

SCHEDULE OF CHARGES 2016/17

Description	Existing Charge £	New Charge £	Financial Effect £
LEARNING SKILLS – LEARNING FOR LIFE			
Standard Fee is £60 per course per term			
Full Fees (including enrolment and tuition fees) per hour	2.50	3.00	NIL

Accredited Learning

Full accreditation fee (if applicable) - if the course has a qualification there will be additional fees to pay for registration and certification.

No fees will be charged for publicly subsidised courses where:

Learners are aged 16-18 (on 31 August 2015)

Learners are aged 19-24 (on 31 August 2015) with a learning difficulty and/or disability

Learners are aged 19 or older where the learning aim is up to and including level 2, and the learner is studying English or maths

Learners are aged 19 or older where the learning aim is up to and including level 2, the skills training will help them into work, and the learner is receiving:

- Jobseeker's Allowance (JSA) - this includes the partner where the claim is joint, or
- Employment and Support Allowance (ESA) and the learner is in the work-related activity group (WRAG), or
- Universal Credit because they are unemployed and are required (mandated) to undertake skills training

Evidence required: Letter of entitlement from Job Centre Plus indicating the date and claim.

Learners are aged 19-23 (on their first day of study) and are studying their first 'full' level 2 or a funded qualification at level 3 or above.

Learners aged 19-24 who are unemployed and on a Traineeship

Learners who have left the British Armed Forces in the past 10 years after completing four or more years' service; or been medically discharged from the British Armed Forces due to an injury in active service, after completing basic training. This applies to learners aged 19 or over where they are studying their first full level 2 or level 3 qualification.

Courses with no public subsidy

For learners aged 24 or above and where the learning aim is level 3 or above, learners will need to take out an Advanced Learning Loan, subject to funding availability. Further details can be found at: www.gov.uk/advanced-learning-loans

Asylum Seekers – individuals will be assessed for eligibility in conjunction with SFA

Special Fees – some courses have special fees, cost on application

FE course – NVQ etc price on application

The following courses are free:

Family Learning, Functional Skills, Elev8 and courses which are funded through external projects

Additional Learning Support (ALS) is intended to enable disadvantaged learners to achieve their learning goal by providing funding, on top of programme funds, to help them overcome their barriers to learning. The funding is intended to be flexible and to help support learners who have a range of learning difficulties and/or disabilities.

Description	Existing Charge £	New charge £	Financial Effect £
<p>REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS</p> <p>The following fees do not incur VAT</p> <p>Marriages Entering a Notice of Marriage or Civil Partnership For a Registrar to attend a Marriage at the Register Office Civil Partnership Registration Incumbents for every Entry Contained in Quarterly Certified Copies of Entries of Marriage Registrars fee for attending a marriage at a registered building or for the housebound or detained Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained Superintendents Registrar fee for attending the marriage of the housebound or detained</p> <p>Certification for Worship and Registration for Marriages Place of Meeting for Religious Worship Registration of Building for Solemnisation of Marriage</p> <p>Certificates issued from Local Offices Standard Certificate (SR) Standard Certificate (RBD) (at time of Registration) Standard Certificate (RBD) (after Registration) Short Certificate of Birth (SR) Short Certificate of Birth (RBD) Certificates of Civil Partnership (at time of Ceremony) Certificates of Civil Partnership (at later date) General Search fee Each Verification</p>		<p>These charges set nationally by Statute and will be charged at the advised rate for 2015/16</p> <p>These Charges set nationally by Statute and will be charged at the advised rate for 2015/16</p>	

Description	Existing Charge £	New Charge £	Financial Effect £
Civil Funerals			
All Ceremonies – Backhouse Hall			
Monday to Thursday	150.00	200.00	}
Friday	150.00	200.00	}
Saturday	200.00	250.00	}
Sunday and Bank Holidays	250.00	250.00	}
All Ceremonies – Approved Premises			
Application Fee (3 years)	1,700.00	1,700.00	}
Fee for Attendance Monday to Friday	300.00	400.00	}
Fee for Attendance Saturday	400.00	450.00	}
Fee for Attendance Sunday	500.00	500.00	}
Fee for Attendance Bank Holidays	500.00	500.00	}
			} £10,000
Certificates			
Walk in Certificates	15.00	20.00	£1,400
REGISTER OF ELECTORS, OPEN REGISTER AND MONTHLY UPDATES - SALE			
The following fees do not incur VAT.			
Register – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	5.00	5.00	
Register – Data Form	20.00	20.00	
Per 1,000 Names – Data	1.50	1.50	
LIST OF OVERSEAS ELECTORS – SALE			
The following fees do not incur VAT.			
List – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	5.00	5.00	
List – Data Form	20.00	20.00	
Per 1,000 Names – Data	1.50	1.50	
MARKED COPY OF THE REGISTER OF ELECTORS AND MARKED ABSENT VOTERS LIST – SALE			
The following fees do not incur VAT			
Register – Printed Form	10.00	10.00	
Per 1,000 Names – Printed	2.00	2.00	
Register – Data Form	10.00	10.00	
Per 1,000 Names – Data	1.00	1.00	
TOWN HALL			
Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate.			
All rooms are to be charged by the hour, rather than by session			
Committee Rooms per hour	24.00	28.50	

Description	Existing Charge £	New Charge £	Financial Effect £
LAND CHARGES			
The following fees do not incur VAT			
Search Fees			
Standard Search - Residential Property (post or DX)	79.00	79.00	
Standard Search – Residential Property (electronic)	77.00	77.00	
Standard Search – Commercial Property (post or DX)	119.00	119.00	
Standard Search – Commercial Property (electronic)	117.00	117.00	
Con 29 Required			
Residential Property			
One Parcel of Land	64.00	64.00	
Several Parcels of Land – Each Additional Parcel	20.00	20.00	
Commercial Property			
One Parcel of Land	104.00	104.00	
Several Parcels of Land – Each Additional Parcel	20.00	20.00	
Con 29 Optional			
Each Printed Enquiry	5.00	5.00	
Own Questions	5.00	5.00	
Official Search – LLCI	15.00	15.00	
Official Search – NLIS (National Land Information Service) or email	13.00	13.00	
Expedited Search (Residential)	140.00	140.00	
Expedited search (Commercial)	190.00	190.00	
Personal Search	No charge	No charge	
Additional Written Enquiries received after a Search has been Completed	5.00	5.00	
Review of Land Charges – Additional Income Overall			NIL

