

SCHEDULE OF CHARGES 2018/19

Description	Existing Charge £	New Charge £	Financial Effect £
LEARNING SKILLS – LEARNING FOR LIFE			
Standard Fee is £60 per course per term			
Full Fees (including enrolment and tuition fees) per hour	3.00	3.00	NIL

Accredited Learning

Full accreditation fee (if applicable) - if the course has a qualification there will be additional fees to pay for registration and certification.

No fees will be charged for publicly subsidised courses where:

Learners are aged 16-18 (on 31 August 2017)

Learners are aged 19-24 (on 31 August 2017) with a learning difficulty and/or disability as evidenced through an Education, Health and Care (EHC) Plan or Learning Difficulty Assessment (LDA)

Learners are aged 19 or older where the learning aim is up to and including level 2, and the learner is studying English or maths.

Learners are aged 19-23 (on their first day of study) and are studying their first 'full' level 2 or first 'full' level 3, excludes English for speakers of Other Languages (ESOL).

Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), the skills training will help them into work, and the learner is classed as unemployed and one or more of the following apply:

- They receive Job Seeker's Allowance (JSA) - this includes those receiving National Insurance credits only, or
- They receive Employment and Support Allowance (ESA) and the learner is in the work-related activity group (WRAG), or
- They receive Universal Credit, earn less than 16 times the national minimum wage or £330 a month and are determined by Jobcentre Plus (JCP) as being in one of the following groups:
 - i. All Work Related Requirements Group
 - ii. Work Preparation Group
 - iii. Work Focused Interview Group
- They are released on temporary licence (RoTL) and studying outside a prison environment and not funded through the Offender's Learning and Skills Service (OLASS).

Evidence required: Letter of entitlement from Job Centre Plus indicating the date and claim or for copy of licence (RoTL) from Probation Service

Learners aged 19-24 who are unemployed and on a Traineeship

Courses with no public subsidy

For learners aged 19 or above and where the learning aim is level 3 or above (except for exclusion above), learners will need to take out an Advanced Learning Loan, subject to funding availability. Further details can be found at: www.gov.uk/advanced-learning-loans

Asylum Seekers – individuals will be assessed for eligibility in conjunction with SFA

Special Fees – some courses have special fees, cost on application

FE course – NVQ etc price on application

The following courses are free:

Family Learning, Functional Skills, Study Programmes and courses which are funded through external projects

Additional Learning Support (ALS) is intended to enable disadvantaged learners to achieve their learning goal by providing funding, on top of programme funds, to help them overcome their barriers to learning. The funding is intended to be flexible and to help support learners who have a range of learning difficulties and/or disabilities.

Description	Existing Charge £	New charge £	Financial Effect £
<p>REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS</p> <p>The following fees do not incur VAT</p> <p>Marriages Entering a Notice of Marriage or Civil Partnership For a Registrar to attend a Marriage at the Register Office Civil Partnership Registration Incumbents for every Entry Contained in Quarterly Certified Copies of Entries of Marriage Registrars fee for attending a marriage at a registered building or for the housebound or detained Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained Superintendents Registrar fee for attending the marriage of the housebound or detained</p> <p>Certification for Worship and Registration for Marriages Place of Meeting for Religious Worship Registration of Building for Solemnisation of Marriage</p> <p>Certificates issued from Local Offices Standard Certificate (SR) Standard Certificate (RBD) (at time of Registration) Standard Certificate (RBD) (after Registration) Short Certificate of Birth (SR) Short Certificate of Birth (RBD) Certificates of Civil Partnership (at time of Ceremony) Certificates of Civil Partnership (at later date) General Search fee Each Verification</p>		<p>These charges set nationally by Statute and will be charged at the advised rate for 2018/19</p> <p>These Charges set nationally by Statute and will be charged at the advised rate for 2018/19</p>	

Description	Existing Charge £	New Charge £	Financial Effect £
All Ceremonies – Town Hall Monday to Saturday	200.00	250.00	
All Ceremonies – Approved Premises			
Application Fee (3 years)	1,700.00	1,700.00	
Fee for Attendance Monday to Saturday	400.00	458.00	
Fee for Attendance Sunday	500.00	508.00	
Fee for Attendance Bank Holidays	500.00	508.00	
Certificates			
Walk in Certificates	20.00	20.00	
European Passport return service checking	30.00	40.00	
REGISTER OF ELECTORS, OPEN REGISTER AND MONTHLY UPDATES - SALE			
The following fees do not incur VAT.			
Register – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	5.00	5.00	
Register – Data Form	20.00	20.00	
Per 1,000 Names – Data	1.50	1.50	
LIST OF OVERSEAS ELECTORS – SALE			
The following fees do not incur VAT.			
List – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	5.00	5.00	
List – Data Form	20.00	20.00	
Per 1,000 Names – Data	1.50	1.50	
MARKED COPY OF THE REGISTER OF ELECTORS AND MARKED ABSENT VOTERS LIST – SALE			
The following fees do not incur VAT			
Register – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	2.00	2.00	
Register – Data Form	10.00	10.00	
Per 1,000 Names – Data	1.00	1.00	
TOWN HALL			
Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate. All rooms are to be charged by the hour, rather than by session			
Committee Rooms per hour	28.50	31.00	
			Minimal

Description	Existing Charge £	New Charge £	Financial Effect £
LAND CHARGES			
The following fees are inclusive of VAT			
Search Fees			
Standard Search - Residential Property (post or DX)	79.00	91.80	
Standard Search – Residential Property (electronic)	77.00	89.80	
Standard Search – Commercial Property (post or DX)	119.00	139.80	
Standard Search – Commercial Property (electronic)	117.00	137.80	
Con 29 Required			
Residential Property			
One Parcel of Land	64.00	76.80	
Several Parcels of Land – Each Additional Parcel	20.00	24.00	
Commercial Property			
One Parcel of Land	104.00	124.80	
Several Parcels of Land – Each Additional Parcel	20.00	24.00	
Con 29 Optional			
Each Printed Enquiry	5.00	6.00	
Own Questions	5.00	6.00	
Official Search – LLCI	15.00	15.00	
Official Search – NLIS (National Land Information Service) or email	13.00	13.00	
Expedited Search (Residential)	140.00	165.00	
Expedited search (Commercial)	190.00	225.00	
Personal Search	No charge	No charge	
			NIL

FINANCIAL PROTECTION SERVICES				
Category	Description	Existing Charge £	New Charge £	Financial Effect £
1	Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	670.00	670.00	
II	Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order: - for the first year - for the second and subsequent years where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500.	700.00 585.00	700.00 585.00	
III	Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property	270.00	270.00	
IV	Preparation and lodgement of an annual report or account to the Public Guardian	195.00	195.00	
V	Conveyancing Costs Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees: A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements	See Description	See Description	
				NIL

