## APPENDIX 2 DARLINGTON BOROUGH COUNCIL

## **Restrictive Physical Intervention – Record of Incident**

| Name of Pupil:     |                        | Date of birth:                        | Date of birth:                                  |  |
|--------------------|------------------------|---------------------------------------|---|--|
| Yr Group:          | UPN:                   | Ethnicity:                            | Looked After:<br>Yes/No                         |  |
| SEN Stage:         |                        | Child Protection<br>Yes/No/Don't kno  | Child Protection Register:<br>Yes/No/Don't know |  |
| Names of those in  | nvolved:               | · · · · · · · · · · · · · · · · · · · |   |  |
| Staff:             |                        | Pupils:                               |   |  |
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|                    |                        |                                       |   |  |
| Times of Incident: |                        | Location:                             | Location:                                       |  |
|                    | •                      |                                       |   |  |
| Account of details | s leading up to the ir | ncident:                              |   |  |
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| (Examples;             |                                   |
|------------------------|-----------------------------------|
| Verbal advice/ support | Negotiation                       |
| Re-assurance           | Time out offered/ directed        |
| Tactical ignoring      | Change of adult                   |
| Distraction            | Negotiation/ limits/ consequences |
| Other (describe).      |                                   |

Details of action during the incident: (How did staff intervene, the student respond, was the situation resolved)

| Who else was present? (Adults and pupils)  |
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| Follow-up Actions:   |
| Record of Immediate Injury to staff or pupil:  |
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| Refer to first-aider: Yes/No   |
| Action by first-aider:   |
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| Subsequent ovidence of injury resulting from incident (if appl):   |
| Subsequent evidence of injury resulting from incident (if any):  |
| This information to be recorded and sent to Darlington LEA School Support Officer for Child                            |
| This information to be recorded and sent to Darlington LEA School Support Officer for Child Protection within 28 days. |
| This information to be recorded and sent to Darlington LEA School Support Officer for Child                            |
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Planned follow-up actions in school. (Involvement of other agencies/ counselling):

Advice to parents/carers:

## Notification to Parents/Carers: (Please tick all appropriate boxes)

| •  | Mother at                  | (time)           | By: phone/visit/letter (delete as appropriate) |
|--|----------------------------|------------------|--|
| •  | Father at                  | (time)           | By: phone/visit/letter (delete as appropriate) |
| •  | Other carer                | (time)           | By: phone/visit/letter (delete as appropriate) |
| •  | Social Worker              | (time)           | By: phone/visit/letter (delete as appropriate) |
| •  | Other significant person   | (time)           | By: phone/visit/letter (delete as appropriate) |
| Signed:<br>(Member of staff involved in Restrictive physical intervention) |                            |                  | Date:  |
|  | eadteacher, Deputy, Senior | member of staff) | Date   |
| Copy sent to LEA:  |                            |                  | Date   |

Child's/ young person's views- to be completed if the child/ young person feels comfortable to do so. The aim of this exercise being to aid resolution for the future , it should not be completed if it will cause further escalation.