

Children and Young People Scrutiny Committee Agenda



9.30 am Monday, 4 November 2019
Committee Room No. 1, Town Hall,
Darlington. DL1 5QT

Members of the Public are welcome to attend this Meeting.

1. Introductions/ Attendance at Meeting
2. Declarations of Interest
3. To approve the Minutes of the meeting of this Scrutiny Committee held on 2 September 2019 (Pages 1 - 4)
4. Performance Indicators Quarter 1 2019/20 –
Report of the Director of Children and Adults Services
(Pages 5 - 34)
5. Darlington Safeguarding Children's Board Annual Report 2018/19 –
Report of the Director of Children and Adults Services
(Pages 35 - 74)
6. Children and Young People's Plan 2017/22 - Progress Update –
Report of the Director of Children and Adults Services
(Pages 75 - 78)
7. Scrutiny Committees - Proposed Terms of Reference –
Report of the Managing Director
(Pages 79 - 112)
8. Work Programme –
Report of the Managing Director

(Pages 113 - 174)

9. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
10. Questions



Luke Swinhoe
Assistant Director Law and Governance

Friday, 25 October 2019

Town Hall
Darlington.

Membership

Councillors Bartch, Mrs Culley, Ali, Bell, C L B Hughes, L Hughes, Lister, Lucas, Preston, Renton and Snedker

Statutory Co-optees

Malcolm Frank and Carly Spence

Non Statutory Co-optees

Maura Regan, Tim Fisher, Nick Lindsay, Glenis Harrison, Janet Woodcock, John Armitage and Helen Tarokh

If you need this information in a different language or format or you have any other queries on this agenda please contact Allison Hill, Democratic Officer, Resources Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays email: allison.hill@darlington.gov.uk or telephone 01325 405997

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

Monday, 2 September 2019

PRESENT – Councillors Bartch (Chair), Mrs Culley, Ali, C L B Hughes, Lister, Lucas, Preston, Renton and Snedker

STATUTORY CO-OPTees – None

NON-STATUTORY CO-OPTees – Glenis Harrison

APOLOGIES – Councillors L Hughes and Bell; and Tim Fisher

ABSENT – Malcolm Frank, Carly Spence, Maura Regan, Nick Lindsay, Janet Woodcock and John Armitage

ALSO IN ATTENDANCE – Councillors Crudass

OFFICERS IN ATTENDANCE – Jane Kochanowski (Assistant Director of Children's Services), Ken Ross (Public Health Principal) and Allison Hill (Democratic Officer)

CYP47 DECLARATIONS OF INTEREST

There were no declarations of interest reported at this meeting.

CYP48 TO APPROVE THE MINUTES OF THE MEETING OF THIS SCRUTINY COMMITTEE HELD ON 1 JULY 2019

Submitted – The Minutes (previously circulated) of the meeting of this Scrutiny Committee held on 1 July 2019.

RESOLVED – That the Minutes of the meeting of this Scrutiny Committee held on 1 July 2019 be approved as a correct record.

CYP49 CHILDREN AND YOUNG PEOPLE PUBLIC HEALTH OVERVIEW 2019

The Director of Public Health submitted a report (previously circulated) to provide Members and partners with an overview of a range of health promoting activities in relation to children and young people, including local need and outlining plans to address the issues.

The submitted report included as appendices the Darlington Children and Young People's Profile 2019; the Healthy Lifestyle Survey 2018; the Darlington Childhood Healthy Weight Action Plan 2017-22; and the Oral Health Plan 2017-22.

In relation to the Darlington Child Health Profile 2019, this profile provides a snap shot of child health in Darlington set out in 32 indicators grouped into five broad domains and enables comparisons over time and against regional and England averages. It was reported that 12 out of the 32 indicators for Darlington were not significantly different when compared to England, three were significantly better and 11 significantly worse. For those indicators significantly worse it was reported that many

of these were largely related to comparatively high number of children admitted to hospital in Darlington for a number of different reasons.

It was also reported that since the last profile in 2018 there had been an improvement in the number of children recorded as obese aged 10-11 years now statistically similar to the England average. Immunisation rates in Darlington were also good with coverage for two year olds in Darlington being above the recommended coverage rate of 90 per cent and overall 88.8 per cent of all children aged five years and under in Darlington were up to date with immunisations.

With regard to the Healthy Lifestyles Survey 2018, this is a further method of understanding local need that gathers and analysis information from children and young people in Darlington schools. It uses an online survey to find out about their attitudes and behaviours across a range of health related topics. It was reported that the majority of young people have positive emotional attitudes, and feel happy in their lives and have strong social networks with friends and family, however a third of all pupils reported that they did not have someone to confide in. The collective access to the different data sets provide an insight when designing local plans.

The Darlington Childhood Healthy Weight Plan 2017-2022 sets out a whole system approach to tackling childhood obesity and reducing inequalities by recognising the complex relationships between the social, economic and physical environment coupled with individual factors that underpin the development of obesity. It was reported that the official launch of the plan and workshop session was planned for 24 September 2019 when all key stakeholders and partners would be invited to take part in shaping the key action plan that will set out how the objectives will be taken forward.

The Darlington Childhood Healthy Weight Plan complements the Oral Health Plan 2017-2022 by working to reduce sugar intake as a high sugar diet is a significant risk factor in dental decay and obesity. It was reported that a supervised tooth brushing pilot has been commissioned which targets children in nursery and reception class and to date ten schools and seven nurseries have participated in this programme.

Members acknowledged that the rate of immunisations was good for two year olds but asked what actions were being taken to further increase this and the Public Health Principal advised Members that NHS England were responsible for the commissioning of this service and Officers were working alongside NHS England and the general practitioners to increase this percentage, and in particular targeting hard to reach groups.

Members questioned what actions had been taken in relation to the 11 indicators that were significantly worse than the England average and the Public Health Principal outlined actions in relation to children in care; substance and alcohol misuse; licensing of venues selling alcohol aimed at restricting supply; stop smoking service for smoking in pregnancy and support for those caring for children up to two years old; and the work stream with the Clinical Commissioning Group investigating the underlying causes of hospital admissions for children under 15 years.

Members noted that hospital admissions for mental health conditions had reduced but still expressed their concern at the lack of services for young people with mental

health issues and referred to the closure of West Lane Hospital, Middlesbrough and requested further information on what alternative care can be found for these young; and also discussed the number of primary aged pupils that felt stressed due to the levels of homework that primary children receive.

RESOLVED – (a) That the report be noted.

(b) That Members champion positive public health messages in relation to children, young people and families and continue to focus on improving outcomes and reducing health inequalities for children and young people in Darlington.

CYP50 INDEPENDENT REVIEWING OFFICER ANNUAL REPORT 2018/19

The Director of Children and Adults Services submitted a report (previously circulated) to set out the Independent Reviewing Officer Annual report for 2018/19.

The submitted report provided Members with an overview of the work of the Independent Reviewing Officer (IRO) service in relation to Looked After Children, and an overview of the performance of the unit.

The submitted report also provided information on the role of the IRO's and statutory and non-statutory functions that the service is responsible for; detailed staffing levels and caseloads; provided statistical information relating to the number of Looked After Children and number and timeliness of Looked After Reviews; the number of children subject to Child Protection Plans and timeliness of Initial Child Protection Conferences; the Quality Assurance function; and the next steps for 2019/20, to include the appointment of an IRO Manager and completion of Annual Foster Carer Reviews.

Members acknowledged the progress to date that had been made in relation to the service and also the work that was being developed with the Tees Valley Combined Authority.

RESOLVED – That the annual report be noted.

CYP51 DESIGNATED OFFICER ANNUAL REPORT

The Director of Children and Adult Services submitted a report (previously circulated) to present the Designated Officer Annual Report 2018/19 and to provide Members with an update on the progress and performance of the Designated Officer between April 2018 and March 2019 and to highlight the required actions for April 2019 to March 2020.

The submitted report outlined the function of the Designated Officer in line with national guidance and all organisations working with children in Darlington are required to have policies and procedures in place outlining what their organisation should do in the event that an allegation is made against an employee or volunteer who has contact with children. These policies and procedures are in line with Darlington Safeguarding Partnership procedures.

Members questions related to the aftercare support for those individuals who had been accused; the location of the Designated Officer role; and the increase of referrals over the past four years and the possible reasons for this increase.

RESOLVED – (a) That the contents of the report and work undertaken during 2018/19 and the priorities for 2019/20 be noted.

(b) That the annual report be agreed.

(c) That the report be publicised on the Darlington Safeguarding Partnership website.

CYP52 WORK PROGRAMME

The Managing Director submitted a report (previously circulated) to provide an update on the current work programme for this Scrutiny Committee.

The work programme has been reviewed and revised for the Municipal Year 2019/20 based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee; and has been linked to performance indicators from the Performance Management Framework to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake.

RESOLVED – That the current status of the work programme be noted.

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE 4 November 2019

PERFORMANCE INDICATORS Q1 2019/20

Purpose of the Report

1. To provide Members with an update on performance against key performance indicators.

Summary

2. This report provides Quarter 1 (January – March) 2019/20 performance information in line with an indicator set agreed by Monitoring and Coordination Group on 2 July 2018, and subsequently by Scrutiny Committee Chairs.
3. It is suggested monitoring focuses on issues and exceptions, and relevant Assistant Directors will be in attendance at the meeting to respond to queries raised by the committee regarding the performance information contained within this report.
4. Where indicators are reported annually, quarterly updates will not be available.

Where are we performing well?

5. 96.8% of referrals are screened and completed within 1 day, above the target of 90%.
6. 14.8% of re-referrals were repeat within 12 months, better than the target of 18%.
7. 93.1% of Initial Child Protection Conferences (ICPC) were held within 15 working days from the Strategy meeting being held/Section 47 being initiated.
8. 100% of children with a Child Protection Plan and 100% of Children Looked After have an allocated social worker.
9. 29.6% of Care Leavers were not in employment, education or training (NEET).

Where do we need to improve?

10. Timeliness of assessments is 88.1% which is below the target of 90%, reasons for this are analysed and monitored by the Head of Service.
11. 94% of statutory child protection visits were completed within 15 working days, with 82.6% completed within 10 working days. Performance against this indicator will therefore continue to be closely managed.
12. 86% of statutory children in care visits were completed within timescale, performance against this indicator is being closely managed.

13. The number of children in care has increased to 277, this continues to be closely managed.
14. 60.4% of health assessment and 58.5% of dental assessment due were completed within the required timescale, further work is required on ensuring records are kept up to date.

Recommendation

15. It is recommended:

- a) That performance information provided in this report is reviewed and noted, and relevant queries raised with the appropriate Assistant Director.

Suzanne Joyner
Director of Children and Adult Services

Background papers

No background papers were used in the preparation of this report.

Sharon Raine Head of Performance and Transformation: Extension 6091

S17 Crime and Disorder	This report supports the Council's Crime and Disorder responsibilities
Health and Well Being	This report supports performance improvement relating to improving the health and wellbeing of residents
Sustainability	This report supports the Council's sustainability responsibilities
Diversity	This report supports the promotion of diversity
Wards Affected	This report supports performance improvement across all Wards
Groups Affected	This report supports performance improvement which benefits all groups
Budget and Policy Framework	This report does not represent a change to the budget and policy framework
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	This report contributes to the Sustainable Community Strategy (SCS) by involving Members in the scrutiny of performance relating to the delivery of key outcomes
Efficiency	Scrutiny of performance is integral to optimising outcomes.
Impact on Looked After Children and Care Leavers	This report may have an impact on their emotional and physical health, social development, education and future employment.

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Children's Social Care Performance & Quality Assurance Report

QUARTER 1 2019/20

Scrutiny

Quarter 1 19/20 Performance Summary

Referrals

We offer an effective and timely response to concerns regarding children which is demonstrated by our 97.6% of contacts and 96.8% of referrals being screened and completed within one day which is above the target of 95% and 90% respectively.

Re-Referrals:

We have undertaken work to evaluate and understand the reasons for re-referrals to improve the rigour and effectiveness of closure and decision making which has therefore helped to improve our re-referral rating to 14.8% which is the better than target of 18%.

Early Help:

233 Early Help Assessments were started during Quarter 1 2019/20, of which, those completed by external agencies equated to 69 (29.6%).

Missing:

Children's levels of vulnerability and understanding of children's situations has led to the increase of offer of services and our return interviews being completed. 100% of children missing from home have an interview offered following the missing episode.

Of those young people who went missing, Darlington Children in Care population equates to 37.5% of the children, of those it related to 57.6% episodes (number of missing periods), which is a reduction to Quarter 1 2018/19 performance of 56.4% children connected to 74.3% of the episodes. Most of these young people during Quarter 1 2019/20, were in residential care when they were reported missing. The Homes Managers and the ERASE team have worked closely together to put strategies in place to reduce missing episodes for these children.

Children & Families Assessments:

336 Children and Families (C&F) assessments were completed at the end of Quarter 1 2019/20, this represents a small increase from 325 completed during Quarter 1 2018/19.

The rate of assessments is 149.5 per 10,000 of the population.

Timeliness:

There has been an increase in the timely completion of assessments at the Quarter 1 2019/20 end (88.1%) when compared to the year-end performance for 2018/19 (81.5%). However reasons for this are known and monitored and completions are improving.

Section 47 enquiries:

The number of Section 47 enquiries started within Quarter 1 2019/20 was 137. This is a slight decrease on the 157 in Quarter 1 2018/19.

Child Protection Conferences:

At the end of Quarter 1, 46 Initial Child Protection Conferences had been held, which is higher than the same reporting period last year at 34.

At the end of Quarter 1, the cumulative figure for Initial Child Protection Conferences (ICPC) being held within 15 working days from the strategy meeting/ Section 47 being initiated was 93.1%. This figure relates to performance in April, as both May and June performance was 100%.

Child Protection Plans:

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At the end of Quarter 1 2019/20, 127 children were subject to a Child Protection Plan.

At the end of Quarter 1 2019/20 there were no children who had been subject to a Child Protection plan for more than 2 years. All Child Protection cases were allocated to a Social Worker throughout this reporting year.

Child Protection Statutory visits:

At the end of Quarter 1 2019/20, 82.6% of statutory Child Protection visits had been undertaken within the internally set visiting frequency of 10 working days. However, a number of Local Authorities have a 15 working day timescale and when this is applied to performance, the percentage completed significantly rises to 94%. All those statutory visits that do not take place within 10 working days are scrutinised each month by the Head of Assessment, Care Planning and LATC. Assurances can be provided that where visits are not taking place within 10 working days they are generally missed only by a day or two, and those which are longer are generally missed due to non-engagement of families and escalated accordingly. This level of scrutiny will continue to be provided by the Head of Service.

Children in Care:

At the end of Quarter 1 2019/20 the number of Children in Care was 277, this in an increase of 13 children from the end of Quarter 4 2018/19.

During Quarter 1 2019/20 a total number of 37 children became in the care of the local authority, compared to Quarter 1 2018/19 (28). At the end of Quarter 1 2019/20, 24 children ceased to be in care compared to Quarter 1 2018/19 (14), which shows more children left care this quarter than in the same period last year. This demonstrates that work continues to safely manage children to leave care.

Statutory visits of Children in Care

At the end of Quarter 1 2019/20, 86% of statutory visits undertaken within the month had been carried out in timescale. All those statutory visits that do not take place within timescale are scrutinised each month by the Head of Assessment, Care Planning and LATC. Assurances can be provided where visits are not taking place that young people are being supported and seen. This level of scrutiny will continue to be provided by the Head of Service.

Placements:

The robust management oversight of placement stability for Children in Care has continued throughout this reporting year. At the end of March 2019 the figure for children who had moved placement 3 or more times had positively exceeded the target of 10% and reached 9.5%. However, at the end of Quarter 1 2019/20 this had risen to 13%. All placement moves continue to be approved by a Head of Service to ensure that moves are absolutely necessary and in the best interest of the child. Monthly analysis of this cohort also continues to be in place via the use of the tracker, and all children who are in this cohort are known and the reasons why their placement moves have been required.

However, conversely the percentage of children who had been in their current placement for 2 years or more who had been in care for 2 ½ years or more reached 72.2% at the end of Quarter 1 2019/20.

The percentage of children placed 20 miles or more away from home has seen an improvement from this end of 2018/19 year (9.7%) to 9.2% at the end of Quarter 1 2019/20. This demonstrates the efforts that have been made to ensure children and young people remain close to home whenever it is safe to do so.

Dental and Health Review:

At the end of Quarter 1, 60.4% of those that were due a health assessment by end of Quarter 1 had been completed. A number of children were awaiting an appointment from the Health service, and some were due to data enter delays, rather than the child not receiving their assessment.

At the end of Quarter 1, 58.5% of our children in care that were due a dental check assessment had one completed during Quarter 1 2019/20. Of the 22 children who did not have a dental check recorded during Quarter 1 2019/20, 15% children did have their assessment completed but

hadn't been recorded at the point the data was exported and 20.7% children have an appointment planned for the near future. 5.8% young people are currently refusing to attend the dentist.

Trackers for both review health assessments and dental checks remain in place as a tool to support all managers to ensure performance improves further throughout 2019/20.

Care Leavers:

At the end of Quarter 1 the percentage of Care Leavers in suitable accommodation was 97.8%. The 2.2% of Care Leavers in unsuitable accommodation were remained in custody.

At the end of Quarter 1, the percentage of Care Leavers who were Not in Education, Employment or Training (NEET) was 29.6%. This is better than the target set at 30%.

Focus continues to be maintained on decreasing the percentage of Care Leavers who are NEET. There is a monthly NEET Reduction Group where each young person who falls in to this cohort is discussed and plans developed in an effort to re-engage them in education, employment or training. There is also a NEET tracker that is maintained to support this performance.

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In addition to the monthly NEET Reduction Group hold a weekly Job Club. The focus of the Job Club over the past 12 months has been to engage the NEET population to re-engage with education, employment or training opportunities.

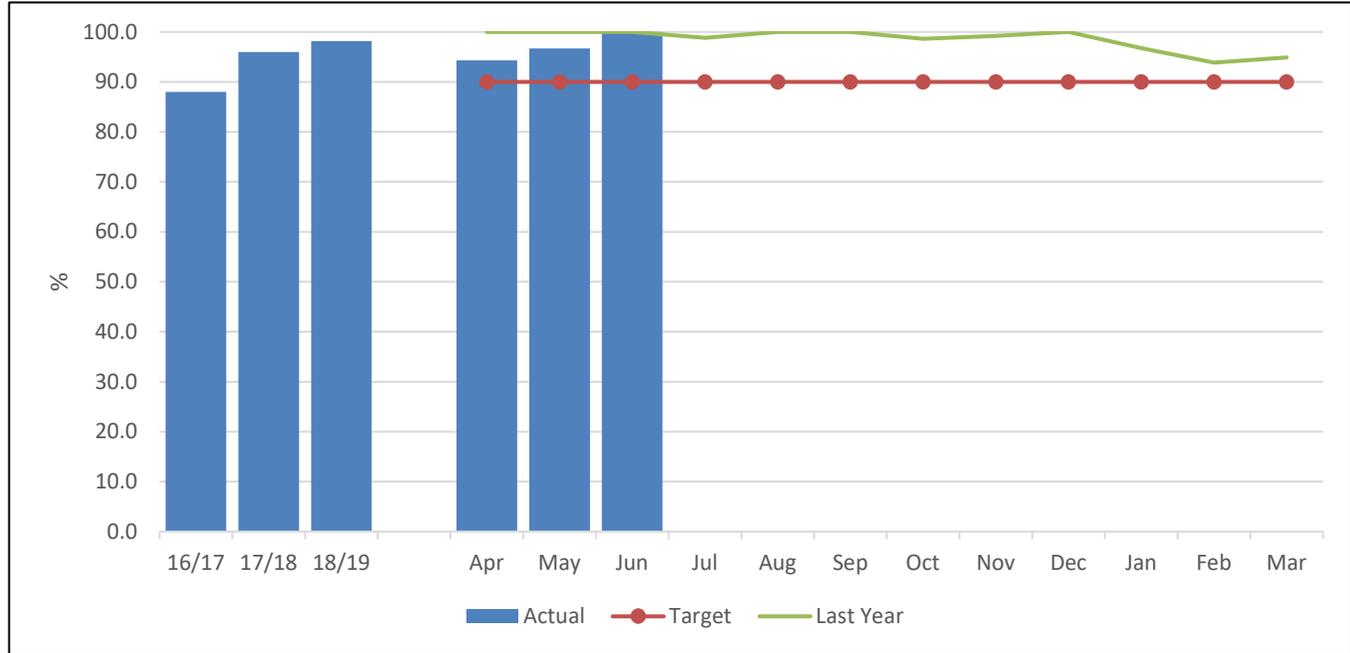
REFERRALS - TIMELINESS

DEFINITION	Percentage of referrals completed within 24 hours and over 72 hours. Referrals completed within 24 hours indicates that decisions regarding the services required are made in a timely manner to minimise drift and delay and to ensure that children are safe.
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PERFORMANCE ANALYSIS	96.8% of referrals are completed with 24 hours, remaining above our target of 90%
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CSC 022
Monthly % of referrals completed within 24 hours.

CSC 022: Monthly % of referrals completed within 24 hours.



IN MONTH PERFORMANCE	Target	90%
	Apr-19	94.3
	May-19	96.7
	Jun-19	100
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
	Mar-20	
ANNUAL TREND	2016/17	88
	2017/18	96.0
	2018/19	98.2
	2019/20 YTD	96.8

REFERRALS - RE-REFERRALS

DEFINITION

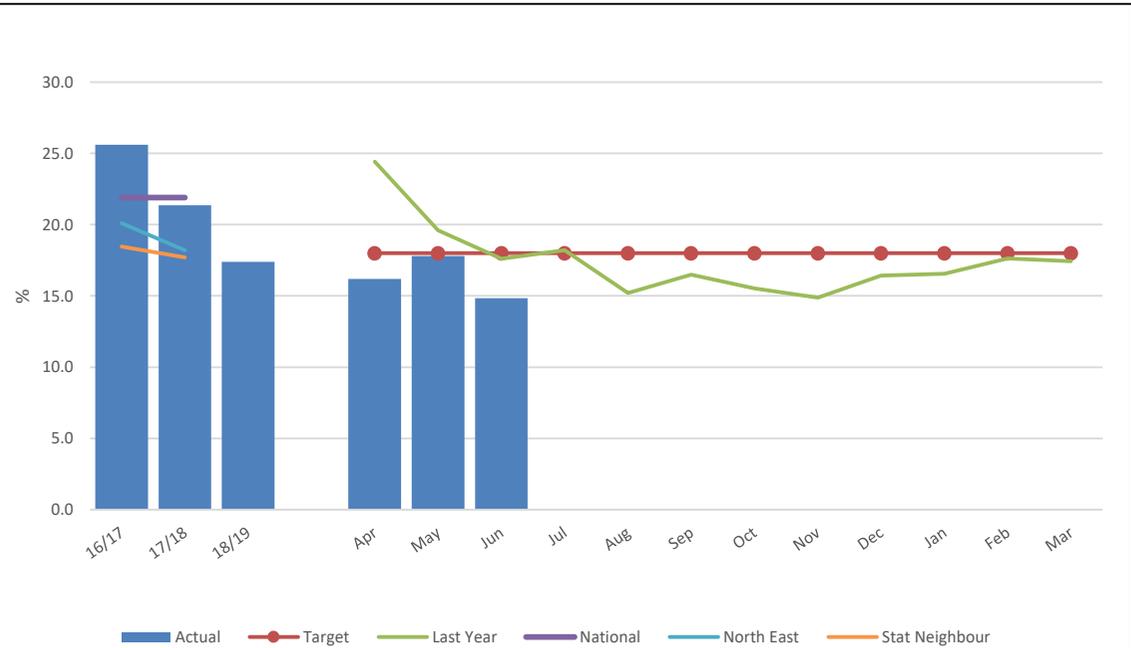
Percentage of re-referrals that are received within 12 months of a previous referral (based on referral start dates)
 A re-referral to Children's Social Care could be an indication that the previous referral was inappropriately closed down without addressing the initial concerns or issues.

PERFORMANCE ANALYSIS

42 re-referrals from 21 families have been made during Quarter 1 2019/20. This equates to cumulatively 14.8% of our referrals being repeated within 12 months, which is below our internal target of 18%.

CSC 034	CSC 032	Total number of re-referrals
Monthly number of re-referrals that are repeat within 12 months	% re-referrals that are repeat within 12 months (cumulative)	

CSC 032: % re-referrals that are repeat within 12 months (cumulative)



IN MONTH PERFORMANCE

Target	CSC 034	CSC 032	Total number of re-referrals
18%			
Apr-19	17	16.2	17
May-19	15	17.8	32
Jun-19	10	14.8	42
Jul-19			
Aug-19			
Sep-19			
Oct-19			
Nov-19			
Dec-19			
Jan-20			
Feb-20			
Mar-20			

ANNUAL TREND

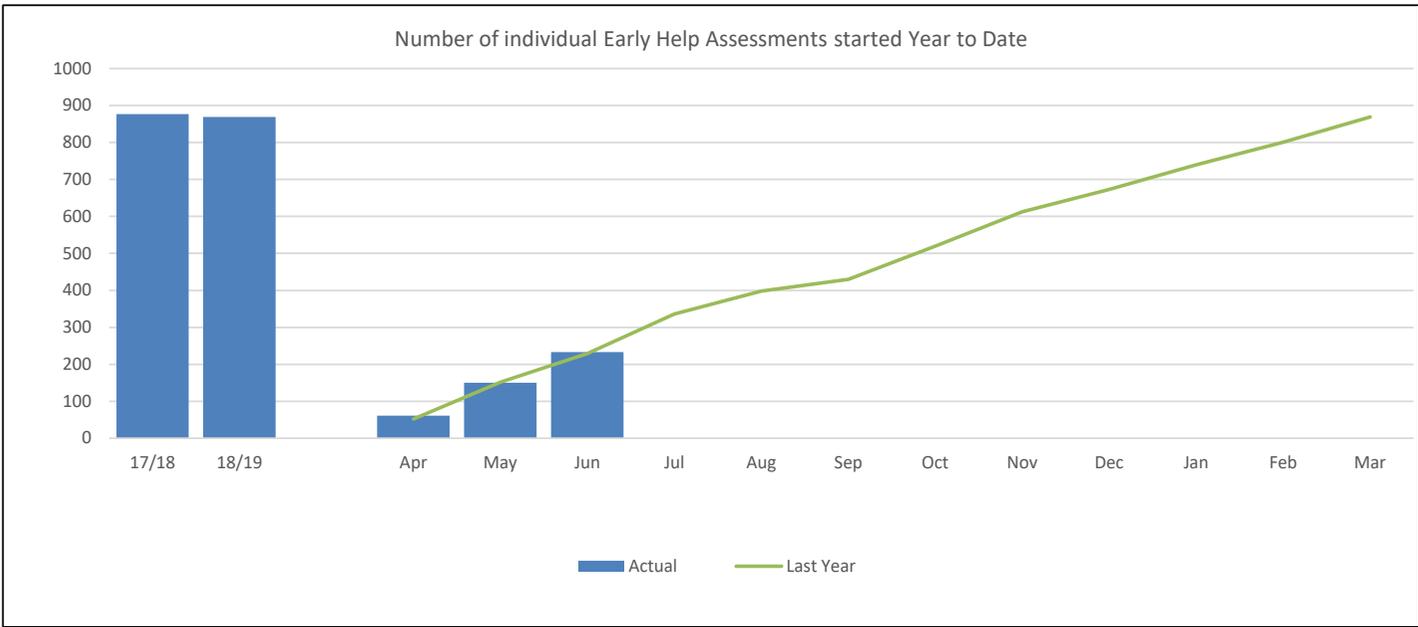
2016/17	314	21.4	
2017/18	247	21.9	
2018/19	205	17.4	
2019/20 YTD	42	14.8	

EARLY HELP ASSESSMENTS - STARTED

DEFINITION The number of individual Early Help Assessments (EHA) started in month and year to date, including those initiated by external agencies. The start date of the EHA is taken from the form created date in Liquidlogic and the start date of the external EHA is taken from the contact date when the agency informed us of the EHA.

