

Abstract from the Notes from the Team Building Workshop 25 July 2005

The group working on Opportunities and Risk presented the following:

Risk

Risk Mitigation / Action

1. Timely programme approval / CX – in line with contract
2. Prolonged bad weather / Team – localised tenting and / or reprogramme
3. Restricted access to Work Areas /Team – Re-programme
4. Timely works information / Good communication
5. Contractor performance / Right people for right job
6. Late ordering of materials / Early decision making and good communication
7. Late delivery of materials / Regular contact with supplier
8. Length approval durations / Coordinate with decision makers early on
9. Water feature
 - a. Approval
 - b. Construction
 - c. Operation /
- Coordination and communication with Fountain Workshop
10. Design realisation / Accurate information to end user
11. Start date / Agreed in ECI
12. Poor ground conditions / Early trial holes and CBRs
13. Uncharted services /Early trial holes – review of radar survey
14. Stats
 - a. Placing of Orders
 - b. Under performance /
- Communication
15. Overspend / Budget control
16. Tolerances / variations Sole supplier and quality checking
17. Price rises / Advance ordering management
18. Noise / dust complaints Site control
19. Delivery operations / Planning
20. Bad publicity /Advanced understanding of problems and notification of them
21. Team breakdown / Communication and understanding
22. Night working / Forward planning + preparation and notification
23. Drainage / Forward planning + preparation and notification
24. Working time restrictions / Forward planning + preparation and notification
25. Re-using of existing materials / Effective use of ECI
26. RTAs / Good traffic management
27. Accidents to workforce and general public/ Site control
28. Lack of resource – sub-contractors and staff /
Early planning and communication
29. Vandalism / Robust hoardings and house keeping
30. Design changes / Communication
31. Construction changes / Communication