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**PROJECT POSITION STATEMENT AND CAPITAL PROGRAMME MONITORING  
QUARTER THREE 2017/2018**

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**Responsible Cabinet Member – Councillor Stephen Harker,  
Efficiency and Resources Portfolio**

**Responsible Directors - Paul Wildsmith,  
Director of Neighbourhood Services and Resources  
Ian Williams, Director of Economic Growth**

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**SUMMARY REPORT**

**Purpose of the Report**

1. This report provides
  - (a) A summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.
  - (b) An update on the current status of all construction projects currently being undertaken by the Council.
2. It also seeks approval for a number of changes to the programme.

**Summary**

3. The projected outturn of the current Capital Programme is £142.699M against an approved programme of £142.740M. The investment is delivering a wide range of improvements to the Council's assets and more critically, to Council services. Refurbishment of council homes, improved learning environments in schools, better traffic flows and opportunities for sustainable travel have been achieved and are detailed within the report. The programme, including commitments, remains affordable within the Medium Term Financial Plan (MTFP) for 2017/18 – 2020/21.
4. The Council has a substantial annual construction programme of work. The current project position statement (PPS) shows there are 33 live projects currently being managed by the Council with an overall project outturn value of £98.061M. The majority of projects are running to time, cost and quality expectations with no foreseeable issues.

5. The projects are managed either by the Council's in-house management team, a Framework Partner or by Consultants sourced via an open/OJEU tender process.

### **Recommendations**

6. It is recommended that Cabinet :-
  - (a) Note the attached status position on construction projects.
  - (b) Note projected capital expenditure and resources.
  - (c) Note the review and final outturn of schemes in paragraphs 18 and 19.
  - (d) Approve the adjustments to resources as detailed in paragraph 20.

### **Reasons**

7. The recommendations are supported by the following reasons: -
  - (a) To inform Cabinet of the current status of construction projects.
  - (b) To make Cabinet aware of the latest financial position of the Council.
  - (c) To maintain effective management of resources.

**Paul Wildsmith**  
**Director of Neighbourhood**  
**Services and Resources**

**Ian Williams**  
**Director of Economic Growth**

### **Background Papers**

- (i) Capital Medium Term Financial Plan 2017/18 – 2020/21
- (ii) Project Position Statement December 2017

Brian Robson : Extension 6608  
Claire Hayes : Extension 5416

S17 Crime and Disorder	This report has no implications for crime and disorder.
Health and Well Being	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact	There are no carbon impact implications in this report
Diversity	There are no specific implications for diversity
Wards Affected	All wards are affected.
Groups Affected	The proposals do not affect any particular groups within the community
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	The report does not represent a key decision
Urgent Decision	For the purpose of the 'call-in' procedure this does not represent an urgent matter.
One Darlington: Perfectly Placed	The Capital Programme referred to in the report supports delivery of the Sustainable Community strategy through appropriate deployment of the Council's resources
Efficiency	The recommendations support the effective and efficient use of resources.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.

## MAIN REPORT

### Information and Analysis

#### 2017/18 Capital Spend and Resources

### Information and Analysis

8. **Appendix 1** lists all live construction projects and provides details on numbers, type and details of the key individuals responsible for the delivery of the projects. It also provides a statement on the current status position on each project, details of actions being taken, where required and any current issues.
9. **Appendix 2** summarises the Council's capital commitments which are yet to be financed and also shows how it is intended for them to be financed. The total value of commitments, including available resources brought forward from previous years and 2017-18 schemes previously released by Cabinet, is £50.050M.
10. **Appendix 3** shows the Council's projected capital receipts and how they are going to be utilised to help finance the capital programme over the life of the MTFP.

### Project Position Statement

11. Project management procedures require the production by project managers of a Project Position Statement (PPS) for all projects over £75,000. This report brings

together the pertinent data from the current PPS with financial information from the Financial Management System (FMS) and approvals by Cabinet.

12. The Project Position Statement (Appendix 1) details the current live construction projects, up to the end of December 2017, by delivery area, and provides details on numbers, type and details of the key individuals responsible for the delivery of the projects. It also provides a statement on the current status position on each project, details of actions being taken, where required and any current issues. The statement excludes any completed projects or those on hold.

13. The overview of live construction projects is as follows:-

	Projects	Current Approved Budget £ / p	Projected Outturn £ / p	Variance %	Variance (Value) £ / p
(a) Economic Growth	13	40,122,533	39,915,707	-0.52	-206,826
(b) Neighbourhood Services & Resources	16	54,625,323	53,505,406	-2.05	-1,119,917
(c) People	4	4,717,256	4,639,807	-1.64	-77,449
<b>TOTAL</b>	<b>33</b>	<b>99,465,112</b>	<b>98,060,920</b>	<b>-1.41</b>	<b>-1,404,192</b>

14. The table shown above includes a column for current approved budget. In certain cases this budget figure may be different from the original approved budget. This could be as a result of variances identified during construction or other variables not known at the initiation stage. The original budget and all subsequent changes have been reported to and approved by Cabinet.

