
ANNUAL REVIEW OF SIGNIFICANT PARTNERSHIPS 2008-09

**Responsible Cabinet Member – Councillor Chris McEwan
Efficiency and Resources Portfolio**

Responsible Director – Richard Alty, Assistant Chief Executive

SUMMARY REPORT

Purpose of the Report

1. To present the outcome of the third annual review of significant partnerships led by the Chief Executive of Darlington Partnership and based upon partnership toolkit questionnaires completed by the Council's partnership lead officers.

Summary

2. In October 2005 the Audit Commission published a report entitled *Governing Partnerships: Bridging the Accountability Gap*. The Audit Commission were unequivocal about the responsibilities of public bodies in respect of their partnership arrangements in that they should for example:
 - (a) know the partnership they are involved in and how much money and other resources they invest in them;
 - (b) take hard decisions to scale down their involvement in partnerships if the costs outweigh the benefits, or if the added risks cannot be managed properly, and;
 - (c) agree and regularly review protocols and governing documents with all partners.
3. These are responsibilities that are tested through Comprehensive Area Assessment with a number of relevant Key Lines of Enquiry under the 'Use of Resources' assessment.
4. In order to better demonstrate fulfilment of responsibilities, Cabinet adopted a partnership toolkit in March 2007 (Min C174/March/07 refers). The toolkit has been recognised by ALARM, the Public Risk Management Association, as innovative best practice and provides a means to record that the performance of each partnership is monitored and that adequate governance arrangements are in place. The toolkit identifies partnerships currently classed as 'significant' in accordance with the definition reported to Cabinet in March 2007 (**Appendix A**).

5. Timescales agreed by Cabinet were that the LSP and its five delivery themed groups would be fully compliant with the Council's governance requirements by 31 March 2009 and this report confirms that this timescale has been met. Other significant partnerships have certain outstanding governance actions and these are scheduled to be addressed within set timescales.
6. Lead officers recognise and accept that ensuring governance arrangements remain relevant is an ongoing process. For example, Terms of Reference are reviewed periodically to ensure that they remain fit for purpose and risk registers are regularly updated to reflect emerging risks and changes in circumstances.

Recommendation

7. It is recommended that Cabinet endorse the review of significant partnerships.

Reasons

8. The recommendation is supported by the following reasons :-
 - (a) to enhance corporate governance arrangements in significant partnerships;
 - (b) to enhance the relevance and performance of partnerships in Darlington in anticipation of Comprehensive Area Assessments.

Richard Alty
Assistant Chief Executive (Regeneration)

Background Papers

- (i) Audit Commission Report – Governing Partnerships – Bridging the Accountability Gap
- (ii) Use of Resources KLOE
- (iii) Completed Partnership Toolkit Questionnaires
- (iv) Partnership Working Toolkit Report to Cabinet 20 March 2007
- (v) Partnership Annual Review Forms – Year Ended 31 March 2009

Steve Rose: Extension 3772

| | |
|----------------------------------|---|
| S17 Crime and Disorder | The LSP and CDRP are key partnerships in ensuring that Safer Darlington is delivered which includes reduction of crime and disorder as a main priority |
| Health and Well Being | The LSP, Healthy Darlington and Children's Trust are key partnerships in ensuring that Healthy Darlington is delivered to improve all aspects of the health and well-being of people in Darlington. |
| Sustainability | The LSP, Greener Darlington and Prosperous Darlington are key partnerships in ensuring the environmental and economic sustainability of Darlington are assured. |
| Diversity | The LSP and all of its component themed groups have One Darlington as a key priority which includes ensuring diversity is accepted as a priority inherent in all planning and delivery. |
| Wards Affected | All wards |
| Groups Affected | All groups |
| Budget and Policy Framework | This report does not recommend a change to the Council's budget or policy framework. |
| Key Decision | This is not a key decision. |
| Urgent Decision | This is not an urgent decision. |
| One Darlington: Perfectly Placed | The LSP and its delivery themes have highest level responsibility for ensuring the delivery of One Darlington : Perfectly Placed |
| Efficiency | Partnerships that the Council is involved in are reviewed annually to consider outcomes delivered and resources expended |

MAIN REPORT

Purpose of Report

9. To present the outcome of the third annual review of significant partnerships led by the Chief Executive of Darlington Partnership and based upon partnership toolkit questionnaires completed by the Council's partnership lead officers.

Background

10. In October 2005 the Audit Commission published a report entitled *Governing Partnerships: Bridging the Accountability Gap*. The Audit Commission were unequivocal about the responsibilities of public bodies in respect of their partnership arrangements in that they should for example:
 - (a) know the partnership they are involved in and how much money and other resources they invest in them;
 - (b) take hard decisions to scale down their involvement in partnerships if the costs outweigh the benefits, or if the added risks cannot be managed properly, and;
 - (c) agree and regularly review protocols and governing documents with all partners
11. These are responsibilities that are tested through Comprehensive Area Assessment with a number of relevant Key Lines of Enquiry under the 'Use of Resources' assessment.
12. In order to better demonstrate fulfilment of responsibilities, Cabinet adopted a partnership toolkit in March 2007 (Min C174/March/07 refers). The toolkit has been recognised by ALARM, the Public Risk Management Association, as innovative best practice and provides a means to record that the performance of each partnership is monitored and that adequate governance arrangements are in place. The toolkit is in electronic format and comprises an on-line questionnaire to be completed annually for each partnership. The content of the toolkit is regularly reviewed and refreshed by the Corporate Assurance Division to ensure that it remains fit for purpose.
13. The toolkit identifies partnerships currently classed as 'significant' in accordance with the definition reported to Cabinet in March 2007 (**Appendix A**). Under these criteria the following existing partnerships in are assessed as being 'significant' (in alphabetical order):

| | |
|---------------------------------------|--------------------------------------|
| 14-19 Partnership | Mental Health Partnership Board |
| Children's Trust | Older Persons Partnership Board |
| CDRP (Includes Safer Darlington) | Prosperous Darlington |
| Darlington Partnership (the LSP) | Safeguarding Adults Board |
| Drug & Alcohol Action Team | Safeguarding Children Board |
| Greener Darlington | Supporting People Commissioning Body |
| Healthy Darlington | Tees Valley Unlimited |
| Integration of Health and Social Care | Youth Offending Service |
| Learning Disability Partnership Board | |

Detail of the Monitoring Governance and Performance of Partnerships

14. The guidance contained in the Audit Commission's Report *Governing Partnerships: Bridging the Accountability Gap* expected a systematic approach to ensuring that partnerships have strong governance arrangements and that they are working towards

achieving their objectives. The intrinsic quality of each partnership is the responsibility of that group to ensure that goals are being met through a methodical, creative and inclusive process. When establishing the partnership its governing principles should be captured in a partnership agreement that includes the means by which the performance is monitored as well as the setting and achievement of objectives. Each individual partner also has a responsibility to their own agency to ensure that the partnership is meeting their corporate objectives and that, by being a part of the partnership, they are adding value to their own organisational goals.

15. For Darlington Borough Council there is a dual role in ensuring that both aspects of monitoring are fulfilled. In its community leadership role the council has a duty to ensure the smooth running of a partnership in which it is involved and that the partnership is reaching its objectives. It also has responsibility to ensure that the partnership is meeting corporate goals as well as ensuring that resources agreed for the partnership are being used in the best way and with probity.
16. The methodology adopted in Darlington involves the application of the Partnership Toolkit Questionnaire which then automatically prepares an action plan to address areas for improvement in governance arrangements. The results of this process form the basis of this report.

Performance and Governance of Partnerships 2008-09

17. An Annual Review proforma is completed by the relevant officer for each partnership. These are used to identify any areas for improvement or risk. The report gives a summary of specific remedial actions required by each significant partnership to achieve full compliance with the Council's governance requirements. These are shown in their entirety in Appendix B for information.
18. A brief summary of the performance and governance of each of the key partnerships for the year 2008-09 is described below together with an overview of current issues and remedial actions.

Summary of Significant Partnerships

19. 14-19 Partnership

(Full report Appendix B page 11)

- (a) Achievement against objectives: The 14-19 Partnership has achieved its objectives for the year 2008-09 – reports on progress are made to the Children's Trust and Children and Young People Scrutiny Committee;
- (b) Governance: All governance requirements were in place by March 2009 with the exception of a Risk Management methodology which has been introduced subsequently;
- (c) Other issues to be addressed: An identified risk is the lack of administrative support which is being addressed within the current DBC admin review process;
- (d) Actions to address outstanding issues: None.

