

| ASSESSMENT MATRIX FOR STRATEGIC PROCUREMENT |                                    |                            |   |  |  |
|---|------------------------------------|----------------------------|---|--|--|
| VALUE                                       |                                    | SIGNIFICANCE               |   |  |  |
| Cost  |                                    | Impact on Residents (1)    | Risk - Financial, Health & Safety, Public (2) | Innovative in design, New form of contract, Sustainability (3) | External Monitoring e.g. from funding body (4) |
| => £5,000,000                               | Automatically considered strategic |                            |   |  |  |
| Between £4,000,000 & £4,999,999             | 5                                  | 5                          | 5   | 5  | 5  |
| Between £3,000,000 & £3,999,999             | 4                                  | 4                          | 4   | 4  | 4  |
| Between £2,000,000 & £2,999,999             | 3                                  | 3                          | 3   | 3  | 3  |
| Between £1,000,000 & £1,999,999             | 2                                  | 2                          | 2   | 2  | 2  |
| Less than £1,000,000                        | 1                                  | 1                          | 1   | 1  | 1  |
| Score                                       | 0                                  | 0                          | 0   | 0  | 0  |
| <b>Total Score</b>                          | <b>0</b>                           | <b>This procurement is</b> |   | <b>Non-Strategic</b>   |  |

Each procurement must be reviewed against the matrix above. Any contract with an overall value in excess of £5,000,000 will be considered strategic. For any procurement where the value of the contract falls below £5,000,000 the goods or services to be purchased must be assessed on the value and the significance in relation to the other 4 columns and marked accordingly, where 5 is considered to be high significance and 1 low significance. Once a score has been decided for each column it is put in the relevant cell (c17 - K17) the spreadsheet automatically collates the score and determines if the procurement is strategic or non-strategic. Anything that scores more than 15 is considered to be strategic. If however a procurement comes out as npn-strategic but officers feel they would still want political support for the decision they can choose to take a report to Cabinet.

Note 1: What is the impact on residents? Is it restricted to one street, or estate or is it much wider than that? Does it affect 2 or more wards?

Note 2: Is there significant financial risk to the authority? Is there a H&S risk e.g. care for vulnerable people? Is there a risk to the public? Reputational risk?

Note 3: Is the authority familiar with the form of contract being entered into? Is the contract innovative in its delivery? Are we changing the service?

Note 4: Are there any specific requirements from external funders that represent a risk to the authority e.g. Pathfinder projects for DFES?