

DOCUMENTATION/FUNCTION - EQUALITIES

IMPLEMENTATION				
Target Population	Public, Members Chief Executive Directors, Assistant Directors, Heads of Service			
Duty	To ensure equal opportunities for all			
Training Requirements	Member Training Programme, Officer Training, Partner organisations			
Lead Officer	Chief Officers Executive			
PROCESS	ACTIONS (HOW)	WHEN	OUTPUT	WHO
AWARENESS (keeping it live in people's minds)	Project initiation document for attainment of level 4 of the Equality Standard for Local Government. Disability Equality Scheme in place. Corporate Equalities Review and Plan 05/06 (incorporating Race Equality Scheme) 2). Gender Equality Scheme in place.	Assessed annually	Members and Officers are aware of the contents through training, Documents held on Intranet/Internet and are accessible	Chief Officers Executive
MONITORING (keeping it effective – recording when it happens)	Monitoring via Social Inclusion Implementation Group and Strategic Inclusion Group.	Strategic and Implementation groups monitor progress	Delivery of the Equalities Plan.	Chief Officers Executive
REVIEW (keeping it up to date)	Continue to develop the basket of performance indicators to review equalities. Departmental delivery teams.	Quarterly	Ensures equalities remains a high level priority for every department Supports Darlington schools	Chief Officers Executive