15. The live projects are at the following stages:




Department	Brief	CP1	CP2	CP3	CP4	CP5	Total
Economic Growth	0	2	3	1	2	5	13
Neighbourhood Services & Resources	0	1	0	2	8	5	16
People	0	0	1	1	1	1	4
<b>TOTAL</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>11</b>	<b>11</b>	<b>33</b>

- (a) **Control Point 1 (CP1) – Start Up:** is used to define the position of a project at its conception stage.
- (b) **Control Point 2 (CP2) – Initiate:** defines a project at feasibility stage and will likely include a desktop assessment of a project and the use of informed estimates.
- (c) **Control Point 3 (CP3) – Define:** the point that the project is progressed to RIBA Stage F, i.e. detailed design.
- (d) **Control Point 4 (CP4) – Construction Phase:** is the stage at which work begins on the project, i.e. for a construction project on site through to build

completion.

- (e) **Control Point 5 (CP5) – Evaluate:** is the stage post completion of the project at which time the project is reviewed and lessons learned are discussed in order that they can be taken to the next or similar projects.

16. The status on live projects is as follows:

Department			
Economic Growth	0	12	1
Neighbourhood Services & Resources	1	14	1
People	0	3	1
<b>TOTAL</b>	<b>1</b>	<b>29</b>	<b>3</b>

- (a) Star and triangle symbols are used to identify projects that have variances which are:-
- (i) More than £5,000, if the variance is also more than 5% of the approved budget for the project, or
  - (ii) More than £50,000 regardless of the percentage variance
- (b) Projects that are within these margins are symbolised with circles.
- (c) In addition to cost, the same symbols are used to indicate similar levels of variances in time and quality/outputs/outcomes.

17. Current projects with the triangle symbol are as follows:-

Project	Reason for Variance	Action
DBC Depot Relocation	The scope increased to include additional office space at the new depot to enable the Vicarage Road office site to be redeveloped. This has enabled further accelerated housing development on Central Park. The costs associated with the additional works have raised the projected outturn above tolerance levels.	The final accounts for the project are being undertaken to finalise the projected outturn. The provision for the additional funding will be reported in a future report to Cabinet.

18. In accordance with the agreed procedure the above completed scheme has been reviewed (CP5) and the results and final outturn are shown in **Appendix 4**.

19. Also attached at **Appendix 5** is the review and final outturn of Mowden School Expansion Project which is now complete and at the CP5 stage of the process.

20. If both of the above schemes are approved then they will be removed from the live PPS listing at Appendix1.

## Reconciliation of Project Position Statement to Capital Programme

21. The table shown below reconciles the differences between the Capital Programme (CP) and the Project Position Statement (PPS). Differences occur because the Project Position Statement includes all construction projects over £75,000 in value funded from Capital and Revenue sources. Spending within the Capital Programme is not always of a construction nature, can be of any value and excludes Revenue funded schemes.

	<b>Value £m</b>
<b>Live Projects from Project Position Statement</b>	<b>98.061</b>
Schemes closed or on hold within CP but awaiting PPS post project review.	7.811
Annualised Programmes.	7.414
Non-construction projects not included in PPS report.	4.467
Capital schemes that were complete or nearing completion, before the production of PPS, are not included within PPS.	0.425
Capital schemes not yet integrated into PPS reporting.	30.947
Projects under £75k are excluded from PPS reporting.	1.765
Funding not yet allocated.	5.910
Schemes Included with PPS & CM Reporting	-14.101
<b>Capital Programme</b>	<b>142.699</b>

### Capital Programme

22. Paragraph 20 shows the movements in the Capital Programme since the approval of the 2017/18 Capital MTFP, some of which have not yet been approved by Members.

23. Adjustment to resources requested by Departments:-

#### Virements

Department	Scheme	Value £	Reason for adjustment	Resource Type adjusted
Children Family's & Learning	Branksome Community Centre	-23,277	Virement	Nil Effect
Children Family's & Learning	School summer Works 2018	23,277	Virement	Nil Effect
Economic Growth	Railway Museum Structural Repairs	-2,420	Virement	Nil Effect
Economic Growth	Planned Maintenance	2,420	Virement	Nil Effect
<b>TOTAL</b>		<b>Nil</b>		

## Adjustments needing approval/release

Department	Scheme	Value £	Reason for adjustment	Resource Type adjusted
Children Family's & Learning	Devolved Formula Capital (DFC)	41,606	DFC Grant received	Release
Neighbourhood Services & Resources	Library - Self Service	130,000	Contribution towards implementation of self service	Revenue Contributions to Capital Outlay (RCCO)
Economic Growth	Railway Housing Association – Haughton Road Land	20,000	Contribution towards Railway Housing Association - Haughton Road Land	Revenue Contributions to Capital Outlay (RCCO)
Neighbourhood Services & Resources	South Park play area	-205	Funds no longer required	Reduction in borrowing
Economic Growth	Low Floor Bus Stops	-14,150	Funds no longer required	Funds moved back to LTP
Neighbourhood Services & Resources	Skerne Park Play Area	-836	Funds no longer required	Funds moved back to capital contributions
Children Family's & Learning	Skerne Park Community Centre Roof Repairs 17-18	-8,000	Funds no longer required	Funds moved back to school condition allocation
<b>TOTAL</b>		<b>168,415</b>		

## Outcome of Consultation

24. There has been no consultation in the preparation of this report.