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**CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE - DRAFT WORK  
PROGRAMME 2008/09**

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**Matter for Consideration**

1. To consider this Scrutiny Committee's work programme and review topics for the Municipal Year 2008/09.

**Work Programme for Ordinary and Special Meetings**

2. Members will be aware that, in accordance with the Scrutiny Procedure Rules, contained in this Council's Constitution, Scrutiny Committees are, subject to the Monitoring and Co-ordination Group's approval, responsible for setting their own work programmes and, in doing so, they should take into account the wishes of all of the Members of that Committee.
3. Scrutiny Committees should also take into consideration when considering their work programmes and review topics, the overall effect of the strategic plans of the Council, such as the Sustainable Community Strategy, the Council's budget and the Forward Plan. The work of the Scrutiny Committee should be effective and improve service delivery and this is a clear and overriding process of the scrutiny function. All Scrutiny Committees should also consider the relevant inspection reports, including CPA for their remits.
4. Members are therefore requested to consider, as a starting point, the attached draft schedule (**Appendix 1**) which has been compiled, detailing the proposed dates of meetings of this Scrutiny Committee for the Municipal Year 2008/09, together with details of those plans and strategies which could be considered at each of those meetings and consider whether they would wish to make any amendments thereto.
5. Once approved, the draft work programme is not exhaustive as any Member of a Scrutiny Committee can request an item relevant to the function of that Committee to be included on future agendas, in accordance with the provisions contained within the Constitution.

**Reviews and Review Groups**

6. In addition to the work programme for Ordinary and Special Meetings, Members are also requested to consider what issues/topics they would like to review/scrutinise during the Municipal Year 2008/09 and forward their recommendations onto the Monitoring and Co-ordination Group, for discussion. Again, when considering which reviews and task and finish reviews to undertake, Members should take into consideration, the overall effect of the strategic plans of the Council, such as the Sustainable Community Strategy, the Council's budget and the Forward Plan and take the following into account :-

- a. will the outcome make a difference?;
  - b. any discussion with Chief Officers / Departments on reviews which can be undertaken to assist with the workload of that Department; and
  - c. the local views and priorities – what the community would want Scrutiny to get involved in?
7. An additional schedule (**Appendix 2**) has been attached which should be completed prior to any review group or task and finish review group being established. The information contained in this schedule will be used to promote the work of scrutiny on the Council's Website and hopefully encourage public participation.

### **Forward Plan**

8. Cabinet's Forward Plan will also be included in future work programme reports and this is also attached (**Appendix 3**) and may assist Members in determining what issues they might wish to include in the work programme.

### **Legal Implications**

9. This report has been considered by the Borough Solicitor for legal implications in accordance with the Council's approved procedures. There are no issues which the Borough Solicitor considers need to be brought to the specific attention of Members, other than those highlighted in the report.

### **Section 17 of the Crime and Disorder Act 1998**

10. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

### **Recommendation**

11. Members are requested to :-
- a. consider the attached draft work programme and make any amendments thereto; and
  - b. consider topics / subjects that they would wish to review / scrutinise during the Municipal Year 2008/09, complete the attached schedule at Appendix 2 and forward it to the Monitoring and Co-ordination Group for consideration.

**Paul Wildsmith**  
**Director of Corporate Services**

## **Background Papers**

Review of Democratic Model – Review of Scrutiny Committees – report to Council 23rd May, 2002.

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