20. Children's Trust (includes Aspiring Darlington)

(Full report Appendix B page 16)

- (a) Achievement against objectives: The Children's Trust has achieved its objectives for the year 2008-09 – reports on progress are made to the LSP, Cabinet and Children and Young People Scrutiny Committee. As a partnership with a statutory base as well as being a major delivery theme of the LSP this partnership enjoys more resources than others whilst also having a much greater level of scrutiny;
- (b) Governance: All governance requirements were completed by March 2009
- (c) Other issues to be addressed: None
- (d) Actions to address outstanding issues: N/A

21. Crime & Disorder Reduction Partnership (Includes Safer Darlington)

(Full report Appendix B page 18)

- (a) Achievement against objectives: The CDRP has achieved its objectives for the year 2008-09 – reports on progress are made to the LSP, Cabinet and Neighbourhood Services Scrutiny Committee;
- (b) Governance: All governance requirements were completed by March 2009
- (c) Other issues to be addressed: There was a minor refresh of governance arrangements that has strengthened the focus on delivery.
- (d) Actions to address outstanding issues: N/A

22. Darlington Partnership (the LSP)

(Full report Appendix B page 20)

- (a) Achievement against objectives: Darlington Partnership has achieved its objectives for the year 2008-09 – reports on progress are made to the Cabinet and resources Scrutiny Committee. Although not having full statutory status the LSP does attract the most attention from government, especially with regards to the production and management of a local area agreement. It will also be the focus for the new Comprehensive Area Assessment;
- (b) Governance: All governance requirements were completed by March 2009
- (c) Other issues to be addressed: None
- (d) Actions to address outstanding issues: N/A

23. Drug & Alcohol Action Team (DAAT)

(Full report Appendix B page 23)

- (a) Achievement against objectives: The DAAT has achieved its objectives for the year 2008-09 – reports on progress are made to the CDRP, Neighbourhood Services Scrutiny Committee and Health & Well Being Scrutiny Committee. There have been concerns about achieving all targets, especially for those around drug users in treatment, this is due to problems with baseline information that are being resolved in conjunction with the National Treatment Agency;
- (b) Governance: The DAAT has 7 outstanding actions which are itemised in the report in Appendix B. These include the development of a formal constitution and risk management procedures both of which are essential to meet the necessary governance standards for partnerships in Darlington;
- (c) Other issues to be addressed: Outstanding actions of governance by March 2010;
- (d) Actions to address outstanding issues: The Governance Toolkit is being used to complete all issues of governance – there is a clear action plan in place which will ensure full compliance is achieved well before the March 2010 deadline.

24. **Greener Darlington**

(Full report Appendix B page 26)

- (a) Achievement against objectives: Greener Darlington was established as one of the five priority delivery themed groups under the LSP in September 2008 and is well managed with a delivery plan to meet objectives. It reports to the LSP and the Economy & Environment Scrutiny Committee;
- (b) Governance: All governance requirements were completed by March 2009
- (c) Other issues to be addressed: There are issues about the resources that it has available to be able to deliver its objectives both in terms of delivery and administrative support for the group;
- (d) Actions to address outstanding issues: Resource issues are being addressed by the LSP Executive Group.

25. **Healthy Darlington**

(Full report Appendix B page 28)

- (a) Achievement against objectives: Healthy Darlington is also one of the five delivery themes of the LSP and is also well managed and has achieved all objectives for the year 2008-09 – reports on progress are made to the LSP and Health & Well Being Scrutiny Committee;
- (b) Governance: All governance requirements were completed by March 2009
- (c) Other issues to be addressed: There are concerns over some aspects of data quality but this is being actively managed;
- (d) Actions to address outstanding issues: The LSP's Multi Agency Data Group is addressing all issues of data quality across partners.

26. Integration of Health and Social Care

(Full report Appendix B page 30)

- (a) Achievement against objectives: This partnership project has been created to establish a more effective service to provide Health & Social Care through different agencies, especially DBC and NHS Darlington – reports on progress are made to the Health & Well Being Scrutiny Committee;
- (b) Governance: At the time of compiling this report there are four outstanding actions for full compliance to be achieved;
- (c) Other issues to be addressed: None
- (d) Actions to address outstanding issues: an action plan is in place to address outstanding issues which are expected to be completed well within the agreed time of March 2010.

27. Learning Disability Partnership Board

(Full report Appendix B page 32)

- (a) Achievement against objectives: A well established group to co-ordinate all aspects of service provision and support for carers which has achieved its objectives for the year 2008-09 – reports on progress are made to the Health & Well Being Scrutiny Committee;
- (b) Governance: All governance requirements were completed by March 2009
- (c) Other issues to be addressed: None
- (d) Actions to address outstanding issues: N/A

28. Mental Health Partnership Board

(Full report Appendix B page 34)

- (a) Achievement against objectives: This long standing partnership project ensures that there is cross-sectoral planning and commissioning of services related to all elements of Mental Health provision has achieved its objectives for the year 2008-09 – reports on progress are made to the Health & Well Being Scrutiny Committee;
- (b) Governance: At the time of compiling this report there are four outstanding actions. However, the Board was established as a result of the National Service Framework (NSF) for Mental Health which came into being as a policy directive as a ten year plan which ends in 2010. There will be discussion as to the future governance arrangements with regards to policy implementation and performance monitoring within adult mental health and the current board will most likely be reviewed. On the basis of the lifetime of the current board it is suggested that the partnership toolkit be a key governance facet of the incoming arrangements and as such current arrangements with regards to governance will continue for the next 12 months;

- (c) Other issues to be addressed: None.
- (d) Actions to address outstanding issues: See above

29. Older Persons Partnership Board

(Full report Appendix B page 36)

- (a) Achievement against objectives: A long standing group that went through a major review during 2008-09 and is established to ensure that there is co-ordination around all planning and commissioning for older people's services – reports to Health & Well Being Scrutiny Committee;
- (b) Governance: All governance requirements were completed by March 2009
- (c) Other issues to be addressed: There are concerns about the level of resources available to deliver the partnership's objectives;
- (d) Actions to address outstanding issues: A discussion around resources is being addressed by the separate agencies involved, including Darlington Borough Council Adult Services.

30. Prosperous Darlington

(Full report Appendix B page 38)

- (a) Achievement against objectives: As a new delivery themed group of the LSP established in September 2008 has achieved its objectives for the year 2008-09 – reports on progress are made to the LSP and Economy & Environment Scrutiny Committee;
- (b) Governance: All governance requirements were completed by March 2009
- (c) Other issues to be addressed: There are concerns over lack of resources for specific initiatives, especially those which are aimed at mitigating the impact of economic downturn;
- (d) Actions to address outstanding issues: Resource issues are being addressed through the LSP Executive Group.

31. Safeguarding Adults Board

(Full report Appendix B page 40)

- (a) Achievement against objectives: A partnership group which ensures that there is a clear and shared approach to the safeguarding of adults in Darlington has achieved its objectives for the year 2008-09 – reports on progress are made to the Health & Well Being Scrutiny Committee;
- (b) Governance: All governance requirements were completed by March 2009 with the exception of the adoption of a Risk Management methodology;

- (c) Other issues to be addressed: None
- (d) Actions to address outstanding issues: Action Plan in place to introduce Risk management methodology to achieve the deadline of March 2010.

32. Safeguarding Children Board
(Full report Appendix B page 42)

- (a) Achievement against objectives: A now well-established group that ensures agencies work effectively to safeguard children in Darlington has achieved its objectives for the year 2008-09 – reports on progress are made to the Children’s Trust and Lifelong Scrutiny Committee;
- (b) Governance: there are only two outstanding actions which are being addressed they include agreement on how decisions are taken and a Partnership risk management methodology which, in the context of this group, are of high importance;
- (c) Other issues to be addressed: None
- (d) Actions to address outstanding issues: Action Plan in place to address outstanding issues of governance to achieve the deadline of March 2010.

33. Supporting People Commissioning Body
(Full report Appendix B page 44)

- (a) Achievement against objectives: Established to have overall strategic responsibility for the Supporting People programme in Darlington has achieved its objectives for the year 2008-09 – reports on progress are made to the LSP, Healthy Darlington and Resources Scrutiny Committee;
- (b) Governance: This group has met all of its governance and risk management requirements with the exception of creating a specific agreement on how decisions are reached;
- (c) Other issues to be addressed:
- (d) Actions to address outstanding issues: Action Plan in place to create a specific agreement on how decisions are reached to achieve the deadline of March 2010

34. Tees Valley Unlimited
(Full report Appendix B page 46)

- (a) Achievement against objectives: Established to deliver the City Region Business case which is focused on the economic growth of the City Region and the Multi Area Agreement has achieved its objectives for the year 2008-09 – reports on progress are made to the LSP, Prosperous Darlington and the Economy & Environment Scrutiny Committee;
- (b) Governance: All governance requirements were completed by March 2009

(c) Other issues to be addressed: None

(d) Actions to address outstanding issues: N/A

35. Youth Offending Service (YOS)

(Full report Appendix B page 48)

(a) Achievement against objectives: Established to prevent offending and reoffending by children and young people in Darlington has achieved its objectives for the year 2008-09 – reports on progress are made to the Children’s Trust and Lifelong Learning Scrutiny Committee and Neighbourhood Services Scrutiny Committee;

(b) Governance: All governance requirements were completed by March 2009

(c) Other issues to be addressed: None

(d) Actions to address outstanding issues: N/A

Outcome of Consultation

36. Consultation with the chairs and lead officers of the key partnerships was undertaken in the production of this report.