FINANCIAL PROTECTION SERVICES				
Category	Description	Existing Charge £	New Charge £	Financial Effect £
1	Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	670.00	670.00	
II	Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order: - for the first year - for the second and subsequent years where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500.	700.00 585.00	700.00 585.00	
III	Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property	270.00	270.00	
IV	Preparation and lodgement of an annual report or account to the Public Guardian	195.00	195.00	
V	Conveyancing Costs Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees: A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements	See Description	See Description	
				NIL

SERVICES FOR PLACE

Description	Existing Charge £	New Charge £	Financial Effect £
LIBRARIES			
Fines On Overdue Items			
Adults – per day	0.15	0.15	
Maximum charge per book	5.10	5.10	
Senior Citizens – per day	0.10	0.10	
Maximum charge per book	3.10	3.10	
Children – per day	No charge	No charge	
Loan Charges for Audio Materials (1 week)			
CD's	1.00	1.00	
DVD's	1.50	1.50	
Reservation Fees for books and Audio Materials			
Adults	0.50	0.50	
Senior Citizens	0.25	0.25	
Children/Unemployed	0.25	0.25	
Reservation Fees for Books Obtained from Outside the Authority			
Single charge for all books obtained from other libraries	5.00	5.00	
Repeat Fee for Renewal of Books from Outside the Authority			
Single Charge for all books obtained from other local authorities	5.00	5.00	
Replacement Tickets			
Adults	1.20	1.20	
Senior Citizens	1.20	1.20	
Children/Unemployed	0.60	0.60	

Description	Existing Charge £	New Charge £	Financial Effect £
Spoken Word			
Cassettes & CDs (3 Week Loan)			
Adults (<i>who are not exempt</i>) each	1.50	1.50	
Children each	No charge	No charge	
Language Courses (per element)			
Subscription for whole course to be paid in advance	1.35	1.35	
Local History Research			
Standard charge	5.00	5.00	
Specialist Research – per hour	30.00	30.00	
Photocopies			
A4 B&W	0.15	0.15	
A3 B&W	0.30	0.30	
Printing			
Text Printouts			
A4 B&W	0.15	0.15	
A3 B&W	0.30	0.30	
Image Printouts			
A4 B&W	0.80	0.80	
A4 colour	1.60	1.60	

Description	Existing Charge £	New Charge £	Financial Effect £
Reproduction of Images from Stock			
Digital copies for Private/Study purposes - per photo	5.50	5.50	
Digital copies for small local commercial use – per photo	5.50 + 2 copies of publications	5.50 + 2 copies of publications	
Digital copies for local commercial use - per photo	10.50 + 2 copies of book	10.50 + 2 copies of book	
Digital copies for national/international commercial	110.00	110.00	
Scan and e-mail Service			
First sheet	1.00	1.00	
Each subsequent sheet	0.50	0.50	
Hire of Locker			
	0.50	0.50	
Internet Use			
Library members First 30 minutes FREE , Members & Non Members £1.00 per 30 minutes hereafter	1.00	1.00	
Lost & Damaged Items			
	Full current Replacement Cost (non- refundable)	Full current Replacement Cost (non- refundable)	
Fax			
Outgoing Transmission			
United Kingdom – per sheet	1.45	1.45	
Europe – per sheet	2.30	2.30	
USA/Canada – per sheet	2.80	2.80	
Rest of the World – per sheet	3.80	3.80	
Incoming Transmission – per sheet	0.45	0.45	

Description	Existing Charge £	New Charge £	Financial Effect £
Fax by Satellite			
Atlantic Ocean/Indian Ocean/Pacific Ocean – per sheet	12.50	12.50	
Room Hire			
Not for profit organisations per hour	10.00	10.00	
Commercial organisations per hour	15.00	15.00	
			Minimal
PLANNING FEES			
Planning fees are set nationally* The Government is currently undertaking a consultation on the future setting of planning fees which may lead to fees being set			
PLANNING – PRE APPLICATION ADVICE			
All charges include VAT at 20%			
Large Scale Major Development for a written response, including up to 2 meetings	504.00	504.00	
Small Scale Major Developments for a written response, including up to 2 meetings	504.00	504.00	
Minor Developments for a written response to include a meeting if necessary	252.00	252.00	
Other Developments			
Minerals Processing	Based on areas above	Based on areas above	
Change of use for a written response to include a meeting if necessary	126.00	126.00	
Householder developments	24.00 to 36.00	24.00 to 36.00	
Advertisements	63.00	63.00	
Listed Building consents (to alter/extend)	Free	Free	
Listed Building consents (to demolish)	Free	Free	
Conservation area consents	Free	Free	
Certificates of lawful development	Pre - Application advice not appropriate	Pre - Application advice not appropriate	
Telecommunications Notifications	126.00	126.00	
Other Charges			
Pre-Application meeting involving Planning Committee Members	630.00	630.00	

Description	Existing Charge £	New Charge £	Financial Effect £
PLANNING – SUPPLEMENTARY ITEMS			
Items inclusive of VAT at 20%			
Letter confirming exemption	26.00	26.00	
Letter confirming completion	26.00	26.00	
Letter confirming enforcement action will not be taken	26.00	26.00	
Site inspection to determine info.	26.00	26.00	
A4 Photocopy (ex plans) – first page	1.10	1.10	
Subsequent pages	0.10	0.10	
A3 Photocopy (ex plans) – first page	1.20	1.20	
Subsequent pages	0.20	0.20	
A2 Photocopy (ex plans) – first page	1.50	1.50	
A1 Photocopy (ex plans)	2.00	2.00	
A0 Photocopy (ex plans)	3.00	3.00	
O.S. Sheets – up to 6 copies	16.00	16.00	
Items outside the scope of VAT			
Local plan	18.00	18.00	
Local plan – postage	4.00	4.00	
Local plan – alterations	2.00	2.00	
Invoicing	9.00	9.00	
			NIL
LICENSING <i>The following fees do not incur VAT</i>			
General Licensing			
Pavement Café Licence, per person			
1-10	200.00	200.00	
11-25	240.00	240.00	
26-40	280.00	280.00	
41-60	320.00	320.00	
61-80	360.00	360.00	
81-99	400.00	400.00	
100 or over	450.00	450.00	
Pavement Display Licence	155.00	155.00	
Pet Shops	120.00	120.00	
Animal Boarding	120.00	120.00	
Dog Breeding	120.00	120.00	
Riding Establishments	230.00	230.00	
Sex Shop Grant	3,700.00	1,200.00	
Sex Shop Renewal	1,200.00	1,200.00	
Sex Shop Transfer	1,200.00	1,200.00	