PERFORMANCE ANALYSIS 233 Early Help Assessments were started during Q1 2019/20, of which, those completed by external agencies equated to 69 (29.6%).

CSC 002
Total number of individual EHA's started in month (inc external)



IN MONTH PERFORMANCE	Target	
	Apr-19	61
	May-19	89
	Jun-19	83
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
	Mar-20	

ANNUAL TREND	2016/17	871
	2017/18	877
	2018/19	869
	2019/20 YTD	233

MISSING EPISODES

DEFINITION	The number of episodes of children going missing in Darlington, including Children in Care, Children in Care with another authority and children who are not currently open to Social Care. The percentage of Return Home Interviews (RHI) completed within 72 hours and the level of engagement by the child.
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PERFORMANCE ANALYSIS	Darlington Children in Care population equates to 37.5% of missing children, who were connected to 57.6% of the episodes (number of times child has gone missing), which is a reduction to Quarter 1 2018/19 performance of 56.4% children with 74.3% of the episodes. Most of these young people during Quarter 1 2019/20, were in residential care when they were reported missing.
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CSC 246
Number of missing episodes relating to Children in Care with DBC (children)

IN MONTH PERFORMANCE	Apr-19	12 (5)
	May-19	19 (6)
	Jun-19	7 (3)
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
	Mar-20	

ANNUAL TREND child counted once	2017/18	
	2018/19	199 (36)
	2019/20 YTD	38 (11)

ASSESSMENTS

DEFINITION	Monthly and cumulative number of assessments completed.
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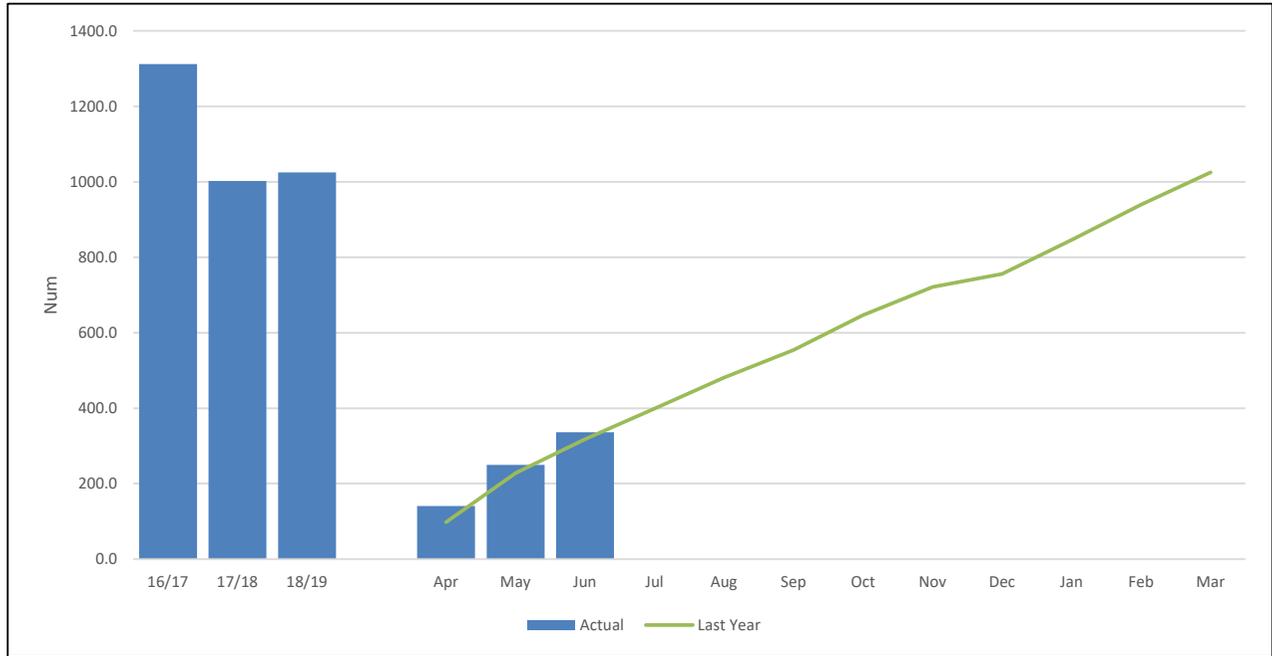
PERFORMANCE ANALYSIS	336 C&F assessments have been completed during Quarter 1 2019/20 with a rate of 149.5 per 10,000 of our 0-17 year population. This is a small increase from 325 completed during Q1 2018/19.
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CSC 036
Number of children & families assessments completed year to date

CSC 036: Number of children & families assessments completed year to date

IN MONTH PERFORMANCE	Apr-19	141
	May-19	250
	Jun-19	336
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
	Mar-20	

ANNUAL TREND	2016/17	1312
	2017/18	1002
	2018/19	1025
	2019/20 YTD	336



ASSESSMENTS - TIMELINESS

DEFINITION	<p>Of those assessments completed in a period, the percentage completed within 45 working days. Day zero is the first working day on or after the start date of the referral, or strategy discussion decided to initiate S47 enquiries, or where new information indicates that an assessment should be undertaken. The end date is the first working day on or after the recorded date the Team Manager closes the single assessment.</p> <p>A process indicator as a proxy measure for improved child safety and how quickly services can respond when a child is thought to be at risk of serious harm. Local authorities should investigate and address concerns in a timely and efficient way.</p>
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PERFORMANCE ANALYSIS	<p>296 of the 336 (88.1%) C&F assessments were completed within timescale of 45 working days during Quarter 1 2019/20. This is an improvement on the 83.4% completed in timescale during Quarter 1 2018/19. Each assessment, that is not in timescale, is reviewed by the relevant team manager.</p>
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CSC 038
% C&F Assessments completed within 45 working days (Year to date)

IN MONTH PERFORMANCE	Target	90%
	Apr-19	84.4
	May-19	86.4
	Jun-19	88.1
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
	Mar-20	
ANNUAL TREND	2016/17	93.0
	2017/18	93.3
	2018/19	81.5
	2019/20 YTD	88.1

SECTION 47 - STARTED

DEFINITION	Number of Section 47 enquiries started monthly and year to date.
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PERFORMANCE ANALYSIS	<p>137 Section 47 enquires were started during Quarter 1 2019/20, 16 of which were for children already open on a Child Protection Plan (CPP). This is a slight decrease on the 157 Section 47 enquires, 7 of which were for children already open on a CPP, in Q1 2018/19.</p> <p>Our rate of Section 47 enquires has increased to 73.4 per 10,000 population, compared to 61.7 in June 2018.</p>
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		CSC 165
		Total number of section 47 enquires started each month
IN MONTH PERFORMANCE	Apr-19	44
	May-19	100
	Jun-19	137
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
	Mar-20	
	ANNUAL TREND	2016/17
2017/18		426
2018/19		646
2019/20 YTD		137

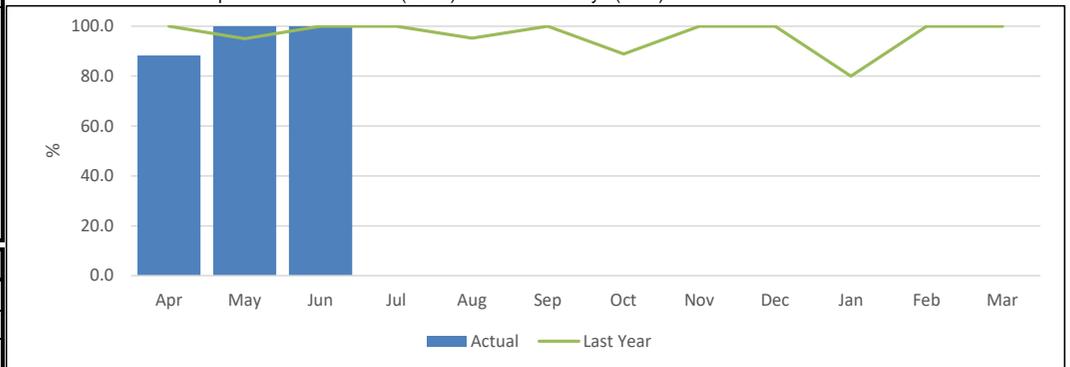
INITIAL CHILD PROTECTION CONFERENCES - TIMELINESS

DEFINITION Of those ICPCs held within the period (excluding transfer ins), the percentage held within 15 working days of the S47 enquiry. Provides an indication of how quickly the safety of children who are judged to be continuing to, or likely to suffer significant harm is being considered by a multi-agency meeting.

PERFORMANCE ANALYSIS 93.1% (81/87) of the Initial Child Protection Conferences (ICPC) were within timescale at the end of Quarter 1 2019/20.

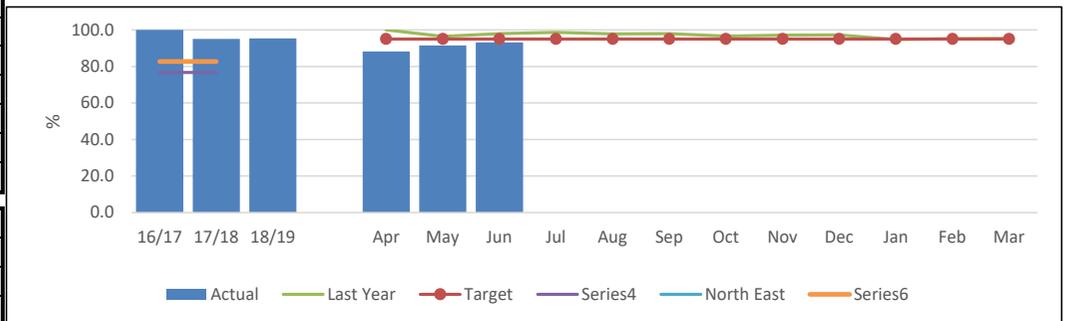
CSC 178	CSC 176
Monthly % of cases recorded in the Safeguarding Unit workbook where Child Protection strategy meeting / S47 start to initial child protection conference (ICPC) are within 15 days (CPP). Excludes transfer-in conferences.	% of cases where the initial child protection conference (ICPC) was within 15 days of the initiating strategy discussion / S47 start recorded in the Safeguarding Unit workbook (CPP). This EXCLUDES transfer-in conferences. Year to Date

CSC 178: Monthly % of cases recorded in the Safeguarding Unit workbook where Child Protection strategy meeting / S47 start to initial child protection conference (ICPC) are within 15 days (CPP). Excludes transfer-in conferences.



IN MONTH PERFORMANCE	Target	CSC 178	CSC 176
Apr-19	100	88.2	88.2
May-19	100	100	91.6
Jun-19	100	100	93.1
Jul-19			
Aug-19			
Sep-19			
Oct-19			
Nov-19			
Dec-19			
Jan-20			
Feb-20			
Mar-20			

CSC 176: % of cases where the initial child protection conference (ICPC) was within 15 days of the initiating strategy discussion / S47 start recorded in the Safeguarding Unit workbook (CPP). This EXCLUDES transfer-in conferences. Year to Date



ANNUAL TREND	2016/17	2017/18	2018/19	2019/20 YTD
CSC 178	100	95	95.4	100
CSC 176	100	95	95.4	93.1

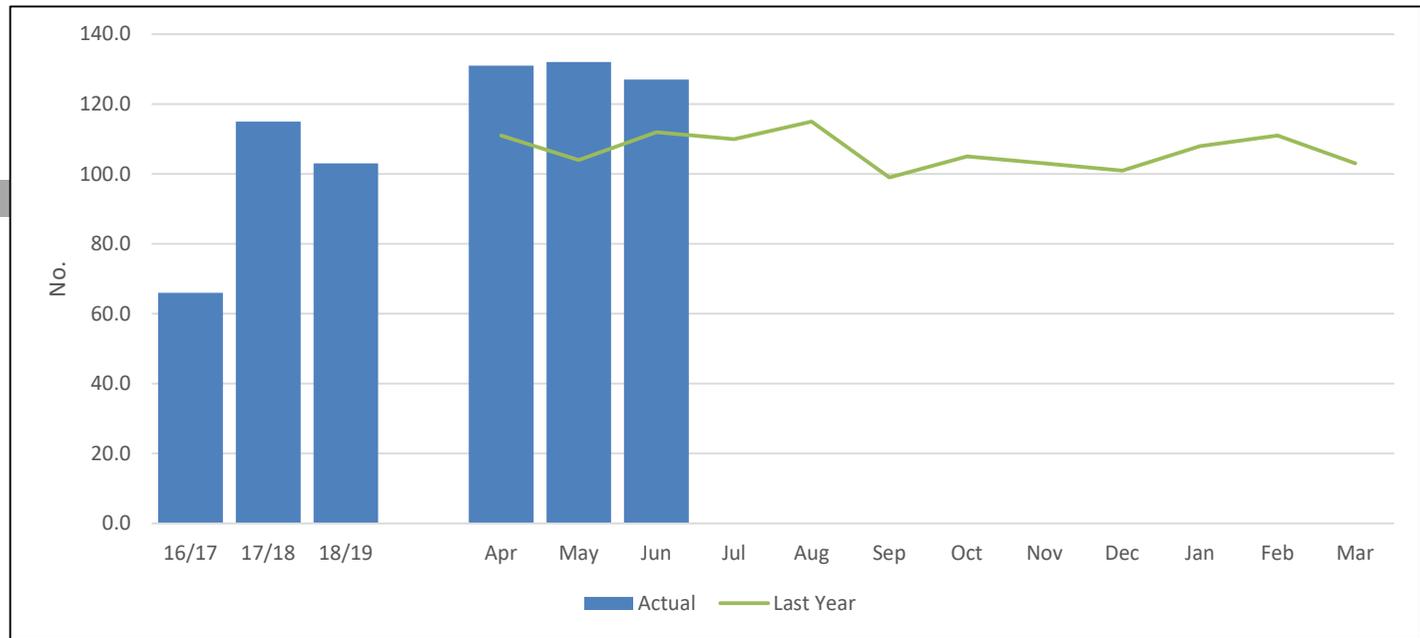
CHILD PROTECTION

DEFINITION Number of children subject to a Child Protection Plan at the end of the month.

PERFORMANCE ANALYSIS 127 children were subject to a Child Protection Plan (CPP) as at end of Quarter 1.

CSC 182
Number of children subject to a child protection plan

CSC 182: Number of children subject to a child protection plan



IN MONTH PERFORMANCE	
Apr-19	131
May-19	132
Jun-19	127
Jul-19	
Aug-19	
Sep-19	
Oct-19	
Nov-19	
Dec-19	
Jan-20	
Feb-20	
Mar-20	

ANNUAL TREND	
2016/17	66
2017/18	115
2018/19	103
2019/20 YTD	127

CHILD PROTECTION - ALLOCATION & REVIEWS

DEFINITION

The percentage of children subject to a Child Protection Plan at the end of the month and who at that date had had a Plan continuously for at least the previous 3 months, whose case was reviewed within the required timescales.

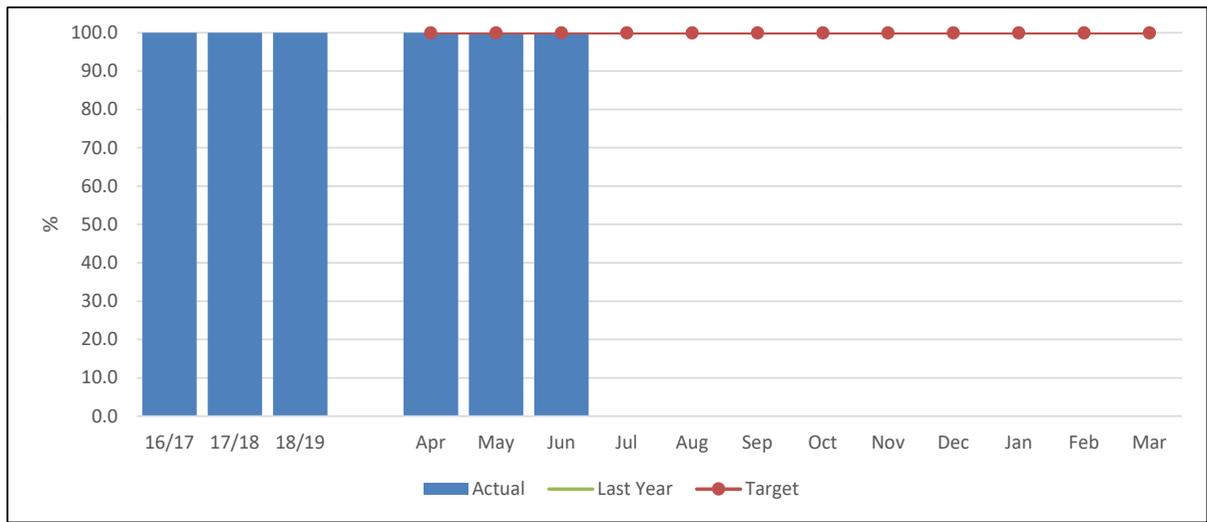
Reviews are a key element in delivering Child Protection Plans and effective reviews should ensure the provision of good quality interventions. This indicator is a proxy for the measurement of effectiveness of the interventions provided to children subject to a Child Protection Plan. "Working Together to Safeguard Children" guidance requires that the first review should be within 3 months of the initial child protection conference and thereafter at intervals of no more than 6 months.

PERFORMANCE ANALYSIS

100% of children with a Child Protection Cases were allocated to a Qualified Social Worker

CSC 183
 % Child Protection cases allocated to a qualified Social Worker

CSC 183: % Child Protection cases allocated to a qualified Social Worker



IN MONTH PERFORMANCE	Target	100
	Apr-19	100
May-19	100	
Jun-19	100	
Jul-19		
Aug-19		
Sep-19		
Oct-19		
Nov-19		
Dec-19		
Jan-20		
Feb-20		
Mar-20		

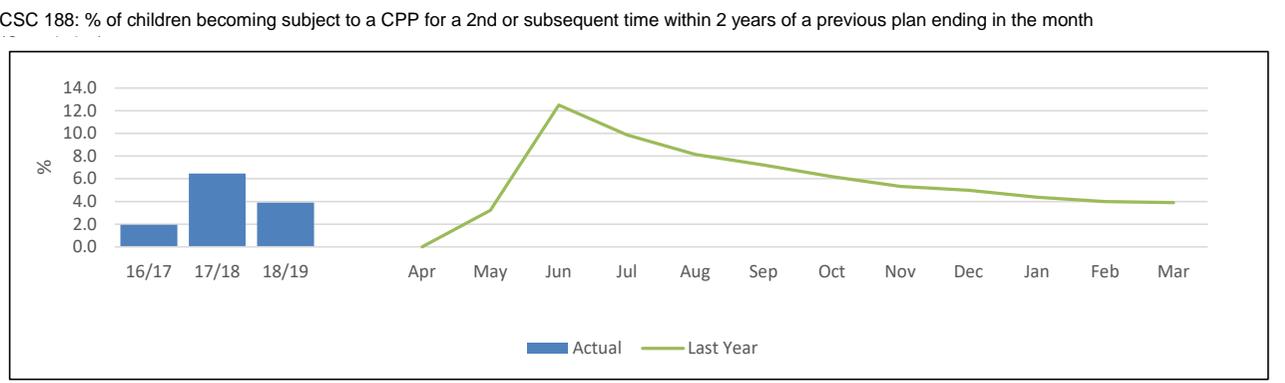
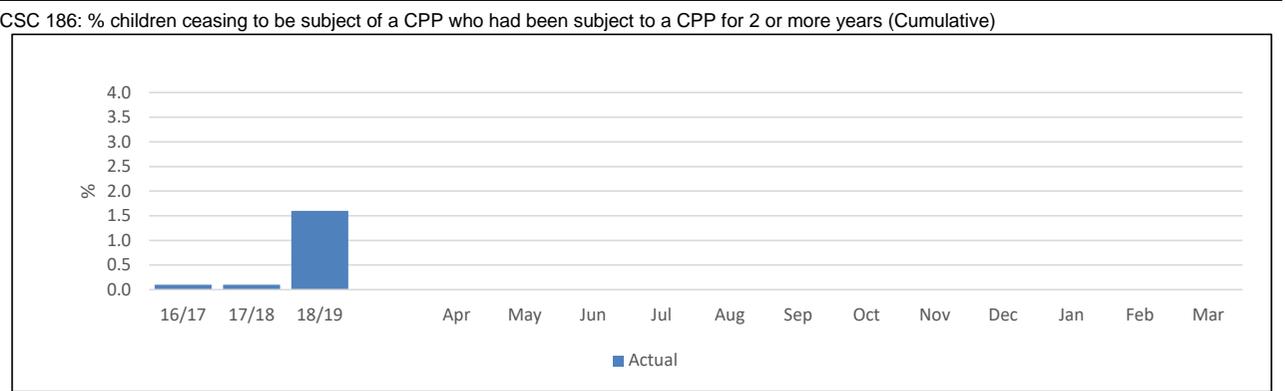
ANNUAL TREND	2016/17	100
	2017/18	100
	2018/19	100
	2019/20 YTD	100

CHILD PROTECTION - TIME PERIODS

DEFINITION
 Percentage of children ceasing to be subject to a Child Protection Plan who had been subject to a Plan for 2 or more years and percentage of children becoming subject to a Child Protection Plan for the 2nd or subsequent time.
 These indicators reflect the underlying principle that professionals should be working towards specified outcomes which, if implemented effectively, should lead to all children not needing to be the subject of a Child Protection Plan within a maximum of two years, or becoming subject of a Child Protection Plan for a second or subsequent time.

PERFORMANCE ANALYSIS
 At the end of Quarter 1 2019/20 there were no children who had been subject to a Child Protection plan for more than 2 years.

		CSC 186	CSC 188
		% children ceasing to be subject of a CPP who had been subject to a CPP for 2 or more years (Cumulative)	% of children becoming subject to a CPP for a 2nd or subsequent time within 2 years of a previous plan ending in the month (Cumulative)
IN MONTH PERFORMANCE	Target	5%	6%
	Apr-19	0.0	0.0
	May-19	0.0	0.0
	Jun-19	0.0	0.0
	Jul-19		
	Aug-19		
	Sep-19		
	Oct-19		
	Nov-19		
	Dec-19		
	Jan-20		
	Feb-20		
	Mar-20		
ANNUAL TREND	2016/17	0.0	1.9
	2017/18	0.0	6.5
	2018/19	1.6	3.9
	2019/20 YTD	0.0	0.0



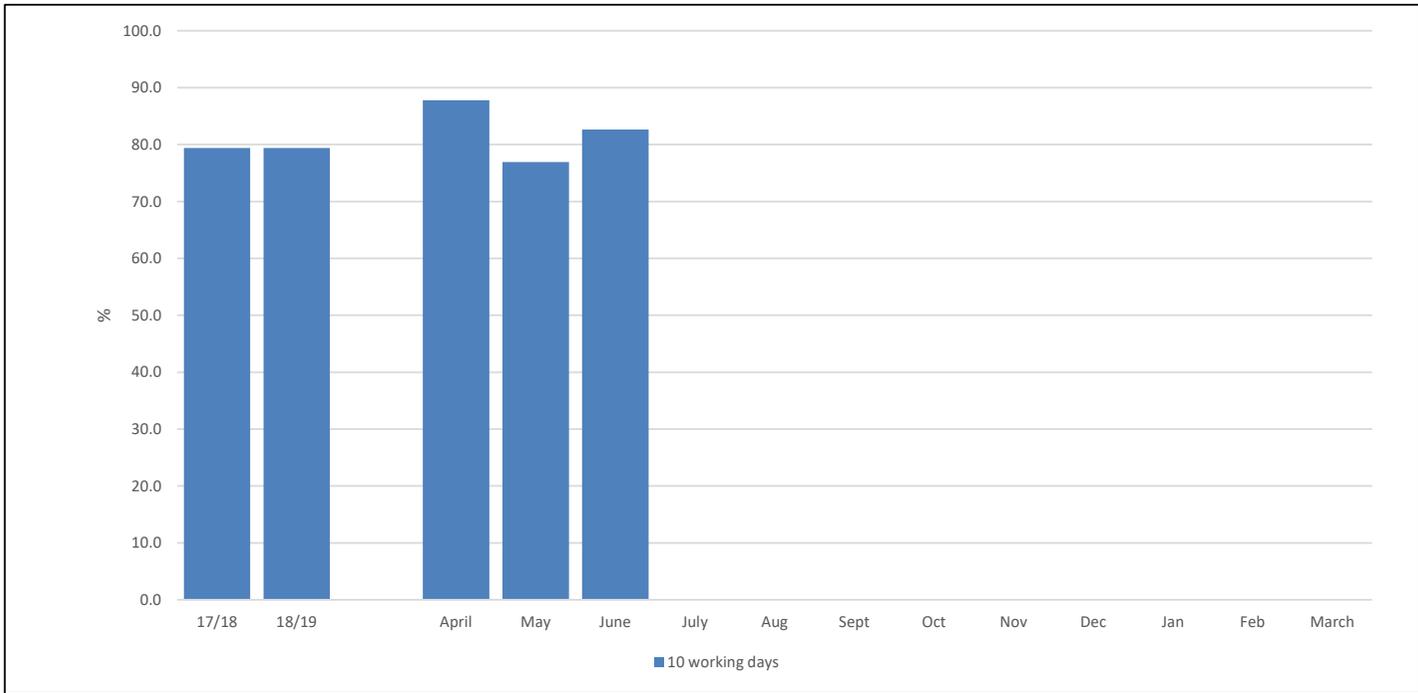
CHILD PROTECTION - STATUTORY VISITS

DEFINITION Percentage of children subject to a Child Protection Plan who had all statutory visits carried out within timescales and percentage of Child Protection statutory visits completed within timescale monthly and year to date.

PERFORMANCE ANALYSIS At the end of Quarter 1 2019/20, 82.6% of statutory Child Protection visits had been undertaken within the internally set visiting frequency of 10 working days.

