

SCHEDULE 3

The following pages set out the membership of the Council's Scrutiny Committees.

1. Resources Scrutiny Committee
2. Neighbourhood Services Scrutiny Committee
3. Health and Well-Being Scrutiny Committee
4. Children and Young People Scrutiny Committee
5. Economy and Environment Scrutiny Committee
6. General Role of the Council's Scrutiny Committees
7. Tees Valley Joint Health Scrutiny Committee
8. Monitoring and Co-ordination Group

RESOURCES SCRUTINY COMMITTEE

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL 6 Labour Group Members, 4 Conservative Group Members and 1 Liberal Democrat Group Member	6 x 4 x 1
OTHER MEMBERS	
TOTAL MEMBERSHIP –	11
QUORUM –	3

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

Non-voting co-optees are only permitted to serve on Review Groups or Task and Finish reviews.

TERMS OF REFERENCE

To consider issue relating to Human Resource Management, Financial Management (including Corporate Budgeting issues), Contract Management and Land and Property Management.

NEIGHBOURHOOD SERVICES SCRUTINY COMMITTEE

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL 6 Labour Group Members, 5 Conservative Group Members and 1 Liberal Democrat Group Member	6 x 5 x 1
OTHER MEMBERS	
TOTAL MEMBERSHIP –	12
QUORUM –	3

PROTOCOLS

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Non-voting co-optees are only permitted to serve on Review Groups or Task and Finish reviews.

TERMS OF REFERENCE

To consider issues relating to Housing, Community Safety (including DAAT and YOS), Street Scene and Licensing.

HEALTH AND WELL-BEING SCRUTINY COMMITTEE

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL 6 Labour Group Members, 4 Conservative Group Members and 1 Liberal Democrat Group Member	6 x 4 x 1
OTHER MEMBERS	
TOTAL MEMBERSHIP –	11
QUORUM –	3

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

Non-voting co-optees are only permitted to serve on Review Groups or Task and Finish reviews.

TERMS OF REFERENCE

To consider issues relating to Adult Social Care, Public Health, Environmental Health, Trading Standards, Registrars, Leisure, Culture and Museums.

To exercise the powers in relation to the Overview and Scrutiny of Health (in line with the Health and Social Care Act 2001) in considering the provision of health services that affect the local area, and in responding to consultations of NHS Bodies on proposed service variations.

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

MEMBERSHIP	
<p>DARLINGTON BOROUGH COUNCIL</p> <p>6 Labour Group Members, 4 Conservative Group Members and 1 Liberal Democrat Group Member</p>	<p>6 x 4 x 1</p>
<p>OTHER MEMBERS</p> <p>Voting Members</p> <p>Non-voting Members</p>	<p>1 Church of England Diocese representative 1 Roman Catholic Diocese representative 3 Parent Governor representatives</p> <p>1 representative of the Darlington Association of Governors 2 Community Representatives 1 Secondary Head Teacher Representative 1 Secondary Classroom Teacher 1 Representative from the Darlington College of Technology 1 Primary Head Teacher Representative 1 Representative from the Queen Elizabeth Sixth-Form College 1 Primary Classroom Teacher 2 Representatives from the Darlington Partnership</p>
TOTAL MEMBERSHIP –	11
QUORUM –	3

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

The voting representatives shall always be included in the membership.

TERMS OF REFERENCE

To consider issues relating to Education, Children's Social Services, Youth Service, Libraries and Adult Learning.

ECONOMY AND ENVIRONMENT SCRUTINY COMMITTEE

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL 6 Labour Group Members, 4 Conservative Group Members and 1 Liberal Democrat Group Member	6 x 4 x 1
OTHER MEMBERS	
TOTAL MEMBERSHIP –	11
QUORUM –	3

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

Non-voting co-optees are only permitted to serve on Review Groups or Task and Finish reviews.

TERMS OF REFERENCE

To consider issues relating to Regeneration and Development, Transport, Town Centre Business Engagement, Tourism, Climate Change and Waste Reduction.