Sexual Entertainment Venue (SEV) Grant	3,700.00	1,200.00	
Description	Existing Charge	New Charge	Financial Effect
	£	£	£
SEV Variation	3,700.00	1,200.00	
SEV Renewal	1,200.00	1,200.00	
SEV Grant / Variation / Renewal – Club Premises Certificates	750.00	750.00	
Skin Piercing (Premises) Grant	280.00	280.00	
Skin Piercing (Personal) Grant	65.00	65.00	
Motor Metal Dealers			
Collectors Licence (3 years)	150.00	150.00	
Major Variation	50.00	50.00	
Minor Variation	15.00	15.00	
Site Licence (3 years) Grant	350.00	270.00	
Additional Sites (per site per year of licence)	195.00	195.00	
Minor Variation Site	15.00	15.00	
	50.00 +	50.00 +	
	65.00 per	65.00 per	
	additional	additional	
	site per	site per	
	year	year	
Major Variation Site			
Caravan Sites			
New Application for a permanent residential site licence;			
1-5 pitches	200.00	200.00	
6-10 pitches	225.00	225.00	
11-20 pitches	225.00	225.00	
21-50 pitches	240.00	240.00	
Greater than 50 pitches	260.00	260.00	
Annual Fees associated with administration and monitoring of site licences;			
1-5 pitches	No charge	No charge	
6-20 pitches	220.00	220.00	
21-50 pitches	220.00	220.00	
Greater than 50 pitches	260.00	260.00	
Cost of Laying Site Rules	25.00	25.00	
Cost of Variation/Transfer	100.00	100.00	
Zoo Licensing Act			
New Application (4 years) or renewal (6 years) for a Zoo Licence (excluding the inspection costs of appointed inspector)	450.00	450.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Street Trading			
November / December - Full Calendar Month	975.00	975.00	
- Week	385.00	385.00	
- Day	85.00	85.00	
January / October - Full Calendar Month	660.00	660.00	
- Week	270.00	270.00	
- Day	60.00	60.00	
Note- The above to apply to Itinerant traders. For regular all year round traders - fees as follows			
Annual Consent	7,000.00	7,000.00	
If Paying Monthly	620.00	620.00	
If Paying Weekly	170.00	170.00	
Buskers selling CD's – Half Day	25.00	25.00	
Full Day	45.00	45.00	
Mobile vehicles (moving or lay-by)	260.00	260.00	
New Vendor Permits	35.00	35.00	
Duplicate licenses	15.00	15.00	
Skip Hire Licence			
More than 3 days' notice	15.00	15.00	
Less than 3 days' notice	30.00	30.00	
Hoarding/Scaffold Licence	50.00	50.00	
Administration Charge (per hour or part thereof)	35.00	35.00	
Statutory Fees			
Petroleum Licences			
Less than 2,500 litres	41.00	41.00	
2,500 – 50,000 litres	57.00	57.00	
More than 50,000 litres	118.00	118.00	
Transfer/variation	8.00	8.00	
Gambling Act			
Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.			
Adult Gaming Centres – Annual Fee	600.00	600.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,200.00	1,200.00	
Betting Shops - Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,300.00	1,300.00	

Bingo Halls - Annual Fee	600.00	600.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
	Existing Charge	New Charge	Financial Effect
	£	£	£
Transfer	1,200.00	1,200.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	1,200.00	1,200.00	
Family Entertainment Centres – Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	950.00	950.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	950.00	950.00	
Betting (tracks) – Annual Fee	550.00	550.00	
New Application	1,300.00	1,300.00	
Variation	1,300.00	1,300.00	
Transfer	950.00	950.00	
Provisional Statement	1,300.00	1,300.00	
Licence Reinstatement	950.00	950.00	
<i><u>Permit Type – The following fees are set by statute and will be revised as changed nationally</u></i>			
Small Society Lottery Registration	40.00	40.00	
Small Society Annual Fee	20.00	20.00	
FEC gaming machine – Renewal fee	300.00	300.00	
FEC gaming machine – Change of name	25.00	25.00	
Prize gaming – Application fee	300.00	300.00	
Prize gaming – Renewal fee	300.00	300.00	
Prize gaming – Change of name	25.00	25.00	
Prize gaming – Copy permit	15.00	15.00	
Application Fee	100.00	100.00	
Variation Fee	100.00	100.00	
Transfer Fee	25.00	25.00	
Annual Fee	50.00	50.00	
Change of name	25.00	25.00	
Copy Permit	15.00	15.00	
Notice of intent to 2 or less gaming machines available	50.00	50.00	
Club Premises cert (S 72f Licencing Act 2003) application fee	100.00	100.00	
Club Premises cert (S 72f Licencing Act 2003) renewal fee	100.00	100.00	
Other applicants - application fee	200.00	200.00	
Other applicants - renewal fee	200.00	200.00	
Variation fee	100.00	100.00	
Annual fee	50.00	50.00	
Copy permit	15.00	15.00	
Initial fee	40.00	40.00	

Annual fee		20.00	20.00	
Temporary use notice		500.00	500.00	
Copy/replacement/endorsed copy of notice		25.00	25.00	
Description		Existing Charge £	New Charge £	Financial Effect £
Licensing Act Fees				
Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.				
Premises Licences				
Band A (RV £0 - £4,300)	- Initial fee	100.00	100.00	
	- Annual fee	70.00	70.00	
Band B (RV £4,301 - £33,000)	- Initial fee	190.00	190.00	
	- Annual fee	180.00	180.00	
Band C (RV £33,001 - £87,000)	- Initial fee	315.00	315.00	
	- Annual fee	295.00	295.00	
Band D (RV £87,001 - £125,000)	- Initial fee	450.00	450.00	
	- Annual fee	320.00	320.00	
Band E (RV > £125,001)	- Initial fee	635.00	635.00	
	- Annual fee	350.00	350.00	
Band D with Multiplier	- Initial fee	900.00	900.00	
	- Annual fee	640.00	640.00	
Band E with Multiplier	- Initial fee	1,905.00	1,905.00	
	- Annual fee	1,050.00	1,050.00	
Club Premises Certificates				
Band A (RV £0 - £4,300)	- Initial fee	100.00	100.00	
	- Annual fee	70.00	70.00	
Band B (RV £4,301 - £33,000)	- Initial fee	190.00	190.00	
	- Annual fee	180.00	180.00	
Band C (RV £33,001 - £87,000)	- Initial fee	315.00	315.00	
	- Annual fee	295.00	295.00	
Band D (RV £87,001 - £125,000)	- Initial fee	450.00	450.00	
	- Annual fee	320.00	320.00	
Band E (RV > £125,001)	- Initial fee	635.00	635.00	
	- Annual fee	350.00	350.00	
Large Scale Events				
5,000 to 9,999	- Initial fee	1,000.00	1,000.00	
	- Annual fee	500.00	500.00	
10,000 to 14,999	- Initial fee	2,000.00	2,000.00	
	- Annual fee	1,000.00	1,000.00	
15,000 to 19,999	- Initial fee	4,000.00	4,000.00	
	- Annual fee	2,000.00	2,000.00	
20,000 to 29,999	- Initial fee	8,000.00	8,000.00	
	- Annual fee	4,000.00	4,000.00	
30,000 to 39,999	- Initial fee	16,000.00	16,000.00	
	- Annual fee	8,000.00	8,000.00	