Criteria For A Partnership To Be Classed As ‘Significant:

“A partnership will be determined to be significant if:

- DBC has a statutory duty or other government requirement to enter into the partnership;

or

- It is a major contributor towards achieving the (Sustainable) Community Strategy objectives;

or

- It is a major contributor towards improving the lives of children and young people or older people;

or

- Takes a lead on setting the Council's policy framework;

or

- DBC has the role of accountable body/lead agency and the annual expenditure of the partnership is more than £100,000;

or

- DBC funds the partnership by more than £100,000 annually”

**ANNUAL PARTNERSHIP REVIEW FORMS
YEAR ENDED 31 MARCH 2009**

- 1. 14-19 Partnership**
- 2. Childrens Trust**
- 3. Crime & Disorder Reduction Partnership (Includes Safer Darlington)**
- 4. Darlington Partnership (the LSP)**
- 5. Drug & Alcohol Action Team**
- 6. Greener Darlington**
- 7. Healthy Darlington**
- 8. Integration of Health and Social Care**
- 9. Learning Disability Partnership Board**
- 10. Mental Health Partnership Board**
- 11. Older Persons Partnership Board**
- 12. Prosperous Darlington**
- 13. Safeguarding Adults Board**
- 14. Safeguarding Children Board**
- 15. Supporting People Commissioning Body**
- 16. Tees Valley Unlimited**
- 17. Youth Offending Service**

1. PARTNERSHIP NAME:

14 – 19 Partnership

PARTNERSHIP FUNCTION:

The Partnership is defined by its strategic role in:

- Agreeing the vision for 14-19 learning that is consistent with local and national priorities
- Developing and articulating strategies for the full range of 14-19 activities
- Supporting Diploma development and management
- Developing integrated provision across local organisations and agencies
- Providing timelines and costs
- Capturing data on young people's performance, progression and workforce needs
- Delivering improvements in work to reduce NEET

OBJECTIVES FOR THE YEAR

**** The following objectives relate to the period February 2008 – September 2009****

- 1 Review and confirm remits of groups and reporting processes
- 2 Define planning cycle and review processes on a regular basis
- 3 Ensure all partners are represented
- 4 Ensure student voice informs 14-19 developments
- 5 Ensure 14-19 Strategy is kept alive and reviewed on a regular basis
- 6 Develop and maintain systems to ensure all partners are fully informed and involved in 14-19 developments
- 7 Ensure that the 14-19 team is up to date on policy and developments
- 8 Drive 14-19 agenda locally to comply with national and regional requirements
- 9 Review all aspects of 14-19 data currently held in a number of service areas and develop a comprehensive data set and reporting cycle
- 10 Enable the 14-19 Trust to gain a broad informed view of the quality of provision across the whole of the 14-19 agenda
- 11 Maintain and develop the Transition Mentoring programme
- 12 Provide appropriate CPD through the Darlington-wide Mentoring Network
- 13 Develop and implement Borough-wide NEET strategy through the NEET Reduction Partnership
- 14 Manage and develop Year 11 data transfer re Transition and Progress Forms
- 15 Develop Borough-wide wide careers education programme
- 16 Ensure access to IAG specialist support for all students
- 17 Develop and maintain the prospectus
- 18 Review, renew, raise awareness of learner entitlement
- 19 Raise awareness of WBL in schools
- 20 Develop strategy to raise awareness of Diplomas in schools
- 21 Devise effective model for QA for the delivery of Diplomas
- 22 Further develop model to embrace other learning opportunities i.e. KS4 Engagement
- 23 Ensure 14-19 curriculum developments support the raising standards agenda across the town
- 24 Develop Protocols to support Diploma delivery
- 25 Develop systems and processes to support delivery
- 26 Develop a plan for Diploma entitlement to be in place for 2013
- 27 Gateway 1 submission – ensure planning to achieve 2009 start
- 28 Gateway 2 submissions – monitor bid outcomes
- 29 Ensure secondary curriculum is fit for purpose for 11-16 and enable new developments to be embraced in an appropriate manner
- 30 Develop consistent, comprehensive, high quality provision across all settings 11-19 to support any transition or transfer
- 31 Improve understanding of interface between KS3 and KS4
- 32 Consider the development of a skills centre to achieve value for money and improve range of provision – consider capital bid
- 33 Improve QA to inform broader 14-19 agenda

- 34 Develop protocols to ensure LA activity supports learners
- 35 Review the current picture of opportunities for learners in placements to inform future plans
- 36 Develop a Borough wide approach to ensure local employers are engaged and understand opportunities to support learners
- 37 Highlight potential opportunities for support from local employers either for curriculum (i.e. Diplomas) or employability skills
- 38 Develop and guarantee a process for industrial updating and CPD for all staff engaged in 14-19 programmes
- 39 Complete a comprehensive skills audit for all staff involved in current 14-9 programmes and ensure thus us refreshed on an annual basis to meet future need

PERFORMANCE AGAINST OBJECTIVES

- 1 A new 14-19 Partnership Agreement has been developed and signed by all partners.
- 2 The new 14-19 Partnership Agreement makes reference to the existing cycle of meetings and reviews. This will be filtered through to sub-groups of the 14-19 Partnership.
- 3 The new 14-19 Partnership Agreement has extended the partnership membership, ensuring all partners are represented.
- 4 A Quality Assurance protocol is under development which incorporates the student voice on a regular basis.
- 5 The 14-19 Strategy was re-written in March 2008 and is currently under review. An Education Plan is under development.
- 6 General 14-19 briefings delivered by the DCSF have been delivered to Children's Trust partners and schools.
- 7 The 14-19 team regularly attend sub-regional, regional and national events which ensure they are up to date on policy and developments.
- 8 Members of the 14-19 team pro-actively participate in all local training and Diploma Curriculum Groups and ensure developments with those groups are in line with national and regional requirements and that good practice is shared among groups.
- 9 Currently held 14-19 data has been reviewed and a data set agreed. This will be analysed regularly by the partnership.
- 10 Curriculum mapping for 14-19 provision across Darlington has been commissioned and completed. The Raising Attainment at Level 3 Working Group helps to inform quality of provision.
- 11 The Transition Mentoring programme has continued in all our secondary schools this year. Improvements around communicating information about the programme to young people have taken place.
- 12 CPD around awareness of 14-19 reforms, interventions for alcohol and mentor qualifications has taken place this year.
- 13 The NEET Strategy was launched in October 2008. A draft Implementation Plan is to be shared with the wider partnership to ensure engagement to deliver the key improvements required and timescales agreed.
- 14 Transition information routed through the LA is now provided on a single Transition / Admissions Form.
- 15 Development of a Borough-wide careers education programme is ongoing.
- 16 There have been improvements with regard to ensuring access to IAG specialist support for all students and further work is to be undertaken.
- 17 The Prospectus is on-line and being maintained.
- 18 Work on review, renew and raising awareness of learner entitlement is on-going.
- 19 WBL providers from Darlington and Tees Valley WBL Providers' Network continue to attend school options evenings. Connexions PAs and WBL Transition Mentors raise awareness of WBL and provide guidance in schools.
- 20 Regular 1:1 meetings between Head Teachers and the 14-19 team ensure schools are aware of Diploma developments. School staff have accessed a range of training around Diplomas. The 14-19 team has delivered a series of local briefings to schools. Diploma Curriculum Groups have made visits to local areas that are currently delivering Diplomas.
- 21 A Quality Assurance model has been developed and will be in place for September 2009.
- 22 Links have been established with the Clervaux Trust and KS4 students are currently attending sessions at the Trust. Further development work to embrace other learning opportunities is on-going.
- 23 KS4 Engagement is now delivering a range of accredited provision, including a successful Functional Skill pilot programme.
- 24 9 protocols have been developed and approved. A further 16 protocols will be in place for September 2009.
- 25 Systems and processes to support delivery are on target to be in place for the 4 Diplomas to be delivered from September 2009.
- 26 A plan is in place for Gateway submissions of all Diplomas by 2012.
- 27 Planning for a September 2009 start for Diplomas in Creative and Media, Engineering, and IT is on-going and on target.

- 28 The Hospitality Diploma can be delivered from 2009 and the Construction and Built Environment Diploma can be delivered from 2010.
- 29 Currently a secondary curriculum review is underway for KS3 and KS4. The findings will influence the prioritising of common themes for school development across the town. Functional Skills training is on track and provision is linked to that offered by LSN.
- 30 Results relating to CVA (KS2 – KS4) and attainment at KS4 are both considerably improved as a result of a number of factors including the transition work undertaken. Both colleges have been graded as Outstanding by OFSTED. A cross-town transition commission was established in 2007. In summer 2008, the transition action group was established to develop 10 areas of transition.
- 31 The LA school engagement protocol links current condition (attainment, achievement, ECM outcomes) to support and challenge ‘offer’. Lead officers work closely with schools SLTs to ensure that curriculum provision and Teaching and Learning are appropriately aligned to raise standards. In particular, targets are set for 2 levels of progress KS3 – 4 and 3 levels of progress KS2 – 4 alongside statutory benchmarks.
- 32 The feasibility study for the development of a skills centre has been completed. Vocational and applied specialisms for each school and college in Darlington need to be agreed to ensure complete coverage of the 14-19 curriculum.
- 33 See objective 21.
- 34 Senior management of Darlington Borough Council has agreed to potentially provide work related activities for Diplomas once numbers are established. Recruitment Services from DBC have been invited to join the Employer Engagement Group.
- 35 Employer Engagement mapping for 14-19 provision across Darlington has been commissioned and completed.
- 36 The membership of the Employer Engagement Group has been extended to include the Federation of Small Businesses and Schools. DEBP now attend all 14-19 Trust and Diploma Curriculum Group meetings.
- 37 The Employer Engagement Group has developed a new remit and is looking at alternative models to block work experience.
- 38 Staff engaged in 14-19 programmes have accessed training provided by SSAT, Edexcel, OCR, DCSF, QCA and LSN. College staff regularly access industrial placements.
- 39 Work is on-going on a complete skills audit through the schools census.

BUDGET ADMINISTERED

£225,000 Annual gross expenditure of Partnership
 £225,000 Direct government grants

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance: Nil

Staffing (FTE): Lead Officer – Quality Assurance & Standards – 0.5 FTE
 14 – 19 Coordinator – 0.5 FTE
 14 – 19 Advisor (IAG) – 0.5 FTE

Accommodation: Not applicable

Other assets: Nil

These resources were the position at the time of completing the toolkit. They have now changed and this will be reflected when the toolkit is refreshed in April/May 2009

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

| Title | Responsible | Due Date |
|---|---------------------------------|---|
| Risk management methodology to be agreed by partnership | helen.ellison@darlington.gov.uk | 31/03/2009 <i>To be submitted to Partnership meeting in May 2009</i> |

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

Insufficient administration staff.

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

Senior management is aware of the issue and we await the outcome of the administration review taking place within Darlington Borough Council.