CSC 252a
% Child Protection statutory visits completed within 10 working days within the month

% Child Protection statutory visits completed within the month



IN MONTH PERFORMANCE	Target	90
	Apr-19	87.8
	May-19	77.0
	Jun-19	82.6
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
Mar-20		

ANNUAL TREND	2016/17	85.6
	2017/18	88.9
	2018/19	79.3
	2019/20 YTD	82.6

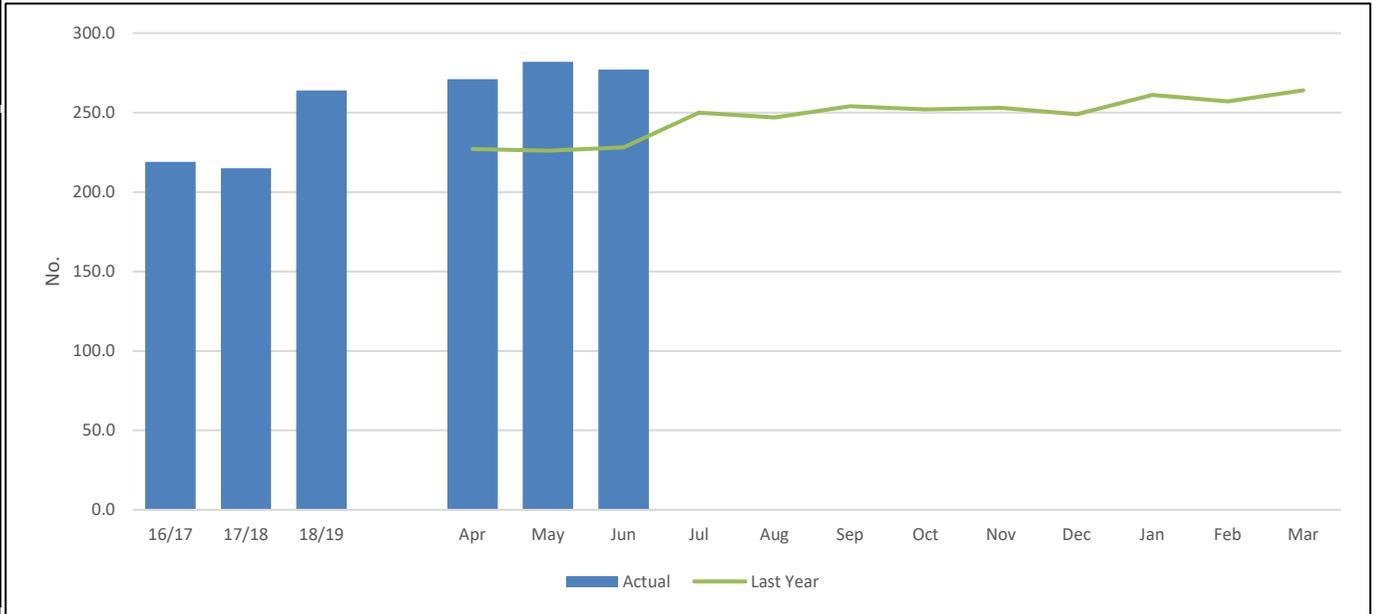
CHILDREN IN CARE

DEFINITION	Number of Children in Care at the end of each month.
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PERFORMANCE ANALYSIS	At the end of Quarter 1 2019/20 we had 277 Children in Care, an increase compared to the 264 at the end of Quarter 4 2018/19.
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CSC 201
Total number of Children in Care

CSC 201: Total number of Children in Care



IN MONTH PERFORMANCE	Target	
	Apr-19	271
	May-19	282
	Jun-19	277
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
	Mar-20	

ANNUAL TREND	2016/17	219
	2017/18	215
	2018/19	264
	2019/20 YTD	277

CHILDREN IN CARE - ALLOCATION & REVIEWS

DEFINITION

The percentage of Children in Care cases which should have been reviewed during the year ending 31 March that were reviewed on time during the year and the percentage of Children in Care cases that were allocated to a qualified Social Worker at the end of the month.

To improve compliance with local authorities' legal requirements under the Review of Children's cases Regulations 1991. The purpose of the review is to consider the plan for the child's welfare, to monitor the progress of the plan and amend it as necessary in light of changed information and circumstances. The statutory intervals are within 20 working days of placement, then within 3 months and 6 monthly thereafter, but reviews may be rescheduled or held inside these intervals if there are significant changes to the child's care plan.

PERFORMANCE ANALYSIS

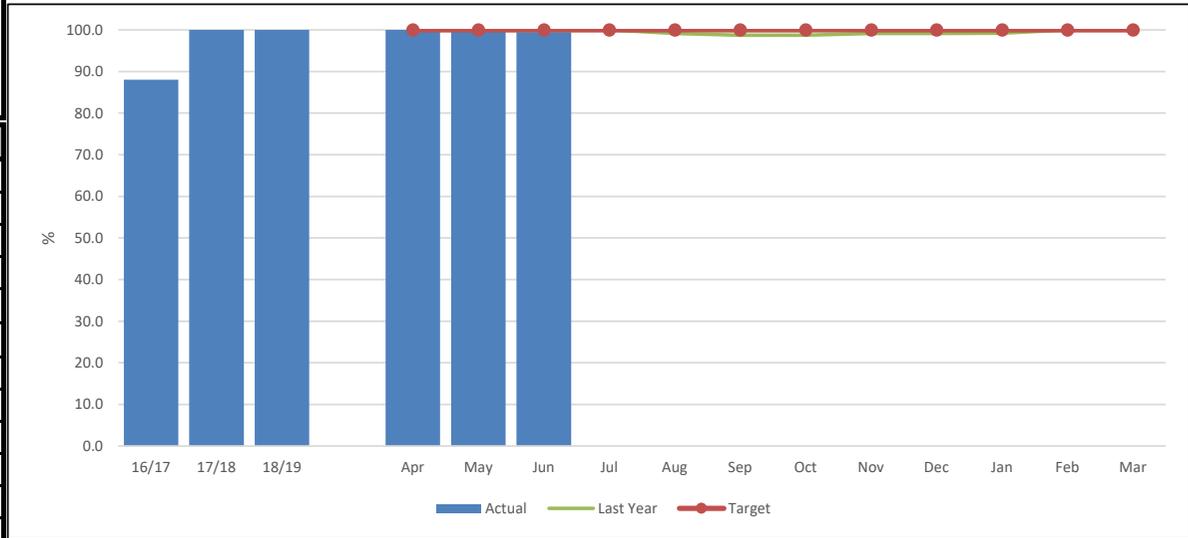
100% of the children's care reviews have been completed and recorded in timescale.

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CSC 218
 % of Children in Care whose reviews had been completed within required timescales (as at month end)

CSC 218: % of Children in Care whose reviews had been completed within required timescales (as at month end)

IN MONTH PERFORMANCE	Target	100
	Apr-19	100
	May-19	100
	Jun-19	100
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
	Mar-20	
	ANNUAL TREND	2016/17
2017/18	100	
2018/19	100	
2019/20 YTD	100	



CHILDREN IN CARE - STATUTORY VISITS

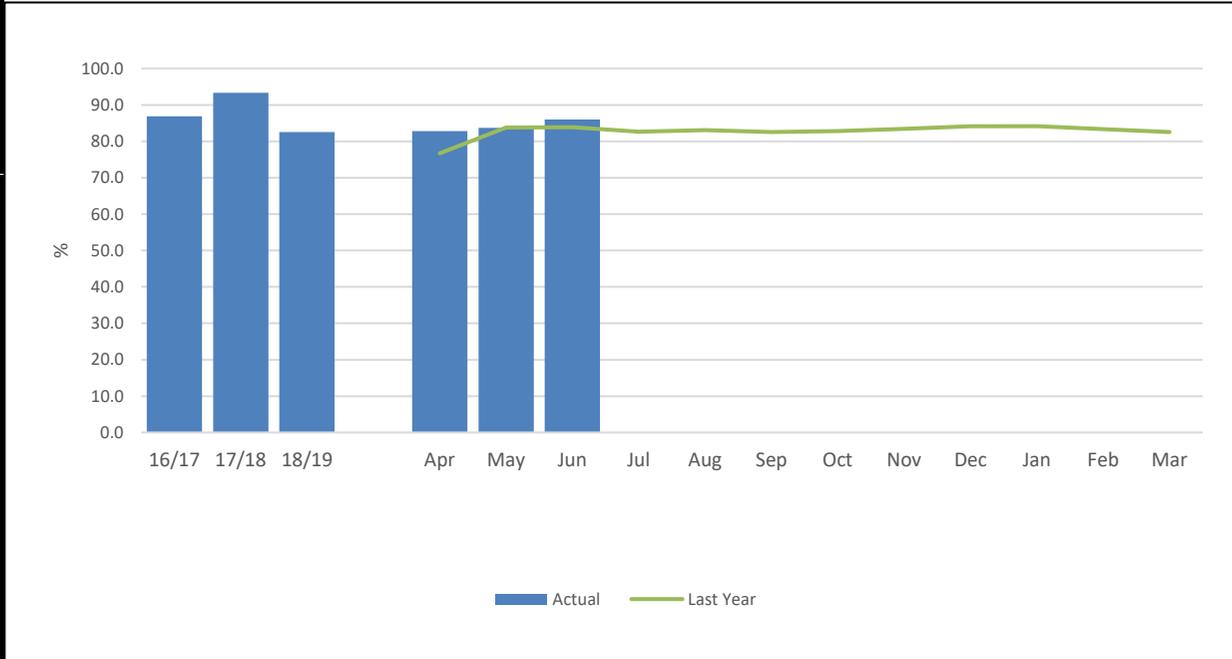
DEFINITION Percentage of Children in Care who had all statutory visits completed within required timescales and percentage of Children in Care's statutory visits completed within timescales each month and year to date.

PERFORMANCE ANALYSIS At the end of Quarter 1 2019/20, 86% of statutory visits were undertaken within the month had been carried out in timescale.

CSC 260b
% Child in Care statutory visits completed in timescale year to date

CSC 260b: % Child in Care statutory visits completed in timescale year to date

IN MONTH PERFORMANCE	Target	90
	Apr-19	82.8
	May-19	83.7
	Jun-19	86.0
	Jul-19	
	Aug-19	
	Sep-19	
	Oct-19	
	Nov-19	
	Dec-19	
	Jan-20	
	Feb-20	
	Mar-20	
ANNUAL TREND	2016/17	86.9
	2017/18	93.4
	2018/19	82.6
	2019/20 YTD	86.0



CHILDREN IN CARE - PLACEMENTS

DEFINITION

Of those Children in Care at the point in time (excluding series of short-term placements), the percentage that had 3 or more separate placements in the previous 12 months; who had been in their current placement for 2 or more years. and who were placed more than 20 miles away from their home address.

On the whole stability is associated with better outcomes; placement instability has been highlighted as a key barrier to improving educational outcomes. Proper assessment and an adequate choice of placements to meet the varied needs of different children are essential if appropriate stable placements are to be made. Inappropriate placements often break down and lead to frequent moves. Nevertheless, the circumstances of some individual children will require 3 or more separate placements during a year if they and others are to be kept safe.

PERFORMANCE ANALYSIS

13% of children in care, as at June 2019, have had 3 or more placements within the previous 12 months, this is above our internal target 10.

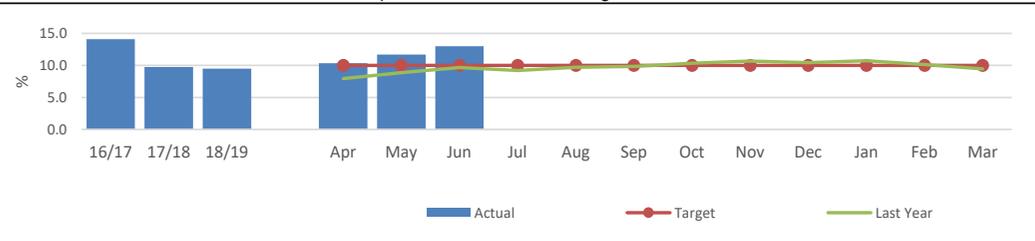
Despite the recent moves, we currently have 72.2% of our Children in Care aged under 16 (who have been looked after for at least 2.5 years) have been in their current placement continuously for at least 2 years. This is an improvement on stability compared to June 2018 at 64.1%, and is above our internal target of 68%.

9.2% of our Children in Care have been placed 20 or more miles away from home as at June 2019. This is better than our internal target of 10%.

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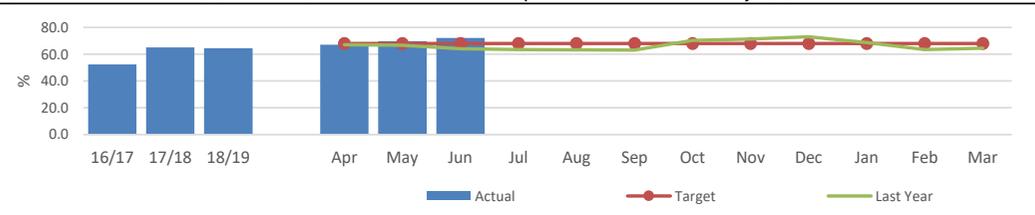
CSC 228	CSC 229	CSC 230
% Children in Care with 3 or more placements moves during last 12 months	% Children in Care who have been in their current placement for 2 or more years	% Children in Care placed 20 miles or more away from home

CSC 228: % Children in Care with 3 or more placements moves during last 12 months



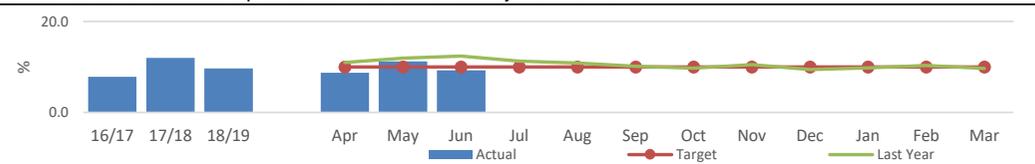
IN MONTH PERFORMANCE	Target	10%	68%	10%
	Apr-19	10.3	67.1	8.8
	May-19	11.7	69.6	11.2
	Jun-19	13.0	72.2	9.2
	Jul-19			
	Aug-19			
	Sep-19			
	Oct-19			
	Nov-19			
	Dec-19			
	Jan-20			
	Feb-20			
	Mar-20			

CSC 229: % Children in Care who have been in their current placement for 2 or more years



ANNUAL TREND	2016/17	14.1	52.4	7.8
	2017/18	9.8	65.1	12.0
	2018/19	9.5	64.4	9.7
	2019/20 YTD	13.0	72.2	9.2

CSC 230: % Children in Care placed 20 miles or more away from home



CHILDREN IN CARE - INITIAL HEALTH ASSESSMENTS

DEFINITION

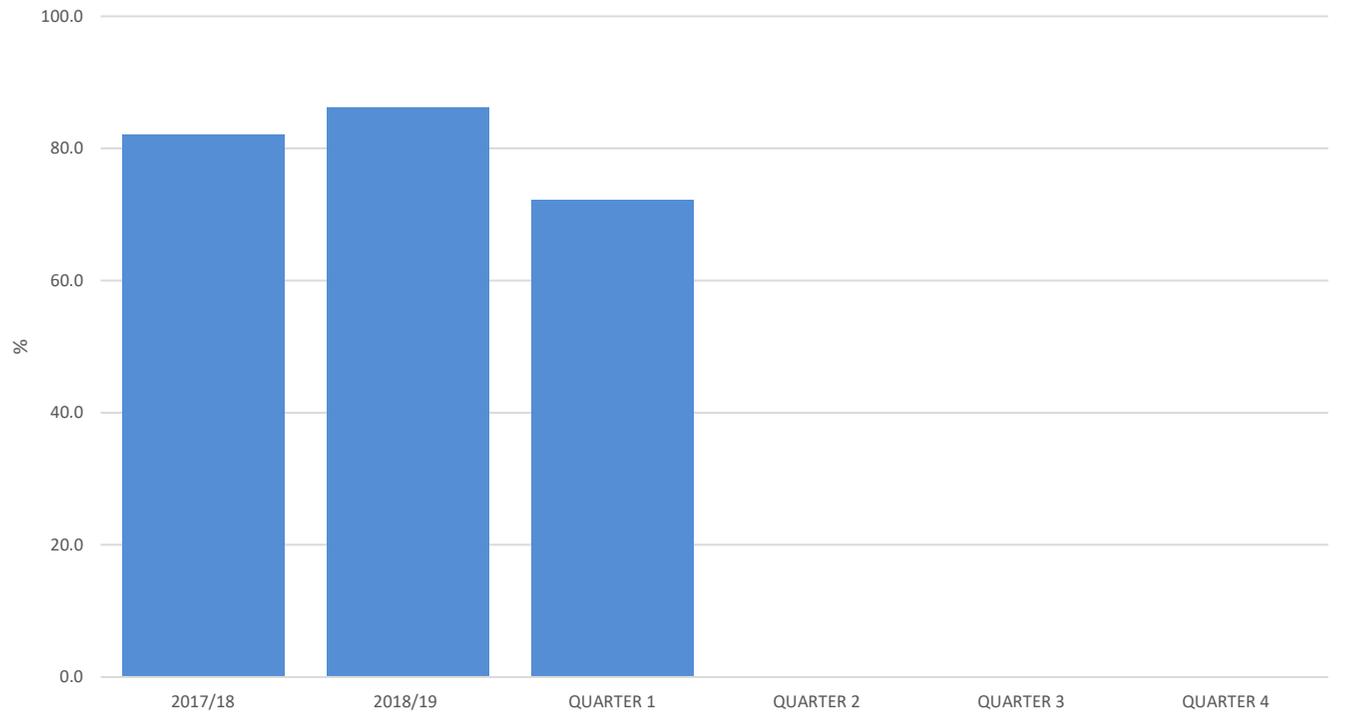
Percentage of Initial Health Assessments completed within 20 working days of a child coming into our care year to date (data from Health), and percentage of IHA forms returned to Health within 7 working days.

PERFORMANCE ANALYSIS

72.2 % of Initial Health Assessment were completed within 20 working days.

% Newly in care with a completed Initial Health Assessment within 20 working days (from Health)

% Newly in care with a completed Initial Health Assessment within 20 working days (from Health)



IN MONTH PERFORMANCE

Target	95
Apr-19	
May-19	
Jun-19	72.2
Jul-19	
Aug-19	
Sep-19	
Oct-19	
Nov-19	
Dec-19	
Jan-20	
Feb-20	
Mar-20	

ANNUAL TREND

2016/17	54.0
2017/18	82.0
2018/19	86.2
2019/20 YTD	72.2

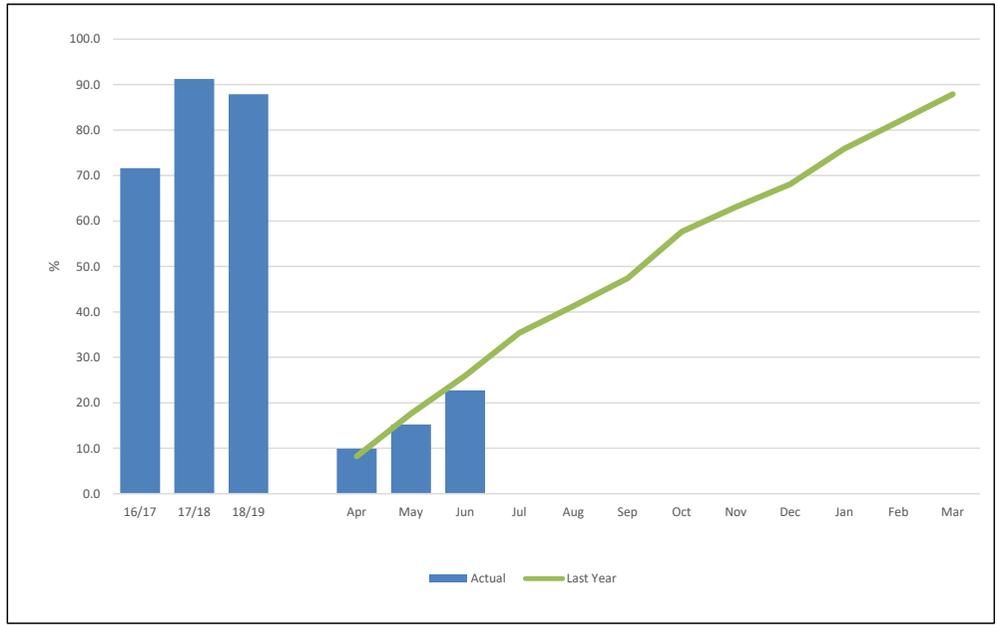
CHILDREN IN CARE - HEALTH ASSESSMENTS

DEFINITION	<p>Of the children in care at 31 March who had been in care continuously for at least 12 months, the percentage who have had their Review Health Assessment (RHA) completed and the percentage who have an up to date Health Check. Children in Care share many of the same health risks and problems as their peers, but often to a greater degree. These indicators track the participation of our Children in Care's health as a proxy for monitoring the general health and wellbeing of the children, as well as providing a check on the effectiveness of joint working with Health to secure good health outcomes for Children in Care.</p>
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PERFORMANCE ANALYSIS	<p>60.4% of children in our care, who were due a review health assessment during Quarter 1 2019/20 have had one completed. This percentage has decrease compared to Quarter 1 2018/19 (94.1%). The percentage of children with an up-to-date health check in Quarter 1 2019 (22.7%) is similar to that in Quarter 1 2018 (26%).</p> <p>Of the 21 children who did not have a health review recorded during Quarter 1 2019/20. 18.9% children are awaiting an appointment from Health which has been chased by the Social Workers, 3.7% children have refused to attend their health appointment and 17% did have their assessment completed but hadn't been recorded at the point the data was collected. The LAC Health Nurse and the Manager is confident that this is not having any negative impact on the children.</p>
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CSC 250	CSC 250a	CSC 250b
% of Children in Care with up to date Health Checks (for 1 yr +)	The % of Children in Care (for 1y+) who were due a Review Health Assessment in the month and was completed in month.	The % of Children in Care (for 1y+) who were due a Review Health Assessment and was completed (cumulative)

CSC 250: % of Children in Care with up to date Health Checks (for 1 yr +)



IN MONTH PERFORMANCE	Target	90%	90%	
	Apr-19	9.9	70.6	70.6
	May-19	15.3	24.0	44.2
	Jun-19	22.7	37.5	60.4
	Jul-19			
	Aug-19			
	Sep-19			
	Oct-19			
	Nov-19			
	Dec-19			
	Jan-20			
	Feb-20			
	Mar-20			

ANNUAL TREND	2016/17	71.6		
	2017/18	91.3		
	2018/19	87.9	47.1	87.9
	2019/20 YTD	22.7	37.5	60.4

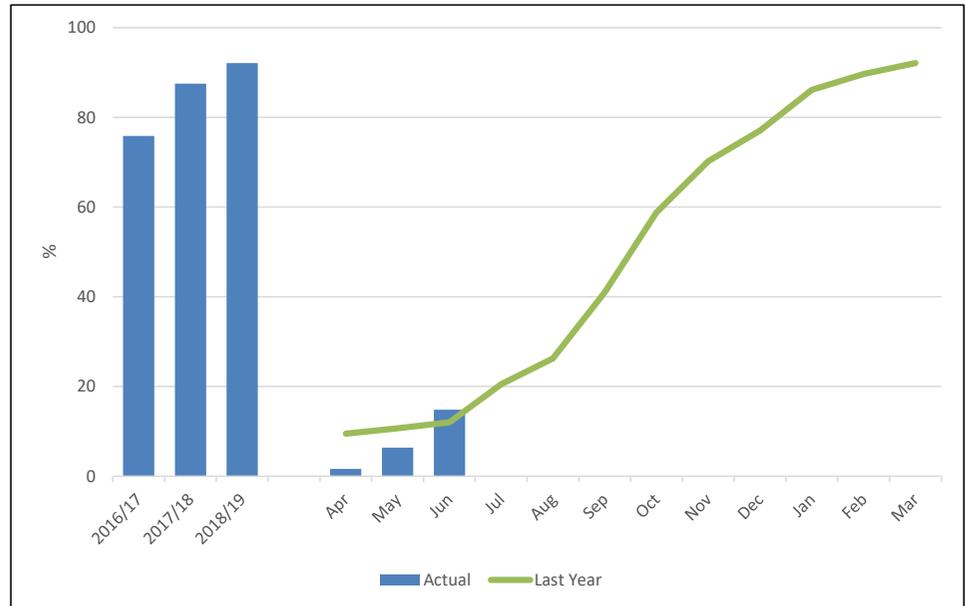
CHILDREN IN CARE - DENTAL HEALTH ASSESSMENTS

DEFINITION
 Of the children in care at 31 March who had been in care continuously for at least 12 months, the percentage who had had their teeth checked by a dentist during the previous 12 months, and the percentage who had had an annual health check during the previous 12 months.
 Children in Care share many of the same health risks and problems as their peers, but often to a greater degree. These indicators track the participation of our Children in Care with dental checks as a proxy for monitoring the general health and wellbeing of the children, as well as providing a check on the effectiveness of joint working with Health to secure good health outcomes for Children in Care.

PERFORMANCE ANALYSIS
 58.5% (31/53) of our children in care who were due a dental check assessment had one completed during Quarter 1 2019/20. This is an increase compared to June 2018 (48.7%). The percentage of children with an up-to-date dental check in June 2019 (14.9%) is similar to that in June 2018 (12%).
 Of the 22 children who did not have a dental check recorded during Quarter 1 2019/20. 15% children did have their assessment completed but hadn't been recorded at the point the data was exported and 20.7% children have an appointment planned for the near future. 5.8% young people are currently refusing to attend the dentist.

CSC 251	CSC 251c	CSC 251d
The % of Children in Care with up to date Dental Checks (LAC 1yr +) during reporting year.	The % of Children in Care (for 1yr+) who were due a Dental Check in the month and have had one by month end.	The % of Children in Care (for 1yr+) were due a Dental Check between 1st April and the current reporting date, and have had one (cumulative)

CSC 251: The % of Children in Care with up to date Dental Checks (LAC 1yr +) during reporting year.