Description	Existing Charge £	New Charge £	Financial Effect £
LIBRARIES			
Fines On Overdue Items			
Adults – per day	0.15	0.15	
Maximum charge per book	5.10	5.10	
Senior Citizens – per day	0.10	0.10	
Maximum charge per book	3.10	3.10	
Children – per day	No charge	No charge	
Loan Charges for Audio Materials (1 week)			
CD's	1.00	1.00	
DVD's	1.50	1.50	
Reservation Fees for books and Audio Materials			
Adults	0.50	0.50	
Senior Citizens	0.25	0.25	
Children/Unemployed	0.25	0.25	
Reservation Fees for Books Obtained from Outside the Authority			
Single charge for all books obtained from other libraries	5.00	6.00	
Repeat Fee for Renewal of Books from Outside the Authority			
Single Charge for all books obtained from other local authorities	5.00	6.00	
Replacement Tickets			
Adults	1.20	1.20	
Senior Citizens	1.20	1.20	
Children/Unemployed	0.60	0.60	
Spoken Word			
Cassettes & CDs (3 Week Loan)			
Adults (<i>who are not exempt</i>) each	1.50	1.50	
Children each	No charge	No charge	
Language Courses (per element)			
Subscription for whole course to be paid in advance	1.35	1.35	
Local History Research			
Standard charge	5.00	5.00	
Specialist Research – per hour	30.00	30.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Photocopies			
A4 B&W	0.15	0.15	
A3 B&W	0.30	0.30	
Printing			
Text Printouts			
A4 B&W	0.15	0.15	
A3 B&W	0.30	0.30	
Image Printouts			
A4 B&W	0.80	0.80	
A4 colour	1.60	1.60	
Reproduction of Images from Stock			
Digital copies for Private/Study purposes – per photo	5.50	5.50	
Digital copies for small local commercial use – per photo	5.50 + 2 copies of publications	5.50 + 2 copies of publications	
Digital copies for local commercial use - per photo	10.50 + 2 copies of book	10.50 + 2 copies of book	
Digital copies for national/international commercial	110.00	110.00	
Scan and e-mail Service			
First sheet	1.00	1.00	
Each subsequent sheet	0.50	0.50	
Hire of Locker	0.50	0.50	
Internet Use			
Library members First 30 minutes FREE , Members & Non Members £1.00 per 30 minutes hereafter	1.00	1.00	
Lost & Damaged Items	Full current Replacement Cost (non- refundable)	Full current Replacement Cost (non- refundable)	
Fax			
Outgoing Transmission			
United Kingdom – per sheet	1.45	1.45	
Europe – per sheet	2.30	2.30	
USA/Canada – per sheet	2.80	2.80	
Rest of the World – per sheet	3.80	3.80	
Incoming Transmission – per sheet	0.45	0.45	

Description	Existing Charge £	New Charge £	Financial Effect £
Fax by Satellite			
Atlantic Ocean/Indian Ocean/Pacific Ocean – per sheet	12.50	12.50	
Room Hire			
Not for profit organisations per hour	10.00	10.00	
Commercial organisations per hour	15.00	15.00	
			Minimal
PLANNING FEES			
Planning fees are set nationally			
PLANNING – PRE APPLICATION ADVICE			
All charges include VAT at 20%			
Major Development for a written response, including up to 2 meetings	504.00	700.00	
Minor Developments for a written response to include a meeting if necessary	252.00	252.00	
Other Developments			
Minerals Processing	Based on areas above	Based on areas above	
Change of use for a written response to include a meeting if necessary	126.00	126.00	
Householder developments	24.00 to 36.00	24.00 to 36.00	
Advertisements	63.00	63.00	
Listed Building consents (to alter/extend)	Free	Free	
Listed Building consents (to demolish)	Free	Free	
Conservation area consents	Free	Free	
Certificates of lawful development	Pre - Application advice not appropriate	Pre - Application advice not appropriate	
Telecommunications Notifications	126.00	126.00	
Other Charges			
Pre-Application meeting involving Planning Committee Members	630.00	630.00	

Description	Existing Charge £	New Charge £	Financial Effect £
PLANNING – SUPPLEMENTARY ITEMS			
Items inclusive of VAT at 20%			
Letter confirming exemption	26.00	26.00	
Letter confirming completion	26.00	26.00	
Letter confirming enforcement action will not be taken	26.00	26.00	
Site inspection to determine info.	26.00	26.00	
A4 Photocopy (ex plans) – first page	1.10	1.10	
Subsequent pages	0.10	0.10	
A3 Photocopy (ex plans) – first page	1.20	1.20	
Subsequent pages	0.20	0.20	
A2 Photocopy (ex plans) – first page	1.50	1.50	
A1 Photocopy (ex plans)	2.00	2.00	
A0 Photocopy (ex plans)	3.00	3.00	
O.S. Sheets – up to 6 copies	16.00	16.00	
Items outside the scope of VAT			
Local plan	18.00	18.00	
Local plan – postage	4.00	4.00	
Local plan – alterations	2.00	2.00	
Invoicing	9.00	9.00	
			Minimal
LICENSING <i>The following fees do not incur VAT</i>			
General Licensing			
Pavement Café Licence, per person			
1-10	200.00	200.00	
11-25	240.00	240.00	
26-40	280.00	280.00	
41-60	320.00	320.00	
61-80	360.00	360.00	
81-99	400.00	400.00	
100 or over	450.00	450.00	
Duplicate licence fee	50.00	50.00	
Transfer of licence	50.00	50.00	
Change of detail	30.00	30.00	
Variation of Covers	100.00	100.00	
Pavement Display Licence	155.00	155.00	
Pet Shops	120.00	120.00	
Animal Boarding	120.00	120.00	
Dangerous wild animals	120.00	120.00	
Performing animals registration	100.00	100.00	
Dog Breeding	120.00	120.00	