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

** The following objectives remain relevant until September 2009. The objectives will be refreshed by the Education Plan currently under development **

- 1 Review and confirm remits of groups and reporting processes
- 2 Define planning cycle and review processes on a regular basis
- 3 Ensure all partners are represented
- 4 Ensure student voice informs 14-19 developments
- 5 Ensure 14-19 Strategy is kept alive and reviewed on a regular basis
- 6 Develop and maintain systems to ensure all partners are fully informed and involved in 14-19 developments
- 7 Ensure that the 14-19 team is up to date on policy and developments
- 8 Drive 14-19 agenda locally to comply with national and regional requirements
- 9 Review all aspects of 14-19 data currently held in a number of service areas and develop a comprehensive data set and reporting cycle
- 10 Enable the 14-19 Trust to gain a broad informed view of the quality of provision across the whole of the 14-19 agenda
- 11 Maintain and develop the Transition Mentoring programme
- 12 Provide appropriate CPD through the Darlington-wide Mentoring Network
- 13 Develop and implement Borough-wide NEET strategy through the NEET Reduction Partnership
- 14 Manage and develop Year 11 data transfer re Transition and Progress Forms
- 15 Develop Borough-wide wide careers education programme
- 16 Ensure access to IAG specialist support for all students
- 17 Develop and maintain the prospectus
- 18 Review, renew, raise awareness of learner entitlement
- 19 Raise awareness of WBL in schools
- 20 Develop strategy to raise awareness of Diplomas in schools

- 21 Devise effective model for QA for the delivery of Diplomas
- 22 Further develop model to embrace other learning opportunities i.e. KS4 Engagement
- 23 Ensure 14-19 curriculum developments support the raising standards agenda across the town
- 24 Develop Protocols to support Diploma delivery
- 25 Develop systems and processes to support delivery
- 26 Develop a plan for Diploma entitlement to be in place for 2013
- 27 Gateway 1 submission – ensure planning to achieve 2009 start
- 28 Gateway 2 submissions – monitor bid outcomes
- 29 Ensure secondary curriculum is fit for purpose for 11-16 and enable new developments to be embraced in an appropriate manner
- 30 Develop consistent, comprehensive, high quality provision across all settings 11-19 to support any transition or transfer
- 31 Improve understanding of interface between KS3 and KS4
- 32 Consider the development of a skills centre to achieve value for money and improve range of provision – consider capital bid
- 33 Improve QA to inform broader 14-19 agenda
- 34 Develop protocols to ensure LA activity supports learners
- 35 Review the current picture of opportunities for learners in placements to inform future plans
- 36 Develop a Borough wide approach to ensure local employers are engaged and understand opportunities to support learners
- 37 Highlight potential opportunities for support from local employers either for curriculum (i.e. Diplomas) or employability skills
- 38 Develop and guarantee a process for industrial updating and CPD for all staff engaged in 14-19 programmes
- 39 Complete a comprehensive skills audit for all staff involved in current 14-9 programmes and ensure thus us refreshed on an annual basis to meet future need

Completed By Lead Officer:

Name Karen Williamson

Post 14 – 19 Co-ordinator

Date 17 March 2009

Received By Assistant Director/Director:

Name Andrew Dunn

Post Assistant Director – School Effectiveness

Date 17 March 2009

2. PARTNERSHIP NAME:

Children's Trust

PARTNERSHIP FUNCTION:

To strategically plan, consult and commission to improve outcomes for Children and Young People

OBJECTIVES FOR THE YEAR

Review the CYPP

Complete a Comprehensive Needs Analysis

Create the Trust's Strategy Framework including:

- Joint Commissioning Framework
- Parenting Strategy
- Consultation and Engagement Strategy
- Workforce Development Strategy
- Disability Strategy
- Locality Strategy
- Common Assessment Framework & Integration Processes

Introduction of a new performance management framework

Production of Aspiring Delivery Plan

PERFORMANCE AGAINST OBJECTIVES

New CYPP 2008 – 2011 produced

Comprehensive Needs Analysis completed and fed into CYPP and Joint Strategic Needs Assessment

Trust's Strategic Framework developed/approved by Board

Common Assessment Framework implemented with over 2000 people trained in CAF Awareness and 200 common assessment frameworks completed by practitioners

Performance Management Framework developed and implemented

Aspiring Delivery Plan produced

BUDGET ADMINISTERED

Partnership will not undertake financial activity

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance: Nil

Staffing (FTE): Head of Policy and Performance - 0.5
Assistant Director - Partnerships – 0.2
Assistant Director – Children and Families – 0.1
Children's Trust Development Officer – 0.4
Director of Children's Services – 0.1

Accommodation: Not applicable

Other assets: Nil

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

Nil

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

None

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

Not applicable

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

Review the CYPP- annual review

Review and revise:

- Joint Commissioning Framework
- Children's Trust Board membership in line with statutory guidance

Develop Commissioning Capacity in Children's workforce through training and support

Develop and implement 09/10 Aspiring Delivery Plan

Roll out Integrated Teams, develop performance management framework to support this and integrated processes

Completed By Lead Officer:

Name Melanie Brown

Post Children's Trust Manager

Date 26 February 2009

Received By Assistant Director/Director:

Name Gill Walker
Murray Rose

Post Assistant Director – Partnerships
Director Children's Services

Date 26 February 2009

3. PARTNERSHIP NAME:

Crime and Disorder Reduction Partnership

PARTNERSHIP FUNCTION:

To make Darlington Safer

OBJECTIVES FOR THE YEAR

- To support communities in tackling Anti-Social behaviour
- To reduce offending
- To tackle Domestic Abuse
- To tackle Violent Crime and Disorder in the Night time Economy
- To promote Public Reassurance
- *To tackle the harm caused by drugs and alcohol cuts across all above*

PERFORMANCE AGAINST OBJECTIVES

Delivery plans for all objectives implemented.

ASB

- Safer Schools Partnerships attached to every Secondary School
- Weeks of Action in hotspot areas completed
- Fire Break and Young Fire Fighters course delivered.
- Stay safe operations delivered
- Licensed premises targeted for under age sales

Reduce Offending

- Multi-agency offender management unit established
- Alcohol/drug arrest referral scheme established
- Offender mentoring programme delivered

Domestic Abuse

- Multi-Agency Risk Assessment Conference arrangements established
- Vulnerability Unit established
- Member, officer, partner training undertaken

Violent Crime in the Night-time Economy

- Darlington hosting North east Alcohol Office
- Nighsafe Plan developed for the Town Centre
- Pub Watch expanded
- Paramedic secured to work alongside Police dealing with alcohol related violent crime
- Community Alcohol Service developed.

BUDGET ADMINISTERED

£175,000 Annual gross expenditure of the partnership
£86,000 Direct government grants

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance: Nil
Staffing (FTE): Safer Communities Co-ordinator – 1.0
Safer Communities Advisor – 1.0

Management Information Officer – 1.0

Accommodation: Not applicable

Other assets: None

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

All actions completed

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

Accountability within partnership – being taken forward with refresh of Governance arrangements to re-emphasise responsibilities/roles of partners

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

Governance arrangements to be reviewed and agreed by April 2009

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

As detailed in the Boroughs refreshed Community Safety Plan 2009/11 (Approved by Cabinet 3 March 2009)

Completed By Lead Officer:

Name Rob Jones

Post Safer

Date 5 March 2009

Received By Assistant Director/Director:

Name Ada Burns

Post Chief Executive Officer

Date 5 March 2009

4. PARTNERSHIP NAME:

Darlington Partnership (the LSP)

PARTNERSHIP FUNCTION:

To meet the national, regional and local obligations of a Local Strategic Partnership including ensuring delivery of the Sustainable Community Strategy, the Local Area Agreement and the smooth running of all LSP functions.

OBJECTIVES FOR THE YEAR

1. Publish Sustainable Community Strategy (SCS)
2. Agree new LSP structures to deliver SCS and embed them
3. Agree and deliver a local area agreement 2008-2011
4. Establish Executive Group to manage LSP process and resources
5. Ensure use of government funding through area based grants is embedded into the LSP
6. Achieve full range of agreed meetings and events
7. Maintain position as an exemplar LSP
8. Ensure resources from partners are sufficient to maintain the functions of the LSP

PERFORMANCE AGAINST OBJECTIVES

1. SCS published and launched June 2008
2. New structures agreed May 2008 – all new groups established by September 2008. All governance requirements completed by March 2009
3. Local Area Agreement signed off by government June 2008. Review December 2008. Refresh of targets March 2009. All within government timescales
4. Executive Group established July 2008 – has met 8 times to March 2009
5. Area based funding principles agreed by the Executive September 2008. LSP approval September 2008 for year 2009-10.
6. One Darlington Assembly in year 2008-09 – this followed three in previous year and was agreed to reduce in year. 6 LSP meetings and all themed groups and executive groups running as per governance arrangements. Two business lunches. Best of Darlington Awards. Partnership Visit to House of Commons – October 2008
7. No formal acknowledgement but have received very positive feedback in GONE annual review. LSP Chief Executive has spoken at three regional conferences and one national conference in 2008-09
8. Financial contributions are from more partners and at a higher level than previous years (see below).

