| TV Dramas and Films - per hour | 122.55 | 122.55 | |
| Photocopying | | | |
| A4 | 0.20 | 0.20 | |
| A3 | 0.45 | 0.45 | |
| Personal photographic reproduction | | | |
| Photographic reproduction: max size A4 - per hard copy image (excl. postage) | 4.60 | 4.60 | |
| - digital copy (exc. postage) | 6.65 | 6.65 | |
| Plan Copies - per metre | 6.15 | 6.15 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|---------------------------|-------------------------------|
| Commercial photographic reproduction | | | |
| Regional newspapers | Free | Free | |
| National newspapers - per image | 35.75 | 35.75 | |
| Specialist Journals, Newsletters and Magazines - per image | 15.35 | 15.35 | |
| National, Journals, Newsletters and Magazines - per image | 25.55 | 25.55 | |
| Television and Film Productions - per image | 51.10 | 51.10 | |
| Photographic reproduction in Books | | | |
| Less than 6,000 runs - per image | 20.45 | 20.45 | |
| Less than 6,000 runs (cover image) - per image | 25.55 | 25.55 | |
| Over 6,000 runs - per image | 40.85 | 40.85 | |
| Over 6,000 runs (cover image) - per image | 61.30 | 61.30 | |
| Discount for 10 images or more | 0.10 | 0.10 | |
| Filming Fees | | | |
| Student Productions (interiors/exterior) | Free but donation welcome | Free but donation welcome | |
| Small Productions (interiors/exterior) e.g. TV shows and Documentaries - per day (including setting up and de-rigging days) | 306.40 | 306.40 | |
| Large Productions (interiors/exterior) e.g. Films - per day (including setting up and de-rigging days) | 510.65 | 510.65 | |
| Conference Facilities (use of room and access to facilities but excludes Catering) | | | |
| During Opening Hours – per hour | 25.00 | 25.00 | |
| Outside Opening Hours – per hour | 32.50 | 32.50 | |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|--|-----------------------------------|-----------------------------------|-------------------------------|
| Use by Museum Friends, DRPS, NELPG, NERA, A1 Trust, DMRC and GLAD – During Opening Hours (with an understanding that paying users have priority booking) | No charge | No charge | |
| Use by Museum Friends – Outside Opening Hours (providing nominated persons are responsible for securing premises when vacated) | No charge | No charge | |
| Use of Museum Field | | | |
| Caravan Users - per Caravan per night | 7.70 | 7.70 | |
| Educational Use | No charge | No charge | |
| Corporate Events | Negotiated on an individual basis | Negotiated on an individual basis | |
| Paranormal Investigation Groups | | | |
| Non commercial organisations | 200.00 | 200.00 | |
| Commercial organisations | 510.65 | 510.65 | |
| | | | Nil |
| REFUSE COLLECTION AND DISPOSAL | | | |
| Refuse sacks (per 25) (Exclusive of VAT) | 79.15 | 81.55 | |
| Garden waste sacks (Non Vatable) | 7.52 | - | |
| | | | Minimal |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| CEMETERIES | | | |
| Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non resident of Darlington at time of death) | | | |
| Individual foetal remains | No Charge | No Charge |) |
| Stillborn or child not exceeding 12 months | No Charge | No Charge |) |
| Person over 12 mths up to 18 years | 181.00 | 186.00 |) |
| Person over 18 years | 552.00 | 569.00 |) |
| Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non resident of Darlington at time of death) | | | |
| Individual foetal remains | No Charge | No Charge |) |
| Child not exceeding 12 months | No Charge | No Charge |) |
| Person over 12 mths up to 18 years | 181.00 | 186.00 |) |
| Person over 18 years | 552.00 | 569.00 |) |
| Cremated remains | 110.00 | 113.00 |) |
| Exclusive rights of burial (these fees will be doubled if the purchaser is a non resident of Darlington if not purchased at time of first interment). | | | |
| Exclusive burial rights (50 years) | 562.00 | 579.00 |) |
| Exclusive burial rights for a bricked grave | 1,124.00 | 1,158.00 |) |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Other charges | | | |
| Scattering of cremated remains | | |) |
| | 41.00 | 42.00 | |
| Indemnity form (to produce duplicate grant | | |) |
| | 41.00 | 42.00 | |
| Use of Cemetery Chapel | | |) |
| | 72.00 | 74.00 | |
| After post mortem remains | | |) |
| | 103.00 | 106.00 | |
| Evergreens (including grass mats) | | |) |
| | 62.00 | 64.00 | |
| Exhumation of a body (excl. re-interment) | | |) |
| | 927.00 | 955.00 | |
| Exhumation of cremated remains (excl. re-interment) | | |) |
| | 196.00 | 202.00 | |
| Grave Maintenance (inclusive of 20% VAT) | | |) |
| Initial payment | | |) |
| | 42.00 | 43.00 | |
| Annual Maintenance | | |) |
| | 32.00 | 33.00 | |
| Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non resident of Darlington at time of death) | | |) |
| Memorial rights including first inscription (30 years) | | |) |
| | 175.00 | 180.00 | |
| Provision of kerbs – traditional sites only) | | |) |
| | 82.00 | 84.00 | |
| Vases not exceeding 300mm | | |) |
| | 67.00 | 69.00 | |
| Additional inscription | | |) |
| | 67.00 | 69.00 | |
| Total financial effect for Cemeteries | | | 5,146 |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|----------------------|-----------------|-----------------------|
| CREMATORIUM | | | |
| Crematorium fees (inclusive of certificate of cremation, medical referee fees, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time) | | | |
| Individual foetal remains | No charge | No charge |) |
| Hospital arrangement – foetal remains | 93.00 | 96.00 |) |
| Stillborn or child not exceeding 12 months | No charge | No charge |) |
| Person over 12 mths up to 18 years | 181.00 | 186.00 |) |
| Person over 18 years | 552.00 | 569.00 |) |
| After post mortem remains | 110.00 | 113.00 |) |
| Other charges | | | |
| Environmental Surcharge – New Charge | 50.00 | 50.00 |) |
| Postal Carton | 12.00 | 12.00 |) |
| Metal Urn | 31.00 | 32.00 |) |
| Wooden Casket | 41.00 | 42.00 |) |
| Baby Urn | 10.00 | 10.00 |) |
| Crematorium Chapel | 72.00 | 74.00 |) |
| Scattering of remains at reserved time | 41.00 | 42.00 |) |
| Medical Referee Fee | 19.00 | 20.00 |) |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Book of Remembrance (inclusive of 20% VAT) | | | |
| Single Entry (2 lines) | 58.00 | 60.00 |) |
| Double Entry (3 or 4 lines) | 105.00 | 108.00 |) |
| Additional lines | 21.00 | 22.00 |) |
| Crest or floral emblem | 105.00 | 108.00 |) |
| Memorial Cards (inclusive of 20% VAT) | | | |
| Single entry card (2 lines) | 16.00 | 17.00 |) |
| Double entry card (3 or 4 lines) | 23.00 | 24.00 |) |
| Additional lines | 5.00 | 5.00 |) |
| Crest of floral emblem | 37.00 | 38.00 |) |
| Personal photographs – set up | 21.00 | 22.00 |) |
| Additional photographs – after set up | 11.00 | 11.00 |) |
| Memorial Books (inclusive of 20% VAT) | | | |
| Single entry book (2 lines) | 42.00 | 43.00 |) |
| Double entry card (3 or 4 lines) | 49.00 | 51.00 |) |
| Additional lines | 5.00 | 5.00 |) |
| Crest of floral emblem | 37.00 | 38.00 |) |
| Personal photographs – set up | 21.00 | 22.00 |) |
| Additional photographs – after set up | 11.00 | 11.00 |) |