Description	Existing Charge	New Charge	Financial Effect
	£	£	£
Riding Establishments	230.00	230.00	
Sex Shop Grant of application	1,200.00	1,200.00	
Sex Shop Renewal	1,200.00	1,200.00	
Sex Shop transfer	1,200.00	1,200.00	
Sexual Entertainment Venue (SEV) Grant	1,200.00	1,200.00	
SEV Variation	1,200.00	1,200.00	
SEV Renewal	1,200.00	1,200.00	
SEV Grant / Variation / Renewal – Club Premises Certificates	750.00	750.00	
Skin Piercing (Premises) Grant	280.00	280.00	
Skin Piercing (Personal) Grant/Variation	65.00	65.00	
Scrap Metal Dealers			
Collectors Licence (3 years) - application	150.00	150.00	
Collectors Licence (3 years) – renewal	150.00	150.00	
Major Variation	50.00	50.00	
Minor Variation	15.00	15.00	
Site Licence (3 years) Grant	350.00	350.00	
Additional Sites (per site per year of licence)	195.00	195.00	
Site licence (3 years) – renewal	270.00	270.00	
Additional sites (per site per year of licence)	195.00	195.00	
Minor Variation Site	15.00	15.00	
Major Variation Site	50.00 + 65.00 per additional site per year	50.00 + 65.00 per additional site per year	
Caravan Sites			
New Application for a permanent residential site licence;			
1-5 pitches	200.00	200.00	
6-20 pitches	225.00	225.00	
21-50 pitches	240.00	240.00	
Greater than 50 pitches	260.00	260.00	
Annual Fees associated with administration and monitoring of site licences;			
1-5 pitches	No charge	No charge	
6-50 pitches	220.00	220.00	
Greater than 50 pitches	260.00	260.00	
Cost of Laying Site Rules	25.00	25.00	
Cost of Variation/Transfer	100.00	100.00	
Zoo Licensing Act			
New Application (4 years) or renewal (6 years) for a Zoo Licence (excluding the inspection costs of appointed inspector)	450.00	450.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Street Trading			
November / December - Full Calendar Month	975.00	975.00	
- Week	385.00	385.00	
- Day	85.00	85.00	
January / October - Full Calendar Month	660.00	660.00	
- Week	270.00	270.00	
- Day	60.00	60.00	
Note- The above to apply to Itinerant traders. For regular all year round traders - fees as follows			
Annual Consent	7,000.00	7,000.00	
If Paying Monthly	620.00	620.00	
If Paying Weekly	170.00	170.00	
Buskers selling CD's – Half Day	25.00	25.00	
Full Day	45.00	45.00	
Mobile vehicles (moving or lay-by)	260.00	260.00	
New Vendor Permits	35.00	35.00	
Duplicate licenses	15.00	15.00	
Skip Hire Licence			
More than 3 days' notice	15.00	15.00	
Less than 3 days' notice	30.00	30.00	
Hoarding/Scaffold Licence	50.00	50.00	
Administration Charge (per hour or part thereof)	35.00	35.00	
Statutory Fees			
Petroleum Licences			
Less than 2,500 litres	41.00	41.00	
2,500 – 50,000 litres	57.00	57.00	
More than 50,000 litres	118.00	118.00	
Transfer/variation	8.00	8.00	
Gambling Act			
Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.			
Adult Gaming Centres – Annual Fee	600.00	600.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,200.00	1,200.00	
Betting Shops - Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,300.00	1,300.00	
Bingo Halls - Annual Fee	600.00	600.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,200.00	1,200.00	
Family Entertainment Centres – Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	950.00	950.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	950.00	950.00	
Betting (tracks) – Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	950.00	950.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	950.00	950.00	
<u><i>Permit Type – The following fees are set by statute and will be revised as changed nationally</i></u>			
Small Society Lottery Registration	40.00	40.00	
Small Society Annual Fee	20.00	20.00	
FEC gaming machine – Renewal fee	300.00	300.00	
FEC gaming machine – Change of name	25.00	25.00	
Prize gaming – Application fee	300.00	300.00	
Prize gaming – Renewal fee	300.00	300.00	
Prize gaming – Change of name	25.00	25.00	
Prize gaming – Copy permit	15.00	15.00	
Gaming machines (3 or more) - application Fee	100.00	100.00	
Gaming machines (3 or more) - variation Fee	100.00	100.00	
Gaming machines (3 or more) - transfer Fee	25.00	25.00	
Gaming machines (3 or more) - annual Fee	50.00	50.00	
Change of name	25.00	25.00	
Copy Permit	15.00	15.00	
Notice of intent 2 or less gaming machines available	50.00	50.00	
Club Premises cert (S 72f Licencing Act 2003) application fee	100.00	100.00	
Club Premises cert (S 72f Licencing Act 2003) renewal fee	100.00	100.00	
Other applicants - application fee	200.00	200.00	
Other applicants - renewal fee	200.00	200.00	
Variation fee	100.00	100.00	
Annual fee	50.00	50.00	
Copy permit	15.00	15.00	
Initial fee	40.00	40.00	
Annual fee	20.00	20.00	
Temporary use notice	500.00	500.00	
Copy/replacement/endorsed copy of notice	25.00	25.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Licensing Act Fees			
Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.			
Premises Licences			
Band A (RV £0 - £4,300)	- Initial fee	100.00	100.00
	- Annual fee	70.00	70.00
Band B (RV £4,301 - £33,000)	- Initial fee	190.00	190.00
	- Annual fee	180.00	180.00
Band C (RV £33,001 - £87,000)	- Initial fee	315.00	315.00
	- Annual fee	295.00	295.00
Band D (RV £87,001 - £125,000)	- Initial fee	450.00	450.00
	- Annual fee	320.00	320.00
Band E (RV > £125,001)	- Initial fee	635.00	635.00
	- Annual fee	350.00	350.00
Band D with Multiplier	- Initial fee	900.00	900.00
	- Annual fee	640.00	640.00
Band E with Multiplier	- Initial fee	1,905.00	1,905.00
	- Annual fee	1,050.00	1,050.00
Club Premises Certificates			
Band A (RV £0 - £4,300)	- Initial fee	100.00	100.00
	- Annual fee	70.00	70.00
Band B (RV £4,301 - £33,000)	- Initial fee	190.00	190.00
	- Annual fee	180.00	180.00
Band C (RV £33,001 - £87,000)	- Initial fee	315.00	315.00
	- Annual fee	295.00	295.00
Band D (RV £87,001 - £125,000)	- Initial fee	450.00	450.00
	- Annual fee	320.00	320.00
Band E (RV > £125,001)	- Initial fee	635.00	635.00
	- Annual fee	350.00	350.00
Large Scale Events			
5,000 to 9,999	- Initial fee	1,000.00	1,000.00
	- Annual fee	500.00	500.00
10,000 to 14,999	- Initial fee	2,000.00	2,000.00
	- Annual fee	1,000.00	1,000.00
15,000 to 19,999	- Initial fee	4,000.00	4,000.00
	- Annual fee	2,000.00	2,000.00
20,000 to 29,999	- Initial fee	8,000.00	8,000.00
	- Annual fee	4,000.00	4,000.00
30,000 to 39,999	- Initial fee	16,000.00	16,000.00
	- Annual fee	8,000.00	8,000.00
40,000 to 49,999	- Initial fee	24,000.00	24,000.00
	- Annual fee	12,000.00	12,000.00
50,000 to 59,999	- Initial fee	32,000.00	32,000.00
	- Annual fee	16,000.00	16,000.00
60,000 to 69,999	- Initial fee	40,000.00	40,000.00