BUDGET ADMINISTERED

£140,000 Annual gross expenditure of the partnership
£50,000 DBC funding – revenue and capital
£90,000 Other contributions

- £20,000 PCT
- £20,000 – Durham Constabulary
- £10,000 – Fire & Rescue Service
- £10,000 – Darlington College
- £10,000 – Queen Elizabeth Sixth Form College
- £10,000 - Hospital Foundation Trust
- £10,000 approx – sponsorship and fees (majority Best of Darlington Awards)

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance:
DBC funding – revenue and capital (as above) £50,000

Staffing (FTE):
Darlington Partnership CE – 1.0
Darlington Partnership Admin – 1.0 (reduced to 0.5 from 01/09)
LAA Officer – 1.0 – post not filled due to review of Partnerships, Policy & Performance

Assistant CEO – 0.2
CEO – 0.1
Policy Team – 1.5 (includes cover for LAA Officer)
Other Officers – 2 (Lead Officer time)

Accommodation:
CEO of LSP and Secretary – Central House Annex

Other assets:

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

None – all actions completed

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

Achievement of targets is a cause for concern as changed economic circumstances takes a hold. This is a subject for much discussion which will continue during 2009-10

Staff structure and resources under review and will be finalised by June 2009

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

Targets – regular meetings with all partners and GONE

Partnerships, Policy & Performance Review to be completed by June 2009

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

- | |
|---|
| <ol style="list-style-type: none">1. Update Sustainable Community Strategy (SCS) Delivery Plan2. Maintain and evolve LSP structures to deliver SCS3. Ensure delivery of local area agreement 2008-2011 through Themed Groups4. Maintain and evolve Executive Group to manage LSP process and resources5. Ensure area based grants and other resources are managed through the LSP process6. Achieve full range of agreed meetings and events7. Maintain position as an exemplar LSP8. Ensure resources from partners are sufficient to maintain the functions of the LSP |
|---|

Completed By Lead Officer:

Name Steve Rose

Post Chief Executive – Darlington Partnership

Date 11 February 2009

Received By Assistant Director/Director:

Name Richard Alty

Post Assistant Chief Executive

Date 11 February 2009

5. PARTNERSHIP NAME:

Drug and Alcohol Action Team

PARTNERSHIP FUNCTION:

Delivering the national drug and alcohol strategies in Darlington. Enabling people with drug problems to overcome them and live healthy, crime-free lives.

OBJECTIVES FOR THE YEAR

Treatment planning and commissioning substance misuse services according to assessment of need in the local population. Delivering on National Indicator 40, increasing numbers of problem drug users (crack and heroin) in effective treatment. Also increasing number of adult drug users in effective treatment. Increasing the number of planned treatment exits. Improving retention of problem drug users in treatment.

Working with Children's Services and Children's Trust to plan and commission young people's substance misuse services according to assessment of need in the local population. Increasing referrals into young people's substance misuse service by children and family services. Establishing the young people's substance misuse service as a Tier 3 specialist service and clarifying referral criteria and routes to minimise inappropriate referrals. Supporting appropriate services by providing training on brief interventions for drugs and alcohol to enable them to provide Tier 2 substance misuse treatment.

To coordinate and lead on the development, implementation and performance management of Darlington's Alcohol Harm Reduction Strategy – 'Safer Drinking – Safer Darlington' on behalf of the Darlington Partnership.

PERFORMANCE AGAINST OBJECTIVES

The Needs Assessment and Treatment Planning process for adults and young people are underway and will be completed by end of March 2009 as required.

For numbers in effective treatment, only Quarter 2 figures are available as only clients who are retained for 12 weeks or are discharged in a planned way within 12 weeks are retained. Currently there has been a 4% increase of problem drug users and a 5% increase of all adult drug users. The annual target is a 6% increase in problem drug users and an 8% increase of all adult drug users. The National Treatment Agency assesses these targets to be green currently; although final performance will not be known until approximately August 2009.

The planned treatment exit target of 55% is not being met yet. However, recording issues with one of the main treatment providers may have contributed to this and it is expected that planned treatment exits will increase when the data has been resubmitted by April 2009.

The retention target of 83% for problem drug users is being met.

The young people's substance misuse team is now at full strength. A trainer is in post to provide training to other services to enable them to provide substance misuse treatment. The target for referrals from children and family services is 20%, which has now been achieved.

The Alcohol Strategy has now been launched; with full support from all partners. The executive summary has been published and the full document will be published by end of March 2009. A performance management framework and alcohol treatment pathways are being developed. The Community Alcohol Service is moving into the new premises by the end of March 2009 and the majority of staff are in post.

BUDGET ADMINISTERED

Partnership overall CASH resource base (08-09) - £2,152,965

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

| | |
|-----------------|--|
| Finance: | Mainstream DBC Budget Contribution - £156,580. Contributions via Area Based Grant banked with DBC - £112,373. |
| Staffing (FTE): | None. |
| Accommodation: | Estimate - £19,548. |
| Other assets: | None |

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

| Title | Responsible | Due Date |
|--|-------------------------------|------------|
| The partnership requires a constitution or a written agreement on how to reach decisions etc | kate.martin@darlington.gov.uk | 31/03/2009 |
| Constitution or written agreement on how to reach decisions etc, needs approval of Legal Services. | kate.martin@darlington.gov.uk | 31/03/2009 |
| Ensure appropriate arrangements in place for use of assets | kate.martin@darlington.gov.uk | 31/03/2009 |
| Evidence that Criminal Records Bureau requirements are being adhered to | kate.martin@darlington.gov.uk | 31/03/2009 |
| Risk management methodology to be agreed by partnership | kate.martin@darlington.gov.uk | 31/03/2009 |
| Ensure evidence is available that DBC Internal Audit has formal access to all records | kate.martin@darlington.gov.uk | 31/03/2009 |
| Partnership needs to have a clear exit/succession strategy | kate.martin@darlington.gov.uk | 31/03/2009 |

NB – this has been updated with a new action plan being undertaken to complete all outstanding issues by the agreed timescale of March 2010

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

| |
|---|
| <p>There is a risk that targets relating to numbers of problem drug users in effective treatment may not be achieved. This is due to recording and reporting issues regarding numbers in treatment in previous years; introducing inaccuracies into baseline data. The National Treatment Agency are supporting the DAAT in resolving this issue and new baselines and targets may be set for next financial year which will more accurately reflect treatment delivery.</p> <p>Possible impact on Pooled Treatment Budget allocation if targets are not met; or if DAAT has improvement below the national average. Update – allocation has been confirmed as increased for next financial year.</p> <p>Uncertainty of Drug Intervention Programme funding which has not been guaranteed for next year and Area-based Grant funding which is no longer – ring fenced. Update – DIP funding has now been guaranteed for next financial year.</p> <p>Awaiting confirmation of contribution to DAAT funding from PCT Annual Operating Plan by end of March.</p> |
|---|

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

| |
|--|
| <p>Auditing files of service provider to establish an accurate baseline of numbers in effective treatment. Consultation with partners to renegotiate / alter targets as appropriate. Responsible Officer – Kate Martin. Timescale – new targets to be set for April 2009.</p> <p>Business Continuity Plans are in place to ensure reduced budget allocation does not impact on service provision. Responsible Officer – Kate Martin.</p> |
|--|

Ensuring strategic representation in Local Area Agreement and with Government Office North East to protect Area Based grant funding and keep updated regarding Drug Interventions Programme budget updates. Responsible Officer – Kate Martin. Timescale – ongoing.

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

Treatment planning and commissioning substance misuse services according to assessment of need in the local population. Delivering on National Indicator 40, increasing numbers of problem drug users (crack and heroin) in effective treatment. Also increasing number of adult drug users in effective treatment. Increasing the number of planned treatment exits. Improving retention of problem drug users in treatment.

Working with Children’s Services and Children’s Trust to plan and commission young people’s substance misuse services according to assessment of need in the local population and align delivery and commissioning.

Implementing and monitoring delivery of the Darlington Alcohol Harm Reduction Strategy – ‘Safer Drinking – Safer Darlington’. To build the Community Alcohol Service staffing up to full capacity. To develop and implement a performance framework and develop alcohol treatment pathways.

Completed By Lead Officer:

Name Kate Martin

Post DAAT Joint Commissioning Unit
Manager

Date 9 March 2009

Received By Assistant Director/Director:

Name Miriam Davidson

Post Locality Director for Public Health

Date 9 March 2009

6. PARTNERSHIP NAME:

Greener Darlington

PARTNERSHIP FUNCTION:

LSP Theme Group. With two key aims – one to tackle the causes and results of climate change within the Borough; the other being to protect, improve and enhance the quality of the local environment.

OBJECTIVES FOR THE YEAR

To establish the Greener Theme Group including:

- Creating the membership of the Group
- Agreeing the governance arrangements
- Establishing a schedule of meetings
- Establishing the Business Group to support the Theme Group
- Agree the Delivery Plan to reflect main aims identified in the SCS being:
 - Creating a low carbon Borough
 - A sustainable transport network
 - A greener cleaner Darlington
 - A well designed Darlington
 - Promote effective community engagement

PERFORMANCE AGAINST OBJECTIVES

All objectives met – Delivery Plan to be actioned/ongoing at future meetings.

Four meetings held during 2008/09. Over thirty members from cross public private and third sector groups.

BUDGET ADMINISTERED

Partnership has not undertaken financial activity during 2008/09

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

| | |
|-----------------|---|
| Finance: | Nil |
| Staffing (FTE): | Section Manager – Planning and Economic Strategy – 0.30 |
| Accommodation: | Not applicable |
| Other assets: | Nil |

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

Nil

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

Lack of budget and financial resources to deliver against Delivery Plan

Staffing resources to support Theme Group – admin support

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

Investigating possible means of external funding

Staff resources being considered – subject to outcome of Policy and Performance Review

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

To progress Delivery Plan actions in accordance with timescales identified and subject to available resources.

Completed By Lead Officer:

Name Steve Petch

Post Section Manager – Planning and
Economic Strategy

Date 2 March 2009

Received By Assistant Director/Director:

Name Richard Alty

Post Assistant Chief Executive – Regeneration

Date 2 March 2009

7. PARTNERSHIP NAME:

Healthy Darlington

PARTNERSHIP FUNCTION:

To deliver the Healthy outcomes of the LAA and SCS

OBJECTIVES FOR THE YEAR

1. Development of Partnership structures
2. Agree membership of Healthy Darlington Themed group
3. Agree membership of business group
4. agree and appoint Chair of Business Group and Thematic Group
5. Constitution of Healthy Darlington Themed Group with Terms of reference
6. Development and agree delivery plan
7. Full meeting of Thematic Group
8. Agreement of specific performance indicators and trajectories.
 - a. Adult Participation in Sport
 - b. Emotional Health of Children
 - c. % of children in school year 6 with a recorded BMI who are obese
 - d. Under 18 yrs conception rate
 - e. Smoking prevalence
 - f. Social care clients receiving self directed support
 - g. People supported to live independently through social services
 - h. % of people who feel that they can influence decisions in their locality.
9. Report first year performance.