IN MONTH PERFORMANCE	Target	90%		
	Apr-19	1.7	28.6	28.6
	May-19	6.4	38.9	43.8
	Jun-19	14.9	50.0	58.5
	Jul-19			
	Aug-19			
	Sep-19			
	Oct-19			
	Nov-19			
	Dec-19			
	Jan-20			
	Feb-20			
	Mar-20			

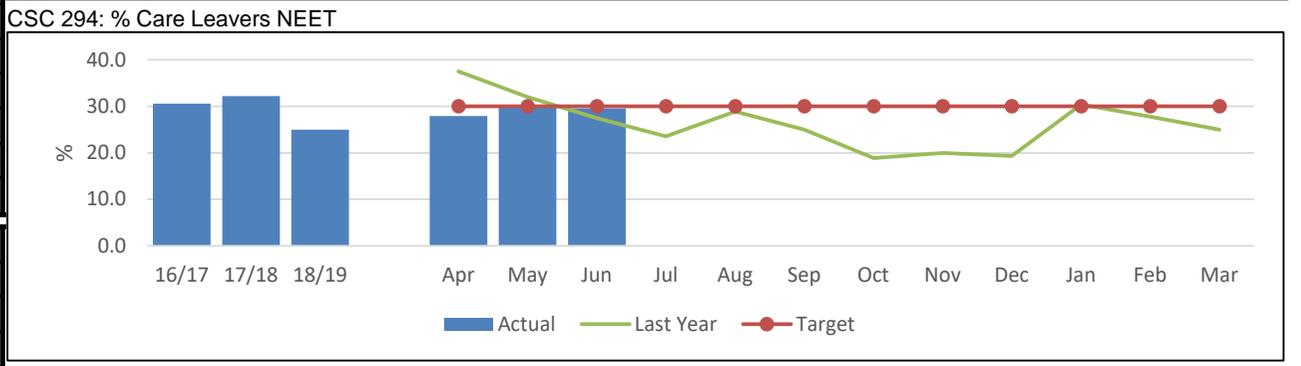
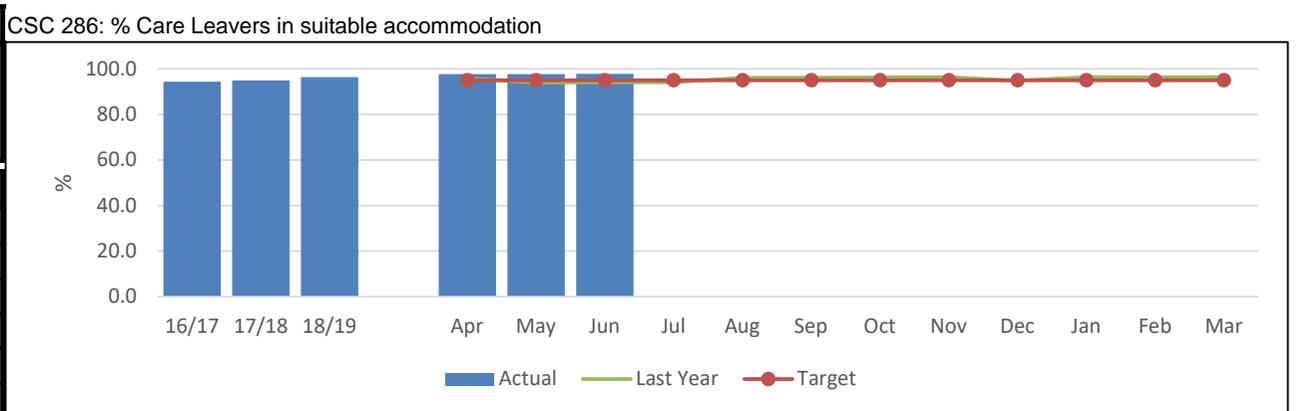
ANNUAL TREND	2016/17	75.9		
	2017/18	87.5		
	2018/19	92.1	54.6	92.1
	2019/20 YTD	14.9	50.0	58.5

CARE LEAVERS

DEFINITION
 The percentage of former care leavers who are eligible for care leavers support who are under the age of 21, who were in suitable accommodation at their most recent contact, and the percentage who were not in employment, education or training at their most recent contact.
 This measures accommodation and employment outcomes for young people formerly in care - a key group at risk of social exclusion. It is intended to increase the proportion of former care leavers who are in suitable accommodation and employment, education or training.

PERFORMANCE ANALYSIS
 At the end of Quarter 1 the percentage of Care Leavers in suitable accommodation was 97.8%.
 At the end of Quarter 1, the percentage of care leavers who were Not in Education, Employment or Training (NEET) was 29.6%. Of the 29.6% Care Leavers who are not in education, employment or training:
 • 6% were NEET because of illness or disability
 • 11.8% were NEET because of other circumstances
 • 11.8% were NEET because of pregnancy or parenting

	CSC 286		CSC 294	
	% Care Leavers in suitable accommodation	90%	% Care Leavers NEET	30%
IN MONTH PERFORMANCE	Target	90%	30%	
	Apr-19	97.7	27.9	
	May-19	97.7	30.2	
	Jun-19	97.8	29.6	
	Jul-19			
	Aug-19			
	Sep-19			
	Oct-19			
	Nov-19			
	Dec-19			
	Jan-20			
	Feb-20			
	Mar-20			
ANNUAL TREND	2016/17	96.4	30.6	
	2017/19	94.9	32.2	
	2018/19	96.4	25.0	
	2019/20 YTD	97.8	29.6	



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CHILDREN AND YOUNG PEOPLE'S SCRUTINY 4 NOVEMBER 2019

ITEM NO.

DARLINGTON SAFEGUARDING CHILDREN BOARD ANNUAL REPORT – 2018/2019

SUMMARY REPORT

Purpose of the Report

1. The purpose of this report is to enable the Children and Young People Scrutiny to receive and comment upon the Annual Report of the Darlington Safeguarding Children Board (DSCB) for the period 2018/19.

Summary

2. Local Safeguarding Children Boards are required to produce an Annual Report which should account for the Board's activities over the previous year and make an assessment of the effectiveness of multi-agency safeguarding arrangements within the local area.
3. The Annual Report for 2018/19 is based on the DSCB's 3 Strategic Priorities:
 - **Priority 1** - ensure effective arrangements are in place that enable children, young people and their families to access appropriate Early Help support when first identified and this support is well coordinated
 - **Priority 2** - ensure effective arrangements are in place to protect children from neglect, abuse and child sexual abuse.
 - **Priority 3** - ensure partners work together to protect children from harm and ensure the voice of the child is evident in all multi-agency work.
4. It is recommended that:
 - (a) The Children and Young People Scrutiny note and comment on the DSCB Annual Report for 2018/19 which will be published on the DSCB website.

Reasons

6. The recommendations are supported by the following reasons:
- (a) Children and Young People Scrutiny have an understanding of the Board's work to date.
 - (b) To challenge and scrutinise the work of the DSCB and raise any challenges as appropriate with the Independent Chair.
 - (c) To have assurance that the Safeguarding Children Board is effectively coordinating multi-agency safeguarding practice in Darlington and promoting the welfare of children.

Suzanne Joyner
Director of Children and Adults Services

Amanda Hugill
Business Manager
Ext 6450

Background Papers

Safeguarding Children Board Annual Report – 2018/2019

S17 Crime and Disorder	All children at risk of crime and disorder are a priority within this report. DSCB works alongside Youth Offending Services to help reduce crime and first time entrants into the criminal justice system.
Health and Well Being	The health and wellbeing of all children in Darlington are a priority within this report. DCSB works alongside all organisations to promote the health and wellbeing of children and their families.
Carbon Impact	There are no implications arising from this report.
Diversity	DSCB works to ensure that all groups are considered within their safeguarding agenda.
Wards Affected	All
Groups Affected	All
Budget and Policy Framework	N/A
Key Decision	N/A
Urgent Decision	N/A
One Darlington: Perfectly Placed	The work of the Safeguarding Children Board complements the priorities in One Darlington Perfectly placed.
Efficiency	N/A
Impact on Looked After Children and Care Leavers	This report has not impacted on Looked After Children or Care Leavers.

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DARLINGTON

Safeguarding Children Board



**Annual Report
2018-19**

Contents:

1. Introduction from the Independent Chair
2. About this Annual Report
3. About Darlington
4. The Health and Wellbeing of Children and Young People
5. Analysis of Effectiveness in Safeguarding Children
6. Darlington Safeguarding Children Board Governance arrangements and Strategic Partnership Links
7. What have we achieved?
8. Achievements and Challenges against Board's Priorities
9. Professional Challenge and Impact of the Board's work
10. What we plan to do next
11. Appendix 1 – Membership and Structure
12. Appendix 2 – Sub Group Achievements
13. Appendix 3 – Revenue 2018/19
14. Appendix 4 – Glossary of Terms



Introduction from the Independent Chair

I am pleased to present the 2018/19 Annual Report of the Darlington Safeguarding Children Board. The Annual Report looks back at safeguarding issues across Darlington throughout the period 2018/19 and looks forward to the challenges and risks in the year ahead.

This has been a significant year for the Board. Whilst there are some strongly performing services across Darlington, safeguarding arrangements across the partnership can be inconsistent. However, there remains a strong commitment to improvement and undoubted encouragement from the Ofsted re-inspection of children's services.

The format of the report remains the same as last year, presenting the key information as clearly as possible, with details of our demography, Board structures and governance arrangements. This allows the reader to easily access the most important information in the report and outlines the progress which the partnership has made in the past twelve months against our strategic priorities.

From 1st July 2019 new Strategic Safeguarding Partnership Arrangements will be established in Darlington. This brings together an integrated approach to safeguarding adults and children in response to the requirements of the Children and Social Work Act 2018. The aim is to strengthen and develop partnerships and bring together a whole family approach.

Keeping children safe is an unrelenting task often carried out in the most difficult of circumstances. On behalf of the Board I would like to acknowledge the dedication of all practitioners working with and supporting young people and their families in Darlington. By working together, sharing information and practice, providing early help and protection and strengthening the safeguarding network, we aim to make Darlington a safer place for everyone.



Ann Baxter,
Independent Chair,
Darlington Safeguarding Children Board

About the Annual Report

The Darlington Safeguarding Children Board (DSCB) Annual Report provides a transparent overview and assessment on the effectiveness of safeguarding and the promotion of child welfare in Darlington. DSCB has a focus on child protection and seeks to ensure all children and young people in Darlington are protected from physical injury, emotional abuse, neglect, sexual abuse or exploitation or harm, caused by witnessing violence or abuse.

DSCB Mission

'Safeguarding is everyone's business and everyone works together to protect children and young people from harm and promote their welfare which allows them to become confident adults'

DSCB identified three strategic improvement priorities:

Priority 1 - ensure effective arrangements are in place that enable children, young people and their families to access appropriate Early Help support when first identified and this support is well coordinated.

Priority 2 - ensure effective arrangements are in place to protect children from neglect, abuse and child sexual abuse.

Priority 3 - ensure partners work together to protect children from harm and ensure the voice of the child is evident in all multi-agency work.

A three year strategic plan was developed in 2017 which describes each year how the DSCB will deliver against these three priorities.

About Darlington

Local Data and Geography

The population is an estimated 106,347 individuals, who live in around 45,000 households (ONS mid-2017 population). Darlington's population is largely located in the central urban setting of the town of Darlington.

Children and young people under the age of 25 years make up 28% of the population of Darlington, which is a little lower than the England average at 30%. In terms of ethnicity, the 2011 Census reported 96.2% of Darlington's population as White and 3.8% from Black and Minority Ethnic (BME) groups, which are defined as everyone who is not White British.

In County Durham and Darlington, the Gypsy, Roma and Traveller (GRT) community form the largest single ethnic minority group in the area. The proportion of Darlington residents who identify themselves as GRT in the 2011 Census is three times higher than the national average, but equates to only 0.3% of the population. A little over 10% of school children are from a minority ethnic group. The population is not evenly spread across Darlington, with concentrations of children of school age being highest in those central and western areas of the borough, with relatively low concentrations in the east and south of the borough.



Number of children and young people **28%** of Darlington

The Health and Wellbeing of Children and Young People

The health and wellbeing of children and young people is a crucial element of our local safeguarding context, which can be affected by a range of factors from birth to adulthood.

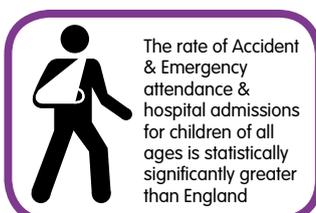
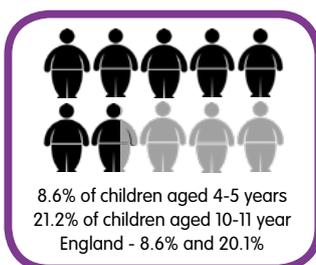
There are specific groups of young people who are more vulnerable to these factors, which can inhibit their life chances and cause inequalities for health and wellbeing. These include children in need, children subject to Child Protection Plans, children at risk of sexual exploitation, those living in poverty or caring for a parent or sibling.

It is important therefore, that the Board is able to maintain an overview of health and wellbeing and the Darlington Children Health Profile provides signals that are helpful to the Board in its assessment of risk.

Health and Wellbeing

The health and wellbeing of children in Darlington is generally poorer than the England average. Here are some important statistics:

- Infant mortality rates are similar to the England average.
- Teenage conception rate in Darlington has historically been higher than England, although has continued to fall over a period of years and is now statistically similar to England at 23.3 per 1,000 conceptions. Deliveries to teenage mothers are not evenly distributed across the borough, with higher concentrations being found in the central urban wards.
- Breastfeeding rates at 6-8 weeks after birth for Darlington at 31.9% are lower than England average of 42.7%.
- Dental health in 2016/17, 73.6% of 5 year olds had no obvious decay experience. 26.4% of 5 year old children in Darlington in 2016/17 had one or more decayed, missing or filled teeth.
- Obesity levels for children at reception age in Darlington are statistically similar to England with 8.6% of children aged 4-5 years identified as obese in 2017/18. 21.2% of children aged 10-11 years in Darlington were identified as obese in 2017/18, in comparison to 20.1% in England. Within Darlington obesity rates for children, both at reception and Year 6, are greater in central and eastern wards in the urban centre of the borough.
- The rate of Accident and Emergency attendance and hospital admissions for children of all ages is statistically significantly greater than England, with the rate of emergency hospital admissions for children under 4 in Darlington being considerably higher than England. This high rate of emergency admissions for under 5s is consistent across most of the borough. In 2017/18, children were admitted for mental health conditions at a similar rate to that in England as a whole. The rate of inpatient admissions during the same period because of self-harm, was statistically higher than the England average.
- Uptake of childhood immunisations in Darlington has historically and consistently been higher than England average. This high rate of uptake of immunisations continues throughout childhood and into school age, with consistently higher rates of uptake across all vaccines in Darlington compared to England.





Health Behaviours

Teenagers in Darlington have poorer outcomes related to health behaviours, with a significantly higher hospital admission rate due to alcohol specific conditions in those less than 18 years, at 50.2 admissions per 100,000 in 2016/17 to 2017/18 compared to England at 32.9 per 100,000.

However, this rate has shown positive decreases since 2011/12. The rate of admissions due to substance misuse in those aged 15-24 years in Darlington remains higher at 132.0 per 100,000, compared to England at 87.9 per 100,000.

Vulnerability and Disease

The rates of hospital admissions for children under the age of 19 due to common long term conditions such as asthma, diabetes and epilepsy in Darlington are largely similar to England.

Darlington has a higher proportion of children of school age assessed as having special educational needs (SEN) at 15.1% of all school aged pupils, compared to 14.4% of all school aged pupils in England as a whole. The proportion of children with Autism known to schools in Darlington at 14.8 per 1,000, is similar to England at 13.7 per 1,000.

Poverty

Darlington is in the 30% most deprived local authority areas in England. It is ranked as the 97th most deprived local authority area out of 326 on the Indices of Multiple Deprivation (IMD) 2015.

A fifth of Darlington children under the age of 16 live in low income families (20%). This compares to an England average of 17%. Child poverty is worse in Darlington than the England average, with 19.4% of dependent children aged under 20 years living in poverty, concentrated in the central urban wards of the town.

Unemployment in Darlington has fallen back to pre-recession levels and is below average for the north east. Homelessness is significantly below the national average.

Detailed analysis of the health of children in Darlington is available via Public Health England's Health Profiles for Darlington, available under the "Strategies and Plans" section of the JSNA on the [Darlington Borough Council website](#).



Analysis of Effectiveness in Safeguarding Children

Looked After Children

The numbers of Looked After Children (LAC) by the local authority at the end of March 2019 was 264, which equates to 117 per 10,000 of the relevant population. This represents an increase of 22.7% from the same point in 2018 and is higher than our statistical neighbours (91.6) and regional average (95) per 10,000 population.

Darlington is not statistically different across a range of measures of concern and difficulties for Looked After Children compared to England. As at 31st March 2019 the local authority had 48 registered in-house foster carers plus, 35 connected carers. A total of 54 children were placed with 34 in-house foster carers and 46 children were placed with connected carers. A further 85 children were placed with Independent Fostering Agencies and 37 young people were placed in residential provision.

Children in Need (CiN)

The 2018/19 CiN data will not be available until October 2019. In March 2018 there were 388 children in Darlington identified as CiN, compared to 330.4 England average and 451.6 in the North East. The percentage of children identified as CiN who were eligible for free school meals was 50.3% at the end of March 2018, compared to 49.4% in England. The percentage of children identified as CiN missing school sessions was 11.6 %, which is slightly higher than the England rate of 11%. No CiN were permanently excluded from school during 2017-2018.

Child Protection Plans (CPP)

At the end of March 2019, 103 children were subject to a child Protection Plan (CPP) in Darlington (a rate of 45.7 per 10,000), which is a slight reduction when compared to the same time the previous year. This is lower than the regional average (65.7%) and is in line with our statistical neighbour (47.4%) and the national average (45.3%).

Children aged under the age of 10 years continue to form the largest group subject to Child Protection Plans. The risk factors associated with Child Protection show 64% were due to Neglect; 23% Emotional Abuse; 11% Physical Abuse and 2% as a result of Sexual Abuse.

Residential Care

The Council has three residential homes in Darlington, which have all been judged to be 'Good' by Ofsted. In addition to this, the single establishment that provides specialised respite care for disabled children is judged to be 'Good' by Ofsted.

Young People not in Education, Employment or Training (NEET)

The latest nationally published data on the percentage of children aged 16 and 17 who are identified as being not in education, employment or training (NEET) or their destination is 'not known', was released in June 2019. The data is an average of December 2018, January 2019 and February 2019.

In Darlington the proportion of NEET (including not known) was 6.7% (140 young people), just above the North-East average of 6.5%, but 1.2% above the England average of 5.5%. This is an increase of 2.3 percentage points from the previous year.

Local data for June 2019 shows this figure had reduced to 4.15% (87 young people).

Independent Reviewing Officers (IRO)

The Annual IRO report is produced by the Children's Safeguarding Unit (CSU). The service is responsible for Child Protection Conferences, Looked After Children Reviews, Annual Foster Carer Reviews, Adoption Reviews, Disruption Meetings and Reviews of Children Placed in Secure Accommodation.

Progress has continued to be made in response to the recommendations from the Ofsted Inspection in 2018. The letter from Ofsted following the Focused Visit in February 2019 stated:

- Independent Reviewing Officers (IROs) have become more effective since the last inspection. They appropriately challenge Social Workers and Team Managers to help progress plans and reduce delay for children.

Previously the proportion of Child Protection Plans in relation to the risk of Physical Abuse and Sexual Abuse was low. In 2018/19 the percentage of Child Protection Plans under the category risk of Physical Abuse has increased, whilst those at risk of Sexual Abuse remains low; however, both are broadly in line with the most recent published national data.

For the year to 31st March 2019, 95% of these children were subject to an Initial Child Protection Conference held within the prescribed 15 working days from the strategy meeting. Within this period, 98.4% of Child Protection Review Conferences were held within timescales. Performance in these areas remains higher than regional, national and statistical neighbours.

The rate for children becoming the subject of Child Protection Plans (CPP) for a second or subsequent time (at any time) was 8%, which is better than the England average of 20% and regional average of 20% (when compared to the most recent published national data).

In April 2018, for a short period, 3 children had been subject of a CPP continuously for a period of two years, for the remainder of the year, no children were subject to a CP plan for more than a 2 year period.

Parental involvement in the Child Protection process remains good. For Initial Child Protection Conferences, this was 94%, and for Child Protection Review Conferences 91%, similar positions to the previous year.

The IRO Annual Report 2017-18 is available via the DSCB website.

Managing Allegations and concerns against staff, carers and volunteers - Designated Officer

Allegation management processes remain embedded in Darlington with a good level of awareness by practitioners and the service appropriately used by partner agencies. The Designated Officer continues to raise awareness of the role of the Designated Officer and has delivered five multi-agency briefing sessions to a range of agencies. In addition, sessions were held with education, voluntary settings and private residential homes over the period.

In 2018/19 there were a total of 186 enquiries to the Designated Officer, of which 31 were determined to meet the threshold for an Initial Evaluation Meeting, which represents 23% of all referrals. The remaining 153 enquiries did not meet the threshold for a referral for a strategy meeting or Initial Evaluation Meeting, however advice, support and guidance were offered.

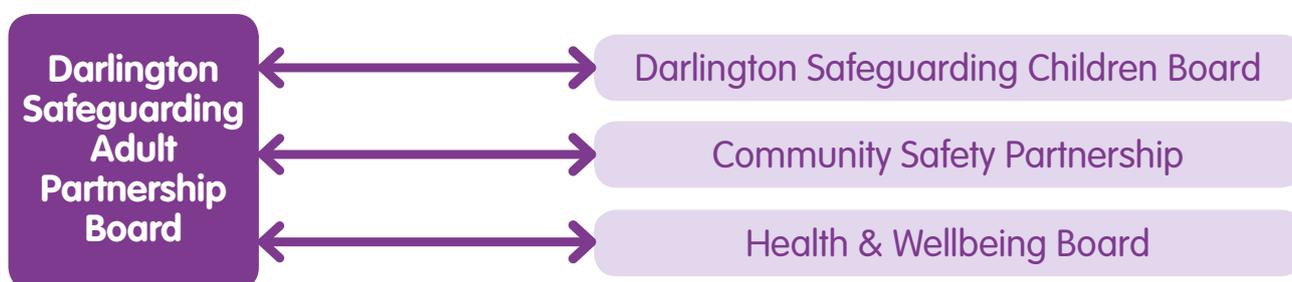
Allegations are resolved in a timely manner with 76% of total cases being resolved in one month, representing an increase of 7% on the previous year. This is still below the accepted resolution of 80% and is due to the complexity of cases involving ongoing criminal investigations and internal investigations, where the employee has declared themselves unfit for work therefore delaying disciplinary action.

Of the total allegations received 13% were substantiated, with action being taken against the staff member.

Darlington Safeguarding Children Board Governance Arrangements and Strategic Partnership Links

The Local Strategic Partnership

The DSCB continues to work in partnership with three key Strategic Partnership Boards to ensure strong joint working arrangements across agencies which coordinate the vision, aims and priorities for Darlington and its population, ensuring the effectiveness of local safeguarding arrangements for children and young people are threaded throughout.



The Darlington Protocol outlines the relationship between the DSCB and other strategic partnerships. It is recognised that each Partnership Board has its own governance and priorities, the protocol promotes effective ways of working to deliver the strategic outcomes, reflecting that **“safeguarding is everyone’s business”**.

In 2018/19 the local partnership has focussed on Domestic Abuse and Sexual Violence, with the aim of reducing the prevalence of domestic abuse and identifying a co-ordinated community response on prevention, support and protection services, as well as establishing how perpetrators are dealt with.

In June 2018, the Chairs of the Health and Wellbeing Board, Community Safety Partnership, Adult Safeguarding Board and the Children Safeguarding Board held a shared planning session in recognition that domestic abuse and sexual violence are areas of common concern across all partners. An outcome from the discussion was the addition of a fourth objective for the Domestic Abuse Plan with a focus on education, training and awareness raising. The Plan is structured around four key objectives:

- Prevention through early identification and intervention
- Education training and awareness raising
- More 'invisible' victims are identified and offered support
- Reduce repeat victims and serial perpetrators of domestic abuse

A second key outcome of the planning session was the recognition that Darlington should have a separate plan to address sexual violence. The emphasis of work via the Domestic Abuse and Sexual Abuse Network (DASAN) and the Domestic Abuse and Sexual Violence Executive Group (DASVEG) has been on domestic abuse and while efforts must be maintained to prevent and tackle domestic abuse, it is recognised that the damage at an individual and community level of sexual violence may not be part of a domestic abuse incident or history.

The Community Safety Partnership will take the lead in developing a local plan to tackle sexual violence, which will sit alongside (but separate to) the Domestic Abuse Plan. Both plans will be aligned to Police Crime and Victim Commissioner priorities support to victims. The Responsible Authorities all have a role in developing and delivering local plans to tackle domestic abuse and sexual violence alongside partners from other sectors.

In March 2019, the DASVEG hosted a stakeholder event which brought together a wide range of representatives across County Durham and Darlington to review the purpose and work of DASVEG, with consideration of the draft Domestic Abuse Bill. The next steps from the workshop is to analyse the feedback, take a proposal to DASVEG on Key Performance Questions (KPGs) and set a work streams reporting schedule in Summer 2019.

The Independent Chairs of both Safeguarding Boards will present their annual reports to the Health and Wellbeing Board and will ensure there are relationships with the Community Safety Partnership. The Safeguarding Boards will share their annual plans for the next twelve months to ensure co-ordination and mutual understanding.

Governance

The Board continues to enjoy strong participation from partners at an appropriate level, and attendance at Board meetings is generally good. The sub-committees also remain focused and have been able to deliver on the Boards current priorities. Commitment from partners on the sub groups has been good, however attendance has not always been consistent, with some agencies not providing deputies. All meetings have been quorate and therefore no meetings have been stood down. Chairing arrangements have been consistent and have provided a balanced multi-agency leadership team, however issues relating to vice chair vacancies has left some groups at risk. Partnership working is effective and has been identified as the strength of Darlington Safeguarding Children Board.

Revenue

Member organisations of DSCB provide the Board with reliable resources (including financial) that enables the Board to be well organised and effective. Resources include staff time and additional support such as attending and contributing to the work of the Board. However, the revenue operating costs now exceed annual income and the Board has had to rely on its small reserve to maintain current levels of function. Due to the transition to a Safeguarding Partnership as determined in the Children and Social Work Act 2017, contributions from relevant agencies will be reviewed by the Strategic leads from the three statutory agencies: Durham Constabulary; Darlington Clinical Commissioning Group and Darlington Borough Council. For details of the revenue see **Appendix 3**.



....so what have we achieved?

Effective safeguarding relies on the collective contribution of all multi-agency partners working in collaboration.

People who live in Darlington have access to a broad range of services, some of which cross boundaries with Durham, Teesside and North Yorkshire. Most services perform well with Tees, Esk and Wear Valley (TEWV) and Harrogate and District Foundation Trusts (HDFT) having 'Good' inspection outcomes and in 2017, County Durham and Darlington NHS Foundation Trust was judged by the CQC as Requiring Improvement. Durham Constabulary once again achieved 'Outstanding' in its 'Police Efficiency Including Leadership' (PEEL) inspection in 2018.

In February 2019, Ofsted conducted a focussed visit to Darlington Borough Council to consider the arrangements for children who need help and protection, in accordance with the Inspection of Local Authority Children's Services Framework (ILACS). Specifically, inspectors looked at the Local Authority's arrangement for children in need and those subject to a protection plan, including children receiving help and support from the disabled children service, the Life Stages Team. Since the previous Ofsted inspection in March 2018, when the overall effectiveness of the service was judged to Require Improvement to be Good, Ofsted found that a stable and committed senior leadership team, with strong political support, had been successful in maintaining a stable and motivated workforce. Performance data is comprehensive and quality assurance processes have improved. Social work practice is improving and leaders have a realistic understanding of the strengths and areas for improvement. For further information on the Ofsted findings visit: files.api.ofsted.gov.uk.