Description		Existing Charge £	New Charge £	Financial Effect £	
70,000 to 79,999	- Annual fee	20,000.00	20,000.00		
	- Initial fee	48,000.00	48,000.00		
80,000 to 89,999	- Annual fee	24,000.00	24,000.00		
	- Initial fee	56,000.00	56,000.00		
> 90,000	- Annual fee	28,000.00	28,000.00		
	- Initial fee	64,000.00	64,000.00		
	- Annual fee	32,000.00	32,000.00		
Other Licensing Act 2003 Fees & Charges					
Minor Variations		89.00	89.00		
Personal Licence		37.00	37.00		
Provisional Statement		315.00	315.00		
Temporary Event Notice (TEN)		21.00	21.00		
Theft / Loss of Licence / Notice		10.50	10.50		
Variation of DPS		23.00	23.00		
Transfer of Premises Licence		23.00	23.00		
Change of Name / Address		10.50	10.50		
Notification of Interest		21.00	21.00		
Notification of Alteration of Club Rules		10.50	10.50		
Interim Authority Notice		23.00	23.00		
Explosives Act/Fireworks Annual Registration		52.00	52.00		
Prosecution Costs					
Hourly rate for Preparation of Case Reports		39.50	45.00		
				Minimal	
HACKNEY CARRIAGES					
Taxi Licencing					
Taxi licencing fees are agreed annually by licensing committee normally in March and will be published separately as part of this process. Existing licence holders will be notified accordingly.					

Description	Existing Charge £	New Charge £	Financial Effect £
ENVIRONMENTAL HEALTH			
Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate			
Insects – per Treatment	58.50	58.50	
Rodents in Private Premises	8.33	8.33	
Re-rating Food Hygiene Inspections	N/A	150.00	
Prosecution Costs			
Hourly Rate for preparation of case reports and carrying out works in default of legal notices			
	39.50	45.00	
Environmental Searches			
Environmental search 1 or 2 report includes environmental information held by the Council on a site (additional charges apply for sites larger than 10,000m2 and distance buffer greater than 250m radius)			
	65.00	65.00	
Additional photocopying for example copies of site investigation reports;			
A4 B&W	0.10	0.10	
A3 B&W	0.20	0.20	
A4 Colour	1.00	1.00	
A3 Colour	2.00	2.00	
Scanned Copy	Free	Free	
LAPPC and LAIPPC Permits			
Charges are annually set by Defra in March and are subject to change. Current charges as known are;			
LAPPC Charges			
Application Fee;			
Standard process (includes solvent emission activities)	1,579.00	1,650.00	
Additional fee for operating without a permit	1,137.00	1,188.00	
PVRI, SWOBs and Dry Cleaners	148.00	155.00	
PVR I & II combined	246.00	257.00	
VRs and other Reduced Fee Activities	346.00	362.00	
Reduced fee activities: additional fee for operating without a permit	N/A	71.00	
Mobile plant**	1,579.00	1,650.00	
for the third to seventh applications	943.00	985.00	
for the eighth and subsequent applications	477.00	498.00	
Where an application for any of the above is for a combined Part B and waste application add an extra to the above amounts	297.00	310.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Annual Subsistence Charge;			
Standard process Low*	739.00 (+99.00) 1,111.00	772.00 (+104.00) 1,161.00	
Standard process Medium*	(+149.00) 1,672.00	(+156.00) 1,747.00	
Standard process High*	(+198.00)	(+207.00)	
*the additional amounts must be charged where a permit is for a combined Part B and waste installation			
PVRI, SWOBs and Dry Cleaners Low	76.00	79.00	
PVRI, SWOBs and Dry Cleaners Medium	151.00	158.00	
PVRI, SWOBs and Dry Cleaners High	227.00	237.00	
PVR I & II combined Low	108.00	113.00	
PVR I & II combined Medium	216.00	226.00	
PVR I & II combined High	326.00	341.00	
VRs and other Reduced Fees Low	218.00	228.00	
VRs and other Reduced Fees Medium	349.00	365.00	
VRs and other Reduced Fees High	524.00	548.00	
Mobile plant, for the first and second permits Low**	618.00	626.00	
for the third to seventh permits Low	368.00	385.00	
eighth and subsequent permits Low	189.00	198.00	
Mobile plant, for the first and second permits Medium**	989.00	1,034.00	
for the third to seventh permits Medium	590.00	617.00	
eighth and subsequent permits Medium	302.00	316.00	
Mobile plant, for the first and second permits High**	1,484.00	1,551.00	
for the third to seventh permits High	884.00	924.00	
eighth and subsequent permits High	453.00	473.00	
Late payment fee	50.00	52.00	
Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra to the above amounts	99.00	104.00	
Transfer and Surrender;			
Standard process transfer	162.00	169.00	
Standard process partial transfer	476.00	497.00	
New operator at low risk reduced fee activity	75.00	78.00	
Surrender: all Part b activities	0.00	0.00	
Reduced fee activities: transfer	0.00	0.00	
Reduced fee activities: partial transfer	45.00	47.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Temporary transfer for mobiles;			
First transfer	51.00	53.00	
Repeat following enforcement or warning	51.00	53.00	
Substantial change;			
Standard process	1,005.00	1,050.00	
Standard process where the substantial change results in a new PPC activity	1,579.00	1,650.00	
Reduced fee activities	98.00	102.00	
**Not using simplified permits			
LAPPC mobile plant charges (not using simplified permits)			
Number of permits 1 to 2;			
Application fee	1,579.00	1,650.00	
Subsistence fee Low	618.00	646.00	
Subsistence fee Medium	989.00	1,034.00	
Subsistence fee High	1,484.00	1,506.00	
Number of permits 3 to 7;			
Application fee	943.00	985.00	
Subsistence fee Low	368.00	385.00	
Subsistence fee Medium	590.00	617.00	
Subsistence fee High	884.00	924.00	
Number of permits 8 and over;			
Application fee	477.00	498.00	
Subsistence fee Low	189.00	198.00	
Subsistence fee Medium	302.00	316.00	
Subsistence fee High	453.00	473.00	
LA-IPPC charges			
Every subsistence charge below includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation			
Application	3,218.00	3,363.00	
Additional fee for operating without a permit	1,137.00	1,188.00	
Annual Subsistence Low	1,384.00	1,447.00	
Annual Subsistence Medium	1,541.00	1,611.00	
Annual Subsistence High	2,233.00	2,334.00	
Late Payment Fee	50.00	52.00	
Variation	1,309.00	1,368.00	
Transfer	225.00	235.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Partial Transfer	668.00	698.00	
Surrender	668.00	698.00	
<p>Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £38.00</p> <p>Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application. This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs</p>			
			Minimal
TRADING STANDARDS			
Please note that VAT may be added to some charges. Check with the service before the work is agreed.			
Measures			
Linear measures not exceeding 3m each scale	13.50	13.50	
Not exceeding 15kg	38.00	38.00	
Exceeding 15kg but not exceeding 100kg	58.00	58.00	
Exceeding 100kg but not exceeding 250kg	80.00	80.00	
Exceeding 250kg but not exceeding 1 tonne	139.00	139.00	
Exceeding 1 tonne but not exceeding 10 tonnes	223.00	223.00	
Exceeding 10 tonnes but not exceeding 30 tonnes	468.00	468.00	
Exceeding 30 tonnes but not exceeding 60 tonnes	696.00	696.00	
Charge to cover any additional costs involved in testing incorporating remote display or printing facilities based on the above fee plus a charge per hour (minimum charge of 2 hours)	61.32 per hour	61.32 per hour	
Measuring Instruments for Intoxicating Liquor			
Not exceeding 150ml	22.00	22.00	
Other	25.00	25.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Measuring Instruments for Liquid Fuels and Lubricants			
Container Type (un-subdivided)			
Multi-grade (with price computing device):	96.00	96.00	
Single Outlets	132.00	132.00	
Solely Price Adjustment	241.50	241.50	
Otherwise			
Other Types – Single Outlets			
Solely Price Adjustment	106.00	106.00	
Otherwise	144.00	144.00	
Other Types – Multi Outlets:			
1 Meter Tested	154.00	154.00	
2 Meters Tested	253.00	253.00	
3 Meters Tested	345.50	345.50	
4 Meters Tested	440.00	440.00	
5 Meters Tested	532.50	532.50	
6 Meters Tested	625.00	625.00	
7 Meters Tested	706.00	706.00	
8 Meters Tested	816.50	816.50	
Charge to cover any additional costs involved in testing ancillary equipment such as payment acceptors based on the above fee plus a charge per hour (minimum of 2 hours)	61.32 per hour	61.32 per hour	
Special Weighing and Measuring Equipment			
For all specialist work undertaken by the service which is not included above a charge per hour on site (minimum charge of 2 hours) plus cost of provision of testing equipment applies			
	61.32 per hour	61.32 per hour	
Discounts			
Fees from Measures to Certification Calibration will be discounted as follows :-			
a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 20%			
b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 20%			
c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided			
NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees			