40,000 to 49,999	- Initial fee	24,000.00	24,000.00	
	- Annual fee	12,000.00	12,000.00	
50,000 to 59,999	- Initial fee	32,000.00	32,000.00	
	- Annual fee	16,000.00	16,000.00	
60,000 to 69,999	- Initial fee	40,000.00	40,000.00	
	Description	Existing Charge £	New Charge £	Financial Effect £
	- Annual fee	20,000.00	20,000.00	
70,000 to 79,999	- Initial fee	48,000.00	48,000.00	
	- Annual fee	24,000.00	24,000.00	
80,000 to 89,999	- Initial fee	56,000.00	56,000.00	
	- Annual fee	28,000.00	28,000.00	
> 90,000	- Initial fee	64,000.00	64,000.00	
	- Annual fee	32,000.00	32,000.00	
Other Licensing Act 2003 Fees & Charges				
	Minor Variations	89.00	89.00	
	Personal Licence	37.00	37.00	
	Provisional Statement	315.00	315.00	
	Temporary Event Notice (TEN)	21.00	21.00	
	Theft / Loss of Licence / Notice	10.50	10.50	
	Variation of DPS	23.00	23.00	
	Transfer of Premises Licence	23.00	23.00	
	Change of Name / Address	10.50	10.50	
	Notification of Interest	10.50	10.50	
	Notification of Alteration of Club Rules	10.50	10.50	
	Explosives Act/Fireworks Annual Registration	52.00	52.00	
				Minimal

Description	Existing Charge £	New Charge £	Financial Effect £
HACKNEY CARRIAGES			
The following fees do not incur VAT			
Taxi Licencing			
A cost recovery basis exercise is on-going and there is a statutory requirement to advertise & consult on any changes to fees. This process will be on-going with a view to implementing changes to fees from 1st April 2016			
Driver Licence (single)	70.00	TBC	
Driver Licence (combined)	110.00	TBC	
Hackney Carriage Vehicle Licence (excluding plate fee)	410.00	TBC	
Private Hire Vehicle Licence (excluding plate fee)	375.00	TBC	
Operator Levy	35.00	TBC	
Private Hire Operator Licence (operating levy in addition to vehicle licence fee)	300.00	TBC	
<i>Additional Charges</i>			
Knowledge / Regs test (re-sits only)	30.00	35.00	
Taxi Meter test	20.00	20.00	
Plate (rear)	15.00	15.00	
Plate (front)	10.00	10.00	
Door Discs (each)	5.00	5.00	
Tariff Card	2.00	2.00	
Duplicate Driver Badge	10.00	10.00	
Administration Charge (per hour or part – all applicants)	35.00	35.00	
Refer to drawer	15.00	15.00	
			TBC

Description	Existing Charge £	New Charge £	Financial Effect £
ENVIRONMENTAL HEALTH			
Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate			
Insects – per Treatment	58.50	58.50	
Rodents in Private Premises**	10.00	10.00	
**Awaiting software upgrade which will see this service become chargeable			
Prosecution Costs			
Hourly Rate for Preparation of Case Reports	39.50	39.50	
			NIL
TRADING STANDARDS			
Measures			
Linear measures not exceeding 3m or 10ft each scale	13.50	13.50	
Not exceeding 15kg or 34lb	38.00	38.00	
Exceeding 15kg (34lb) but not exceeding 100kg (224lb)	58.00	58.00	
Exceeding 100kg (224lb) but not exceeding 250kg (650lb)	80.00	80.00	
Exceeding 250kg (650lb) but not exceeding 1 tonne (2,240lb)	139.00	139.00	
Exceeding 1 tonne (2,240lb) but not exceeding 10 tonnes (22,400lb)	223.00	223.00	
Exceeding 10 tonnes (22,400lb) but not exceeding 30 tonnes (67,200lb)	468.00	468.00	
Exceeding 30 tonnes (67,200lb) but not exceeding 60 tonnes (134,400lb)	696.00	696.00	
Charge to cover any additional costs involved in testing instruments Calibrated to weigh in both metric and imperial units or incorporating remote display	101.00	101.00	
Measuring Instruments for Intoxicating Liquor			
Not exceeding 5fl oz or 150ml	22.00	22.00	
Other	25.00	25.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Measuring Instruments for Liquid Fuels and Lubricants			
Container Type (un-subdivided)			
Multi-grade (with price computing device):	96.00	96.00	
Single Outlets	132.00	132.00	
Solely Price Adjustment	241.50	241.50	
Otherwise			
Other Types – Single Outlets			
Solely Price Adjustment	106.00	106.00	
Otherwise	144.00	144.00	
Other Types – Multi Outlets:			
1 Meter Tested	154.00	154.00	
2 Meters Tested	253.00	253.00	
3 Meters Tested	345.50	345.50	
4 Meters Tested	440.00	440.00	
5 Meters Tested	532.50	532.50	
6 Meters Tested	625.00	625.00	
7 Meters Tested	706.00	706.00	
8 Meters Tested	816.50	816.50	
Charge to cover any additional costs involved in testing ancillary equipment which requires additional testing on site, such as credit card acceptors will be based on the basic fee plus additional cost per person per hour on site (minimum charge 1/2 hour)	106.00	106.00	
Special Weighing and Measuring Equipment			
For all specialist work undertaken by the department which is not included above a charge per man per hour on site (minimum charge 1/2 hour) plus cost of provision of testing equipment	106.00	106.00	
Licensing – VAT not applicable			