In addition, schools in Darlington generally perform well and following inspection by Ofsted, as of July 2019 of the 42 schools in the borough:

9 schools were judged as **outstanding**

23 were judged as **good**

9 require **improvement**

1 is considered **inadequate**.

The Community Safety Partnership (CSP) identified Darlington as a safe place to live, with falling rates of crime and alcohol related anti-social behaviour. For more information see **One Darlington Perfectly Safe – Darlington's Community Safety Plan 2015-20**.

The following sections of the report outline the Board's achievements and challenges over the year.



Achievements and Challenges Against the Board's Priorities

Achievements and Challenges

During 2017-2018, DSCB made the following achievements against the three priority areas as follows:

Priority 1 - Ensure effective arrangements are in place that enable children, young people and their families to access appropriate Early Help support when first identified and this support is well coordinated.

Early Help Data

A total of 4502 contacts were received by the Children's Access Point (CAP) in the year 2018/19. A total of 898 referrals were made to Children's Social Care during 2018/19. A total of 869 Early Help Assessments were completed during 2018/19 throughout the partnership, with 33.1% of these being completed by external agencies, which is evidence of effective partnership working and higher than the target of 30%.

Early Help Training

It was identified that over 77 practitioners accessed the multi-agency early help training throughout 2017-18, the sessions were facilitated by Darlington Borough Council's early help coordinator.

Pre-birth Procedures

Following the pre-birth audit undertaken in 2017-18 a number of areas for learning were identified, including a review of the multi-agency pre-birth procedures due to changes in processes. The document was revised to reflect current processes and incorporated additional feedback from the Ofsted re-inspection.

Domestic Abuse

The Multi-Agency Darlington Domestic Abuse and Sexual Violence Plan 2017-20 ensures that agencies work together to reduce the prevalence of domestic abuse and to provide a coordinated community response which includes preventative, support and protection

services and deals with perpetrators. The plan outlines the links with other local strategies including the Children and Young People Plan 2017-22, Health and Wellbeing Plan 2017-22 and the Neglect Strategy 2017-20. Safeguarding children is a shared responsibility and high priority for all agencies. Throughout 2018/19, work has continued to develop a Darlington data set of multi-agency indicators related to Domestic Abuse. A County Durham and Darlington report is a standing item at the County Durham and Darlington Domestic Abuse and Sexual Violence Executive Group (DASVEG).

How Will This Benefit The Organisation?

- More effective staff
- Staff will feel fully supported and confident in approaching their employer for help.
- This can only improve the work environment for all employees through minimizing stress and absenteeism
- Increase employees commitment to their organisation.

Other benefits

- Getting the best people for the job
- An employer with family friendly policies will be attractive to a much wider pool of potential applicants.
- Improved equal opportunities, and an improved public image
- Employees are demonstrating a powerful commitment to the principles of equal opportunities and community investment, and to achieving equal opportunities in the workplace particularly for women.

Next Steps...

- Develop and implement a policy/procedures
- Awareness raising and help
- Be alert to the possibility
- An integrated approach
- Training
- Publicity and Promotion

Useful contacts

- www.tuc.org.uk
Domestic Violence - A Guide for the Workplace
- www.hisco-thecentre.org.uk
Rape and Sexual Abuse Counselling Centre
- www.darlingtonrefuge.org.uk
- www.sorrynotenough.co.uk
- www.equalityhumanrights.com

If you would like help in ensuring your company can provide the best support for any of your employees suffering domestic violence please contact Holly Dodson by email at: hoecase@durham.pnn.police.uk

Helplines

- The Rape and Sexual Abuse Counselling Centre - supportline 01320 342833
- Harlow: providing support for those suffering abuse - 03000 20 20 20 (24 hours)

Domestic Violence & your workplace

Be aware. Take Action

Multi-Agency Audit Programme

The multi-agency audit calendar continues to be revised in line with priorities agreed by DSCB. The Board continues to ensure that multi-agency audits are carried out and identify lessons to be learned, as well as making recommendations for future improvements to improve multi-agency training as well as developing policy and procedure. The audit reports provided to DSCB inform them of the quality of work being undertaken and its impact on outcomes for individual children and young people.

In 2018/19, DSCB aligned the audit programme to ensure it will be inspection ready to focus on the planned themed Joint Targeted Area Inspections (JTAs). The JTAs examine how well agencies are working together in the local area to help and protect children. This will allow DSCB to continue to monitor and review practice, but also support and enable the partnership to be inspection ready.

The outcome of the audits undertaken in this period are outlined below:

Child Protection Conference Observation

Members of the Quality Assurance and Performance Management sub group continue to observe Child Protection Conferences to review progress against previous audits to identify if practice has improved as a result and to identify areas of good practice or corrective action that may be required. The learning identified issues relating to policy and practice, however since undertaking the observations, the DSCB Child Protection Procedures have been revised and include more detailed guidance to support practitioners. The group agreed to continue to monitor provision of reports for conference and the observation tool has been revised to capture feedback from children and families involved in conference. Themed reports will be provided on an annual basis.

Neglect Audit

An audit into cases of child neglect was carried out in 2018 to provide assurance to Board that processes are joined up and that neglect is readily identified and responded to early and effectively.

The audit explored current professional practice in respect of the understanding and recognition of child neglect and intervention, ascertaining whether the principles are applied to children with disability and identifying good practice.

Practice was found to be inconsistent, with some excellent examples of multi-agency intervention and others where agencies had different views on the management of the case and the level of intervention required. A number of recommendations were made in respect of information sharing and assessments and areas of good practice were identified.

Single Agency Audit Findings

A thematic report was presented to the DSCB in October 2018 which highlighted the key findings from single agency audit activity. Key themes identified included: records, policy and practice, quality of assessments, training and supervision. All agencies were able to demonstrate evidence of learning from gaps in practice, actions they have taken to mitigate and were able to demonstrate the impact on practice.

Sexual Abuse Audit, Domestic Abuse Audit and Parental Mental Health Audit

Audits in respect of Familial Sexual Abuse, Domestic Abuse and Parental Mental Health are scheduled to be carried out in the 2019-20 audit programme, this will also provide an opportunity to align the audits against the JTAI Evaluation Schedule Number (ESN's).

The biennial multi-agency safeguarding self-assessment audit will commence in September 2019.

In October 2018 a thematic report was presented to Board on the findings of single and multi-agency audits conducted in the reporting year 2017/18. It was acknowledged that the audit programme had been challenging, but partners fully engaged in the multi-agency audits which were undertaken, which provided evidence of assurance of safeguarding practice at a local level.



Child Protection Procedures

The multi-agency Child Protection Procedures were revised and refreshed in June 2018, to reflect the implementation of Working Together to Safeguard Children 2018 and the Data Protection Act 2018 and GDPR. The revision also incorporated learning from local and national case reviews. The procedures will be updated on a rolling programme or reviewed earlier when changes to practice or statutory guidance are identified. This provides Practitioners in Darlington an up to date web-based solution that is accessible 24 hours a day from a range of electronic devices.

Policy, Procedure and Practice Guidance

In 2018-19 DSCB reviewed and revised the following policies, procedures and practice guidance to support practitioners working with children:

- Neglect Strategy and Multi-Agency Neglect Practice Guidance document signed off and action plan developed
- Comprehensive revision of the Multi-Agency Child Protection Procedures and practice guidance documents which have been updated to reflect changes in legislation (Working Together 2018 and Data Protection Act 2018/GDPR) and the inclusion of links to national practice guidance
- Policy Schedule has been overhauled
- Unborn procedures complete and uploaded to website
- Modern Slavery Practice Guidance and Memorandum of Understanding (joint with DSAPB) approved and uploaded onto the website
- Domestic Abuse (Safeguarding) Practice Guidance (Joint with DSAPB) approved and uploaded onto the website
- Bruising in non-mobile babies' protocol has been revised jointly with Durham LSCB and signed off and uploaded onto the website
- Professional Challenge Procedure reviewed and found to be fit for purpose
- FGM procedures uploaded to the website
- SUDIC procedures have been ratified
- Private Fostering Guidance included on website
- Animal Neglect and Cruelty and links to safeguarding – practice guidance on website

Priority 2 – Ensure effective arrangements are in place to protect children from neglect, abuse and child sexual abuse

Case Reviews

Reviewing and learning from serious incidents is a crucial aspect of good safeguarding practice and requires leadership from senior managers across all organisations involved. The Notification Process and the Learning and Improvement Framework, (now called the Serious Child Safeguarding Incident Process and the Child Safeguarding Practice Review Process), was reviewed and updated in 2018/19, incorporating the changes in legislation and practice guidance, following the implementation of Working Together to Safeguard Children 2018 and the introduction of the Child Safeguarding Practice Review Panel. The protocol considers the interface between other reviews and parallel processes which may run concurrently with a SCR (such as a Coroner's Inquiry or Domestic Homicide Review) and how the processes can work more efficiently.

The purpose of any review is to identify learning that will bring about improvements in safeguarding practice, so that the likelihood of future harm to children is minimised. Examples of good practice can also be considered to identify learning that can be applied to future cases.

In 2018/19 the DSCB commissioned two Serious Case Reviews (SCRs), one of which was carried out under the Significant Incident Learning Process (SILP) methodology and the other used Root Cause Analysis (RCA) methodology.

A Learning Lessons Review (LLR) was also commissioned, using the Meeting Sphere Methodology.

These reviews are ongoing and Board will report on the findings in 2019/20.

Action Plans were developed in respect of these and three previous reviews. The action plans are monitored by the Case Review and Learning from Practice sub-group (CRLP), using an exception report until they are completed and signed off. Board has agreed an escalation process in respect of actions which are not completed within the required timescales.

A Seven Minute Briefing Document has been developed in respect of the Learning Lessons Review (LLR) Child B (2017) and this will be made available at future learning events. Briefing documents will be developed for all completed reviews going forward.

The Learning and Improvement Framework (now known as the Child Safeguarding Practice Review Procedure) and the Notification Process (now known as the Serious Child Safeguarding Incident Process) were revised to reflect new statutory guidance (Working Together to Safeguard Children 2018) and to ensure that the processes and timescales within the procedures were explicit.



Communication, Engagement and 'Voice of the Child'

A challenge in 2018/19 for the DSCB was to further develop the communication and engagement strategy, to strengthen links with the other sub-groups and to ensure that policy changes, learning and national good practice are shared throughout the partnership. This has been achieved by establishing links with media teams throughout the partnership, to raise awareness of safeguarding in Darlington.

During this reporting period the Training, Communication and Voice of the User sub-group reviewed its Terms of Reference and became a bespoke Training sub-group. It was agreed by Board that the communications element would sit within each individual sub-group and communications, engagement and 'voice of the user' is now a standing agenda item at each meeting. As a result, communication between the sub-groups and Darlington Safeguarding Adults Partnership Board has improved.

The joint Safeguarding Boards' website is regularly updated and communicates information and key messages to practitioners and to the wider public. There is a page specifically designed for children and young people, further work is required to develop these pages to provide appropriate material and discussions are ongoing with Darlington College to include students in this piece of work.

DSCB newsletters - In 2018/19 the DSCB continued to publish a bi-monthly message bulletin which highlights key messages and communicates the work carried out by the Board. This has improved communication with practitioners throughout the partnership and highlights the purpose of the Board and the work that is carried out by the partnership. The bulletin is available on the Safeguarding Boards' website, where it is accessible to the wider community as well as partner agencies and practitioners. The newsletter is also circulated electronically throughout the partnership.

Young People's Conference 2017

The annual Young People's Conference took place in July 2018 at Darlington College. Over sixty pupils from seven secondary schools in Darlington attended the event which aimed to engage with the young people and improve their understanding of safeguarding issues which may be relevant to them. The workshop themes included digital awareness,

emotional wellbeing, harm and resilience and online gaming and grooming. In December 2018 five schools presented the learning from the conference and the impact within the schools to a panel, which included the

Independent Chair of DSCB and Board members. The standard of presentations was very high, and the panel had a difficult task in choosing the winner. Polam Hall School and Houghton Academy were awarded joint first prize for expressing the best learning from the conference.

The prize chosen by pupils was a visit to the schools by Durham Constabulary Police Interceptors.



Training

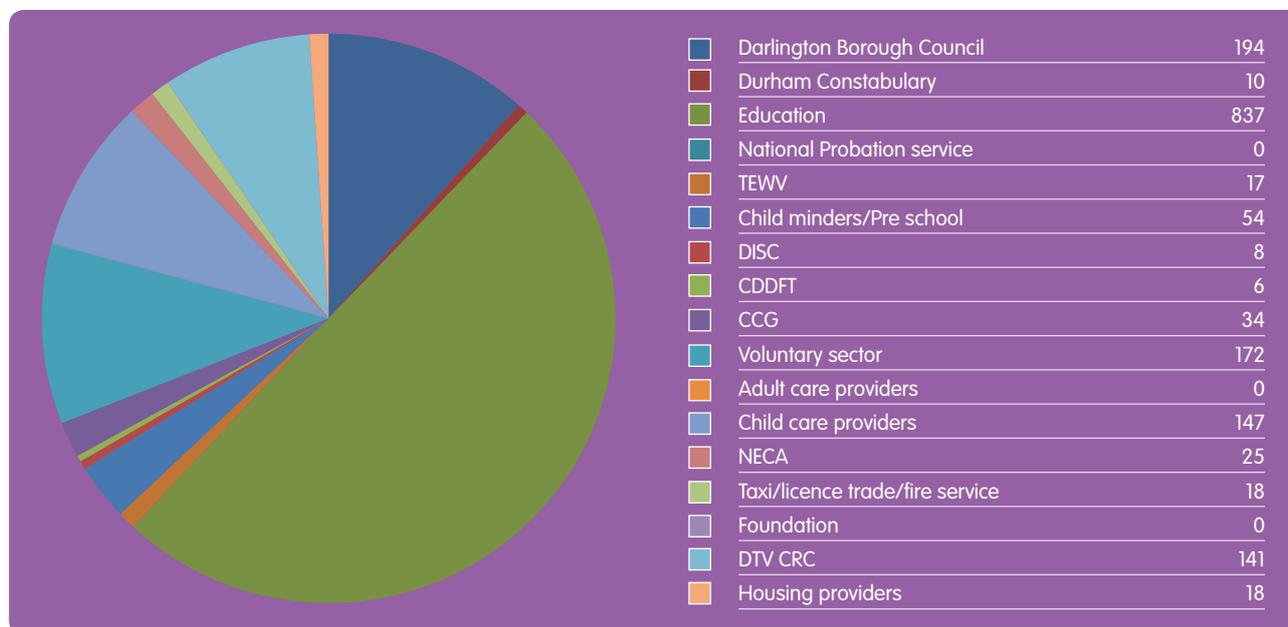
Safeguarding and promoting the welfare of children at risk of abuse and neglect is one of the key priorities of the Safeguarding Partnership in Darlington and remains the focus of the learning and development activity for learners whether from the statutory, voluntary or independent sector.

The partnership is committed to promoting a 'learning culture'. This is outlined in the Joint Training Strategy and is informed through the training needs analysis and feedback from training delivered. The partnership Multi-Agency Trainer has full access to performance data, information from lessons learnt reviews and audits, to ensure the training programmes are regularly updated to meet the needs of practitioners and managers. The training strategy underpins the priority to further strengthen practitioner's knowledge, skills and expertise in safeguarding children and promoting their welfare. The Board receives an Annual Training Report which for 2018/19 confirmed:

- All delegates who attended the face to face training described the overall rating for the course as outstanding
- 99% of delegates who completed the post course evaluation, three months after the course stated that their confidence and skills were now very good/outstanding
- Income from multi-agency training provision was £12,030
- A total of 221 delegates have completed the newly introduced programme of training, to implement the Neglect Graded Care Profile Support Tool

The total attendance for 2018-2019 was 3,210. This is an increase of 3.9% increase on the previous year (3,101).

The chart below outlines the attendance for face to face children training accessed by partner agencies during the period April 2018 to March 2019.



Further information and a breakdown of the training figures can be found in the Training Annual Report 2018/19 available on the Safeguarding Boards website.



Philomena Protocol

In January 2019 Durham Constabulary launched the Philomena Protocol throughout the partnership. This is a Durham Constabulary initiative which involves a joint investigation to help locate and safely return a young person who is missing from a residential home as quickly as possible when they are reported missing. The basis of the scheme requires that vital information about the young person, including previous occurrences of being missing, is recorded on a form which can be used to help locate them quickly. The next phase will see the scheme being rolled out to foster carers in Darlington and Durham. In 2019/20 the protocol will be adopted by police forces nationally and Durham Constabulary has secured agreement that neighbouring forces will retain the name Philomena Protocol so that the protocol is easily recognised by practitioners throughout the region.



Child Sexual Exploitation (CSE) and Missing Children

In 2018/19 a joint Missing Exploited and Sexual Abuse sub-group (MESA) was established with Durham LSCB. The sub-group has continued to be proactive in its work to identify and tackle Child Sexual Exploitation (CSE) and other forms of exploitation. Work has been completed to raise awareness of 'County Lines' and the criminal exploitation of children within the local context following Operation Helium, a criminal investigation undertaken by Durham Constabulary. This work will continue into 2019/20, to identify and track the children at greatest risk of criminal exploitation and implement appropriate safeguarding measures.

Elective Home Education/Children Missing in Education

Elective Home Education (EHE): DSCB is required to ensure that effective safeguarding mechanisms are in place for children who are home educated and who going missing in education.

Darlington has a multi-agency EHE monitoring group who meet termly to consider all children on the EHE database and to share information to ensure suitable education is in place and escalated when appropriate where there are safeguarding concerns.

The monitoring group has good multi-agency attendance which includes; local authority, police, health, traveller education and input from social care. The local authority has also commissioned a dedicated nurse to work specifically with EHE children.

In 2018/19 there were 193 children registered as EHE on the local authority data base. A total of 34 of these children either returned to education or left the area. The new local authority was informed of the move and added to their EHE data base.

Darlington has a dedicated EHE Officer who offers home visits to check suitable education is in place. The EHE Officer will offer support to families and will support safeguarding process by attending appropriate meetings. The EHE Officer has completed 85 home visits during 2018/19. If the EHE Officer is unable to ascertain suitable education or has safeguarding concerns, this is escalated to the EHE Multi-Agency Monitoring Group for appropriate action.

Children Missing in Education: Darlington has a CME Officer to monitor and track children who go missing in education. The CME Officer has good multi-agency support in locating children from partners such as Housing, Health, Police and CME officers from other local authorities. During 2018/19 74 referrals were received. All children were located and either had returned to school in Darlington, located in a new local authority, confirmed as moved out of the county or were confirmed as travelling due to the family being part of the GRT community.

Performance Management and Quality Assurance

DSCB continues to monitor and develop the quality, timeliness and effectiveness of multi-agency practice through the Performance Management Framework. The multi-agency dataset was revised during 2018-19 to capture the effectiveness of safeguarding arrangements and outcomes for children. The data items explore the child's journey through services such as Early Help and Child Protection.

Contacts - A total of 5,963 contacts resulting in a referral to Early Help or Children's Social Care were received in 2018/19, which is a 15.7% increase of contacts received within the 2017/18 period. The contacts related to 10,046 individual children which is a 14.2% increase on the previous year. The ratio between the numbers of contacts against the number of children is the same at 3:5 when comparing 2017/18 and 2018/19.

Early Help Assessments - A total of 869 Early Help Assessments commenced in the year 2018/19, with 288 (33.1%) of these being done by external agencies, which is above our target of 30%. The number of Early Help Assessments have seen a small drop of 0.9% when compared to the same point in 2017/18.

Child Protection Plans - A total of 103 children were subject to a Child Protection Plan (CPP) as at the end of March 2019. This is a small reduction when compared to March 2018 (115). Darlington currently has a 45.7% rate per 10,000 for children subject to a CPP which is lower than the Regional average (65.7%) and in line with our statistical neighbour (47.4%), and the national average (45.3%).

Looked After Children - As of the end of March 2019, 264 children were 'looked after', which represents an increase of 22.7% from the same point in 2018 (215 children). The rate of Looked After Children per 10,000 population is currently at 117.2, which is higher than our statistical neighbours (91.6) and regional average (95).

Neglect- The proportion of children for which a contact has been received with neglect recorded increased in 2018/19 resulting in an end of year percentage of 7.5% compared to 5.5% at the end of the year 2017/18.

Child Sexual Exploitation – In 2018/19 25 new cases were recorded, which is similar to that in 2017/18 which saw 26 new cases. The number of cases downgraded or referred to other services has decreased in 2018/19, with 20 cases compared to the 26 cases in 2017/18. The numbers at high risk has decreased slightly from 6 to 5.

In 2019/20 the partnership will further develop the Performance Framework with a 'dashboard' to highlight the key performance indicators and will analyse data and intelligence to provide assurance on how effectively the partnership works together to safeguard and promote the welfare of children and will provide outcome-based accountability processes. It is proposed to develop a key set of performance questions for child data which will determine the indicators.



Priority 3 – Ensure partners work together to protect children from harm and ensure the voice of the child is evident in all multi-agency work

Children and Young People’s view of their lifestyle

A healthy lifestyle survey is conducted annually in participating schools across Darlington, the survey uses a mechanism for looking at prevalence of an activity and addressing the misperceptions, known as ‘social norms’. Findings in the 2018 survey include:

The internet continues to be a large part of pupil’s lives, especially the use of social media, with many accessing the internet on multiple devices and platforms whilst unsupervised. Primary school pupils are accessing on average five social media sites each, this increased to seven sites for secondary school pupils. YouTube, Instagram and Snap Chat being amongst the most popular sites. 26% of primary pupils have indicated they play games rated 16 or 18, just over a third of pupils do not know their online friends in person and 6% have shared an inappropriate photo or message. A third of primary pupils reported they have seen something upsetting or offensive online, this increases to 49% of secondary pupils.

Most of this age group reported negative attitudes towards smoking, alcohol consumption and taking illegal drugs. Half of primary pupils and a quarter of secondary pupils have never tried an alcoholic drink. Pupils indicated they were more likely to try a vape than a cigarette, and most only tried it once.

98% of pupils agreed that relationships should be based on respect and affection and the majority could identify unacceptable behaviours in relationships. It has been established that 7 in 10 pupils aged 13 to 16 knew where to access sexual health advice, support and treatment.

Most young people have positive emotional attitudes, stating they feel happy in their lives and have strong social networks with family and friends. Just over three quarters of primary aged pupils feel stress, this increases to 82.5% of secondary pupils, with body image a cause of stress for 4 in 10 secondary pupils. Homework is the most common reason for school-based stress, with siblings and bullying the most common forms of outside-school stress.

The full findings of the results can be accessed via [Darlington Borough Council’s website](#)

Darlington Youth Offending Service (YOS)

Darlington Youth Offending Service (YOS) is a multi-agency service tasked with working with young people to prevent offending and reoffending, whilst safeguarding them from future harm. Some of the young people involved in YOS are the most vulnerable children in society and are at greatest risk of social exclusion. Working Together to Safeguard Children 2018 highlights the need for Youth Offending Services to work jointly with other agencies and professionals to ensure that young people are protected from harm and to support them to achieve more.

During 2017-18 the YOS has seen a number of significant achievements, including a reduction in first time entrants to the Youth Justice System which has fallen by 40% and 29% when compared to 2015/16 and 2016/17 respectively, and the implementation of new intervention, diversion and preventative programmes. A health and wellbeing support service, including a child psychology service has been introduced in 2017/18. All practitioners have received specialist training in recognising and responding to young people displaying sexually harmful behaviour and dealing with conflict.

For further information on the achievements of the Darlington Youth Offending Service see Darlington Youth Justice Plan 2018/19.

Darlington YOS continues to be one of the most successful services in the country, evidenced by the outstanding diversion programmes in partnership with the local authority Anti-Social Behaviour Team and a continued reduction in young people entering the criminal justice system. Working in collaboration with partners continues to be a key strength of the YOS in providing high quality victim contact and Restorative Justice (RJ) services.



Operation Encompass

Operation Encompass was launched in Darlington in January 2017 to address shortcomings in the early sharing of information with schools, to enable them to provide proactive support to children and young people who are affected by domestic abuse within the family home. Notifications are now being forwarded to all schools in Darlington in relation to any medium and high-risk domestic abuse incidents attended by the Police.

During the period April 2018 to March 2019, there were 267 incidents which involved 456 children that were notified to schools (the number includes children involved in repeat incidents).

Board can be assured that any medium and high-risk incident involving domestic abuse reported to Durham Constabulary will involve specialist staff who will identify the school the child attends, to make contact to communicate relevant and necessary information to enable the school to support the child/young person appropriately.

Operation MAKESAFE

Operation Makesafe is an approach to raise awareness of Child Sexual Exploitation amongst key stakeholders within the local area. This has included providing 'train the trainer' session with local bus companies (Go North East and Arriva), to enable them to deliver to all their staff not only in the Darlington area but throughout the country, which will reach more than 3,000 staff. Taxi drivers have been trained as part of existing licenses and regular sessions for all new applications. Fast food outlets and restaurants have received joint police and company training in CSE. Hotels in the area have received training following concerns and intelligence around CSE in their locations. Further awareness is raised through social media, posters displayed in key public areas and throughout the community via local radio interviews.

Operation VISTA

The learning from Operation Vista was presented to Board in October 2018.

Operation Vista was launched by Durham Constabulary in July 2017, in response to non-recent allegations concerning Child Sexual Exploitation (CSE) involving potential victims in Darlington. The learning highlighted that whilst a lot of information was held on both victims and perpetrators, the links were not made and that all agencies missed opportunities for intelligence sharing. As a result, information and intelligence sharing were added to the Secondary Behaviour and Attendance Panel (SBAP) agenda and a dedicated CSE link was created by Durham Constabulary. All schools now have the ERASE intelligence form and staff in GP practices have received training in respect of the ERASE forms. The Notifiable Incident Process has been reviewed and ERASE forms have been reissued to all agencies.



Operation HELIUM

In 2018/19 Durham Constabulary initiated Operation Helium in response to concerns about 'County Lines' and criminal exploitation in Darlington. County Lines refers to urban based criminal gangs supplying illicit drugs to smaller towns or rural areas, usually involving the exploitation of children and vulnerable adults. In this case, two males from Birmingham were identified as bringing small amounts of drugs into Darlington on a regular basis. Working with British Transport Police and other local safeguarding partners, it was established that they were using the home address of a local drug user and widely advertising the sale of drugs using text messages. In March 2019 a police operation was launched, culminating in the arrest of the two males and over 20 more drug users and suppliers in the local area. A closure notice order was used in relation to premises from which they were dealing drugs and a telephone communication order was granted by a Judge to terminate the telephone lines used.