APPENDIX 3

| Description | Existing Charge £ | New Charge £ | Financial Effect £ |
|---|------------------------------|-------------------------|-------------------------------|
| Triptych (inclusive of 20% VAT) | | | |
| Single entry card (2 lines) | 26.00 | 27.00 |) |
| Double entry card (3 or 4 lines) | 34.00 | 35.00 |) |
| Additional lines | 5.00 | 5.00 |) |
| Crest of floral emblem | 37.00 | 38.00 |) |
| Personal photographs – set up | 21.00 | 22.00 |) |
| Additional photographs – after set up | 11.00 | 11.00 |) |
| Other Memorial Schemes | | | |
| Replacement kerb vase plaque | 215.00 | 221.00 |) |
| Replacement flower holder | 5.00 | 5.00 |) |
| Wall plaques from £190 | 215.00 | 221.00 |) |
| Planter plaques from £285 | 320.00 | 330.00 |) |
| Lease of space for memorial plaques (per annum) | 21.00 | 22.00 | |
| Total financial effect for Crematorium | | | 31,179 |
| ALLOTMENTS | | | |
| Rent per year | 47.16 | 47.65 |) |
| Rent per year for Leisuresavers | 23.58 | 23.85 |) |
| | | | Minimal |
| SOUTH PARK RESOURCE CENTRE | | | |
| Educational Events (£/child for a full day) | 4.00 | 4.00 | |
| Educational Events (£/child for half day) | 2.50 | 2.50 | |
| | | | Nil |