PERFORMANCE AGAINST OBJECTIVES

1. Partnership structures agreed
2. Membership of Healthy Darlington Themed group agreed
3. Membership of business group agreed
4. Chair of both groups identified as Director of Public Health
5. Constitution of Healthy Darlington Themed Group with Terms of reference completed
6. Delivery plan produced and agreed by LSP
7. Full thematic group meeting completed – March 2009
8. Agreement of specific performance indicators and trajectories.
Of the eight Healthy Darlington indicators, performance is currently available for five, with two targets exceeded. Three indicators show status as overall ‘on target’. The overall combined position on these eight negotiated indicators is ‘on target’
9. Quarter 3 performance reported at thematic group meeting.

BUDGET ADMINISTERED

Partnership will not undertake financial activity

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

| | |
|-----------------|---|
| Finance: | Nil |
| Staffing (FTE): | Director of Public Health – 0.2 |
| | Assistant Director – Adults – 0.01 |
| | Head of Policy – 0.01 |
| | Operations Manager – Older Persons – 0.01 |
| | Assistant Director – Children’s – 0.01 |

Acting Connecting with Communities Manager – 0.01

Accommodation: Not applicable

Other assets: Nil

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

All actions completed

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

1. Some key outcome measures within the national data set are currently without either agreed methodology, baseline or trajectory. This has an effect on the overall impact on the performance of the thematic group.
2. Data sources from across variety of different organisations with no agreed standards of data quality or verification
 - a. data points for reporting performance of different indicators vary from monthly to bi annually which affects ability to intervene to alter outcomes in a timely manner

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

1. Work with performance team to ensure that once methodologies, baselines or trajectories set at national level these are interpreted locally and contribute towards the performance of the thematic groups.
2. Regular meetings with DBC and NHS teams dealing with performance, data quality and audit. Attend, as duty to cooperate partner, LSP Multi Agency Data Sharing Group.
 - a. Ensure more frequent 'proxy indicators' are used to give a more useful trend of performance of indicators with a long time interval between formal data points.

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

1. agree data quality standards across thematic group
2. establish regular cycle of meetings of thematic and business groups
3. agree communication between business group and main themed group
4. agree vice chair for themed group
5. agree set of 'proxy indicators' for identified indicators with long time intervals
6. establish relationship and communication with Overview and Scrutiny Committee
7. continue to deliver on all 8 key national performance indicators with LAA

Completed By Lead Officer:

Name Ken Ross

Post Head of Health Improvement

Date 25th March 2009

Received By Assistant Director/Director:

Name Miriam Davidson

Post Director of Public Health

Date 25th March 2009

8. PARTNERSHIP NAME:

Integration of Health and Social Care

PARTNERSHIP FUNCTION:

To Integrate Health and Social care provider functions

OBJECTIVES FOR THE YEAR

- To finalise overarching project PID
- To establish project steering group
- To agree key priorities and develop project plans

PERFORMANCE AGAINST OBJECTIVES

- PID finalised for overarching project
- Project Steering group meeting monthly since Sept 08
- Key priorities of Intermediate Care and Single Access Point agreed – Framing session to commence Single Access Point held on 27.02.09. Framing session for Intermediate Care being arranged.

BUDGET ADMINISTERED

Nil

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance: Existing Budget

Staffing (FTE): Assistant Director – 0.25
Head of Business Transformation – 0.25
Operations Manager – 0.40
Operations Manager – 0.25

Accommodation: Potential use of Central House for Single Access Point

Other assets: Nil

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

| Title | Responsible | Due Date |
|--|---------------------------------|------------|
| Terms of Reference need agreement | Jane.Robinson@darlington.gov.uk | 31/01/2009 |
| The partnership requires a constitution or a written agreement on how to reach decisions etc | Jane.Robinson@darlington.gov.uk | 31/01/2009 |
| Aims and objectives need to be set and regularly measured and checked | Jane.Robinson@darlington.gov.uk | 31/01/2009 |
| Risk management methodology to be agreed by partnership | Jane.Robinson@darlington.gov.uk | 31/01/2009 |

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

Additional project management resources required.

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

Potential for PCT to fund additional support

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

- To deliver Integrated model of intermediate care with a focus on reablement
- To create a single point of access for Health and Social Care
- To develop a model for co-located teams
- To link closely with the work being done on transformation of social care

Completed By Lead Officer:

Name Jane Robinson

Post Assistant Director – Adults Services

Date 11 March 2009

Received By Assistant Director/Director:

Name Jane Robinson

Post Assistant Director – Adults Services

Date 11 March 2009

9. PARTNERSHIP NAME:

Learning Disability Partnership Board

PARTNERSHIP FUNCTION:

Work toward achieving objectives detailed in the Valuing People Now strategy.

OBJECTIVES FOR THE YEAR

- Raise awareness of Valuing People Now with key stakeholders in Darlington.
- Develop a work plan for 2009 with clear outcome focussed objectives.
- Establish sub groups based on the key themes; health, transition, employment, personalisation and Choice & Control.
- Develop Strategic Visioning Group.

PERFORMANCE AGAINST OBJECTIVES

All objectives achieved & evidence available for audit upon request.

BUDGET ADMINISTERED

Partnership will not undertake financial activity

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

| | |
|-----------------|--|
| Finance: | Nil |
| Staffing (FTE): | Valuing People Co-ordinator – 0.5 Lead Officer – 0.2 Service Manager – 0.2 LD Staff – Input – 0.2 |
| Accommodation: | Not applicable |
| Other assets: | Nil |

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

All actions completed

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

None

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

N/A

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

Support more people with a learning disability to gain paid employment
Promote health checks for people with a learning disability in Darlington
Review Partnership Board and themed sub groups in line with the new Valuing People Now strategy.
Appoint a learning disability carers support worker

Completed By Lead Officer:

Name Maxine Naismith

Post Head of Operations

Date 23 March 2009

Received By Assistant Director/Director:

Name Jane Robinson

Post Assistant Director – Adults Services

Date 23 March 2009

10. PARTNERSHIP NAME:

Mental Health Partnership Board

PARTNERSHIP FUNCTION:

To monitor performance against the National Service Framework for Mental Health

OBJECTIVES FOR THE YEAR

1. Create stronger links to PPI and Darlington Service User Involvement Service
2. Complete Autumn Assessment and develop a report and action plan.
3. Improve access to psychological therapies to meet Nice Guidance.
4. Complete an audit and action plan in response to the Green Light report.
5. Develop a commissioning strategy in line with the New Horizons report.
6. Engage with PBC to enhance clinical engagement in commissioning of local Mental Health Services
7. Commission and monitor IMHA Advocacy Service.
8. Commission and monitor Anger Management Services.
9. Develop capacity and engage local partners in the delivery of mental health improvement through multi-agency partnerships
10. Ensure appropriate mental health improvement training and development opportunities are available and sufficiently taken up with key settings and provider services.
11. Arts for wellbeing to be delivered to carers, those with long term conditions and new parenting across County Durham and Darlington, with Darlington Open Arts studio to support
12. Ensure appropriate community level support is available to support the mental health needs of those effected by the economic down turn
13. Local implementation of National Time to Change Anti-Stigma campaign
14. Implement NICE workplace mental health guidelines

PERFORMANCE AGAINST OBJECTIVES

To complete the self assessment traffic light report for the Autumn Assessment and to present to the Validation Board for overall strategic sign off via the Strategic Health Authority.

BUDGET ADMINISTERED

Partnership will not undertake financial activity

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance: Nil

Staffing (FTE): Lead Officer – 0.2

Accommodation: Not applicable

Other assets: Nil

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

| Title | Responsible | Due Date |
|---|-----------------------------------|-----------------|
| Constitution or written agreement on how to reach decisions etc, needs approval of Legal Services. | Maxine.naismith@darlington.gov.uk | 23/01/2009 |
| Ensure that the partnership terms of reference/policy documents reflect the Council's commitments to equalities as part of the Equality Standard for LG | Maxine.naismith@darlington.gov.uk | 02/02/2009 |
| Risk management methodology to be agreed by partnership | Maxine.naismith@darlington.gov.uk | 27/02/2009 |
| Ensure evidence is available that DBC Internal Audit has formal access to all records | Maxine.naismith@darlington.gov.uk | 02/02/2009 |

4 actions outstanding as reported to Cabinet

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

None

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

n/a

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

The NSF as a ten year plan will be in its final year, guidance via the DoH is awaited.