Description	Existing Charge £	New Charge £	Financial Effect £
Licensing – VAT not applicable			
Explosives and Fireworks Licences (Statutory Fee)			
Licence for the storage of explosives	**See Note	**See Note	
Licence for the sale of fireworks all year round	**See Note	**See Note	
**These are statutory rates that are set centrally in April			
Prosecution Costs			
Hourly rate for Preparation of Case Reports	39.50	45.00	
			Minimal

Description	Existing Charge £	New Charge £	Financial Effect £
PARKING – all off-street charges are inclusive of VAT at 20%			
Car Parks (Short Stay) – per hour			
Abbotts Yard	1.00	1.00	
Commercial Street East & West	1.00	1.00	
Feethams Multi Storey Car Park	1.00	1.00	
Winston Street North & South	1.00	1.00	
Car Parks – Mixed Charges			
Archer Street, Garden Street, Kendrew Street East & West, Hird Street, St Hilda's & Park Place East & West			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Per week	16.00	16.00	
East Street			
Per hour	1.00	1.00	
Per day	4.00	4.00	
Car Parks – Long Stay			
Chestnut Street			
Cars per day	2.00	2.00	
Cars per week	8.00	8.00	
HGV/coach per night	4.00	4.00	
Park Lane			
Per day	5.00	5.00	
Central House			
Saturday all day	4.00	4.00	
Bank Holiday all day	4.00	4.00	
All Car Parks			
Sunday all day	1.00	1.00	
On Street Parking (up to 2 hours no return within 1 hour EXCEPT for Grange Road & Northumberland Street up to 3 hours no return within 1 hour and East Row 30 minutes maximum no return within 1 hour)			
Per 30 mins	0.50	0.50	

Description	Existing Charge £	New Charge £	Financial Effect £
Car Parks – Contract Parking – all charges are inclusive of VAT at 20%			
Parking locations as determined by the Director of Neighbourhood Services and Resources.			
Per year one space	950.00	950.00	
Per year two spaces	900.00	900.00	
Per year three spaces	860.00	860.00	
Per year four spaces	830.00	830.00	
Per year five to nine spaces	800.00	800.00	
Per year ten or more spaces	N/A	700.00	
Four Riggs			
Per calendar month	64.00	64.00	
Winston Street West			
Per space per year	1100.00	1100.00	
Car Parks – Staff & Members per year	173.04	173.04	
Residents Parking Permits			
3 month temporary permit	12.00	12.00	
6 month permit	24.00	24.00	
12 month permit	40.00	40.00	
Tradesmen Parking Permits			
Daily Waiver	5.00	5.00	
3 month permit	50.00	50.00	
6 month permit	90.00	90.00	
12 month permit	150.00	150.00	
			Minimal

Description	Existing Charge £	New Charge £	Financial Effect £
DOLPHIN CENTRE			
Pricing based on the introduction of a leisure card.			
Swimming			
Adult swim			
Card holder	3.60	3.65	
Non card holder	4.15	4.20	
Concession	2.70	2.75	
Junior Swim	2.40	2.45	
Concession	1.80	1.85	
Family swim junior rate discount (up to 4 children accompanying 1 adult)			
Per card holder	1.80	1.85	
Per non card holder	2.10	2.15	
Under 5 years	1.00	1.05	
Under 12 months	Free of Charge	Free of charge	
Lessons	43.00	45.00	
Fitness Areas			
The Gym			
Card holder	4.25	4.35	
Non card holder	4.90	5.00	
Concession	3.20	3.25	
Junior Gym	3.35	3.50	
Concession	2.50	2.65	
Health & Fitness Classes			
Health & Fitness Classes			
Card holder	3.75	3.90	
Non card holder	4.30	4.50	
Concession	2.80	2.95	
Multi Activity Sessions			
Badminton Daytime Session			
Card holder	2.20	2.40	
Non card holder	2.55	2.75	
Half Main Hall			
Adult			
Card holder	42.00	43.50	
Non card holder	48.30	50.00	
Junior (1 hour courts only)	28.50	30.00	
Weekday lunchtime			
Card holder	35.50	38.00	
Non card holder	40.80	42.00	

