
SERVICE PLANNING 2007/08

Responsible Cabinet Member – Councillor John Williams and all Cabinet collectively
Responsible Director – Lorraine O’Donnell, Assistant Chief Executive

Purpose of Report

1. To present the Corporate Plan and four departmental plans, along with the Chief Executive’s Office plan in accordance with the service planning timetable for 2007/08.

Summary

2. The Corporate Plan looks different this year, with a greater emphasis placed on focusing on the top priorities for the organisation at the corporate level. Citizens’ priorities are also reflected, detailed within departmental and individual service plans that underpin the Corporate Plan in a clear hierarchy of service planning.

Information and Analysis

3. The Corporate Plan is appended as **Appendix 1**. Departmental plans are appended as follows:
 - (a) Children’s Services (**Appendix 2**);
 - (b) Community Services (**Appendix 3**);
 - (c) Corporate Services (**Appendix 4**);
 - (d) Development and Environment (**Appendix 5**);
 - (e) Chief Executive’s Office (**Appendix 6**).

Next steps

4. Service plans underpin the departmental plans and from these, service planning posters will be produced. All posters will be carefully drafted and will show performance information, although it may be necessary to update some targets during the year. Arrangements are being developed to monitor plans with Scrutiny Committees.

Outcome of Consultation

5. Results from residents’ surveys and other engagement forums feed directly into the Council’s service planning arrangements, informing the development of service priorities. The Corporate Plan is based upon the existing Community Strategy, itself having been the subject of extensive and inclusive consultation.

Legal Implications

6. This report has been considered by the Borough Solicitor for legal implications in accordance with the Council's approved procedures. There are no issues which the Borough Solicitor considers need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

7. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is considered that the attached plans have been drafted in recognition of those requirements and is complementary to meeting the general duty. Each plan has been drafted in consultation with the anti-social behaviour co-ordinator and relevant actions included as appropriate.

Council Policy Framework

8. The issues contained within this report represent a change in the Council's policy framework with the adoption of a new suite of departmental and service plans. In particular, they link into the key priorities at a high level the authority's next stage of organisational development.

Decision Deadline

9. For the purpose of the 'call-in' procedure this does not represent an urgent matter.

Conclusion

10. A successful corporate approach to service planning continues to be a vital component of the performance management framework. Departmental and service plans underpin the Corporate Plan in a clear hierarchy of service planning.

Recommendation

11. It is recommended that Members adopt the Corporate Plan, four departmental plans and the Chief Executive's Office plan, as outlined in Appendices 1-6.

Reasons

12. The recommendation will ensure implementation of the Corporate Plan and comprises part of the Council's performance management arrangements, leading to further service improvement.

Lorraine O'Donnell
Assistant Chief Executive

Background Papers

There are no background papers.

Andy Robinson: Ext. 2014