Description	Existing Charge £	New Charge £	Financial Effect £
Explosive Act (Statutory Fee)			
Registration of Premises	**See Note	**See Note	
Licencing of Explosive Stores	**See Note	**See Note	
Sale of Fireworks – Licensing	**See Note	**See Note	
Prosecution Costs			
Hourly rate for Preparation of Case Reports	39.50	39.50	
** these are statutory rates that are set centrally in April			
<u>Discounts</u>			
Fees from Measures to Certification Calibration will be discounted as follows :-			
a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 25%			
b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 25%			
c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided			
NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees			

NIL

Description	Existing Charge £	New Charge £	Financial Effect £
Car Parks – Premium Rate			
Abbotts Yard up to one hour	1.00	1.00	
Abbotts Yard each additional hour	1.50	1.50	
Car Parks (Short Stay) – Per Hour			
Barnard Street / Winston Street	1.00	1.00	
Beaumont Street	1.00	1.00	
Commercial Street	1.00	1.00	
Town Hall	1.00	1.00	
Feethams	N/a	1.00	
Covered Market (30 minutes only)	0.50	0.50	
East Street	0.50	1.00	
Car Parks- Mixed Charges			
Archer Street	per hour	0.50	1.00
	per day	4.00	4.00
	per week	16.00	16.00
Garden Street	per hour	0.50	1.00
	per day	4.00	4.00
	per week	16.00	16.00
Kendrew Street East	per hour	1.00	1.00
	per day	4.00	4.00
	per week	16.00	16.00
Kendrew Street West	per hour	1.00	1.00
	per day	4.00	4.00
	per week	16.00	16.00
Car Parks – Long Stay			
Park Place East / West	per hour	1.00	1.00
	per day	4.00	4.00
	per week	16.00	16.00
Hird Street	per hour	1.00	1.00
	per day	4.00	4.00
	per week	16.00	16.00
St Hildas	per hour	1.00	1.00
	per day	4.00	4.00

Description	Existing Charge £	New Charge £	Financial Effect £
per week	16.00	16.00	
Park Lane per day	5.00	5.00	
Central House (Saturday and Bank Holidays) per day	4.00	4.00	
Car Parking – On Street			
Per half hour	0.50	0.50	
Car Parks – Contract Car Parking			
Four Riggs per Calendar Month	60.00	60.00	
Beaumont Street West Per year one space	950.00	950.00	
Per year two space	900.00	900.00	
Per year three spaces	860.00	860.00	
Per year four spaces	830.00	830.00	
Per year 5 or more spaces	800.00	800.00	
Car parks- Staff and Members Passes per year	173.00	173.00	
All Car Parks parking bays Sundays- flat rate charge per day	1.00	1.00	
			NIL
BUILDING CONTROL			
Items inclusive of VAT at 20%			
Letter confirming exemption	3.00	3.00	
Letter confirming enforcement action will not be taken	3.00	3.00	
Decision/Approval Notice (Building Control)			
Letter confirming completion	3.00	3.00	
Site inspection to determine information	14.50	14.50	
Responding to request for historical information from electronic databases (email response)	4.20	4.20	
Responding to request for historical information from electronic databases (letter response)	5.20	5.20	
Responding to request for historical information from manually recorded data (email response)	12.50	12.50	
Expediting search for historical information	10.00	10.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Copy Documents - Monochrome			
A4 Photocopy (excluding plans) – first page	1.10	1.10	
subsequent pages	0.10	0.10	
A3 Photocopy (excluding plans) – first page	1.20	1.20	
subsequent pages	0.20	0.20	
A2 Photocopy (excluding plans) – first page	1.50	1.50	
A1 Photocopy (excluding plans)	2.00	2.00	
A0 Photocopy (excluding plans)	3.00	3.00	
Copy Documents - Colour			
A4 Photocopy (excluding plans) – first page	2.00	2.00	
subsequent pages	1.00	1.00	
A3 Photocopy (excluding plans) – first page	3.00	3.00	
subsequent pages	2.00	2.00	
A2 Photocopy (excluding plans) – first page	6.00	6.00	
A1 Photocopy (excluding plans)	10.00	10.00	
A0 Photocopy (excluding plans)	12.00	12.00	
The Building (Local Authority Charges) Regulations 2010 Plus VAT at 20%			
Officer hourly rate	55.00	56.50	
			Minimal
DOLPHIN CENTRE			
Swimming			
Adult Swim	3.60	3.60	
Concession	2.70	2.70	
Junior Swim	2.40	2.40	
Concession	1.80	1.80	
Family Swim (up to 4 children accompanying 1 adult)	1.80	1.80	
Under 5 years	1.00	1.00	
Under 12 months	Free of Charge	Free of charge	

Description	Existing Charge £	New Charge £	Financial Effect £
Fitness Areas			
The Gym	4.10	4.10	
Concession	3.10	3.10	
Junior Gym	3.25	3.25	
Concession	2.50	2.50	
Health & Fitness Classes			
Health & Fitness Classes	3.75	3.75	
Concession	2.80	2.80	
Multi Activity Sessions			
Badminton Daytime Session	3.55	3.55	
Concession	2.65	2.65	
Half Main Hall			
Adult	42.00	42.00	
Junior (1 hour courts only)	28.50	28.50	
Weekday lunchtime	35.10	35.10	
Badminton/ Short - Tennis Court			
Adult	7.35	7.35	
Concession	5.50	5.50	
Junior (1 hour courts only)	3.75	3.75	
Concession (1 hour courts only)	2.80	2.80	
Squash Courts			
Adult	6.60	6.60	
Concession	4.95	4.95	
Junior (up to 5.00pm on weekdays only)	3.55	3.55	
Concession (up to 5.00pm on weekdays only)	2.65	2.65	

