

## BUDGET CUT ASSESSMENT FORM

W06

<b>Budget Cut Assessment Form</b> <b>LIBRARY SERVICE – RELOCATION TO DOLPHIN CENTRE</b>	Ref No W6	Responsible AD Ian Thompson	Responsible Finance Manager David Grieveson	Responsible HR Manager Janice Marron	Responsible Lawyer	Responsible EIA Officer
<p><b>Description of Proposal:</b></p> <p>Relocate the main library from Crown Street to the Dolphin Centre including book lending (fiction, non-fiction), reduced local studies service, children's library and reference library. The archive will be stored in a Council owned building within the town centre. These services would be relocated into the Wedding Suite area of the Dolphin Centre, upper floor of existing Soft Play and Registrar's Office space. There will also be a 'quick picks' and ICT facility at the front of the Dolphin Centre where the Healthy Hub is currently located. These spaces will be reconfigured, providing the opportunity to re-launch a modern, vibrant library service with a family centred approach. There is significant merit in relocating the facilities to the Dolphin Centre as building overheads, management and facilities can be shared and further developed. The existing Soft Play within the Dolphin Centre will be reconfigured utilising the existing ground floor and extending into the three adjacent squash courts and recreating one squash court in the back end of the Registrar's space, which was formerly a squash court.</p> <p>Alternative location for the Art Gallery would need to found as well as an alternative store for the Borough Art Collection.</p> <p><b>Impact:</b></p> <p>Whilst relocating the library services and facilities to the Dolphin Centre will no doubt generate significant concern among residents, the overall impact will be minimal. Services will still be provided, some enhanced by moving them to the Dolphin Centre. The main impact will be on the actual library building itself until such times as an alternative use can be found.</p>						
Human Resources Impacts		Asset Management Impacts	Decommissioning Costs		Cost Shunting	
No. of posts to be deleted	12	Detail any released buildings/building space Identify disposal or requisition issues	In addition to HR and Asset costs identify any others e.g. early contract termination costs		Is there any known or potential to increase costs elsewhere within Council budgets	
No. of potential redundancies	20	Once empty, the building at Crown Street Library would need to be sold or alternative uses found for it.	The cost to relocate services to the sites is approximately £1.1m.		None identified.	
Estimated Redundancy costs	£260,683		There would be an annual cost of approximately £70,000 to £75,000 per year associated with rates, mothballing and maintenance until crown street is disposed of.			
			There will be a financial impact to the Dolphin Centre income while capital work is carried out.			

	Financial Summary				
	2016/17	2017/18	2018/19	2019/20	2020/21
Estimated reduction to budget	0	352,994	399,600	404,957	415,000
Redundancy Costs	0	260,683	0	0	0
Asset Implication					
Decommissioning Costs	0	0	0	0	0
Known Cost Shunting					
Overheads	0	11,364	12,698	12,774	13,563
NET Budget Reduction	0	103,675	412,298	417,731	428,563

**Equality Impact Assessment**

Officers have considered the proposal's relevance to Darlington Borough Council's Public Sector Equality Duty and full Equality Impact Assessment has been undertaken. A copy of this is available in 3 (f) Appendix 3(c).