**KEY ASSUMPTIONS USED IN PROJECTED
RESOURCES, EXPENDITURE AND INCOME 2012-16**

| Factor | Assumption |
|---------------------------------|--|
| Resources | |
| Council Tax base | No growth in Council Tax base over life of MTFP. |
| Council Tax | 3.5% increase in each year |
| Council Tax collection | 99% collected |
| Government Grants | Government grants for 2012-13 as indicated in 2 year settlement, confirmed December 2011 |
| | Reduction in Formula Grant of 6.9% in 2012-13, 1.3% in 2013-14 & 6.3% in 2014-15 as indicated in CSR October 2010 |
| | Reduction in Formula Grant in 2013/14 and 2014/15 to take into account the 1% pay cap, estimated at £400k in 2013/14 and £800k in 2014/15 and future years. |
| | Reduction in Formula Grant of 9.8% in 2015/16 and 6.8% in 2016/17 as indicated in the Autumn statement and the departmental expenditure levels. |
| | Dedicated Schools Grant (DSG) 0% increase in 2013-14, 2014-15 & 2015-16, increased by previous specific grants now included in DSG as per Settlement December 2010 |
| Expenditure | |
| Pay inflation | 2012-13, 2013-14 & 2014-15 1%; 2015-16 & 2016/17 2.0%. |
| Price inflation | Only contractual inflation on running costs |
| Local Government Pension Scheme | Employers contributions 18.5% of pensionable pay – the current rate |
| National Insurance | 1% increase from April 2011 (Pre Budget Report 9th December 2009) |
| Financing Costs | |
| Interest rates payable | Average rate on existing debt 2012-13, 3.41%; 2013-14, 3.97%; 2014-15, 4.44% & 2015-16, 4.44%. |
| Interest rates payable | 2012-13 4.3%, 2013-14, 4.65%, 2014-15 5.05% & 2015-16, 5.05%. |
| Interest rates receivable | 2012-13, 0.07%, 2013-14, 1.0%, 2014-15, 1.6% & 2015-16, 3.3%. |
| New Borrowing | £1M per capital expenditure financed by prudential borrowing for 2012-13, 2013-14, 2014-15 & 2015-16. |
| Income | |
| Inflationary increases | Various based on individual service considerations |
| Capital Receipts | No future receipts to be committed to financing capital expenditure |

PRESSURES AND CONTINGENCIES

The following pressures have been identified through the management of services and budgets in 2011/12 and in the preparation of detailed budgets in 2012/16.

| Pressures included in the draft budget | 2012-13 £000 | 2013-14 £000 | 2014-15 £000 | 2015-16 £000 |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| Service Demand | | | | |
| Looked After children | 1,409 | 1,409 | 1,409 | 1,409 |
| Contract funerals | 15 | 15 | 15 | 15 |
| Bed and breakfast usage and change to weekly capping limits | 30 | 30 | 30 | 30 |
| Children's transport costs | 50 | 50 | 50 | 50 |
| Children's - residence and guardianship payments | 168 | 168 | 168 | 168 |
| Reduction in income | | | | |
| East row toilets | 25 | 25 | 25 | 25 |
| Trade Waste | 67 | 67 | 67 | 67 |
| Building control | 194 | 194 | 194 | 194 |
| Building cleaning | 15 | 15 | 15 | 15 |
| HR school income | 67 | 67 | 67 | 67 |
| Advertising income - Town Crier – due to legislative change | 120 | 120 | 120 | 120 |
| Land charges | 20 | 20 | 20 | 20 |
| Crematorium | 42 | 42 | 42 | 42 |
| Coleridge centre rent | 31 | 32 | 33 | 33 |
| Housing benefits administration grant reduction | 0 | 86 | 86 | 86 |
| Print and design income loss | 120 | 120 | 120 | 120 |
| Contract Inflation | | | | |
| Energy and fuel inflation | 304 | 368 | 435 | 507 |
| Concessionary fares | 16 | 131 | 303 | 486 |
| Car Park NNDR | 18 | 18 | 18 | 18 |
| Foster carer rate increases | 92 | 106 | 106 | 106 |
| Supported buses | 0 | 6 | 25 | 45 |
| Efficiencies not achieved or shortfall on efficiencies | | | | |
| LEA savings | 527 | 527 | 527 | 527 |
| Northumbrian Water Authority Commission | 17 | 17 | 17 | 17 |
| LGA Subscriptions | 34 | 34 | 34 | 34 |
| Terms and Conditions | 85 | 85 | 85 | 85 |
| Other | 75 | 75 | 75 | 75 |

APPENDIX 5

| Pressures included in the draft budget | 2012-13 | 2013-14 | 2014-15 | 2015-16 |
|---|--------------|--------------|--------------|--------------|
| Other | | | | |
| Capital projects team core funding | 50 | 50 | 50 | 50 |
| Accident repairs unrecoverable | 22 | 22 | 22 | 22 |
| Business Improvement District Levies | 24 | 24 | 24 | 24 |
| Independent Reviewing Officer (Safeguarding) | 26 | 27 | 28 | 28 |
| Broadband connection at the Studios | 9 | 9 | 9 | 9 |
| Total | 3,672 | 3,959 | 4,219 | 4,494 |

| Contingencies included in the MTFP | 2012-13 £000 | 2013-14 £000 | 2014-15 £000 | 2015-16 £000 |
|--|-----------------|-----------------|-----------------|-----------------|
| Adults Learning disability - transitions * | 418 | 971 | 1,193 | 1,330 |
| Planning fees | 100 | 100 | 100 | 100 |
| Indoor market - long term vacancies * | 18 | 18 | 18 | 18 |
| Employers pension cost increase * | 400 | 400 | 400 | 400 |
| ICT Architecture | 400 | 400 | 400 | 400 |
| Pay award 2012/13 1% | 500 | 500 | 500 | 500 |
| Total | 1,836 | 2,389 | 2,611 | 2,748 |

NB contingencies marked with an asterisk were highlighted in the 2011/12 MTFP