Description	Existing Charge	New Charge	Financial Effect
	£	£	£
Adult			
Card holder	7.35	7.65	
Non card holder	8.45	8.80	
Concession	5.50	5.75	
Junior (1 hour courts only)	3.75	4.05	
Concession (1 hour courts only)	2.80	3.05	
Squash Courts			
Adult			
Card holder	6.60	6.90	
Non card holder	7.60	7.95	
Concession	4.95	5.20	
Junior (up to 5pm on weekdays only)	3.55	3.55	
Concession (up to 5pm on weekdays only)	2.65	2.65	
Equipment Hire			
Footballs	Free	Free	
Footballs – Deposit (FOC for card holders)	5.00	5.00	
Badminton	2.00	2.00	
Badminton – Deposit (FOC for card holders)	5.00	5.00	
Squash Racquets	2.00	2.00	
Squash Racquets – Deposit (FOC for card holders)	5.00	5.00	
Table Tennis Bats	1.40	1.40	
Table Tennis Bats – Deposit (FOC for card holders)	5.00	5.00	
Pram Lock	Free	Free	
Pram Lock – Deposit (FOC for card holders)	5.00	5.00	
Children's Activities			
Crèche	3.00	3.30	
Soft play admissions	3.45	3.60	
Sensory Room	3.45	3.60	
Parent/toddler (Soft play)	3.45	3.60	
Other Activities			
Showers			
Card holders	1.50	1.75	
Non card holders	1.75	2.00	
Fit 4 Life Packages			
12 month Full Membership	299.40	299.40	
12 month Seniors	228.00	228.00	
12 month Student	180.00	180.00	
6 Month Full	195.00	195.00	
12 Month Upfront	275.00	275.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Swimming Pools			
Main Pool - per hour	80.00	86.40	
Diving Pool - per hour	45.00	48.60	
Teaching Pool - per hour	45.00	48.60	
Gala - per hour			
Swimming Galas - whole complex			
Normal opening hours - per hour	255.00	275.40	
Outside normal opening hours - per hour	135.00	145.80	
Swimming Galas - Schools, Junior Clubs and Organisations			
Main Pool - Peak	180.00	194.40	
Main Pool - Off Peak	125.00	135.00	
Main Pool and Teaching Pool - Peak	150.00	162.00	
Main Pool and Teaching Pool - Off Peak	155.00	167.40	
Electronic Timing	75.00	81.00	
Dry Sports Hall			
Main Sports Hall - per hour	84.90	91.70	
Special Events - per hour Weekends	268.40	289.90	
Preparation - per hour Weekends	144.60	156.20	
Special Events - Schools - per hour off peak	39.50	43.00	
Meeting Room	28.50	31.00	
Seminar Room/Stephenson Suite	28.50	31.00	
Central Hall			
All Events (except commercial, exhibitions and local societies)	88.00	95.00	
Exhibitions - commercial - per hour	115.00	124.00	
Local Societies event - per hour	60.00	65.00	
			34,000
PARKS			
Bowls Season Ticket	37.00	37.00	
Concession	28.00	28.00	
Football - Hire of Hundens Park Pitch Seniors' Match	36.00	36.00	
Juniors Match	20.00	20.00	
			NIL

Description	Existing Charge £	New Charge £	Financial Effect £
EASTBOURNE SPORTS COMPLEX			
3G Pitch			
Non Charter Standard Pay and Play (No VAT)			
3G 1/3 per hour – Adult	45.00	45.00	
3G 1/3 per hour – Junior	28.00	28.00	
3G Full pitch per hour – Adult	75.00	75.00	
3G Full pitch per hour – Junior	48.00	48.00	
Charter Standard and Partner Clubs (No VAT)			
3G 1/3 hour	35.00	35.00	
3G Full pitch hour	50.00	50.00	
Partner Club Rate Fridays 3G Full pitch hour	30.00	30.00	
Off Peak Summer Prices (May to August) Charter Standard and Partner Clubs Only			
3G 1/3 hour	15.00	15.00	
3G Full pitch hour	25.00	25.00	
Grass Pitch			
Adult per match	35.80	35.80	
Junior per match	18.00	18.00	
Athletics Track			
Non club rate			
Adult	3.35	3.50	
Junior	2.00	2.10	
Full track per hour	31.00	31.00	
Club rate			
Adult	2.10	2.25	
Junior	1.30	1.45	
Gym			
Adult	4.00	4.00	
Junior	3.25	3.25	
Adult induction	10.30	10.30	
Junior Induction	7.75	7.75	
Personal training per hour	20.00	20.00	
3 months membership	60.00	60.00	
12 month full upfront membership	150.00	150.00	
12 month direct debit membership	15.00 per month	15.00 per month	
Other			
Shower	1.60	1.70	
Function room and pavilion hire per hour	19.00	19.00	
			Minimal

Description	Existing Charge £	New Charge £	Financial Effect £
CATTLE MARKET			
Tolls			
Cattle	13.30	13.30	
Sheep, pigs, calves	4.35	4.35	
Levies			
Cattle	10.64	10.64	
Sheep, pigs, calves	3.48	3.48	
Rent	4,000.00	4,000.00	
			NIL

Description	Existing Charge £	New Charge £	Financial Effect £
HEAD OF STEAM			
Admission			
Adult	4.95	4.95	
Concession	3.75	3.75	
Children (6-16 years old)	3.00	3.00	
Children (under 6)	No charge	No charge	
Single annual pass	10.00	10.00	
Family day pass (2 adults & 4 children)	10.00	10.00	
Family annual pass (2 adults & 4 children)	15.00	15.00	
School Visit	No charge	No charge	
Research			
	Personal use: £20.00 (first hour) £20.00 per additional hour.	£30.00 (min 1 hour & max 3 hours)	
Research by Curator	Research agent: £30.00 (first hour) £30.00 per additional hour	£30.00 (min 1 hour & max 3 hours)	
Short research (up to 10 mins)		Free except for £5.00 minimum handling fee for scans, photocopies and postage	
Photocopying			
A4 (B&W)	0.20	0.20	
A3 (B&W)	0.40	0.40	
A4 (B&W)	0.50	0.50	
A3 (Colour)	1.00	1.00	
A0 plan copies (B&W)	6.15	6.50	

Description	Existing Charge £	New Charge £	Financial Effect £
Digital Copies (personal) per image			
Scan of document (max A3)		Free except for £5.00 minimum handling fee for scans	
Scan of photograph (max A3)	2.00	6.50	
Day photo pass	N/A	10.00	
Digital Copies (commercial) per image			
Small local charitable, educational including websites	Free	6.50	
Local commercial including websites	Free	15.00	
Books, specialist magazines, journals & newspapers including websites	35.75 for national newspapers & 15.35 for others	30.00	
Regional TV/Video/Film/DVD	51.10	50.00	
National/international TV/Video/Film/DVD	51.10	100.00	
Discount for 10 images or more	10%	10%	
Postage and Packing			
Up to A4 (in UK only)	1.50 (under 250g)	Free except for 5.00 minimum handling fee	
'Package' size and/or outside UK delivery	Dependant on size and weight	Dependant on size and weight	
Filming Fees			
Student Production (during opening hours)	Free but donation welcome	Free but donation welcome	
Small Productions (per day)	306.40	350.00	
Large Productions (per day)	510.65	700.00	
Conference Facilities			
During opening hours (per hour)	25.00	25.00	
Outside opening hours (per hour)	32.50	32.50	
Use by Museum partners (during opening hours)	Free	Free	
Hire of Museum Field			
Educational Use	No charge	No charge	
Corporate Events	Negotiated on an individual basis	Negotiated on an individual basis	
			NIL