Completed By Lead Officer:

Name Maxine Naismith

Post Head of Operations

Date 28th April 2009

Received By Assistant Director/Director:

Name Jane Robinson

Post Assistant Director – Adult Services

Date 28th April 2009

11. PARTNERSHIP NAME:

Older Persons Partnership Board

PARTNERSHIP FUNCTION:

To deliver on the Later Life Strategy

OBJECTIVES FOR THE YEAR

- Re-establish Partnership Board
- Identify Membership
- Develop a comprehensive Terms of Reference and Governance Arrangements
- Identify Lead Officer to deliver on Strategy
- Set up a Local Steering Group

PERFORMANCE AGAINST OBJECTIVES

All of the objectives for the year (as detailed above) have been met

BUDGET ADMINISTERED

Partnership will not undertake financial activity

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance: Nil
Staffing (FTE): Operations Manager – Older People – 0.05
Accommodation: Not applicable
Other assets: Nil

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

All actions completed

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

Resources and funding for delivery of action plans

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

Business case pro-forma designed and given to Lead Officers on Later Life Work Streams to put forward proposals for funding to meet objectives and these will be presented to the Board

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

- Map current activity against goals
- Prioritise objectives for coming year and deliver against two objectives per work stream
- Provide quarterly update/progress against each goal in Later Life Strategy

Completed By Lead Officer:

Name Warren Tweed

Post Joint Lead Commissioner for Older and Disabled People

Date 5 March 2009

Received By Assistant Director/Director:

Name Jane Robinson

Post Assistant Director – Adults Services

Date 5 March 2009

12. PARTNERSHIP NAME:

Prosperous Darlington

PARTNERSHIP FUNCTION:

To ensure Darlington continues to develop so that it maximises its competitive advantage in the economy

OBJECTIVES FOR THE YEAR

- Establish new Prosperous Darlington Themed Group with a stronger balance/mix of private, public, community and voluntary sector representatives
- Establish and agree Governance Arrangements and support mechanisms for the Themed Group
- Develop and put in place a Delivery Plan
- Identify the key priorities for the Themed Group

PERFORMANCE AGAINST OBJECTIVES

- Prosperous Darlington Themed Group established
- Governance arrangements and support mechanisms i.e. Business Group in place
- Delivery Plan developed
- Key priorities identified and work continuing to review priorities in light of the economic downturn

BUDGET ADMINISTERED

Partnership will not undertake financial activity

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

| | |
|-----------------|--|
| Finance: | Nil |
| Staffing (FTE): | Economic Regeneration Manager – 0.3 Business Engagement Manager – 0.05 Principal Economic Regeneration Officer (External Funding) – 0.05 |
| Accommodation: | Not applicable |
| Other assets: | Nil |

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

All actions completed

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

1. No bespoke budget for the work of the Themed Group and in particular, for specific initiatives
2. No human or financial resource to support the administration of the Group

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

No specific action plan for either of these items above.

1. Delivery of each priority will be dependant upon obtaining required resources
2. To be addressed/considered in line with Corporate review - currently ongoing

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

To continue with the four priorities identified in 2008/09:

1. Narrowing the gap and reducing inequalities
2. Maximising County Durham Foundation funding in Darlington to reduce worklessness
3. Develop higher level skills
4. Destination branding

Also to implement the overall Delivery Plan being mindful of the impact of the current economic downturn.

Completed By Lead Officer:

Name Gwenda Lyn Jones

Post Economic Regeneration Manager

Date 25 March 2009

Received By Assistant Director/Director:

Name John Anderson

Post Assistant Director – Planning,
Regeneration and Transport

Date 25 March 2009

13. PARTNERSHIP NAME:

Safeguarding Adults Board

PARTNERSHIP FUNCTION:

To ensure consistent and shared approach to safeguarding issues across Darlington

OBJECTIVES FOR THE YEAR

1. To be clear about the role and remit of the Board and Lead officers Group
2. To develop a work plan

PERFORMANCE AGAINST OBJECTIVES

1. Completed
2. Partially completed

BUDGET ADMINISTERED

Partnership will jointly fund the safeguarding team which will be managed through a SLA

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance: Contribution to team c. 20k
(Team Manager/1 Senior Practitioner/1 Support Worker)

Staffing (FTE): Additional to Safeguarding Team
Service Manager – 0.2
Head of Business Transformation – 0.1
Assistant Director – Adult Social Care and Health – 0.05

Accommodation: Not applicable

Other assets: Nil

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

| Title | Responsible | Due Date |
|---|---------------------------------|------------|
| Risk management methodology to be agreed by partnership | Jane.robinson@darlington.gov.uk | 30/03/2009 |

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

Board in discussion re additional resources required to take forward the work plan as there are concerns re lack of capacity to deliver.

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

Additional resources agreed by partners on recurring basis to fund a Safeguarding Adults Team. Additional short term resources provided to fill gap pending recruitment.

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

- | |
|---|
| <ul style="list-style-type: none">• To recruit to the safeguarding team• To learn from outcomes of Serious Case Review• To prepare for and learn from CSCI Inspection• To complete Strategic Forward Plan• To implement new policies and procedures To improve performance management and reporting systems |
|---|

Completed By Lead Officer:

Name Jane Robinson

Post Assistant Director – Adults Services

Date 11 March 2009

Received By Assistant Director/Director:

Name Jane Robinson

Post Assistant Director – Adults Services

Date 11 March 2009

14. PARTNERSHIP NAME:

Safeguarding Children Board

PARTNERSHIP FUNCTION:

To ensure agencies work effectively to safeguard children in Darlington.

OBJECTIVES FOR THE YEAR

As identified in the Business Plan 2008/09. Key objectives include:

- Development of multi agency web based procedures
- Introduction of self assessment and governance tools
- Budget and finance review
- Ongoing multi agency training programme according to local and national need
- Develop guidance for tackling bullying across settings and organisations
- Develop a procedure for managing allegations against staff, carers and volunteers on a multi agency basis

PERFORMANCE AGAINST OBJECTIVES

- Multi agency web based procedures launched July 2008
- Completion of self assessments and governance tools by all agencies
- Created a new post due to increased resources identified as part of the budget and finance review
- Training programme has been accessed by a range of professionals, carers and volunteers
- Guidance for tackling bullying successfully launched
- Procedure for managing allegations agreed and endorsed by the local Safeguarding Children Board

BUDGET ADMINISTERED

£95,000 Annual gross expenditure of partnership
 £40,000 DBC funding – revenue and capital
 £15,000 Direct government grants
 £40,000 Other

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance: £40,000 DBC funding – revenue and capital (as above) contribution to overall LSCB budget

Staffing (FTE): Business Manager – 1.0
 Assistant Director – 0.05
 Admin Support – 0.3

Accommodation: Accommodation (office space and use of equipment)

Other assets: Nil

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

| Title | Responsible | Due Date |
|---|------------------------------------|------------|
| Constitution or written agreement on how to reach | odette.sanderson@darlington.gov.uk | 20/02/2009 |

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

- Achievement of targets is a cause for concern as changed economic circumstances takes a hold. This is a subject for much discussion which will continue during 2009/10
- Funding levels for Local Safeguarding Children Boards under pressure due to increased Government expectations.

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

- Regular meetings and discussion on a regional basis including GONE. Keep GONE informed of pressures.
- Regular review of financial levels with Board members.
- Joint working across Local Safeguarding Children Boards to increase efficiencies.

IS THE PARTNERSHIP TO CONTINUE?**YES****OBJECTIVES FOR NEXT YEAR**

As identified in the Business Plan 2009/10. Key objectives include:

- Continued budget and resource development
- Develop task group to map and scope the work that is currently taking place with regards to accident prevention
- Develop e-safety strategy
- Action plan in line with recommendations from the national review of Local Safeguarding Children Boards

Completed By Lead Officer:**Name** Odette Sanderson**Post** DSCB Business Manager**Date** 26 February 2009**Received By Assistant Director/Director:****Name** Jenni Cooke**Post** Assistant Director – Children & Families**Date** 26 February 2009

15. PARTNERSHIP NAME:

Supporting People Commissioning Body

PARTNERSHIP FUNCTION:

To have overall strategic responsibility for the Supporting People programme in Darlington

OBJECTIVES FOR THE YEAR

- Implement the Supporting People Commissioning Strategy and ensure services are reviewed in line with the strategy timetable:
 - Review of services for Older People, including the decisions on future need and methods of renewing services
 - Review of services for People with Learning disabilities
 - Review of services for Single Homeless
 - Implement the new service for ex-offenders and those at risk of offending
- Establish effective links with the LSP, in preparation for integration of the Supporting People grant into the LAA
- Continue to ensure services users are effectively engaged with, to ensure their views are incorporated into the Supporting People programme
- Continue to review the budget in light of the Comprehensive Spending Review and the distribution formula implemented by CLG.

PERFORMANCE AGAINST OBJECTIVES

- Supporting People Commissioning Strategy successfully implemented:
 - Review of services for Older People completed and negotiations are due to commence with providers over new contracts from April 2009
 - Review of services for People with Learning disabilities completed and joint tendering exercise with Adult Social Services commenced
 - Review of services for Single Homeless commenced and pilot Single Point of Access due to start April 2009
 - New service for ex-offenders and those at risk of offending jointly commissioned with Durham CC and commenced December 2008
- Effective links with the LSP still need to be established, along with future governance arrangements
- Services users effectively engaged with the strategic review of services
- Supporting People budget reviewed on a regular basis

BUDGET ADMINISTERED

£3,820,097 Annual gross expenditure of partnership for 2008/2009
£3,820,097 Direct government grant for 2008/2009

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

Finance: £144,522 Direct government administration grant for 2008/2009
Staffing (FTE): Supporting People and Housing Benefits Manager – 0.5

| | |
|----------------|---|
| | Contracts and Review Officer – 2.0 Project Officer – 1.0 Clerical Officer – 0.8 |
| Accommodation: | Not applicable |
| Other assets: | Nil |

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

| Title | Responsible | Due Date |
|--|----------------------------------|------------|
| Constitution or written agreement on how to reach decisions etc, needs approval of Legal Services. | anthony.sandys@darlington.gov.uk | 23/03/2009 |

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

- Supporting People grant will reduce to £3,737,103 in 2009/2010 and then to £3,573,448 in 2010/2011

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

- The reduction in the Supporting People grant will be managed as part of the Commissioning Strategy. Future commissioning decisions will be made in light of the future grant reductions. Regular monitoring of the budget will be undertaken to ensure expenditure remains within the resources available

