

Terms of Reference

Title: Attendance at Key Stage 1 and Reception Review **Start Date:** 17th Oct, 2011 **End Date:**
Scrutiny: Children and Young People Scrutiny

PURPOSE/AIM	RESOURCE
To examine Attendance at Key Stage 1 and Reception within local schools.	Members Relevant Portfolio Holder Assistant Director – Children, Families and Learning Head of Education Services Head Teachers 0-19 Co-ordinator Democratic Services Traveller Education Service
PROCESS	OUTCOME
<ol style="list-style-type: none"> 1. Examine data policy and legislation 2. Examine budget implications and performance indicators 3. To look at local issues and involve service users and specific service. 4. Examine good practise with other authorities. 5. Examine Literature Reviews and Case Studies. 6. Equality issues. 7. To take into consideration the priorities contained in the Children and Young People Plan 2011-14 in relation to behaviour and attendance. 	<ol style="list-style-type: none"> 1. To gain an understanding and overview of attendance in schools within the Borough. 2. To scrutinise the areas of concern and make recommendations to Cabinet to improve overall attendance at Key Stage 1 and Reception. 3. Forward any recommendations to the Children’s Trust and continually monitor the outcomes of the actions contained in the Plan.

COUNCILLOR
 (TO BE SIGNED BY MEMBER OF SCRUTINY COMMITTEE REQUESTING TOPIC)
 COMMITTEE)

CHAIR
 (TO BE SIGNED BY CHAIR OF SCRUTINY)