
AUDIT SERVICES – TERMS OF REFERENCE

Purpose of Report

1. To seek approval to Audit Services' Terms of Reference.

Information and Analysis

2. Audit Services' existing Role and Terms of Reference, based upon the CIPFA Code of Practice for Internal Audit in Local Government in the United Kingdom 2006 was approved by this Committee in June 2007 (Minute Ref. A16/Jun/07).
3. The amended Terms of Reference, attached as an **Appendix** to this report have been refreshed to reflect the replacement of the Statement of Internal Control by the Annual Governance Statement; the transfer of the financial appraisal of potential contractors function to the Procurement Unit; and the change in title of the Chief Internal Auditor to the Head of Corporate Assurance.
4. Paragraph 7.1 of the Terms of Reference provides for an annual review to ensure their relevance is maintained and that approval is sought for any amendments.

Legal Implications

5. This report has been considered by the Borough Solicitor for legal implications in accordance with the Council's approved procedures. There are no issues which the Borough Solicitor considers need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

6. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

Recommendation

7. It is recommended that Audit Services' Terms of Reference as detailed in the Appendix be approved.

Brian James
Head of Corporate Assurance

Background Papers

CIPFA Code of Practice for Internal Audit in Local Government 2006.

Brian James : Extension 2140
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