Description	Existing Charge £	New Charge £	Financial Effect £
Equipment Hire			
Footballs	Free	Free	
Footballs - Deposit	5.00	5.00	
Badminton	2.00	2.00	
Badminton - Deposit	5.00	5.00	
Squash Racquets	2.00	2.00	
Squash Racquets - Deposit	5.00	5.00	
Table Tennis Bats	1.40	1.40	
Table Tennis Bats - Deposit	5.00	5.00	
Pram Lock	Free	Free	
Pram Lock – Deposit	5.00	5.00	
Children's Activities			
Crèche	3.00	3.00	
Soft play admissions Monday to Friday	3.75	3.75	
Soft play admissions Weekends	3.75	3.75	
Sensory Room Monday to Friday	3.75	3.75	
Sensory Room Weekends	3.75	3.75	
Parent/toddler (Soft play)	3.75	3.75	
Other Activities			
Climbing Wall	4.25	4.25	
Concession	3.20	3.20	
Junior Climbing Wall	3.45	3.45	
Concession	2.60	2.60	
Showers	1.50	1.50	
Fit 4 Life Packages			
12 month Full Membership	299.40	299.40	
12 month Gym Only	264.00	264.00	
12 month Seniors	228.00	228.00	
12 month Student	180.00	180.00	
6 Month gym only	175.00	175.00	
6 Month Full	195.00	195.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Swimming Pools			
Main Pool - per hour	80.00	80.00	
Diving Pool - per hour	45.00	45.00	
Teaching Pool - per hour	45.00	45.00	
Gala - per hour			
Swimming Galas - whole complex			
Normal opening hours - per hour	255.00	255.00	
Outside normal opening hours - per hour	135.00	135.00	
Swimming Galas - Schools, Junior Clubs and Organisations			
Main Pool - Peak	180.00	180.00	
Main Pool - Off Peak	125.00	125.00	
Main Pool and Teaching Pool - Peak	150.00	150.00	
Main Pool and Teaching Pool - Off Peak	155.00	155.00	
Electronic Timing	75.00	75.00	
Dry Sports Hall			
Main Sports Hall - per hour	84.90	84.90	
Special Events - per hour Weekends	268.40	268.40	
Preparation - per hour Weekends	144.60	144.60	
Special Events - Schools - per hour off peak	39.50	39.50	
Meeting Room	28.50	28.50	
Seminar Room/Stephenson Suite	28.50	28.50	
Central Hall			
All Events (except commercial, exhibitions and local societies)	88.00	88.00	
Exhibitions - commercial - per hour	115.00	115.00	
Local Societies event - per hour	60.00	60.00	
			NIL

Description	Existing Charge	New Charge	Financial Effect
	£	£	£
PARKS			
Bowls Season Ticket	37.00	37.00	
Concession	28.00	28.00	
Football - Hire of Hundens Park Pitch Seniors' Match	36.00	36.00	
Juniors Match	20.00	20.00	
			NIL
EASTBOURNE SPORTS COMPLEX			
Adult Track	3.25	3.25	
Concession	2.45	2.45	
Junior Track	1.95	1.95	
Concession	1.50	1.50	
Adult Artificial Pitch 1/3 (45 mins)	39.70	39.70	
Junior Artificial Pitch 1/3 (45 mins)	23.60	23.60	
Adult Full Artificial Pitch	70.80	70.80	
Junior Full Artificial Pitch	39.70	39.70	
Pulse 3	3.95	3.95	
Concession	3.00	3.00	
Junior Pulse Suite	3.15	3.15	
Concession	2.35	2.35	
Function Room/Community Pavilion - per hour	18.50	18.50	
			NIL

Description	Existing Charge £	New Charge £	Financial Effect £
MARKETS			
Covered Market			
Butchers stalls }	Five year	Five year	
Fruiterers and perishable food stalls }	Lease	Lease	
Other Stalls }	In	In	
Cellars }	operation	operation	
Stalls let 2013 onwards	12 month licence	12 month licence	
Shops }	Three - Five year leases	Three - Five year leases	
Trade Refuse Removal (per week including VAT)	15.00	15.00	
Cattle Market			
Tolls			
Cattle	13.30	13.30	
Sheep, pigs, calves	4.35	4.35	
Levies			
Cattle	10.64	10.64	
Sheep, pigs, calves	3.48	3.48	
Rent	4,000.00	4,000.00	
Other Markets			
General Open			
Per 3m x 4.5m gazebo	30.00	30.00	
Per 6m x 4.5m gazebo	60.00	60.00	
Per 3m x 3m gazebo	20.00	20.00	
Per 6m x 3m gazebo	40.00	40.00	
All the above to include lighting when supplied			
Car Boot Licence (for more than 30 stalls) Per stall	5.00	5.00	
Council operated Car Boot Sale - vehicle entrance fee	10.00	10.00	
Council operated Car Boot Sale - pedestrian entrance fee (10 years & over)	1.00	1.00	
Charitable per day (or part day) (charge per market) - subject to a maximum of 30 stalls -	50.00	50.00	
Non Charitable			
1 - 10 stalls (minimum charge)	80.00	80.00	

Description	Existing Charge £	New Charge £	Financial Effect £
11 - 30 stalls (per stall) - subject to a maximum of 30 stalls Large scale market events i.e. Summer Spectacular. Subject to negotiation with the Operator(s)	8.00	8.00	
			NIL
HEAD OF STEAM			
Entrance Fees			
Adults	4.95	4.95	
Concessions	3.75	3.75	
Children (6-16 years old)	3.00	3.00	
Children (under 6)	No charge	No charge	
Single Membership per annum	10.00	10.00	
Family Day Pass (2 adults, 2 children)	10.00	10.00	
Family Membership per annum (2 adults, 4 children)	15.00	15.00	
Organised School Visits	No charge	No charge	

Description	Existing Charge £	New Charge £	Financial Effect £
Family History Research			
Family/Railway History Research (for personal use only) via letter, email or phone	20.00 (first hour) 20.00 per additional hour. Personal Visits to the Ken Hoole Study Centre are at no charge	20.00 (first hour) 20.00 per additional hour. Personal Visits to the Ken Hoole Study Centre are at no charge	
Family/Railway History Research Agents	30.00 (first hour) 30.00 per additional hour	30.00 (first hour) 30.00 per additional hour	
Historical Research			
Current Affairs and Documentaries - per hour	60.00	60.00	
TV Dramas and Films - per hour	122.55	122.55	
Photocopying			
A4	0.20	0.20	
A3	0.45	0.45	
Personal photographic reproduction			
Photographic reproduction: max size A4 - per hard copy image (excluding postage)	4.60	4.60	
- digital copy (excluding postage)	6.65	6.65	
Plan Copies - per metre	6.15	6.15	
Commercial photographic reproduction			
Regional newspapers	Free	Free	
National newspapers - per image	35.75	35.75	
Specialist Journals, Newsletters and Magazines -per image	15.35	15.35	
Magazines per image, nationals, journals, newsletters and magazines – per image	25.55	25.55	
Television and film productions – per image	51.10	51.10	