DARLINGTON
Safeguarding Children Board

Durham
Safeguarding Children Board

The Child Death Review Process for
County Durham and Darlington
Annual Report

2017/18



Child Death Overview Panel (CDOP)

CDOP is a joint Panel with County Durham Safeguarding Children Board and Darlington Safeguarding Children Board and is a sub-committee of both Boards. CDOP is responsible for reviewing the available information on all child deaths and is accountable to the Independent Chair. During 2017/2018 there were a total of seven child deaths, the number remained the same as previous year's data. Due to the low numbers reported, it is not possible to go into specific details to avoid any of the data being identifiable.

Professional Challenge and Impact of the Boards' work

Since September 2016 the Board has used a high level strategic challenge log to manage challenges posed to agencies through the Independent Chair and the Board network. In the year 2018/19 challenges have included:

- Seeking clarification from Local Authority on the process relating to managed moves between schools and how this is monitored and evaluated
- Seeking clarity from the Health and Wellbeing Board regards concerns that the minutes did not illustrate the involvement of the Independent Chairs of the Safeguarding Boards and did not provide evidence of their contribution at the meeting
- Seeking clarity from NHS England on the findings from Durham and Darlington CDOP thematic review regards maternity services and how there has been little evidence of a change as an outcome of the review
- Further challenge regards the safeguarding arrangements for children and young people living in Gypsy, Roma and Travelling communities.

.....and what do we plan to do next?

In July 2019 the DSCB will cease to exist. The new safeguarding arrangements, as required by the implementation of the Children and Social Work Act 2017, will be implemented in Darlington, introducing the new Darlington Safeguarding Partnership (Protecting Children and Adults). Within the new arrangements the Statutory Safeguarding Partners, which are the Local Authority, Durham Constabulary and the Clinical Commissioning Group, have joint and equal responsibility for ensuring the effectiveness of safeguarding in Darlington.

Under the new arrangements the Statutory Safeguarding Partners have decided to amalgamate Child and Adult Safeguarding arrangements in Darlington. It has been possible to do this as the Care Act 2014 allows local areas to be flexible in their adult safeguarding arrangements. A joined-up approach will allow the best use of resources and will enable the partnership to deliver consistent standards.

The new partnership arrangements will ensure that Darlington is a place where children and adults live safely and will seek assurance that services are coordinated and effective.

The Board has introduced a forward plan outlining the governance of the Darlington Safeguarding Partnership and a pragmatic approach to the deployment of its resources and time.

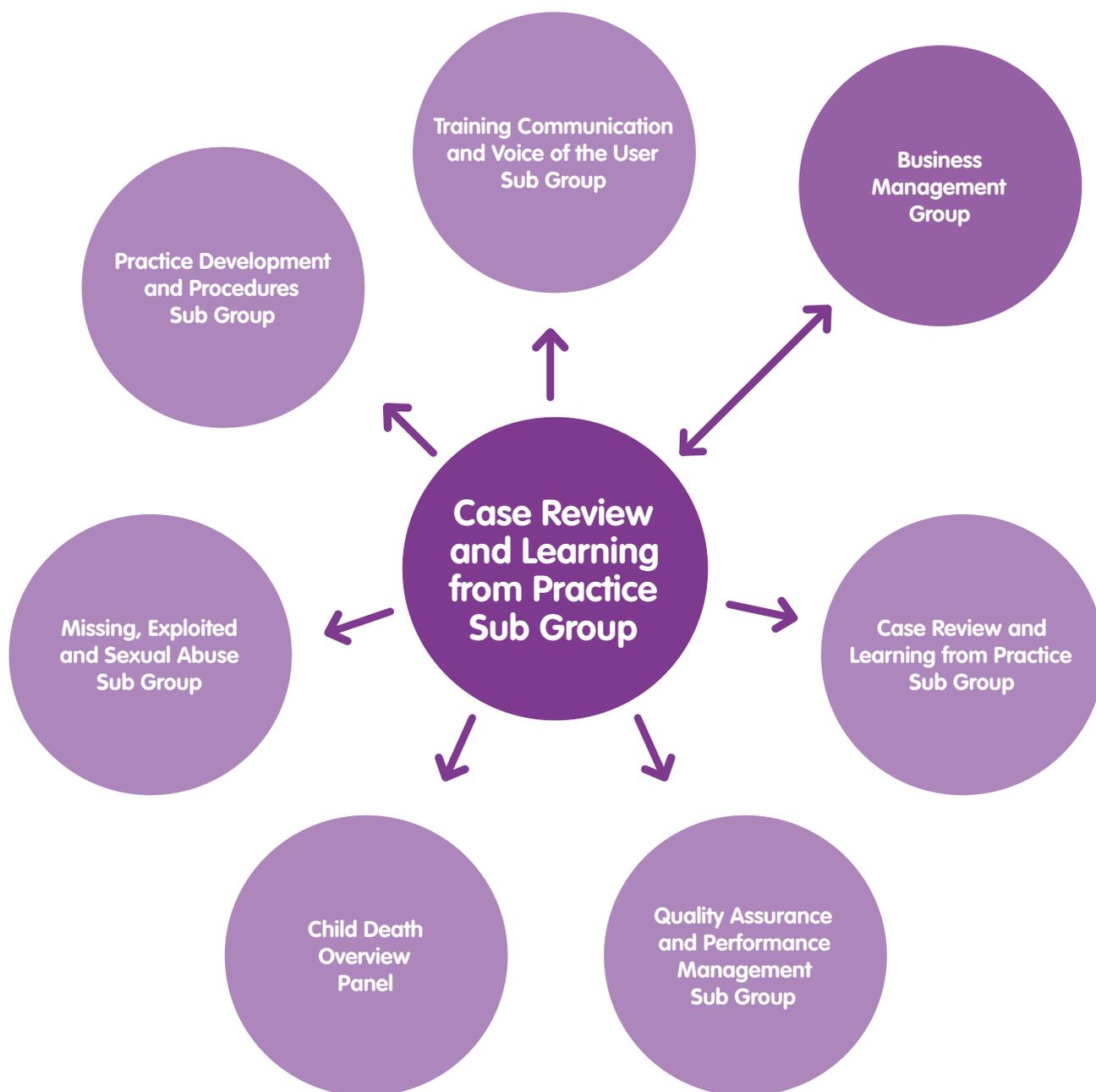
The vision of the DSCB has been to ensure that Darlington is an increasingly safer place for children, young people and families and much has been achieved during the past three years. The Board will ensure that this vision, along with established good practice, is carried forward into the new arrangements, which will strengthen existing partnership working and further develop effective strategies to provide integrated and coordinated services to children, young people, families and adults with needs for care and support in Darlington.



Appendix 1

Membership and Structure

The DSCB Constitution sets out the governance arrangements and standards for Board members. The Board is a two tier structure (diagram 1 below) and is supported by the joint Safeguarding Board's Business Unit.



The Board is made up of key strategic leads from across the key partner agencies that work with children, young people and their families in Darlington and have a role in Safeguarding. Board members are of sufficient authority to hold their organisations to account.

There are two Lay Members appointed to the Board. The role of the Lay Member is to help to forge the links between the Board and the local community, support stronger public engagement in children safeguarding issues and improve public understanding of Safeguarding Children. They also play an active part in the oversight and scrutiny of decisions and policies made by the Board to help shape safeguarding policy and practice.

The Board met on five occasions during 2017-18, details are provided in the table below. (The attendance of each Board member is indicated in brackets within the table)

Current Membership	Representative
Safeguarding Boards'	Independent Chair (4)
	Lay Member (4)
Darlington Borough Council	Director of Children and Adults Services (4)
	Assistant Director for Children's Services (4)
	Assistant Director Commissioning, Performance and Transformation (3)
	Head of First Contact and Locality Services (4)
	Lead Member Children and Young People (4)
	Chief Executive (1)
	Principal Lawyer (4)
	Public Health Director (5)
CAFCASS	Service Manager (2)
Education (Further Education) - Darlington College	Deputy Principal (4)
Education (Further Education)- Darlington College	Student Liaison Manager (4)
Education (Independent) - Priory Education	Head Teacher (0)
Education - (Academy) Longfield	Senior Assistant Head teacher (2)*
Education - (Academy) BR and H Academy	Head teacher (2)*
Education - (Academy) Hummersknott	Vice Principal (0)**
Education (non-maintained special School)- Education Village	Principal Beaumont Hill Academy (1)
Lingfield Education Trust	Chief Executive (1)**
Durham Constabulary	Detective Superintendent (5)
Durham and Darlington Clinical Commissioning Group (CCG)	Director of Nursing and Quality (5)
	Designated Nurse (3)
	Designated Doctor (2)
County Durham and Darlington NHS Foundation Trust (CDDFT)	Associate Director of Nursing for Patient Experience and Safeguarding (5)
Harrogate and District NHS Foundation Trust (HDFT)	Head of Safeguarding Children (5)
Community Rehabilitation Company	Director of Operations (3)
National Probation Service	Head of Durham NPS (3)
Tees, Esk and Wear Valleys NHS Foundation Trust (TEWV)	Associate Director of Nursing (4)
NHS England	Memorandum of Understanding
North East Ambulance Service	Memorandum of Understanding
British Transport Police	Memorandum of Understanding

Six sub-groups and a business group report to the Board. Their purpose is to deliver on the key responsibilities and priority areas agreed by the Board. Each sub-group has developed detailed work plans that are SMART and provide highlight reports to Board on the progress against their work plans, including any risks and issues identified. In addition, the sub-groups may initiate time-limited task and finish groups on specific pieces of work, to enable the Board to successfully meet its strategic objectives.

The focus of each of the sub groups are as follows:

Quality Assurance and Performance Management Sub Group:

developing a clear understanding of the Safeguarding 'profile' of Darlington and how the respective agencies are performing to meet those needs. This group is responsible for reviewing data, trends, key performance indicators and the results of audits that have been carried out. The group will quality assure practice through analysis of single agency and joint agency audit of case files and will identify good practice, as well as areas where improvement is required.

Case Review and Learning from Practice Sub Group: consider cases identified for a statutory or a discretionary Serious Case Review (SCR), manage and oversee process, consider the learning from audits, multi-agency reviews, single agency reviews and national reviews to influence and inform multi-agency practice in Darlington.

Practice Development and Procedure Sub Group: responsibility for the continued review of national legislation and government guidelines/recommendations and ensure that these are embedded in Darlington's policies, procedures and practice guidance, to support practitioners working with children.

Missing, Exploited and Sexual Abuse Sub Group and Missing and Exploited Operational Group: oversight of missing children, child sexual exploitation (CSE) and sexual abuse in Darlington to meet the needs of children and young people who go missing from home, care and education and those at risk of sexual exploitation and sexual abuse. The operational group discusses cases where identified children and young people may be at risk of CSE or missing episodes and recommend actions where necessary.

Training, Communication and Voice of the User sub-group (joint group with Darlington Safeguarding Adult Partnership Board): develop training and development opportunities for the local workforce with the aim of developing practitioner skills and knowledge in order to achieve better outcomes for children.

Child Death Overview Panel (Joint with Durham LSCB): undertaking a comprehensive and multi-disciplinary review of child deaths in order to better understand how and why children in County Durham and Darlington die and use the findings to take action to prevent other deaths.

Business group: with a focus of being the interface between the DSCB and the sub-groups and supports the strategic work of the Board and has a key role in terms of quality assurance and quality control and will discuss routine business such as budgets and risk registers. The achievements of the sub groups in 2017-18 are set out in - **Appendix 2**

Appendix 2

DSCB sub-group achievements 2018-19 Case Review and Learning from Practice sub-group

- Learning and Improvement Framework and Serious Child Safeguarding Incident process revised to reflect Working Together to Safeguard Children 2018 and learning from each case review being applied to the next one
- Learning Research Digest developed
- Learning from local and national reviews incorporated into practice guidance
- Exception report developed to capture and monitor learning actions from reviews
- Escalation policy developed for SCRs/LLRs to support the exception report
- Review Child C completed
- Learning Lessons Review Child D
- Review Child F commenced
- Review Child G commenced
- Review Child E finalised
- Learning Document Child B developed
- Professional Challenge protocol is now included in all learning briefings
- Learning from Operation Vista reviewed

Missing, Exploited and Sexual Abuse sub-group

- Young People's Conference 2018
- Joint Group with Durham established in November 2018
- County Lines presentation raising awareness of the local perspective after a County Lines investigation was completed in Durham
- Operation Makesafe – including training taxi drivers in respect of CSE as part of licences, posters distributed, hotel staff trained, school governors in Darlington trained in respect of CSE
- Annual Children's Homes Conference held
- Scrutiny of return home interviews for children accommodated by out of area local authorities
- Philomena Protocol launched- aimed to protect children who go missing from care homes by promoting a joint investigation



Practice Development and Procedures sub-group

- Darlington Neglect Strategy and Multi-Agency Practice Guidance document was approved and an action plan developed
- Comprehensive revision of the multi-agency child protection procedures and practice guidance documents, to reflect changes in legislation and to incorporate learning from local and national reviews
- Safeguarding the Unborn procedures approved
- Modern Slavery Practice Guidance and a 'brief guide' leaflet (joint with DSAPB) approved
- Domestic Abuse (Safeguarding) Practice Guidance (joint with DSAPB) including CAPVA and referral flowcharts approved
- Bruising in non-mobile babies' protocol revised
- FGM procedures uploaded onto the website
- SUDIC procedures ratified
- Professional Challenge Procedure reviewed and found to be fit for purpose
- Private Fostering Guidance included on the website
- Animal neglect and cruelty - links to national guidance updated on the website
- Policy Schedule revised

Quality Assurance and Performance Management sub-group

- Revision of the audit programme which has been aligned to JTAI themes to support partners in preparing for inspection
- Audit process identified including standard Terms of Reference
- Compilation of a thematic report on findings from single agency and multi-agency audits
- Group members continue to observe Child Protection Conferences to identify areas of good practice or challenge and identify where corrective action is required
- Multi-agency audit on neglect completed and an action plan developed to monitor learning
- Review and monitoring of multi-agency performance data including domestic abuse data via the DASVEG to establish the effectiveness of safeguarding arrangements and outcomes for children

Training, Communication and Voice of the User sub-group (joint with DSAPB)

- During this reporting period, the sub-group reviewed its Terms of Reference and became a bespoke training sub-group. It was agreed that the communications, engagement and 'voice of the user' element would sit within each individual sub-group
- Approval by both Boards following an option paper on training delivery models to continue to provide face to face safeguarding training
- The provision of e-learning modules to complement the multi-agency face to face training programme, such as PREVENT training which is available on the website.
- Training Charging Policy revised and approved
- Annual Training Needs Analysis 2018/19 undertaken
- The Young People's Conference 2018
- Mental Capacity Act training e-wlearning module developed to provide an understanding of the Mental Capacity Act in respect of 16-17 year olds
 - Varied multi-agency programme of face to face courses delivered including:
 - Core courses for Safeguarding Adults and Children at Levels 1 and 2 which are in line with the Care Act 2014 and Working Together to Safeguard Children 2018
 - Level 3 specialist courses to reflect national and local priorities
 - Newly introduced programme of training to implement the Neglect Graded Care Profile Support Tool

Child Death Overview Panel

- During 2018/2019 there were a total of 4 child deaths
- A safeguarding referral was raised in respect of one child death
- As a result of the new safeguarding arrangements and new Child Death Review Statutory Guidance, a review of the CDOP Terms of Reference was undertaken



Appendix 3

2017/2018 Revenue		2017/2018 Expenditure	
Darlington Borough Council	£92,384	Salaries Inc. on costs	£116,105
Darlington Clinical Commissioning Group	£20,805	Officer Mileage and Travel	£556
Durham Constabulary	£15,473	Employee Insurance	£1,038
Schools Forum	£10,000	Hospitality and Room Hire	£3,860
Darlington College	£2,525	Membership and Subscription	£35
County Durham and Darlington NHS Foundation Trust	£2,525	Professional Fees	£18,882
Darlington Youth Offending Service	£2,500	Stationery	£121
Queen Elizabeth 6th Form College	£1,515	Printing Charges	£1,169
Community Rehabilitation Company	£1,000	Consultancy Fees	£16,887
National Probation Service	£770	Mobile phone costs	£673
CAFCASS	£550	Employee Training	£150
Course and Training Fees	£7,730	Misc	£8
Refund	£1,500	-	-
Total Revenue	£159,277	Total Expenditure	£ 159,484

Appendix 4

Glossary of Terms

DBC	Darlington Borough Council
DfE	Department for Education
DO	Designated Officer
CAC	Child Advocacy Centre
CAFCASS	Children and Family Court and Advisory and Support Service CAMHS Child Adolescent Mental Health Service
CAP	Children's Access Point
CCG	Clinical Commissioning Group
CDDFT	County Durham and Darlington Foundation Trust
CDOP	Child Death Overview Panel
CME	Children Missing from Education
CSP	Community Safety Partnership
CSE	Child Sexual Exploitation
CYPP	Children and Young People's Plan
CQC	Care Quality Commission
DASAN	Domestic Abuse and Sexual Abuse Network
DASVEG	Domestic Abuse and Sexual Violence Executive Group
DfE	Department for Education
DSAPB	Safeguarding Adult's Partnership Board
DSCB	Darlington Safeguarding Children Board
EHE	Elective Home Education
ERASE	Educate and Raise Awareness of Sexual Exploitation
FGM	Female Genital Mutilation
HMIC	Her Majesty's Inspectorate of Constabularies
HR	Human Resources
HWB	Health and Wellbeing Board
IHA	Initial Health Assessment
IRO	Independent Reviewing Officer
JSNA	Joint Strategic Needs Assessment
JTAI	Joint Thematic Area Inspection
KPQ	Key Performance Questions
LA	Local Authority
LAC	Looked After Child
LADO	Local Authority Designated Officer
LGA	Local Government Association
LLR	Learning Lessons Review
LSCB	Local Safeguarding Children Board
MASH	Multi-agency safeguarding hub
MEG	Missing and Exploited Group
MESA	Missing, Exploited and Sexual Abuse
NECA	North East Council for Alcoholism
NHS	National Health Service
NHSE	National Health Service England
NICE	National Institute for Health and Care Excellence
NWG	National Working Group
NPS	National Probation Service
Ofsted	Office for Standards in Education
PCVC	Police Crime and Victim Commissioner
PMQA	Performance Management and Quality Assurance
QA	Quality Assurance
SCR	Serious Case Review
SILP	Significant Incident Learning Process
SMART	Specific, Measurable, Achievable, Realistic and Time-bound
TEWV	Tees Esk and Wear Valley NHS Foundation Trust



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E-mail: safeguardingboards@darlington.co.uk

Or send to:

Darlington Safeguarding Children Board
Room 101, Town Hall,
Darlington,
DL1 5QT.

We have incorporated hyperlinks where possible to take you to additional information and/or further details, if you are not able to access this then please contact us to arrange for the information to be made available.

We would welcome feedback and this can be made to either the DSCB Independent Chair or by contacting the Board's Business Unit on 01325 406450, address and e-mail as above. If you require this report in an alternative format, please contact the Board's Business unit on contacts above.

This report is formally sent to:

- The Chief Executive of the Local Authority
- The Chair of the Health and Wellbeing Board
- The Police and Crime Commissioner Durham
- The Chief Executives of all organisations who sit on the Board
- Board member are required to promote and share the report within their own organisations

The report is published on the DSCB website.

The Safeguarding Boards' Business Unit staff
are based at Town Hall, Feethams, Darlington, DL1 5QT

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CHILDREN AND YOUNG PEOPLE SCRUTINY 4 NOVEMBER 2019

ITEM NO.

CHILDREN AND YOUNG PEOPLE'S PLAN 2017- 2022 – PROGRESS REPORT

SUMMARY REPORT

Purpose of the Report

1. This report provides an update to the Children and Young People Scrutiny on the progress to date against the delivery of the Children and Young People's Plan (CYPP) 2017-2022.

Summary

2. The CYPP is one of the identified delivery plans within the Sustainable Community Strategy (SCS) and identifies what key actions will be taken to deliver the agreed SCS priority of the best start in life for every child.

Recommendation

3. It is recommended that Scrutiny note the report.

**Suzanne Joyner
Director of Children and Adults Services**

Background Papers

No background papers were used in the preparation of this report.

Christine Shields: Extension 5851

MAIN REPORT

Information and Analysis

Summary

4. The CYPP 2017-2022 was adopted by Council on 29th September 2017.
5. The plan covers a period of five years from 2017-2022, and this report provides an update on progress made to date on delivery of the agreed priority actions.

Delivery of the plan

6. The plan contains the following priority actions for the next five years:
 - Priority 1. Increase breastfeeding rates and reduce the incidence of smoking at the time of delivery
 - Priority 2. Reduce obesity levels
 - Priority 3. Improve the mental health and emotional wellbeing of all children and young.
 - Priority 4. Reduce the number of children and young people living in poverty
 - Priority 5. Improve school attendance and attainment
 - Priority 6. Increase the number of young people in work, education or training
 - Priority 7. Strengthen families to reduce the need for statutory intervention.
7. As this is a five-year plan, it was agreed by the Multi Agency Steering Group (MASG) to have a year one focus on two of the priority actions. Moving into year two of the five year delivery plan, it was agreed by the MASG to continue with the focus on improving the mental health and emotional wellbeing of all children and young (priority three) and agreed by the MASG that priority six youth unemployment should be replaced by child poverty (priority four), which is often the root cause of many poor health and social outcomes and is projected to increase significantly over the next few years, both nationally and within Darlington.

Year Two Priorities updates

8. **Priority 3: Improve the mental health and emotional wellbeing of all children and young people**

Darlington Clinical Commissioning Group (CCG) have applied for additional National Health Service England (NHSE) funding to purchase 'Kooth' – an online counselling and support tool for Children & Young People aged 11-19. This is currently being rolled out by Tees, Esk & Wear Valley (TEWV) in partnership with Kooth. TEWV have also launched an online Recovery College for Children Young People, with self-help resources for children, parents and teachers.

Work has been undertaken to support the mental health needs of Children Leaving Care, and a Psychological Wellbeing Practitioner works with this cohort one day a week offering outcome focused Cognitive Behavioural Therapy (CBT) interventions.

Darlington has participated in the Anna Freud School Link programme twice now, enabling the majority of schools to participate and improve their understanding and working relationship with Children and Adolescent Mental Health Service (CAMHS). We have recently used the principles of the Anna Freud Programme in a workshop for GP's to improve their knowledge and pathways for appropriate referrals into CAMHS.

Significant work has been undertaken with Darlington schools, through training, understanding their issues with CAMHS and what services they purchase for their pupils to support their responsibilities for maintaining a child's mental health. We have worked with a cohort of 11 schools to look at joint commissioning opportunities and we have developed and are in the process of implementing, a pilot service, whereby schools will have an allocated Psychological Wellbeing Practitioner working into their school for a designated period of time per week. This is transformational in terms of commissioning and it is felt by all involved that we will be able to better support Children Young People and measure their outcomes more successfully through this pilot.

9. Priority action 4 – Reduce the number of children and young people living in poverty

A comprehensive bid was submitted for Department for Education (DfE) Holiday Activities and Food funding to develop and deliver a borough-wide offer for low income children and families over the upcoming summer holidays. Unfortunately, the number of awards from this fund was extremely limited and Darlington was not successful.

Work is therefore underway to develop and deliver an alternative, more targeted offer for children and families in need. A working group has been established to identify resources for this work, develop a programme which will ensure participants are able to enjoy a variety of enriching activities and nutritious food, make sure work complements similar provision by partners, and engage the schools identified to guarantee participants are those most likely to benefit.

Alongside this work, a number of other initiatives aiming to address family poverty are underway including the benefits take up campaign #DarloMillions which, after an extraordinarily successful first year of maximising residents' incomes by £1.5m, has been continued for another year.

Work is also continuing with the Centre for Local Economic Strategies (CLES) to address the root causes of child poverty by maximising the impact of the council and other local anchor institutions' spend locally, for example by increasing the number of good quality employment opportunities in Darlington.

Multi-Agency Steering Group

10. Chaired by the Assistant Director for Commissioning, Performance and Transformation a MASG has been established to bring together key partners to ensure effective monitoring and delivery of the Children's and Young People's Plan, and to encourage and strengthen links between the plan and professional bodies. The delivery of the plan is not just the responsibility of the Local Authority but is a partnership approach, owned by all stakeholders from a range of statutory agencies. This Group currently meets on a quarterly basis.

Communication/participation update

11. The communications team continue to work with children's services on any communications activities deemed necessary in relation to specific elements of the CYPP, or on other projects that may link to the CYPP – e.g. the Fairer Richer Darlington strategy.
12. The Darlington Youth Parliament (DYP) and the Youth MP do and can use social media to promote the CYPP, for example the campaign for better Mental Health Services, free school breakfasts, and publishing positive messages.

**CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE
4 NOVEMBER 2019**

**SCRUTINY COMMITTEES –
PROPOSED TERMS OF REFERENCE**

SUMMARY REPORT

Purpose of the Report

1. To consider proposed changes to the Terms of Reference for the Council's Scrutiny Committees.

Summary

2. The Leader intends to implement a number of changes to the Cabinet Portfolios, to take effect from December 2019.
3. Officers have been requested to review the current Terms of Reference for the Council's Scrutiny Committee's with a view to aligning them more closely with the Cabinet Portfolios.
4. A number of amendments have therefore been proposed and Members are requested to consider the terms of reference specific to this Scrutiny Committee and make any comments or suggestions thereon for subsequent consideration by full Council.
5. Full details of the changes being made to the Cabinet Portfolios are set out in **(Appendix 1)**. The changes are highlighted by 'track changes'.
6. It is suggested that a number of changes are made to realign the remit and names of the Scrutiny Committees, so that they correlate better to the changes being made to the Cabinet portfolios. This is set out in the table below:

Scrutiny Committee	Re-named Scrutiny Committee	Main Changes
Efficiency and Resources	Economy and Resources	To mirror the Economy and Resources Portfolios
Adults and Housing	Adults	To mirror the Adults Portfolio
Health and Partnerships	Health and Housing	To mirror the Health and Housing Portfolio
Children and Young People	No change	To mirror the Children and Young People Portfolio
Place	Communities and Local Services	To mirror the Stronger Communities and Local Services Portfolios

7. The proposed Terms of Reference are set out at **Appendix 2**.
8. It is intended that a report will be submitted to the Ordinary Meeting of Council scheduled to be held on 5 December 2019, requesting Members to consider and approve the suggested Terms of Reference and for the necessary Constitutional changes to be made.
9. It is suggested that the revised arrangements become effective immediately following the decision made by Council on 5 December 2019.

Recommendation

10. Members are requested to consider the proposed changes to this Scrutiny Committee and make any comments or suggestions thereon.

**Paul Wildsmith
Managing Director**

Background Papers

There were no background papers used in the preparation of this report.

