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**ANNUAL PROCUREMENT PLAN UPDATE**

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**Responsible Cabinet Member - Councillor Andy Scott  
Health and Partnerships**

**Responsible Director - Suzanne Joyner  
Director of Children and Adults Services**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To seek Cabinet approval to add an additional item to the Procurement Plan, to enable the procurement process to commence.

**Summary**

2. Cabinet approval is sought to add a contract to the current Procurement Annual Plan to enable a contract to be awarded which is a key component of the digital workstream within the Healthy New Towns (HNT) project.
3. As Lead agency in the HNT project, funding of £0.207m secured by the CCG has been transferred to the Council to fund this procurement and further additional digital workstream costs. As the funding was received in late 2016/17 Cabinet is requested to carry this funding forward to 2017/18.

**Recommendations**

4. It is recommended that :-
  - (a) The item is added to the Procurement Plan (**Appendix 1**).
  - (b) The Procurement is deemed non-strategic in accordance with the assessment matrix (**Appendix 2**).
  - (c) The award of contract is delegated to the Director of Neighbourhood Services and Resources in line with the Contract Procedure Rules.
  - (d) Cabinet approve the carry forward funding of £0.207m to 2017/18 to be used on the HNT project.

## Reasons

5. The recommendations are supported by the following reasons :-
- (a) To ensure the items to be added to the Procurement Plan are able to progress and move forward.
  - (b) In compliance with the Councils Contract Procedure Rules.
  - (c) To ensure adequate funding is available for the project.

**Suzanne Joyner**  
**Director of Children and Adults Services**

## Background Papers

No background papers were used in the preparation of this report

Hilary Hall Extension 6201

S17 Crime and Disorder	No Implications
Health and Well Being	Positive impact in supporting care and health delivery
Carbon Impact	No Implications
Diversity	No Implications
Wards Affected	All Wards potentially
Groups Affected	No Implications
Budget and Policy Framework	There are no implications for the budget and policy framework
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	Supports joint working across Darlington
Efficiency	This should allow health and care services to work more efficiently together and with patients/residents

## MAIN REPORT

### Information and Analysis

6. The Council is the lead agency for the HNT project. A bid was submitted, via the Clinical Commissioning Group on behalf of the partners, to the NHS England, to secure funding for the digital platform. This is an integral element of the HNT programme.
7. The bid was successful; however the notification of this was not received until late in the 2016/17 financial year. This was not within the Councils timescale to enable the contract to be included in the Procurement Annual Plan Report brought to Cabinet on 4 April 2017.
8. As the Council are the Lead Agency, Darlington CCG has transferred funding under the NHS England sponsored Estates and Technology Transformation Fund. This enables the Council to lead a joint procurement to deliver a digital platform for health and care services across the borough.
9. The digital platform will enable health and care services in Darlington to work together to deliver remote monitoring of patients and secure transmission of their information to and from their clinicians enabling them to self-manage and take greater control of their own treatment where possible giving them more ownership over their care and potentially greater compliance with treatment requirements. It also enables clinicians to prioritise the most complex and needy patients, manage demand and enables a more ongoing supportive and coaching relationship with patients. It is hoped to gradually build on the content of the platform across care and health services, hence why it is being rolled out via the Healthy New Towns project and involving all partners. It will be compliant with all information governance requirements.
10. Approval is sought to add the contract to the current Procurement Plan to enable the contract to be awarded which is a key component of the digital workstream within the Healthy New Towns project.
11. Under the Contract Procedure Rules one of the responsibilities of Cabinet is to agree the Procurement Plan. This involves consideration of whether contracts are classified as strategic. For those contracts that are strategic details of the proposed route that contracts will take will be set out and Cabinet will receive further reports on progress.
12. A set of criteria has been developed to assist in determining whether a contract should be deemed strategic or non-strategic. The criteria are based on value and significance with each category being scored between 1 (low significance) and 5 (high significance). Any contract with a value in excess of £5,000,000 is automatically deemed strategic. If the value of the contract falls below £5,000,000 but scores 15 or more on significance then that is also considered strategic. However Members and Officers may decide to recommend other than what the score suggests.

13. The Council Procurement team have applied the criteria and recommend the contract be deemed non-strategic. A copy of the assessment is attached at Appendix 1 and the assessment matrix is at Appendix 2.

### **Financial Implications**

14. The cost of the procurement will be met from the NHS England allocation received by the CCG and transferred to Darlington as lead agency. An alliance agreement will be created to underpin the scheme between all parties. As the funding was received late in 2016/17, Cabinet are requested to carry forward this allocation to 2018/19.

### **Legal Implications**

15. There are no legal implications.

### **HR Implications**

16. There are no HR implications.

### **Corporate Landlord Advice**

17. Not relevant.

### **Procurement Advice**

18. This scheme will be undertaken according to normal procurement regulations and council procurement processes.

### **Equalities Considerations**

19. None

### **Consultation**

20. Not relevant – this scheme is part of the agreed healthy new towns programme.

### **Outcome of Consultation**

21. Not relevant