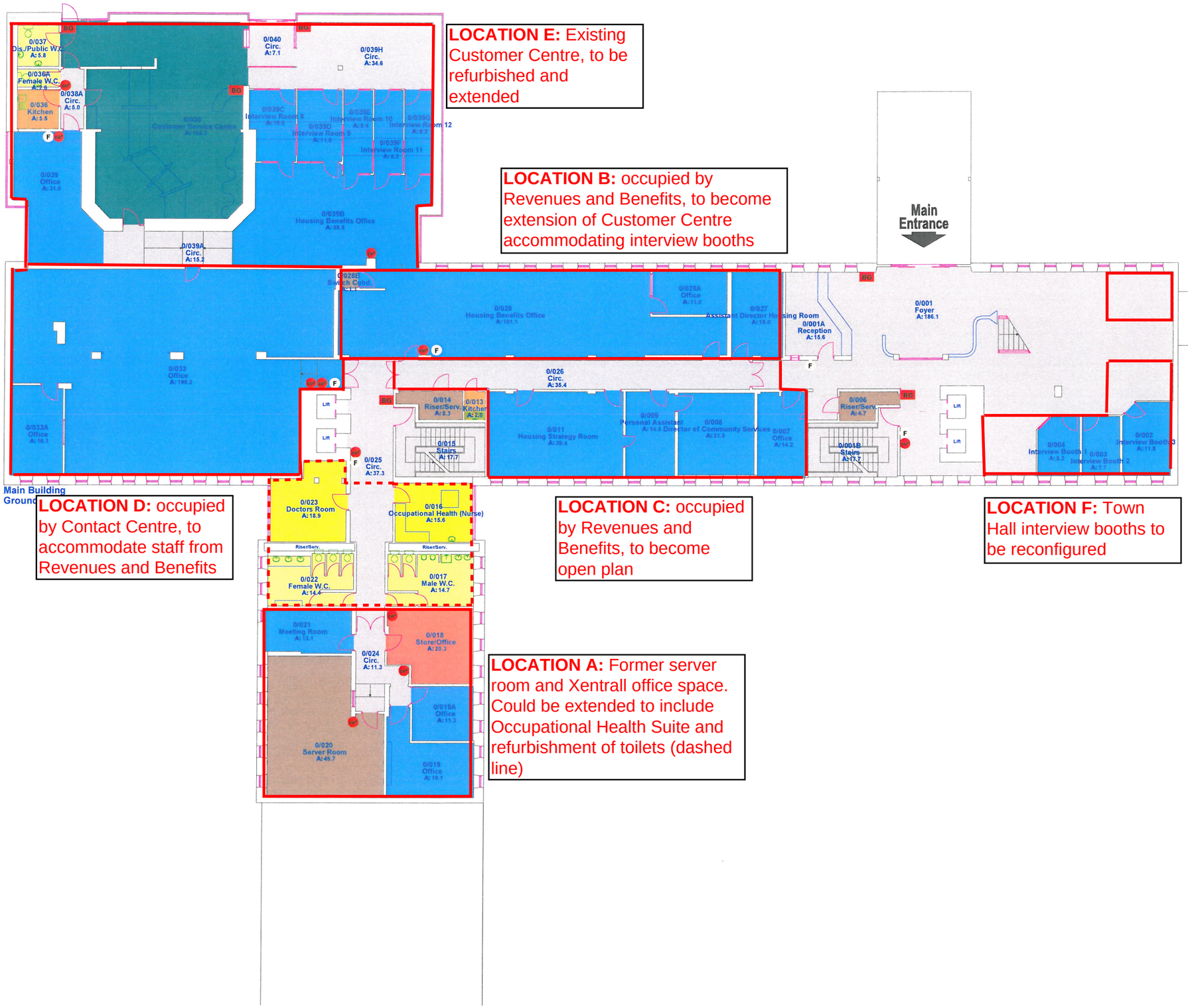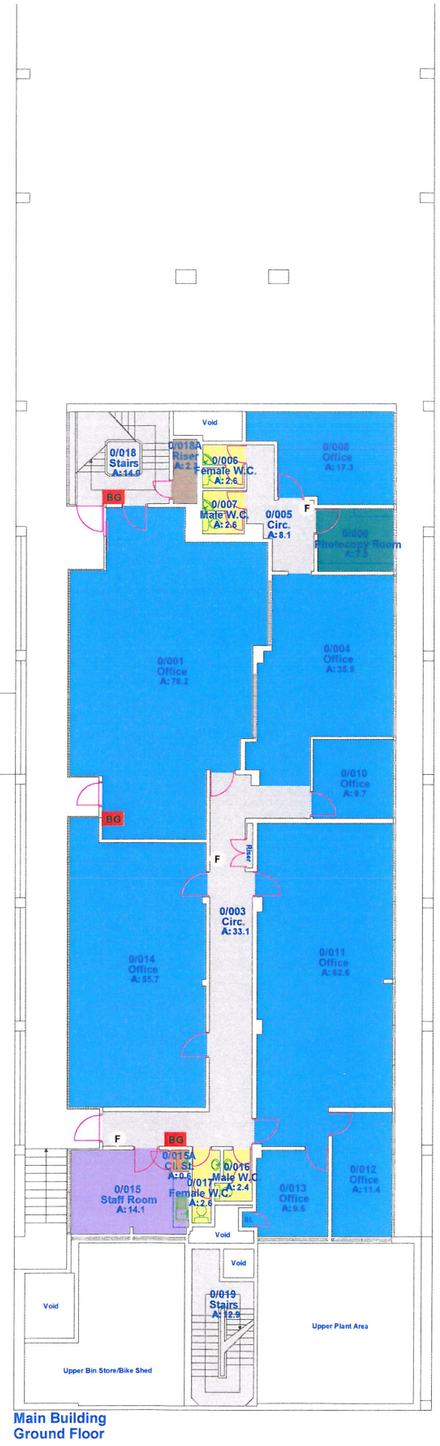APPENDIX 2: GROUND FLOOR TOWN HALL PROPOSALS