Shirley Burton: Extension 5998

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the five themes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

SCHEDULE 2

THE EXECUTIVE

The Executive's Terms of Reference

Executive Portfolios

Delegation of Executive Functions

Executive Scheme of Members' Delegation

CABINET

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL 8 Conservative Group Members	
OTHER MEMBERS	0
TOTAL MEMBERSHIP –	8
QUORUM –	3

ROLE –

Cabinet will carry out all of the Local Authority’s functions which are not the responsibility of any other part of the Local Authority, whether by law or under this Constitution.

Form and Composition -

Cabinet consists of the Leader and Deputy Leader and a number of other Members appointed by the Leader.

The Leader will decide the size of the Cabinet and allocate the Portfolios below to each Cabinet Member :-

- Adults
- Children and Young People;
- Stronger Communities;
- Economy;
- Health and Housing;
- Resources; and
- Local Services.

Membership Protocols -

Cabinet Members cannot serve on Scrutiny Committees.

Cabinet Members cannot be the Mayor or Deputy Mayor.

Cabinet Members cannot be appointed as Chairs or Vice-Chairs on the Planning Applications or the Licensing Committees.

Roles and Responsibilities –

The Cabinet is made up of the Leader, Deputy Leader and six other Members. It has seven functional portfolios and has the following responsibilities:-

PORTFOLIO	RESPONSIBILITY
<p>Collective Responsibilities</p>	<p>1. All Cabinet Members will have the general responsibility to ensure the effective management and delivery of services within their areas of responsibility, and within the following framework :-</p> <ul style="list-style-type: none"> • the Council’s overall strategic, corporate and policy objectives; • the budgets set for the services and this Council’s Financial Procedure Rules; and • the Law and this Constitution. <p>2. Collective responsibilities are :-</p> <p>(a) developing, co-ordinating, promoting and submitting proposals on this Council’s corporate strategies, policies, objectives and initiatives;</p> <p>(b) overseeing, developing, promoting and monitoring the performance of services provided directly by this Council within this Council’s approved budget and policy framework;</p> <p>(c) overseeing services provided by joint arrangements with other Councils and agencies;</p>

PORTFOLIO	RESPONSIBILITY
	<ul style="list-style-type: none"> <li data-bbox="587 271 1428 566">(d) promoting the interests of the Borough, its residents, businesses and other organisations and taking a community leadership role across the public, voluntary and business sectors, to develop working links with and to monitor the work of, bodies providing public services in the Borough; <li data-bbox="587 613 1428 954">(e) the formulation of the revenue and capital budgets for consideration by Council; and, in doing so consulting with Members and stakeholders in the community as necessary on the budget; and taking in-year decisions on resources and priorities to deliver strategies and the budget (within the discretions agreed for the time being by Council); <li data-bbox="587 1001 1428 1252">(f) the maintenance and development of processes for effective communication and consultation with the community, consultation Forums and other agencies especially in relation to the Council's policies and strategies; <li data-bbox="587 1299 1428 1550">(g) promoting the mainstreaming of equal opportunities, sustainability, social inclusion and health and community safety in relation to the provision of this Council's services, and the delivery of services in the Borough by other agencies; <li data-bbox="587 1597 1428 1760">(h) dealing with all matters which are within the duties of this Council which are not specifically delegated to any other body within the democratic structure <li data-bbox="587 1807 1428 1971">(i) maintaining and developing frequent and effective dialogue with all Members especially in relation to the work of the Scrutiny Committees; <li data-bbox="587 2018 1428 2060">(j) seeking the advice of Scrutiny Committees

PORTFOLIO	RESPONSIBILITY
	<p>before taking significant decisions and being responsive to any recommendations those Committees may make and, where they differ from its own policy agenda, justifying its own policies to Council;</p> <p>(k) leading the community planning process in partnership with other agencies;</p> <p>(l) overseeing the development of the Council's Corporate Strategies and Policies;</p> <p>(m) ensuring that all relevant services represent value for money;</p> <p>(n) maintaining positive relationships with relevant external agencies such as the Council's Auditors;</p> <p>(o) being the focus for forming partnerships with other agencies, businesses and voluntary sector bodies;</p> <p>(p) recognising the possible impact of policies on implementing sustainable development;</p> <p>(q) having responsibility for contracts that are subject to Procurement;</p> <p>(r) considering and making recommendations on the Council's Capital and Revenue Medium-Term Financial Plans;</p> <p>(s) that, in relation to responsibility for land :-</p> <ul style="list-style-type: none"> (i) the Cabinet is the holding body for all Council-owned land; (ii) the power to lodge planning applications to develop council land on behalf of the Council, be delegated to Chief Officers, subject to consultation with the relevant Cabinet Member; and

PORTFOLIO	RESPONSIBILITY
	<p>(iii) the Cabinet is responsible for all disposals of land whether by sale, lease or licence and all acquisitions, taking into account any delegations and the Contract and Property Procedure Rules.</p> <p>(t) Corporate Risk Management;</p> <p>(u) Transformation projects, as required;</p> <p>(v) ensuring efficiency is fully taken into account when taking any decisions; and</p> <p>(w) ensuring resources within the portfolios are utilised in an efficient manner.</p>
<p>Leader</p>	<ol style="list-style-type: none"> 1. To appoint a Deputy Leader for a four-year term of office. 2. To appoint the number of Cabinet Members, a minimum of three and a maximum of nine, and allocate the Portfolio's to each Cabinet Member. 3. To make decisions, draw up the budget and make new policies alone or with Cabinet (a simple majority of Councillors can reject a proposal from the Leader/Cabinet). 4. To make arrangements for the discharge of the functions which under Regulations are the responding of Cabinet. 5. In addition to leadership of corporate strategy for the Council, including reputation, legislation, partnerships and policy, the Leader will :- <ul style="list-style-type: none"> • represent the Council as required at national and regional level and on Regional and Tees Valley bodies, including the Tees Valley Combined Authority; • lead on Transformation and the Business

PORTFOLIO	RESPONSIBILITY
	<p>Model; and</p> <ul style="list-style-type: none"> • lead on international partnerships and Town Twinning; • lead on Darlington Partnership
Deputy Leader	<ol style="list-style-type: none"> 1. To assist the Leader with her responsibilities. 2. To deputise for the Leader in her absence.
Economy	<ul style="list-style-type: none"> • ‘Place’ Strategy, Policy and Performance • Planning and Related Policy • Economy and Housing Policy • Environment, Urban Design, Heritage and Sustainability • Climate Change • Development Management (Local Planning Authority matters – except where delegated to Planning Applications Committee) <p>Economic Development and Regeneration:</p> <ul style="list-style-type: none"> • Employability • Business Support • Business Engagement • Inward Investment • Regeneration and Development • Town Centre • Environmental Health • Building Control •
Stronger Communities	<ul style="list-style-type: none"> • Policing • Community safety. • Council’s responsibilities for Fire and Rescue Services • Street Scene Enforcement • Illegal Encampments • Private Sector Housing • Licensing of premises (except where delegated to Licensing Committee) • Hackney carriage and private hire vehicles (except where delegated to the Licensing Committee) • Trading Standards and Animal Welfare

PORTFOLIO	RESPONSIBILITY
	<ul style="list-style-type: none"> • Co-ordination of the Council's responsibilities under the Floods and Water Act • Civil Contingencies and Emergency Planning • Parking Enforcement • CCTV • Voluntary sector • Community Development • Decision making on applications for community grants, subject to existing criteria • Equalities • Cabinet Champion for equalities
Children and Young People	<ul style="list-style-type: none"> • Education • Adult and Community Learning • Children's safeguarding and assessment • Looked after children (including fostering and adoption) • Care Leavers • Life Stages (0 – 25 years)
Resources	<ul style="list-style-type: none"> • Financial Management within the Council including Medium Term Financial (MTFP), Treasury management, local taxation and Risk management and Insurance • Oversight of Transformation and Business Model implementation • Oversight of the Council's Corporate Planning process including the Organisational Development Strategy (ODS), Performance management and the efficiency programme • Corporate Landlord, property and estates management • Corporate Procurement • Information Communication Technology (ICT) • Human Resources • Health and Safety • Communications and One Darlington magazine • Oversight of the Building Services division • Housing Benefits • The Council's Customer Strategy and oversight of the Council's Customer Services and insight functions • Legal/Democratic/Registrars

PORTFOLIO	RESPONSIBILITY
	<ul style="list-style-type: none"> • Oversight of the Councils Shared Services Partnership Xentrall Oversight of the capital projects and design services management
Adults	<ul style="list-style-type: none"> • Adult Mental Health • Mental Health Services for Older People, Mental Capacity Act/Deprivation of Liberty Safeguards, and Approved Mental Health Practitioners • Assessment and Reviews, Physical and Sensory Impairment, First Point of Contact, Safeguarding Adults, On-going and Complex Care and Occupational Therapy • Life Stages Services (26 years plus) • Day Services • Supported Living • Reablement • Learning Disability Services
Health and Housing	<ul style="list-style-type: none"> • Public Health functions • Integrated health commissioning • NHS <p>Sports and physical activity programme Dolphin Centre Eastbourne Sports Complex</p> <ul style="list-style-type: none"> • Council Housing Services including Lifeline and Homelessness
Local Services	<ul style="list-style-type: none"> • Street Scene Policy (refuse/recycling/street cleaning/grounds maintenance) • Crematorium and Cemeteries • Arboriculture • Countryside and Allotments • Parks, Open Spaces and Play Areas • Waste Management • Fleet Management and Maintenance •

PORTFOLIO	RESPONSIBILITY
	<p data-bbox="620 271 1046 517"> Head of Steam Hippodrome Events and Programming Library Service Strategic Arts 2025 </p> <p data-bbox="525 568 823 607">Transport Policy</p> <ul data-bbox="525 658 1410 1122" style="list-style-type: none"> • Highway Authority responsibilities, including :- <ul style="list-style-type: none"> • Transport and Highways Asset Management (roads, paths, rights of way, street lighting, traffic signals, signage); • Transport and Highways Network Management and Improvement Schemes • Road Safety • Parking Policy • Supported Bus Services and Concessionary Fares • Sustainable Transport

Delegation of Executive Functions

The Executive has delegated some of its functions to an individual Cabinet Member and Officers, as detailed below:-

Individual Cabinet Member

1. The Cabinet has delegated the Executive Functions as detailed in the Executive Scheme of Members' Delegation.
2. Before taking decisions within his/her delegated authority, the individual Cabinet Member will seek advice from relevant officers.
3. The Individual Cabinet Member exercising decision making powers will ensure that proper records are kept of all decisions they take, in accordance with legal requirements.
4. Where the individual Cabinet Member has a prejudicial interest (as defined in the Members' Code of Conduct) in relation to any decision, he/she will not take that decision, but will ask the relevant Officer to refer the matter to the Cabinet for determination.

Officers

5. The Council's Cabinet has delegated to Officers, the Executive functions which are contained in the Officers Delegation Scheme which are shown to be Executive by the first column of the scheme. This column is to distinguish executive and non-executive functions in the Officers Delegation Scheme.
6. The delegation of these powers operates under Section 15 of the Local Government Act 2000 and all other powers enabling the Executive.
7. The Executive powers delegated to Officers are subject to the Cabinet Procedure Rules as set out in this Constitution.

Outside Body Appointments

8. Insofar as the making of appointments to outside bodies is an executive function, the Executive agrees that those appointments should be made as set out in Schedule 5.

Delegation to and from Other Local Authorities/Bodies

9. The Cabinet has delegated the powers to Stockton Borough Council under S19 Local Government Act 2000 to carry out executive functions for the delivery of ICT, print and design, transactional human resources and transactional finance.

10. The Cabinet has delegated the powers relating to the enforcement of the legislation as detailed below, to Redcar and Cleveland Borough Council and authorised officers employed within the National Trading Standards Regional Investigations Team (North East), in accordance with Section 101 of the Local Government Act 1972, and Section 13(7) of the Local Government Act :-
 - (a) Anti-Social Behaviour Act 2003;
 - (b) Business Protection from Misleading Marketing Regulations 2008
 - (c) Children and Families Act 2014;
 - (d) Companies Acts 1985 and 2006;
 - (e) Consumer Credits Acts 1974 and 2006;
 - (f) Consumer Protection Act 1987;
 - (g) Consumer Protection from Unfair Trading Regulations 2008;
 - (h) Consumer Rights Act 2015;
 - (i) Copyright, Designs and Patents Act 1988;
 - (j) Courts and Legal Services Act 1990;
 - (k) Energy Act 1976;
 - (l) Energy Conservation Act 1981;
 - (m) Enterprise Act 2002;
 - (n) Estate Agents Act 1979;
 - (o) European Communities Act 1972;
 - (p) Explosives Act 1875;
 - (q) Fireworks Act 2003;
 - (r) Fraud Act 2006;
 - (s) General Product Safety Regulations 2005;
 - (t) Hallmarking Act 1973;
 - (u) Health and Safety at Work etc. 1974;
 - (v) Intellectual Property Act 2014;
 - (w) Licensing Act 2003;
 - (x) Medicines Act 1968;
 - (y) Prices Acts 1974 and 1975;
 - (z) Proceeds of Crime Act 2002;
 - (aa) Road Traffic Acts 1988 and 1991;
 - (bb) Trade Descriptions Act 1968;
 - (cc) Trade Marks Act 1994; and
 - (dd) Video Recordings Act 1984 and 2010

and all secondary legislation made under any of the specified legislation.

Joint Arrangements

11. The joint arrangements which have been established with other local authorities are :-

- (a) North East Joint Health Scrutiny Committee;
- (b) Tees Valley Joint Health Scrutiny Committee; and
- (c) Durham Police and Crime Panel and Audit Committee

Executive Scheme of Members Delegation

1. Cabinet has delegated the following powers to the Cabinet Member with the Housing, Health and Partnerships Portfolio :-
 - (a) to make decisions on applications for Community Grants, subject to criteria; and
 - (b) to make decisions on applications for Discretionary Rate Relief, subject to criteria.

2. Cabinet has delegated the following powers to the Leader (or in his absence his nominated representative) in his capacity as this Council's representative on the Leaders' Board or any future successor body, to :-
 - (a) exercise all the necessary executive powers and functions relating to the preparation and revision of the Regional Strategy for the North East, as prescribed in Part 5 of the Local Authority, Economic Development and Construction Act 2009; and
 - (b) exercise all the necessary executive powers and functions relating to the North East Smart Ticketing Initiative (NESTI).

SCHEDULE 3

The following pages set out the membership of the Council's Scrutiny Committees.

1. Economy and Resources Scrutiny Committee
2. Adults Scrutiny Committee
3. Health and Housing Scrutiny Committee
4. Children and Young People Scrutiny Committee
5. Communities and Local Services Scrutiny Committee
6. General Role of the Council's Scrutiny Committees
7. Monitoring and Co-ordination Group

ECONOMY AND RESOURCES SCRUTINY COMMITTEE

MEMBERSHIP	
<p>DARLINGTON BOROUGH COUNCIL</p> <p>5 Conservative Group Members, 4 Labour Group Members, 1 Liberal Democrat Group Member and 1 Independent Member</p>	<p>5 x 4 x 1 x 1 x 0</p>
OTHER MEMBERS	
TOTAL MEMBERSHIP –	11
QUORUM –	3

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

TERMS OF REFERENCE

To undertake the Council's Scrutiny functions in relation to the following services

RESOURCES PORTFOLIO

Financial Management within the Council, including the Medium-Term Financial Plan (MTFP), Treasury Management, Local Taxation and Risk Management and Insurance

Transformation and Business Model Implementation

The Council's Corporate Planning Process, including the Organisational Development Strategy (ODS), Performance Management and the Efficiency Programme

Corporate Landlord, property and estates management

Corporate Procurement

Information Communication Technology (ICT)

Human Resources

Health and Safety

Communications and One Darlington Magazine

ECONOMY PORTFOLIO

Place Strategy, Policy and Performance

Planning and Related Policy

Economy and Housing Policy

Environment, Urban Design, Heritage and Sustainability

Climate Change

Development Management (Local Planning Authority matters)

Economic Development and Regeneration

- Employability
- Business Support
- Business Engagement
- Inward Investment
- Regeneration and Development
- Town Centre
- Environmental Health
- Building Control

Building Services Division

Housing Benefits

The Council's Customer Strategy and oversight of the Council's Customer Services and insight functions

Legal/Registrars and Democratic functions

The Council's Shared Services Partnership Xentrall

The Council's capital projects and design Services management

ADULTS SCRUTINY COMMITTEE

MEMBERSHIP	
<p>DARLINGTON BOROUGH COUNCIL</p> <p>5 Conservative Group Members, 4 Labour Group Members, 1 Liberal Democrat Group Member and 1 Green Party Member</p>	<p>5 x 4 x 1 x 0 x 1</p>
OTHER MEMBERS	
TOTAL MEMBERSHIP –	11
QUORUM –	3

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

TERMS OF REFERENCE

To undertake the Council’s Scrutiny functions in relation to the following services

ADULTS PORTFOLIO

Adult Mental Health

Mental Health Services for Older People, Mental Capacity Act / Deprivation of Liberty Safeguards, and Approved Mental Health Practitioners

Assessment and Reviews, Physical and Sensory Impairment, First Point of Contact, Safeguarding Adults, On-gong and Complex Care and Occupational Therapy

Life Stages Service (26 years and above)

Day Services

Supported Living

Reablement

Learning Disability Services

HEALTH AND HOUSING SCRUTINY COMMITTEE

MEMBERSHIP	
<p>DARLINGTON BOROUGH COUNCIL</p> <p>5 Conservative Group Members, 4 Labour Group Members, 1 Independent Group Member</p>	<p>5 x 4 x 0 x 1 x 0</p>
OTHER MEMBERS	
TOTAL MEMBERSHIP –	10
QUORUM –	3

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

TERMS OF REFERENCE

To undertake the Council's Scrutiny functions in relation to the following services

HEALTH AND HOUSING PORTFOLIO

Public Health functions

Integrated Health Commissioning

NHS

Council Housing Services, including Lifeline and Homelessness

Dolphin Centre

Eastbourne Sports Complex

Sports and Physical Activity Programme

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

The voting representatives shall always be included in the membership.

TERMS OF REFERENCE

To undertake the Council's Scrutiny functions in relation to the following services

CHILDREN AND YOUNG PEOPLE PORTFOLIO

Education

Adult and Community Learning

Children's Safeguarding and Assessment

Looked After Children (including fostering and adoption)

Care Leavers

Life Stages (0-25)

COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE

MEMBERSHIP	
DARLINGTON BOROUGH COUNCIL 5 Conservative Group Members, 4 Labour Group Members, 1 Liberal Democrat Group Member and 1 Independent Group Member	5 x 4 x 1 x 1 x 0
OTHER MEMBERS	
TOTAL MEMBERSHIP –	11
QUORUM –	3

PROTOCOLS

The Scrutiny Committee cannot include any Member of Cabinet in its membership.

The Chair/Vice-Chair of a Scrutiny Committee cannot be the Chair/Vice-Chair of the Licensing or Planning Applications Committees.

TERMS OF REFERENCE

To undertake the Council's Scrutiny functions in relation to the following services

STRONGER COMMUNITIES PORTFOLIO

Policing

Community Safety

Community Development

Community Grants

The Council's responsibilities for the Fire and Rescue Services

Street Scene Enforcement

Illegal Encampments

Private Sector Housing

Licensing of premises (except where delegated to the Licensing Committee)

Hackney Carriage and Private Hire Vehicles (except where delegated to the Licensing Committee)

Trading Standards and Animal Welfare

Co-ordination of the Council's responsibilities under the Floods and Water Act

Civil Contingencies and Emergency Planning

LOCAL SERVICES PORTFOLIO

Street Scene Policy (refuse/recycling/street cleaning/grounds maintenance)

Crematorium and Cemeteries

Arboriculture

Countryside and Allotments

Parks, Open Spaces and Play Areas

Waste Management

Fleet Management and Maintenance

Head of Steam

Hippodrome

Events and Programming

Library Service

Strategic Arts

2025

Parking Enforcement

Transport Policy
Transport and Highways Asset
Management (roads, paths, rights
of way, street lighting, traffic
signals, signage)

CCTV

Transport and Highways Network
Management and Improvement
Schemes

Equalities

Road Safety

Voluntary Sector

Parking Policy

Supported Bus Services and
Concessionary Fares

Sustainable Transport

GENERAL ROLE OF THE COUNCIL'S SCRUTINY COMMITTEES

Within its terms of reference, the Scrutiny Committee will :-

review and/or scrutinise decisions made, or other action taken in connection with the discharge of any functions which are the responsibility of Cabinet (see Call-in procedures as set out in the Scrutiny Procedure Rules);

make reports or recommendations to the Council or Cabinet, with respect to the discharge of any functions which are the responsibility of Cabinet;

review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are not the responsibility of the Cabinet; and

make reports or recommendations to the Council, or Cabinet, with respect to the discharge of any functions which are not the responsibility of Cabinet on matters which affect the Authority's area or the inhabitants of that area.

Policy Development -

Within its terms of reference, the Scrutiny Committee will:-

assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;

conduct research, community and other consultation in the analysis of policy issues and possible options;

consider and implement mechanisms to encourage and enhance community participations in the development of policy options;

question Members of the Cabinet and/or Committees and Chief Officers about their views on issues and proposals affecting the area; and

liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

Review -

The Scrutiny Committee may :-

review and scrutinise the decisions made by and the performance of the Cabinet, Committees and Council Officers, both in relation to individual decision, and over time;

review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;

question Members of the Cabinet, Committees and Chief Officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;

monitor and challenge performance of the agreed targets for the Community Strategy.

question and gather evidence from any other person (with their consent):

make recommendations to the Cabinet, appropriate Committees or Council arising from the outcome of the scrutiny process; and

review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Scrutiny Committee and local people about their activities and performance.

In deciding what reviews are to be undertaken, Members will ensure that any work focuses on delivering outcomes and contributes to the strategic aims of the Council.

NOTES –

Officer Support -

Each Scrutiny Committee has a Lead Officer to support it, and, in the main, these Officers are from the relevant service delivery area.

Scrutiny Committees have access to any Officer or Member, who they feel may be able to assist in the review of any issue. They also receive support which is justifiable and is sufficient to provide both the administrative support and information required.

Role of the Chair -

The Chair will ensure that Scrutiny is Member-led and is focused on delivering outcomes.

Finance -

The Scrutiny Committees have no responsibility for the finances made available to them, the Monitoring and Co-ordination Group recommend resource allocation to the Assistant Director Resources

Annual Report -

Scrutiny Committees must report to Full Council on their workings and make recommendations to the Monitoring and Co-ordination Group for future work programmes and amended working methods if appropriate. These reports should be monitored to ensure that the outcomes of each review undertaken have improved, or made suggestions to improve service delivery.

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE 4 NOVEMBER 2019

WORK PROGRAMME

SUMMARY REPORT

Purpose of the Report

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the 2019/20 Municipal Year and to consider any additional areas which Members would like to suggest should be included.

Summary

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the remainder of the Municipal Year which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee in the last Municipal Year.
3. Once the work programme has been approved by this Scrutiny Committee, any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure (**Appendix 2**).

Recommendations

4. Members are requested to consider and approve the attached draft work programme as the agreed work programme for the Municipal year 2019/20 and consider any additional items which they might wish to include.

Paul Wildsmith
Managing Director

Background Papers

No background papers were used in the preparation of this report.

Author: Allison Hill

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the eight outcomes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

5. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
6. Each topic links to the outcomes and the conditions in the Sustainable Community Strategy – One Darlington Perfectly Placed:-

<p>SCS Outcomes:</p> <ul style="list-style-type: none"> a) Children with the best start in life b) More businesses more jobs c) A safe and caring community d) More people caring for our environment e) More people active and involved f) Enough support for people when needed g) More people healthy and independent h) A place designed to thrive 	<p>Three Conditions:</p> <ul style="list-style-type: none"> a) Build strong communities b) Grow the economy c) Spend every pound wisely
--	--

7. In addition, each topic links to performance indicators from the Performance Management Framework (PMF) to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake. There are some topics where appropriate PMF indicators have not yet been identified however; these can be added as the work programme for each topic is developed.

Forward Plan and Additional Items

8. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a quad of aims. A revised process for adding an item to a previously approved work programme, has been agreed by the Monitoring and Co-ordination Group.
9. A copy of the Forward Plan has been attached at **Appendix 3** for information.