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

- Ensure services continue to be reviewed in line with the strategy timetable:
 - Review of services for Older People - new contracts to start April 2009
 - Review of services for People with Learning disabilities - continue with the joint tendering exercise with Adult Social Services and issue new contracts to start in October 2009
 - Review of services for Single Homeless - pilot Single point of Access to go live in April 2009 and tendering exercise for future services to commence in September 2009
 - Commence strategic review of services for people with mental health problems in April 2009
- Establish effective links with the LSP, and review Supporting People governance arrangements
- Continue to ensure services users are effectively engaged with, to ensure their views are incorporated into the Supporting People programme
- Continue to review the budget in light of the reduction in Supporting People grant and future commissioning priorities

Completed By Lead Officer:

Name Anthony Sandys

Post Supporting People and Housing Benefits Manager

Date 26 February 2009

Received By Assistant Director/Director:

Name Pauline Mitchell

Post Assistant Director – Housing

Date 26 February 2009

16. PARTNERSHIP NAME:

Tees Valley Unlimited

PARTNERSHIP FUNCTION:

To deliver the City Region Business Case which is focussed on the economic growth of the City Region and the Multi Area Agreement

OBJECTIVES FOR THE YEAR

- Develop a multi area agreement (MAA)
- Agree MAA with Government
- Progress negotiations on becoming a City Region Forerunner
- Agree City Region Business Case

PERFORMANCE AGAINST OBJECTIVES

- MAA developed and agreed by all Boroughs
- MAA agreed with Government
- Invitation received to bid to become a City Region Forerunner
- City Region Business Case in place

BUDGET ADMINISTERED

| | |
|-------------|---|
| £50,000,000 | Annual gross expenditure of partnership |
| £100,000 | DBC funding – revenue and capital |
| £49,900,000 | Direct government grants |

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

| | |
|-----------------|--|
| Finance: | £100,000 DBC funding – revenue and capital (as above) |
| Staffing (FTE): | Chief Executive Officer – 0.05 Assistant Chief Executive Officer – Regeneration – 0.05 Assistant Director – Regeneration – 0.1 Principal Economic Regeneration Officer – 0.2 Economic Regeneration Officer – 0.5 |
| Accommodation: | Not applicable |
| Other assets: | Nil |

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

All actions completed by March 2009

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

None

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

N/A

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

- To secure City Region Forerunner status
- To secure identified freedoms and flexibilities
- Implement new governance arrangements

Completed By Lead Officer:

Name John Simpson

Post Principal Economic Regeneration Officer

Date 26 February 2009

Received By Assistant Director/Director:

Name Richard Alty

Post Assistant Chief Executive – Regeneration

Date 26 February 2009

17. PARTNERSHIP NAME:

| |
|-------------------------|
| Youth Offending Service |
|-------------------------|

PARTNERSHIP FUNCTION:

| |
|---|
| To prevent offending and reoffending by children and young people in Darlington |
|---|

OBJECTIVES FOR THE YEAR

The Youth Justice Board's strategic objectives for 2008-11 are:

- Preventing offending
- Reduce reoffending
- Ensuring safe and effective use of custody
- Increasing victim and public confidence

Key objectives for the Youth Offending Service 2008-09 are:

- Continue to develop the YOS prevention services within the proposed locality based teams particularly in work with parents and schools to reduce the risk of reoffending, anti social behaviour and to reduce the numbers of first time entrants to the youth justice system
- Work with Children's Services to implement the Darlington Parenting Strategy
- Embed restorative justice principles into the work of the YOS and improve public confidence and victim satisfaction levels
- Ensure the swift administration of justice and delivery of Premium Service Agreements established for PYO and PPO and develop CJSSS for all youth justice disposals by end of 08
- Ensure high quality training and development opportunities for staff to meet individual personal and professional needs which assist the service to consolidate good performance and effective practice
- Consolidate governance and partnership arrangements to enable improved performance in those areas identified by the 2008 HMI Joint Inspection Team that need strengthening – education, training and employment, substance misuse, and health.
- Work with Darlington Partnership to deliver the vision and outcomes set out in 'One Darlington: Perfectly Placed', the new Sustainable Community Strategy plan for Darlington

Also to implement those elements of the Criminal Justice and Immigration Act 2008 that impact on YOS and will lead to important changes to the youth justice system

PERFORMANCE AGAINST OBJECTIVES

Key areas include:

- Reduction in the numbers of first time entrants to the youth justice system to 211 during 2007/08, a 15.9% reduction on previous year performance and a 32.1% reduction since 2004. End of third quarter numbers stand at 120 providing projected reduction of 24.2% for the current year (2008/09)
- Darlington current recidivism performance (reoffending by young people) is in line with the national, family and regional average. The target is to reduce reoffending by 5% in each of the four areas: Pre-court, First tier, Community penalties and Custody
- The YOS continues to perform well against a national target of 5.0% for Use of Custody. It is worthy of note that the numbers of custodial sentences administered are relatively small. The YOS has a strict Bail Management Scheme, including curfew and tagging arrangements, to offer as an alternative to remand in custody as well as ISSP.
- The YOS risk management policy regarding Serious Harm has been revised in line with recommendations made by the 2008 HMI Joint Inspection Team and additional training was delivered during 2008/9.
- Darlington YOS, continues to maintain an excellent working relationship with local sentencers, as demonstrated in the 2008 HMI Inspection. "Magistrates have confidence in the robust disposals which are offered as alternatives to custodial sentences and the YOS performs well in relation to National Standards for enforcement" (HMI Report 2008).
- The 2008 HMI inspection report rated Darlington Restorative Justice Service as excellent with some outstanding features.

Other significant achievements include:

- Transfer of YOS management responsibility within DBC from Community Services to Children's Services (CS) has resulted in real benefits being gained by building closer working relationships between the YOS and CS particularly in terms of providing better outcomes for children and young people
- Development of the Safer Schools Partnership in Eastbourne Church of England Academy
- Embedding the Extended Schools Services Project with a YOS prevention worker based fulltime in Hummersknott and Skerne Park Junior Schools
- Participation in the YJB pilot 'Wiring up Youth Justice' an ICT programme that improves how information is used and shared across the youth justice system
- Introduction of the new pre-reprimand disposal in conjunction with Durham Constabulary. A scheme designed to divert young people at risk of offending from entering the youth justice system.
- Recruiting and training of 14 additional Referral Order Panel members.
- Development and introduction of a Premium Service Agreement with partner agencies to deliver a priority service to identified Persistent Young Offenders (PYO) and Prolific and other Priority Offenders (PPO).
- Improvements in Restorative Justice Services so that wherever possible young people have a restorative element to their work with the YOS.
- The needs of victims involved with the service are thoroughly assessed and they are offered a range of opportunities for participation, tailored to their needs.
- Recognition of service quality was achieved with the award of ISO9001 in 2007. Darlington YOS is the only YOS in the country to have achieved this internationally recognised award.
- HMI Probation Joint Inspection in February 2008 which described the YOS as, "forward thinking with many strengths, some outstanding features and with evidence of positive outcomes being achieved"

BUDGET ADMINISTERED

| | |
|------------|---|
| £1,300,000 | Annual gross expenditure of partnership |
| £400,000 | DBC funding – revenue and capital |
| £320,000 | Direct government grants |
| £580,000 | Other contributions |

DBC RESOURCES CONTRIBUTED e.g. finance, employees, accommodation, other assets

| | |
|-----------------|---|
| Finance: | DBC funding – revenue and capital (as above) £400,000 |
| Staffing (FTE): | Head of Service – 1.0 Operational Manager – 2.0 Performance Manager – 0.5 YOS Officers – 6.0 Information and Administration – 4.5 Support Staff – 5.0 RJ Staff – 3.0 Parenting Staff – 3.0 |
| Accommodation: | Not applicable |
| Other assets: | Nil |

GOVERNANCE ARRANGEMENTS OUTSTANDING ACTIONS, IF ANY, FROM PARTNERSHIP TOOLKIT QUESTIONNAIRE

All actions completed

ISSUES OF CONCERN, IF ANY e.g. finance, staffing etc

No concerns that have not been identified and currently have management action plans in place

ACTION PLAN TO ADDRESS ISSUES OF CONCERN (including responsible officer and timescales)

As above

IS THE PARTNERSHIP TO CONTINUE?

YES

OBJECTIVES FOR NEXT YEAR

To continue working towards the Youth Justice Board's strategic objectives for 2008-11:

- Preventing offending
- Reduce reoffending
- Ensuring safe and effective use of custody
- Increasing victim and public confidence

Key objectives for the Youth Offending Service 2009/10 are:

- Continue to develop the YOS prevention services within the proposed locality based teams particularly in work with parents and schools to reduce the risk of reoffending, anti social behaviour and to reduce the numbers of first time entrants to the youth justice system
- Embed restorative justice principles into the work of the YOS and improve public confidence and victim satisfaction levels
- Ensure the swift administration of justice and delivery of Premium Service Agreements established for PYO and PPO and develop CJSSS for all youth justice disposals by end of 08
- Ensure high quality training and development opportunities for staff to meet individual personal and professional needs which assist the service to consolidate good performance and effective practice
- Continue to work with Darlington Partnership to deliver the vision and outcomes set out in 'One Darlington: Perfectly Placed', the Sustainable Community Strategy plan for Darlington
- Prevention of reoffending by Young People
- To implement those elements of the Criminal Justice and Immigration Act 2008 that impact on YOS and will lead to important changes to the youth justice system

Completed By Lead Officer:

Name Rita Taylor

Post Head of Service – Youth Offending Service

Date 5 March 2009

Received By Assistant Director/Director:

Name Jenni Cooke

Post Assistant Director – Children and Families

Date 5 March 2009