Description	Existing Charge £	New Charge £	Financial Effect £
Photographic reproduction in Books			
Less than 6,000 runs - per image	20.45	20.45	
Less than 6,000 runs (cover image) - per image	25.55	25.55	
Over 6,000 runs - per image	40.85	40.85	
Over 6,000 runs (cover image) - per image	61.30	61.30	
Discount for 10 images or more	0.10	0.10	
Filming Fees			
Student Productions (interiors/exterior)	Free but donation welcome	Free but donation welcome	
Small Productions (interiors/exterior) e.g. TV shows and Documentaries - per day (including setting up and de-rigging days)	306.40	306.40	
Large Productions (interiors/exterior) e.g. Films - per day (including setting up and de-rigging days)	510.65	510.65	
Conference Facilities (use of room and access to facilities but excludes Catering)			
During Opening Hours – per hour	25.00	25.00	
Outside Opening Hours – per hour	32.50	32.50	
Use by Museum Friends, DRPS, NELPG, NERA, A1 Trust, DMRC and GLAD – During Opening Hours (with an understanding that paying users have priority booking)	No charge	No charge	
Use of Museum Field			
Caravan Users - per Caravan per night	7.70	7.70	
Educational Use	No charge	No charge	
Corporate Events	Negotiated on an individual basis	Negotiated on an individual basis	
			NIL

Description	Existing Charge £	New Charge £	Financial Effect £
REFUSE COLLECTION AND DISPOSAL			
Refuse sacks (per 25) (Exclusive of VAT)	83.20	85.70	
Bulky Household Collection up to 6 items	16.10	16.50	
Garden waste sacks (Non-Vatable)	7.95	8.20	
Cost of replacement (inclusive of 20% VAT)			
360L Wheeled Bin	No Charge	50.27	
240L Wheeled Bin	No Charge	19.80	
Caddie	No Charge	5.10	
Glass Box	No Charge	3.24	
55L Box	No Charge	1.62	
			Minimal
CEMETERIES			
Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non-resident of Darlington at time of death)			
Individual foetal remains	No Charge	No Charge	
Stillborn or child not exceeding 12 months	No Charge	No Charge	
Person over 12 months up to 18 years	250.00	250.00	
Person over 18 years	625.00	710.00	
Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non-resident of Darlington at time of death)			
Individual foetal remains	No Charge	No Charge	
Child not exceeding 12 months	No Charge	No Charge	
Person over 12 months up to 18 years	250.00	250.00	
Person over 18 years	625.00	710.00	
Cremated remains	130.00	150.00	
Exclusive rights of burial (these fees will be doubled if the purchaser is a non-resident of Darlington if not purchased at time of first interment).			
Exclusive burial rights (50 years)	650.00	750.00	
Exclusive burial rights for a bricked grave	1,350.00	1,500.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Other charges			
Scattering of cremated remains	45.00	45.00	
Indemnity form (to produce duplicate grant	45.00	45.00	
Use of Cemetery Chapel	100.00	100.00	
After post mortem remains	130.00	150.00	
Evergreens (including grass mats)	65.00	65.00	
Exhumation of a body (excl. re-interment)	1,200.00	1,500.00	
Exhumation of cremated remains (excl. re-interment)	300.00	350.00	
Grave Maintenance (inclusive of 20% VAT)			
Initial payment	45.00	50.00	
Annual Maintenance	35.00	36.00	
Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non-resident of Darlington at time of death)			
Memorial rights including first inscription (30 years)	190.00	195.00	
Provision of kerbs – traditional sites only)	90,00	100.00	
Vases not exceeding 300mm	80.00	80.00	
Additional inscription	80.00	80.00	
Total financial effect for Cemeteries			25,000

Description	Existing Charge £	New Charge £	Financial Effect £
CREMATORIUM			
Crematorium fees (inclusive of certificate of cremation, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time)			
Individual foetal remains	No charge	No charge	
Hospital arrangement – foetal remains	120.00	150.00	
Stillborn or child not exceeding 12 months	No charge	No charge	
Person over 12 months up to 18 years	250.00	250.00	
Person over 18 years	625.00	678.00	
After post mortem remains	120.00	150.00	
Other charges			
Environmental Surcharge	52.00	52.00	
Postal Carton	15.00	15.00	
Metal Urn	40.00	40.00	
Wooden Casket	50.00	50.00	
Baby Urn	10.00	10.00	
Crematorium Chapel	100.00	100.00	
Scattering of remains at reserved time	45.00	45.00	
Medical Referee Fee	20.00	20.00	
Book of Remembrance (inclusive of 20% VAT)			
Single Entry (2 lines)	70.00	70.00	
Double Entry (3 or 4 lines)	110.00	110.00	
Additional lines	25.00	25.00	
Crest or floral emblem	115.00	115.00	
Memorial Cards (inclusive of 20% VAT)			
Single entry card (2 lines)	20.00	20.00	
Double entry card (3 or 4 lines)	27.00	27.00	
Additional lines	5.00	5.00	
Crest of floral emblem	60.00	60.00	
Personal photographs – set up	40.00	40.00	
Additional photographs – after set up	10.00	10.00	
Memorial Books (inclusive of 20% VAT)			
Single entry book (2 lines)	70.00	70.00	
Double entry card (3 or 4 lines)	77.00	77.00	
Additional lines	5.00	5.00	
Crest of floral emblem	60.00	60.00	
Personal photographs – set up	40.00	40.00	
Additional photographs – after set up	10.00	10.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Triptych (inclusive of 20% VAT)			
Single entry card (2 lines)	65.00	65.00	
Double entry (3 or 4 lines)	72.00	72.00	
Additional lines	5.00	5.00	
Crest or floral emblem	60.00	60.00	
Personal Photographs – set up	40.00	40.00	
Additional Photographs – after set up	10.00	10.00	
Other Memorial Schemes			
Replacement kerb vase plaque	270.00	270.00	
Replacement flower holder	5.00	5.00	
Wall plaques	245.00	245.00	
Planter plaques	365.00	365.00	
Lease of space for memorial plaques (per annum)	25.00	25.00	
Total financial effect for Crematorium			Minimal
ALLOTMENTS			
Rent per year	54.00	80.00	
Rent per year (Concession)	27.00	40.00	
			4,800
SOUTH PARK RESOURCE CENTRE			
Educational Events (£/child for a full day)	4.00	4.00	
Educational Events (£/child for half day)	2.50	2.50	
			NIL
HIGHWAYS			
Private apparatus in the Highway (new installations)	300.00	350.00	
Private Road Openings (repair existing)	77.50	125.00	
Vehicle Crossings (plus actual construction costs)	77.50	100.00	
Vehicle Crossings if planning permission required on a classified road (plus actual construction costs)	150.00	150.00	
Temporary Road Closure Notices	100.00	125.00	
Temporary Road Closure Orders (plus advertising)	200.00	250.00	
Emergency Road Closures	100.00	125.00	
Street Naming Royal Mail Income (per address, Nationally agreed price LGIH)	1.00	1.00	
Street Naming & Numbering of Properties:			
• Developments with new roads			
- Per road name +	150.00	150.00	
- Per plot	10.00	10.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Street Naming & Numbering of Properties: <ul style="list-style-type: none"> • Developments with existing roads <ul style="list-style-type: none"> - Per plot or renaming of a property 	30.00	30.00	
Rechargeable Works	Actual cost + 10%	Actual cost + 10%	
Temporary Traffic Light Applications	Actual staff costs	Actual staff costs	
Section 116 Stopping Up of the Highway	Actual Costs	Actual Costs	
NRSWA Defect Charges	Nationally set scale of charges	Nationally set scale of charges	
NRSWA Road Opening Inspection Charges (sample)	Nationally set scale of charges	Nationally set scale of charges	
Section 74 – charges for overstays	Nationally set scale of charges 6% of works + legal if delivered by developer	Nationally set scale of charges 6% of works + legal if delivered by developer	
Section 38 Road Adoption agreement	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Section 278 Highway works agreement	No charge	No charge	
Access protection markings	£75.00 + VAT	£75.00 + VAT	
Tourist Sign (plus actual cost of sign)	£75.00 + VAT	£75.00 + VAT	
Accident Data Requests	75.00	75.00	
Traffic Count Data	Individually priced based on charge out rate	Individually priced based on charge out rate	
Street Lighting Design Service	No charge	No charge	
Oversailing Licence	No charge	No charge	
Banner Licence	No charge	No charge	