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APPENDIX 1

CHILDREN AND YOUNG PEOPLE SCRUTINY WORK PROGRAMME

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
Performance Management and Regulation	Q1 28 October 2019 Q2 16 December 2019 Q3 tbc Q4/year end June 2020	Sharon Raine	Children with the best start in life A safe and caring community Enough support for people when needed More people healthy and independent	Build strong communities Spend every pound wisely	Agreed set of indicators	To receive quarterly monitoring reports and undertake any further detailed work into particular outcomes if necessary
Annual Report of the Darlington Safeguarding Partnership	28 October 2019	Amanda Hugill/ Ann Baxter, Independent Chair		Build strong communities	LSB Annual Report	Annual monitoring
Children and Young People Plan 2017-22	28 October 2019	Christine Shields	Children with the best start in life			Annual update to Members.
2019/20 Childcare Sufficiency Review	16 December 2019	Nicola Davies/ Tony Murphy	Children with the best start in life A safe and caring community	Build strong communities		To provide an annual report to elected Members on how the authority meets its

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
			Enough support for people when needed			duty to secure sufficient childcare places.
Childhood Healthy Weight Plan	3 February 2020	Miriam Davidson	Children with the best start in life			To examine the effectiveness of the Plan on childhood obesity and mental health issues in children and young people
Looked After Children Missing From Care	3 February 2020	Jean Langthorne / Chris Bell	Enough support for people when needed			To further examine the reasons why children in care go missing and the interventions in place to avoid including partnerships working.
Extension of Funding to 21 for Children in Foster Care	30 March 2020	Jane Kochanowski	Children with the best start in life A safe and caring community Enough support for people when needed	Build strong communities		Annual monitoring – a duty on Local Authorities to facilitate, monitor and support staying put arrangements

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
			More people healthy and independent			
Learning and Skills Service Annual Report	June/Jul 2020	Paul Richardson	Enough support for people when needed			Annual Report to demonstrate challenge
Autism Provision at Hurworth School Review Group	TBA					To review the arrangements between this Council and Hurworth School in providing the resourced Autism provision and attached Outreach Support Service for Darlington. Quad of aims April 2018
Private Children's Homes and Planning Guidance	TBA					To monitor the number of private children's homes in the borough.
Academy Trusts	Spring 2020					To examine safeguarding measures and health and safety

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
						training in place within the boroughs Academies and attainment within Academy Trusts.
Children and Young People Public Health Overview 2019	September 2020	Ken Ross	Children with the best start in life A safe and caring community Enough support for people when needed More people healthy and independent	Build Strong Communities	PBH 009 PBH 013c PBH 016 PBH 018 PBH 020 PBH 021 PBH 054	Annual monitoring - Children and Young People's Profile, Healthy Lifestyle Survey, Childhood Healthy Weight Action Plan 2017-2022 and Oral Health Plan 2017-2022
IRO Annual Report	September 2020	Martin Graham	Children with the best start in life		CSC201	To examine the Annual Report of the Independent Reviewing Officer for Looked After Children
Local Designated Officer Annual Report	September 2020	Amanda Hugill/ Carol Glasper				To examine the Annual Report and assure Members that allegations made against staff who work with children are

Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
Medium Term Financial Plan	January 2020 (Special)	Elizabeth Davison	A place designed to thrive A safe and caring community More people healthy and independent Enough support for people when needed	Build strong communities Spend every pound wisely. Grow the Economy		reported and how they are actioned To consider the Medium Term Financial Plan in relation to the areas within this Scrutiny's remit
Corporate Plan 2020/24	January 2020 (Special)	Neil Bowerbank	A place designed to thrive A safe and caring community More people healthy and independent Enough support for people when needed	Build strong communities Spend every pound wisely. Grow the Economy		

JOINT REVIEW WITH HEALTH AND PARTNERSHIPS SCRUTINY:

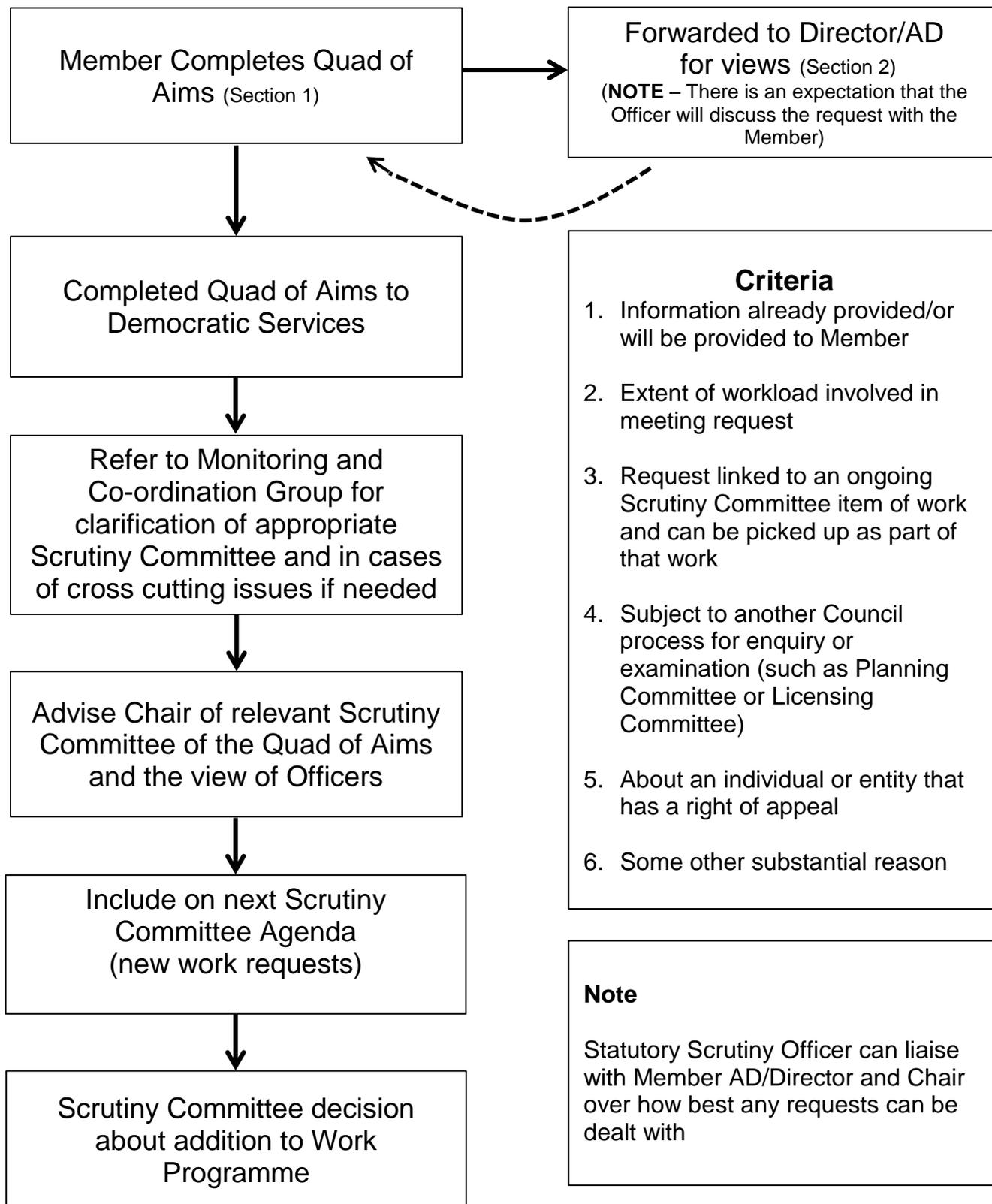
Topic	Timescale	Lead Officer	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
Childhood Obesity/ Oral Health/Mental Health Links	<p>Review suspended – Members to examine childhood obesity and mental health links by monitoring the effectiveness of the Childhood Healthy Weight Plan at a future date.</p> <p>Interim Report to Cabinet on 11 September 2018 on Oral Health.</p>		<p>Children with the best start in life</p> <p>Enough support for people when needed</p> <p>More People Healthy and Independent</p>	Build strong communities		<p>To investigate the high incidence of childhood obesity in Darlington and the associated links to poor dental health; and whether the desire to promote good 'self image' has an impact on mental health issues in young people.</p>

ARCHIVED ITEMS

LAC Missing from Care – Reasons and Interventions	10 September 2018	Joanne Stoddart	Children with the best start in life Enough support for people when needed		CSC246	To examine the reasons why children in care go missing and the interventions in place to avoid. To invite the Police Liaison Officer to attend Scrutiny to discuss
Educational Landscape	Archived on 3 Oct 2018	Tony Murphy	Children with the best start in life	Build Strong Communities	CSC 044 Basket of LAIT KS1, KS2, GCSE & A Level indicators. Local Authority Interactive Tool (LAIT) academic year 2014/15/ Ofsted Sept 2014/ Department for Education (DFE) performance data	To examine school improvement including the decline in performance for maths and English and what action is being taking to address this.
Stability of Places for Looked After Children	10 December 2018	Joanne Stoddart	Children with the best start in life Enough support for people when needed	Build strong communities	CSC 228 CSC 229	To monitor annually the stability of places for Looked After Children.

						To be monitored via the regular performance reports in future
Children Services Accessibility Strategy	10 December 2018					To give Scrutiny Members the opportunity to consider the Strategy prior to Cabinet.
SEND High Needs Review: Strategy and Funding	29 October 2018 10 Dec 2018	Tony Murphy	Children with the best start in life More People healthy and independent			To give Scrutiny Members the opportunity to consider 3 of the 4 core elements of the Review. Members to carry out a T/F Review on the proposals.
Home to School Transport	29 October 2018		Enough support for people when needed			
SEND Strategy and Funding Consultation Review Group	10 December 2018		Children with the best start in life			To give a Scrutiny response to the consultation on the SEND Strategy and Funding and SEND Travel Assistance Policy

PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE'S PREVIOUSLY APPROVED WORK PROGRAMME



PLEASE RETURN TO DEMOCRATIC SERVICES

QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY)

SECTION 1 TO BE COMPLETED BY MEMBERS

NOTE – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

REASON FOR REQUEST?	RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)
PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)	HOW WILL THE OUTCOME MAKE A DIFFERENCE?

Page 126

Signed Councillor

Date

SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS
(NOTE – There is an expectation that Officers will discuss the request with the Member)

	Criteria
1. (a) Is the information available elsewhere? Yes No If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services)	1. Information already provided/or will be provided to Member
(b) Have you already provided the information to the Member or will you shortly be doing so?	2. Extent of workload involved in meeting request
2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?	3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work
3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?	4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)
4. Is there another Council process for enquiry or examination about the matter currently underway?	5. About an individual or entity that has a right of appeal
5. Has the individual or entity some other right of appeal?	6. Some other substantial reason
6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme?	

PLEASE RETURN TO DEMOCRATIC SERVICES

Signed **Position** **Date**

PLEASE RETURN TO DEMOCRATIC SERVICES

FORWARD PLAN FOR THE PERIOD: 2 OCTOBER 2019 - 29 FEBRUARY 2020



What is a Forward Plan?

The Forward Plan is a list of all of the decisions, which are due to be taken by Cabinet. The Plan also includes all Key Decisions to be taken by Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website www.darlington.gov.uk.

What is a Key Decision?

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

What are the reasons that a report can be held in private?

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:—
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

- (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Who takes Key Decisions?

Under the Council's constitution, key decisions are taken by Cabinet.

Are only Key Decisions listed in the Forward Plan?

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting, however, all decisions to be taken by Cabinet are included on the plan to give Scrutiny Committees and the public an early indication of decisions to be made.

What does the Forward Plan tell me?

The Plan gives information about:

- What decisions are coming up
- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be an open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

How to make representations

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

How and who do I contact?

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Lynne Wood, Elections Manager, Democratic Services, Resources Group, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405803. Email: lynne.wood@darlington.gov.uk.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title	Decision Maker and Date	Page
Darlington Crematorium Refurbishment	Cabinet 8 Oct 2019	6
Housing Allocation Policy	Cabinet 8 Oct 2019	7
Town Centre Car Parking	Cabinet 8 Oct 2019	8
Crown Street Library Trustees	Cabinet 8 Oct 2019	9
Schedule of Transactions	Cabinet 8 Oct 2019	10
Fairer Richer Darlington - Local Wealth Building	Cabinet 5 Nov 2019	11
Tees Valley Joint Waste Management Contract	Cabinet 5 Nov 2019	12
Objections to Traffic Orders – McMullen Road/Yarm Road	Cabinet 5 Nov 2019	13
Rail Heritage Quarter	Cabinet 5 Nov 2019	14
Joint Venture Proposal with Esh Homes	Cabinet 5 Nov 2019	15
Replacement of Dog Control Orders with Public Space Protection Orders	Cabinet 5 Nov 2019	16
Library Service Update	Cabinet 5 Nov 2019	17
Council Tax Empty Property Premium	Council 5 Dec 2019 Cabinet 5 Nov 2019	18
Council Tax Support - Scheme Approval 2019.20	Council 5 Dec 2019 Cabinet 5 Nov 2019	19
Revenue Budget Monitoring - Quarter 2	Cabinet 5 Nov 2019	20
Project Position Statement and Capital Programme Monitoring - Quarter 2	Cabinet 5 Nov 2019	21

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Darlington Town Centre Strategy 2019/30	Cabinet 5 Nov 2019	22
Haughton Children's Centre	Cabinet 5 Nov 2019	23
Acquisition of land at Snipe Lane	Cabinet 5 Nov 2019	24
Darlington Town Centre – Property Acquisitions and Development Site Opportunities	Cabinet 5 Nov 2019	25
Corporate Plan 2017-21	Cabinet 3 Dec 2019	26
Mid-Year Prudential Indicators and Treasury Management 2019/20	Council 30 Jan 2020 Cabinet 3 Dec 2019	27
Review of Outcome of Complaints Made to Ombudsman	Cabinet 3 Dec 2019	28
Dolphin Centre Ten Pin Bowling	Cabinet 3 Dec 2019	29
Capital Strategy and Capital Programme	Council 20 Feb 2020 Cabinet 10 Dec 2019	30
Medium Term Financial Plan	Council 20 Feb 2020 Cabinet 10 Dec 2019	31
Housing Revenue Account	Cabinet 10 Dec 2019	32
Corporate Plan 2020/24	Council 20 Feb 2020 Cabinet 10 Dec 2019	33
Annual Audit Letter	Cabinet 7 Jan 2020	34
Permit System to Manage and Co-ordinate Roadworks	Cabinet 7 Jan 2020	35
Calendar of Council and Committee Meetings 2020/21	Cabinet 4 Feb 2020	36
Project Position Statement and Capital Programme Monitoring - Quarter 3	Cabinet 4 Feb 2020	37

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Revenue Budget Monitoring - Quarter 3	Cabinet 4 Feb 2020	38
Schools Admissions 2021/22	Cabinet 4 Feb 2020	39
Medium Term Financial Plan	Council 20 Feb 2020 Cabinet 11 Feb 2020	40
Housing Revenue Account	Council 20 Feb 2020 Cabinet 11 Feb 2020	41
Capital Strategy and Capital Programme	Council 20 Feb 2020 Cabinet 11 Feb 2020	42
Treasury Management Strategy and Prudential Indicators	Council 20 Feb 2020 Cabinet 11 Feb 2020	43
Corporate Plan 2020/24	Council 20 Feb 2020 Cabinet 11 Feb 2020	44

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Darlington Crematorium Refurbishment

Brief Description

To present the options to Members to consider regarding refurbishment of the existing Crematorium in West Cemetery.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Oct 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Ian Thompson, Assistant Director Community Services

Ian.Thompson@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Meetings and survey with Funeral Directors and Faith Leaders.

Document to be submitted

Cabinet Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Housing Allocation Policy

Brief Description

Changes are being made to the Tees Valley Allocation Policy to reflect the legislative requirements around the Homelessness Reduction Act 2017, to ensure the policy is clear and transparent for applicants.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Oct 2019

Relevant Scrutiny Committee

Adults and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Housing, Health and Partnerships Portfolio

Contact Officer/Report Author

Janette McMain

Janette.McMain@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Public consultation has been undertaken via a press release and survey around the Common Allocations Policy, with website links to the survey on the Compass and DBC's websites. The survey has been widely circulated to staff in Housing and Housing Providers/Housing related providers asking they encourage their staff and customers to complete the survey.

Document to be submitted

Report and Housing Allocation Policy.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Town Centre Car Parking

Brief Description

To consider parking options to support the town centre economy.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Oct 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Economy and Regeneration Portfolio, Leisure and Local Environment Portfolio

Contact Officer/Report Author

Dave Winstanley, Assistant Director Capital Projects, Transport and Highways Planning
dave.winstanley@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Crown Street Library Trustees

Brief Description

To make arrangements for the appointment of additional trustees of the Crown Street building, independent of the Council.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

8 Oct 2019

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Leader of the Council

Contact Officer/Report Author

Luke Swinhoe, Assistant Director Law and Governance
Luke.Swinhoe@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Schedule of Transactions

Brief Description

To consider the terms negotiated by the Director, on behalf of the Council, to enable contractually binding contracts to be completed.

(NOTE - this report is included on the agenda for each meeting of Cabinet but there are not always transactions to consider)

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Fully exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision Maker

Cabinet

Date of Decision

8 Oct 2019

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Guy Metcalfe, Head of Service for Asset Management and Investment
Guy.Metcalfe@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report and Schedule of Transactions.

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Fairer Richer Darlington - Local Wealth Building

Brief Description

Tackling poverty and inequalities in Darlington by supporting local wealth creation that benefits all residents.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Seth Pearson, Partnership Director
seth.pearson@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Consultation with other anchor organisations.

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Tees Valley Joint Waste Management Contract

Brief Description

To approve the outline business case for Waste Management post 2025 and the associated inter-authority agreement.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Ian Thompson, Assistant Director Community Services
Ian.Thompson@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Objections to Traffic Orders – McMullen Road/Yarm Road

Brief Description

Proposed parking restrictions associated with the recent McMullen Road/Yarm Road roundabout improvement. The restrictions are considered to be required to maintain the free flow of traffic in accordance with the Council's statutory duty as set out in the Traffic Management Act 2004.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Andrew Casey

andrew.casey@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

Eastbourne; Red Hall and Lingfield

Consultation Process and Consultees

Letters and plans with Affected Residents and Ward Councillors

Document to be submitted

Report.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Rail Heritage Quarter

Brief Description

To present the outcome of work to date on the Rail Heritage Quarter, timeline for implementation and funding strategy.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Ian Thompson, Assistant Director Community Services
ian.thompson@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Significant amount of consultation taken place through the production of the Masterplan for the Rail Heritage Quarter. This will be on-going through the further development.

Document to be submitted

Report and Master Planning Documents.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Joint Venture Proposal with Esh Homes

Brief Description

Proposal for New Sites outside the Darlington Boundaries.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Elizabeth Davison, Assistant Director Resources
elizabeth.davison@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Replacement of Dog Control Orders with Public Space Protection Orders

Brief Description

To request approval to commence consultation with the public regarding converting the existing Dog Control Orders into Public Space Protection Orders.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Economy and Regeneration Portfolio

Contact Officer/Report Author

Ian Thompson, Assistant Director Community Services
ian.thompson@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

8 week public consultation via website - Police, Crime and Victim Commissioner and Police will also be consulted

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Library Service Update

Brief Description

To present proposals to Members for the refurbishment of Crown Street Library and proposed service.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Ian Thompson, Assistant Director Community Services
Ian.Thompson@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Meetings / discussions.

Officers will continue to work closely with the Friends of Crown Street Library through development proposals

Document to be submitted

Cabinet Report and Library Plan

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Council Tax Empty Property Premium

Brief Description

To consider and approve changes to the Council Tax Empty Property Premium from April 2020.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Council

5 Dec 2019

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Anthony Sandys, Head of Housing and Revenues
anthony.sandys@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Letter and e-mail

All current owners of long-term empty domestic properties where the Council Tax Empty Property Premium applies.

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Council Tax Support - Scheme Approval 2019.20

Brief Description

To consider and approve a draft Council Tax Support Scheme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Council

5 Dec 2019

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Anthony Sandys, Head of Housing and Revenues
anthony.sandys@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report and Council Tax Support Scheme.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Revenue Budget Monitoring - Quarter 2

Brief Description

To provide a summary of the latest budget position.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management
peter.carrick@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Project Position Statement and Capital Programme Monitoring - Quarter 2

Brief Description

To provide information on the delivery of the Council's Capital Programme, the financial outturn position, financing of Capital expenditure and an update on the current status of all construction projects currently being undertaken.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management, Brian Robson, Head of Capital Projects
peter.carrick@darlington.gov.uk, brian.robson@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Darlington Town Centre Strategy 2019/30

Brief Description

To highlight the consultation response from the public and stakeholders with regards to the proposals for the improvements to Darlington Town Centre.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Economy and Regeneration Portfolio

Contact Officer/Report Author

Mark Ladyman, Assistant Director Economic Growth
mark.ladyman@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

Northgate; Park East

Consultation Process and Consultees

Consultation via website, 'One Darlington' magazine, meetings and information stand.
Public, partners and stakeholders.

Document to be submitted

Report and Strategy.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Haughton Children's Centre

Brief Description

To consider the proposed lease arrangement of the Haughton Children's Centre to the Education Village Academy Trust to provide Special Educational Needs and Disabilities (SEND) placements at Beaumont Hill Academy.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Children and Young People Scrutiny Committee

Relevant Cabinet Member(s)

Children and Young People Portfolio

Contact Officer/Report Author

Tony Murphy, Head of Education and Inclusion
Tony.Murphy@darlington.gov.uk

Department

Childrens and Adults

Wards Affected

Haughton and Springfield

Consultation Process and Consultees

Meetings and communications.
Education Village Academy Trut and Department for Education

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Acquisition of land at Snipe Lane

Brief Description

Acquisition of 4.8 acres of land and house adjacent to the land acquired by the Council from Darlington Farmers Auction Mart (DFAM) for residential development. This land gives the Council control to stop any conflicting uses next to the development land and it can either be sold for low density residential development or self-build plots now or it can be held longer term and developed as higher volume residential development in the longer term.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Efficiency and Resources

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Richard Adamson

Richard.Adamson@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

Park East

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Darlington Town Centre – Property Acquisitions and Development Site Opportunities

Brief Description

To gain members approval for the proposed developments identified in Darlington Town Centre and agree to the use of Compulsory Purchase Order powers in order to complete land assembly.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Nov 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Economy and Regeneration Portfolio

Contact Officer/Report Author

Mark Ladyman, Assistant Director Economic Growth
mark.ladyman@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Corporate Plan 2017-21

Brief Description

To receive an update on the Council's current Corporate Plan covering the period 2017 to 2021

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

3 Dec 2019

Relevant Scrutiny Committee

Efficiency and Resources

Relevant Cabinet Member(s)

The Leader

Contact Officer/Report Author

Neil Bowerbank, Head of Strategy, Performance and Communications
neil.bowerbank@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report.

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Mid-Year Prudential Indicators and Treasury Management 2019/20

Brief Description

To consider the revised Treasury Management Strategy, Prudential Indicators and providing a half-yearly review of the Council's borrowing and investment activities.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

3 Dec 2019

Council

30 Jan 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management
peter.carrick@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Review of Outcome of Complaints Made to Ombudsman

Brief Description

To provide Members with an update of the outcome of cases which have been determined by the Local Government, Social Care (LGSCO) and the Housing Ombudsman (HO).

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

3 Dec 2019

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Lee Downey, Complaints and Information Governance Manager
lee.downey@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Dolphin Centre Ten Pin Bowling

Brief Description

Proposals to introduce Ten Pin Bowling and extend the soft play within the Dolphin Centre.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

3 Dec 2019

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Ian Thompson, Assistant Director Community Services
Ian.Thompson@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

Park East

Consultation Process and Consultees

None

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Capital Strategy and Capital Programme

Brief Description

To consider the Council's proposed Capital Strategy and Capital Programme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

10 Dec 2019

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management
peter.carrick@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report, Capital Strategy and Capital Programme.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Medium Term Financial Plan

Brief Description

To propose a Medium Term Financial Plan (MTFP) for consultation.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

10 Dec 2019

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio, Housing, Health and Partnerships Portfolio

Contact Officer/Report Author

Elizabeth Davison, Assistant Director Resources, Pauline Mitchell, Assistant Director Housing and Building Services
elizabeth.davison@darlington.gov.uk, pauline.mitchell@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Full Consultation with Residents, staff, partners and Scrutiny Committees

Document to be submitted

Report and Medium Term Financial Plan.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Housing Revenue Account

Brief Description

To propose a Housing Revenue Account for consultation.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

10 Dec 2019

Relevant Scrutiny Committee

Adults and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Housing, Health and Partnerships Portfolio

Contact Officer/Report Author

Pauline Mitchell, Assistant Director Housing and Building Services
pauline.mitchell@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Meetings with Tenants Board.

Document to be submitted

Report and draft Housing Revenue Account.

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Corporate Plan 2020/24

Brief Description

To consider the proposed Corporate Plan covering the period 2020 to 2024, and approve it for consultation.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet
Council

Date of Decision

10 Dec 2019
20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Neil Bowerbank, Head of Strategy, Performance and Communications
neil.bowerbank@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Consultation will be undertaken in conjunction with the Council's Medium Term Financial Plan (MTFP) and will include information in the 'One Darlington' magazine, social media, online survey, scrutiny committees and Member engagement.

Members, Residents, Staff, Partners and Local Businesses.

Document to be submitted

Report and Draft Corporate Plan.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Annual Audit Letter

Brief Description

High Level summary from the results of the audit work undertaken by Ernst & Young the Council's External Auditors

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management
peter.carrick@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report and Annual Audit Letter.

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Permit System to Manage and Co-ordinate Roadworks

Brief Description

An update on work to develop a permit scheme for roadworks coordination that Councils across the country are being required to consider by the Department for Transport.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Jan 2020

Relevant Scrutiny Committee

Place Scrutiny Committee

Relevant Cabinet Member(s)

Leisure and Local Environment Portfolio

Contact Officer/Report Author

Dave Winstanley, Assistant Director Capital Projects, Transport and Highways Planning
dave.winstanley@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Meetings and correspondence with Statutory undertakers.

Document to be submitted

Cabinet Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Calendar of Council and Committee Meetings 2020/21

Brief Description

To consider and approve the Calendar of Council and Committee Meetings for the 2020/21 Municipal Year.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Lynne Wood, Elections Manager
Lynne.Wood@darlington.gov.uk

Department

Resources

Wards Affected

N/A

Consultation Process and Consultees

E-mail.
Internal consultees.

Document to be submitted

Report and Calendar of Council and Committee Meetings.

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Project Position Statement and Capital Programme Monitoring - Quarter 3

Brief Description

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management, Brian Robson, Head of Capital Projects
peter.carrick@darlington.gov.uk, brian.robson@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Revenue Budget Monitoring - Quarter 3

Brief Description

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management
peter.carrick@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Schools Admissions 2021/22

Brief Description

To consider the Local Authority's Admission Arrangements for the 2021/22 academic year for maintained schools.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Feb 2020

Relevant Scrutiny Committee

Children and Young People Scrutiny Committee

Relevant Cabinet Member(s)

Children and Young People Portfolio

Contact Officer/Report Author

Melanie Dickinson

Department

Childrens and Adults

Wards Affected

All Wards

Consultation Process and Consultees

Meetings and e-mail.

Consultation with Parents, Schools, Religious Authorities and the Local Community.

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Medium Term Financial Plan

Brief Description

To recommend a Medium Term Financial Plan (MTFP) to Council for approval.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

11 Feb 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Elizabeth Davison, Assistant Director Resources
elizabeth.davison@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Full consultation with residents, staff, partners and the Council's Scrutiny Committees.

Document to be submitted

Report and Medium Term Financial Plan

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Housing Revenue Account

Brief Description

To recommend the Housing Revenue Account to Council.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

11 Feb 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Adults and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Housing, Health and Partnerships Portfolio

Contact Officer/Report Author

Pauline Mitchell, Assistant Director Housing and Building Services
pauline.mitchell@darlington.gov.uk

Department

Economic Growth and Neighbourhood Services

Wards Affected

All Wards

Consultation Process and Consultees

Meetings with Tenants Board.

Document to be submitted

Report and Housing Revenue Account

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Capital Strategy and Capital Programme

Brief Description

To recommend a Capital Strategy and Capital Programme to Council for approval.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

11 Feb 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Tracy Blowers

Tracy.Blowers@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Report, Capital Strategy and Capital Programme.

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Treasury Management Strategy and Prudential Indicators

Brief Description

To consider the Treasury Management Strategy, Prudential Indicators and providing a yearly review of the Council's borrowing and investment activities.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

11 Feb 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Efficiency and Resources Portfolio

Contact Officer/Report Author

Peter Carrick, Finance Manager Central/Treasury Management
peter.carrick@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

None

Document to be submitted

Reprot and Treasury Management Strategy.

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Corporate Plan 2020/24

Brief Description

To consider the Council's Corporate Plan for 2020/24, following consultation, and recommend the Plan to Council for approval.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

11 Feb 2020

Council

20 Feb 2020

Relevant Scrutiny Committee

Efficiency and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Leader of the Council

Contact Officer/Report Author

Neil Bowerbank, Head of Strategy, Performance and Communications
neil.bowerbank@darlington.gov.uk

Department

Resources

Wards Affected

All Wards

Consultation Process and Consultees

Consultation will be undertaken in conjunction with the Council's Medium Term Financial Plan (MTFP) and will include information in the 'One Darlington' magazine, social media, online survey, scrutiny committees and Member engagement.

Members, Residents, Staff, Partners and Local Businesses.

Document to be submitted

Report and Corporate Plan.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

FIELD_CONSULTATION
FIELD_CONSULTEES
FIELD_CONSULTATION
FIELD_CONSULTEES