Description	Existing Charge £	New Charge £	Financial Effect £
REFUSE COLLECTION AND DISPOSAL			
Refuse sacks (per 25) (Exclusive of VAT)	93.63	96.45	
Bulky Household Collection up to 6 items	18.00	18.55	
Garden waste sacks (Non-Vatable)	10.00	10.30	
Cost of replacement (inclusive of 20% VAT)			
360L Wheeled Bin	50.27	51.80	
240L Wheeled Bin	19.80	20.40	
Caddie	5.10	5.25	
Glass Box	3.24	3.35	
55L Box	1.62	1.70	
			2,400
CEMETERIES			
Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non-resident of Darlington at time of death)			
Individual foetal remains	No Charge	No Charge	
Stillborn or child not exceeding 12 months	No Charge	No Charge	
Person over 12 months up to 18 years	250.00	300.00	
Person over 18 years	710.00	800.00	
Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non-resident of Darlington at time of death)			
Individual foetal remains	No Charge	No Charge	
Child not exceeding 12 months	No Charge	No Charge	
Person over 12 months up to 18 years	250.00	300.00	
Person over 18 years	710.00	800.00	
Cremated remains	180.00	200.00	
Exclusive rights of burial (these fees will be doubled if the purchaser is a non-resident of Darlington if not purchased at time of first interment).			
Exclusive burial rights (50 years)	800.00	850.00	
Exclusive burial rights for a bricked grave	1,600.00	1,700.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Other charges			
Scattering of cremated remains	45.00	45.00	
Indemnity form (to produce duplicate grant	45.00	45.00	
Use of Cemetery Chapel	100.00	100.00	
After post mortem remains	180.00	200.00	
Evergreens (including grass mats)	65.00	65.00	
Exhumation of a body (excl. re-interment)	2,000.00	2,000.00	
Exhumation of cremated remains (excl. re-interment)	400.00	500.00	
Grave Maintenance (inclusive of 20% VAT)			
Initial payment	50.00	50.00	
Annual Maintenance	36.00	36.00	
Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non-resident of Darlington at time of death)			
Memorial rights including first inscription (30 years)	195.00	220.00	
Provision of kerbs – traditional sites only)	100.00	100.00	
Vases not exceeding 300mm	80.00	80.00	
Additional inscription	80.00	80.00	
Total financial effect for Cemeteries			16,000

Description	Existing Charge £	New Charge £	Financial Effect £
CREMATORIUM			
Crematorium fees (inclusive of certificate of cremation, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time)			
Individual foetal remains	No charge	No charge	
Hospital arrangement – foetal remains	180.00	200.00	
Stillborn or child not exceeding 12 months	No charge	No charge	
Person over 12 months up to 18 years	300.00	300.00	
Person over 18 years	728.00	773.00	
After post mortem remains	180.00	200.00	
Other charges			
Environmental Surcharge (set by CAMEO)	53.00	55.00	
Postal Carton	15.00	15.00	
Metal Urn	40.00	40.00	
Wooden Casket	50.00	50.00	
Baby Urn	10.00	10.00	
Crematorium Chapel	100.00	100.00	
Scattering of remains at reserved time	45.00	45.00	
Medical Referee Fee	20.00	20.00	
Book of Remembrance (inclusive of 20% VAT)			
Single Entry (2 lines)	70.00	70.00	
Double Entry (3 or 4 lines)	110.00	110.00	
Additional lines	25.00	25.00	
Crest or floral emblem	115.00	115.00	
Memorial Cards (inclusive of 20% VAT)			
Single entry card (2 lines)	20.00	20.00	
Double entry card (3 or 4 lines)	27.00	27.00	
Additional lines	5.00	5.00	
Crest of floral emblem	60.00	60.00	
Personal photographs – set up	40.00	40.00	
Additional photographs – after set up	10.00	10.00	
Memorial Books (inclusive of 20% VAT)			
Single entry book (2 lines)	70.00	70.00	
Double entry card (3 or 4 lines)	77.00	77.00	
Additional lines	5.00	5.00	
Crest of floral emblem	60.00	60.00	
Personal photographs – set up	40.00	40.00	
Additional photographs – after set up	10.00	10.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Triptych (inclusive of 20% VAT)			
Single entry card (2 lines)	65.00	65.00	
Double entry (3 or 4 lines)	72.00	72.00	
Additional lines	5.00	5.00	
Crest or floral emblem	60.00	60.00	
Personal Photographs – set up	40.00	40.00	
Additional Photographs – after set up	10.00	10.00	
Other Memorial Schemes			
Replacement kerb vase plaque	270.00	300.00	
Replacement flower holder	5.00	5.00	
Wall plaques	245.00	245.00	
Planter plaques	365.00	365.00	
Lease of space for memorial plaques (per annum)	25.00	25.00	
Total financial effect for Crematorium			30,000
ALLOTMENTS			
Rent per year	120.00	145.00	
			1,200
SOUTH PARK RESOURCE CENTRE			
Educational Events (£/child for a full day)	4.00	4.00	
Educational Events (£/child for half day)	2.50	2.50	
			NIL
HIGHWAYS			
Private apparatus in the Highway (new installations)	350.00	350.00	
Private Road Openings (repair existing)	125.00	125.00	
Vehicle Crossings (plus actual construction costs)	100.00	100.00	
Vehicle Crossings if planning permission required on a classified road (plus actual construction costs)	150.00	150.00	
Temporary Road Closure Notices	125.00	125.00	
Temporary Road Closure Orders (plus advertising)	250.00	250.00	
Emergency Road Closures	125.00	125.00	
Street Naming Royal Mail Income (per address, Nationally agreed price LGIH)	1.00	1.00	
Street Naming & Numbering of Properties:			
• Developments with new roads			
- Per road name +	150.00	160.00	
- Per plot	10.00	15.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Street Naming & Numbering of Properties: <ul style="list-style-type: none"> Developments with existing roads <ul style="list-style-type: none"> - Per plot or renaming of a property 	30.00	30.00	
Rechargeable Works	Actual cost + 10%	Actual cost + 10%	
Temporary Traffic Light Applications	Actual staff costs	Actual staff costs	
Section 116 Stopping Up of the Highway	Actual Costs	Actual Costs	
NRSWA Defect Charges	Nationally set scale of charges	Nationally set scale of charges	
NRSWA Road Opening Inspection Charges (sample)	Nationally set scale of charges	Nationally set scale of charges	
Section 74 – charges for overstays	Nationally set scale of charges	Nationally set scale of charges	
Section 38 Road Adoption agreement	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Section 278 Highway works agreement	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Access protection markings	No charge	No charge	
Tourist Sign (plus actual cost of sign)	£75.00 + VAT	£75.00 + VAT	
Accident Data Requests	£75.00 + VAT	£75.00 + VAT	
Traffic Count Data	75.00	75.00	
Street Lighting Design Service	Individually priced based on charge out rate	Individually priced based on charge out rate	
Oversailing Licence	No charge	No charge	
Banner Licence	No charge	No charge	