Description	Existing Charge £	New Charge £	Financial Effect £
Placing Goods on the Highway	155.00	155.00	
Deposits upon the Highway	No charge	No charge	
Temporary Development Signs – Admin Fee	200.00	200.00	
Temporary Development Signs – DBC undertake work on behalf of developer	Actual costs	Actual costs	
Switch off / on traffic signal / pelican crossings – per visit	150.00	150.00	
Unauthorised marks or affixing of signs to street furniture	No charge	No charge	
			NIL
PUBLIC RIGHTS OF WAY			
Public Path Orders (HA 80 S 118 and 119, TCPA 90 s247, 257)			
Actual cost based on charge out rate plus advertising and legal costs			
PROW Temporary Closures – as Highways fees and charges			
Landowner Rights of Way Statement and Declaration s31.6			
One parcel of land, includes 2 notices	No charge	250.00	
Additional parcel	No charge	50.00	
Additional notice	No charge	50.00	
Authorisation for installing a new gate or stile (HA 80 s147)	No charge	100.00	
			Minimal
SUSTAINABLE TRANSPORT			
Charges for Concessionary Travel (ENCTS);			
Replacement pass for lost/stolen without a CRN	5.00	10.00	
Learn to Ride per session (child)	N/a	3.00	
Production, placement and retrieval of notices when bus stops are temporarily per bus stop	N/a	60.00	
Production and placement of bus timetable information when bus services have to be re-registered due to road closures – up to 6 timetables	N/a	84.00	
			Minimal

TRANSPORT SERVICES			
Charges for Taxi Licensing;			
Taxi Vehicle Test	50.00	50.00	
Taxi Vehicle Test and MOT	60.00	60.00	
Failure to attend (less than 48 hours' notice)	50.00	50.00	
Re-test	25.00	25.00	
Re-test including emissions	35.00	35.00	
Re-test emissions only	10.00	10.00	
Charges for General Public;			
MOT for Motorbike Class I & II	25.00	25.00	
MOT for Standard Car Class IV	30.00	30.00	
MOT for Class V Vehicles	40.00	40.00	
MOT for Class VII Vehicles	45.00	40.00	
			Minimal
PRIVATE SECTOR HOUSING			
General Enforcement Activities;			
Preparation of case reports per hour	25.00	39.50	
Works in default & statutory activities per hour	25.00	39.50	
Housing inspections & consultancy per hour (inclusive of VAT)	30.00	47.40	
Charge for the service relevant Housing Act 2004 legal notice	250.00	400.00	
Securing empty homes (addition of VAT by agreement)	150.00	237.00	
Houses in Multiple Occupation Activities;			
HMO licence fee per letting/let/tenancy;			
Non accredited landlord	300.00	175.00	
Accredited landlord	250.00	175.00	
Other relevant HMO activities per hour	25.00	39.50	
Other Charges;			
Housing immigration inspections;			
Within 10 working days (including VAT)	120.00	120.00	
Fast Track within 5 working days (including VAT)	120.00	150.00	
Additional copies of legal notices via post	10.00	10.00	

Description	Existing Charge £	New Charge £	Financial Effect £
Smoke and Carbon Monoxide Alarms (England) Regulation 2015 – Energy Act 2013 Fines for failing to provide a working smoke or carbon monoxide alarm. Offence by the same individual or organisation;			
First	N/a	500.00	
Second	N/a	1,000.00	
Third	N/a	2,000.00	
Fourth	N/a	3,000.00	
Fifth or more	N/a	5,000.00	
The Redress Schemes for Letting Agency Work and Property Management Work (England) Order 2014 ('the Order) article 3 and 5 Fines for failing to join an approved letting and management redress scheme;			
Businesses that have been served with a notice of intent and failed to join an approved scheme	N/a	5,000.00	
Businesses that have joined an approved scheme following the service of the notice of intent	N/a	4,000.00	
Businesses that have joined an approved scheme prior to enforcement action being taken, after the 1 st October 2014	N/a	3,000.00	
			Minimal

COST OF REVENUE COLLECTION

Council Tax – All Charges do not incur VAT

Description	Existing Charge £	New Charge £	Financial Effect £
Issue of Summons for Liability Order	33.00	33.00	
Issue of Liability Order	44.00	44.00	
Issue of Summons for Committal Hearing	90.00	90.00	
Issue of Statutory Demand	157.50	157.50	
			NIL
Business Rates (NDR) – All Charges do not incur VAT			
Issue of Summons for Liability Order	37.00	37.00	
Issue of Liability Order	50.00	50.00	
Issue of Summons for Committal Hearing	90.00	90.00	
Issue of Statutory Demand	157.50	157.50	
			NIL