GENERAL ROLE OF THE COUNCIL'S SCRUTINY COMMITTEES

Within its terms of reference, the Scrutiny Committee will :-

review and/or scrutinise decisions made, or other action taken in connection with the discharge of any functions which are the responsibility of Cabinet (see Call-in procedures as set out in the Scrutiny Procedure Rules in Part 4 of this Constitution)

make reports or recommendations to the Council or Cabinet, with respect to the discharge of any functions which are the responsibility of Cabinet;

review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are not the responsibility of the Cabinet; and

make reports or recommendations to the Council, or Cabinet, with respect to the discharge of any functions which are not the responsibility of Cabinet on matters which affect the Authority's area or the inhabitants of that area.

Policy Development -

Within its terms of reference, the Scrutiny Committee will :-

assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;

conduct research, community and other consultation in the analysis of policy issues and possible options;

consider and implement mechanisms to encourage and enhance community participations in the development of policy options;

questions Members of the Cabinet and/or Committees and Chief Officers about their views on issues and proposals affecting the area; and

liaise with other external organizations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

Review -

The Scrutiny Committee may :-

review and scrutinise the decisions made by and the performance of the Cabinet, Committees and Council Officers, both in relation to individual decision, and over time;

review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;

question Members of the Cabinet, Committees and Chief Officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;

question and gather evidence from any other person (with their consent):

make recommendations to the cabinet, appropriate Committees or Council arising from the outcome of the scrutiny process; and

review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Scrutiny Committee and local people about their activities and performance.

In deciding what reviews are to be undertaken, Members will take the following into account :-

will the outcome make a difference;

discussions with Chief Officers/Departments on reviews which can be undertaken to assist with the workload of that Department; and

local views and priorities (what the community would want scrutiny to get involved in to improve service delivery).

NOTES –

Officer Support -

Each Scrutiny Committee has a Lead Officer to support it, and, in the main, these Officers are from the relevant service delivery area.

Scrutiny Committee have access to any Officer or Member, who they feel may be able to assist in the review of any issue. They also receive support which is justifiable and is sufficient to provide both the administrative support and information required.

Role of the Chair -

The Chair will ensure that Scrutiny is Member-led and is focused on improving service delivery.

Finance -

The Scrutiny Committee has no responsibility for the finances made available to them, the Monitoring and Co-ordination Group recommend resource allocation to the Director of Corporate Services.

Annual Report -

The Scrutiny Committee must report annually to Full Council on its workings and make recommendations to the Monitoring and Co-ordination Group for future work programmes and amended working methods if appropriate. These Annual reports are monitored to ensure that the outcomes of each review undertaken have improved, or made suggestions to improve service delivery.

MONITORING AND CO-ORDINATION GROUP

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL	
Chairs of the Council's Scrutiny Committees	5
OTHER MEMBERS	
TOTAL MEMBERSHIP –	5
QUORUM –	Not applicable

PROTOCOLS

Vice-Chairs of Scrutiny Committees are invited to attend all meetings.

It has no decision making powers.

TERMS OF REFERENCE

To be responsible for the scrutiny of Social Inclusion.

To propose an annual overview and scrutiny work programme, based on proposals from each Scrutiny Committee, to ensure that there is efficient use of the Committee's time, and that the potential for duplication of effort is minimised.

Ensure that each Committee works to a guideline of not more than two reviews per year and that the balance of reviews overall is manageable with the resources of the Council and potential call on external organisations and agencies.

Where matters fall within the remit of more than one Scrutiny Committee, determine which of them will assume responsibility for any particular issue, and to resolve any issues of dispute between Scrutiny Committees.

To receive requests from cabinet and/or Full Council for reports from Scrutiny Committees and to allocate to them, if appropriate, to one or more Scrutiny Committee.

To put in place and maintain a system to ensure that referrals from Scrutiny Committees to Cabinet, either by way of report or for reconsiderations, are managed efficiently and do not exceed the limits as set out in the Constitution.

At the request of Cabinet, make decisions about the priority of referrals made if the volume of such reports creates difficulty for the management of Cabinet business or jeopardises the efficient running of Council business.

Recommend resource allocation to Scrutiny Committees to the Director of Corporate Services.

Receive quarterly reports from each of the Scrutiny Committees on their reviews and workings in the previous quarter.