Description	Existing Charge £	New Charge £	Financial Effect £
Placing Goods on the Highway	155.00	155.00	
Deposits upon the Highway	No charge	No charge	
Temporary Development Signs – Admin Fee	200.00	200.00	
Temporary Development Signs – DBC undertake work on behalf of developer	Actual costs	Actual costs	
Switch off / on traffic signal / pelican crossings – per visit	150.00	150.00	
Unauthorised marks or affixing of signs to street furniture	No charge	No charge	
			NIL
PUBLIC RIGHTS OF WAY			
Public Path Orders (HA 80 S 118 and 119, TCPA 90			
s247, 257)			
Actual cost based on charge out rate plus advertising			
and legal costs			
PROW Temporary Closures – as Highways fees and			
charges			
Landowner Rights of Way Statement and Declaration			
s31.6			
One parcel of land, includes 2 notices	250.00	250.00	
Additional parcel	50.00	50.00	
Additional notice	50.00	50.00	
Authorisation for installing a new gate or stile (HA 80			
s147)	100.00	100.00	
Path Orders under Deregulation Act			
Actual cost based on charge out rate plus advertising			
and legal costs, to include but not restricted to pre-			
application advice, processing the application, resolving			
objections, making the order, confirmation of the order,			
and any subsequent Public Inquiry or Hearing			
			NIL

Description	Existing Charge £	New Charge £	Financial Effect £
SUSTAINABLE TRANSPORT			
Charges for Concessionary Travel (ENCTS);			
Replacement pass for lost/stolen without a CRN	10.00	10.00	
Learn to Ride per session (child)	3.00	3.00	
Production, placement and retrieval of notices when bus stops are temporarily per bus stop	60.00	60.00	
Production and placement of bus timetable information when bus services have to be re-registered due to road closures – up to 6 timetables	84.00	84.00	
			Minimal
TRANSPORT SERVICES			
Charges for Taxi Licensing;			
Taxi Vehicle Test	50.00	50.00	
Taxi Vehicle Test and MOT	60.00	60.00	
Failure to attend (less than 48 hours' notice)	50.00	50.00	
Re-test	25.00	25.00	
Re-test including emissions	35.00	35.00	
Re-test emissions only	10.00	10.00	
Charges for General Public;			
MOT for Motorbike Class I & II	25.00	25.00	
MOT for Standard Car Class IV	30.00	35.00	
MOT for Class V Vehicles	40.00	40.00	
MOT for Class VII Vehicles	40.00	40.00	
			Minimal

Description	Existing Charge £	New Charge £	Financial Effect £
PRIVATE SECTOR HOUSING			
Works in default & statutory activities per hour	39.50	45.00	
Housing inspections & consultancy per hour (inclusive of VAT)	47.40	54.00	
Charge for the service relevant Housing Act 2004 legal notice	400.00	405.00	
Securing empty homes (addition of VAT by agreement)	237.00	270.00	
Houses in Multiple Occupation Activities;			
HMO licence fee per letting/let/tenancy	175.00	178.50	
Other relevant HMO activities per hour	39.50	45.00	
Housing Immigration Inspections;			
Within 10 working days (including VAT)	120.00	135.00	
Fast Track within 5 working days (including VAT)	150.00	180.00	
Smoke and Carbon Monoxide Alarms (England) Regulation 2015;			
Fines for failing to provide a working smoke or carbon monoxide alarm. Offence by the same individual or organisation;			
First	500.00	500.00	
Second	1,000.00	1,000.00	
Third	2,000.00	2,000.00	
Fourth	3,000.00	3,000.00	
Fifth or more	5,000.00	5,000.00	
The Redress Schemes for Letting Agency Work and Property Management Work (England) Order 2014;			
Fines for failing to join an approved letting and management redress scheme;			
Businesses that have been served with a notice of intent and failed to join an approved scheme	5,000.00	5,000.00	
Businesses that have joined an approved scheme following the service of the notice of intent	4,000.00	4,000.00	
Businesses that have joined an approved scheme prior to enforcement action being taken, after the 1 st October 2014	3,000.00	3,000.00	

Description	Existing Charge £	New Charge £	Financial Effect £
<p>General Enforcement Activities:</p> <p>Hourly rate for preparation of case reports/prosecutions 39.50</p> <p>Additional copies of legal notices via post 10.00</p>		<p>45.00</p> <p>10.00</p>	
Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015			
<p>Penalty (less than 3 months in breach) renting a non-compliant property</p>	N/A	Up to 2,000.00 and/or publication penalty	
<p>Penalty (3 months or more in breach) renting out a non-compliant property</p>	N/A	Up to 4,000.00 and/or publication penalty	
<p>Providing false or misleading information on the PRS Exemptions Register</p>	N/A	Up to 1,000.00 and/or publication penalty	
<p>Failing to comply with a compliance notice</p>	N/A	Up to 2,000.00 and/or publication penalty	
Housing and Planning Act 2016			
<p>Failure to comply with an Improvement Notice (under section 30 of the Housing Act 2004)</p> <p>Failure to comply with a Prohibition Order (under section 32 of the Housing Act 2004)</p> <p>Breach of a banning order made under section 21 of the Housing and Planning Act 2016 (due to be enacted in November 2017);</p> <p>Using violence to secure entry to a property (under section 6 of the Criminal Law Act 1977)</p> <p>Illegal eviction or harassment of the occupiers of a property (under section 1 of the Protection from Eviction Act 1977)</p>	Civil penalties of up to £30,000 per offence as an alternative to prosecution	Civil penalties of up to £30,000 per offence as an alternative to prosecution	
			Minimal

COST OF REVENUE COLLECTION			
Council Tax – All Charges do not incur VAT			
Description	Existing Charge £	New Charge £	Financial Effect £
Issue of Summons for Liability Order	33.00	33.00	
Issue of Liability Order	44.00	44.00	
Issue of Summons for Committal Hearing	90.00	90.00	
Issue of Statutory Demand	157.50	157.50	
			NIL
Business Rates (NNDR) – All Charges do not incur VAT			
Issue of Summons for Liability Order	37.00	37.00	
Issue of Liability Order	50.00	50.00	
Issue of Summons for Committal Hearing	90.00	90.00	
Issue of Statutory Demand	157.50	157.50	
			NIL