

General Licensing Committee Agenda



9.30 am Tuesday, 5 March 2019
Committee Room 3, Town Hall,
Darlington, DL1 5QT

Members of the Public are welcome to attend this Meeting.

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. To approve the Minutes of the meeting of this Committee held on 13 November 2018 (Pages 1 - 2)
4. To approve the Minutes of the meetings of the General Licensing Sub Committee held on 13 November 2018 (Pages 3 - 4)
5. Renewal of Licence for Premises to be approved as a venue for Marriages and Civil Partnerships - The Council Chamber –
Report of the Assistant Director of Law and Governance
(Pages 5 - 12)
6. Renewal of Licence for Premises to be approved as a venue for Marriages and Civil Partnerships - The Head of Steam –
Report of the Assistant Director of Law and Governance
(Pages 13 - 20)
7. Application for Licence for Premises to be approved as a venue for Marriages and Civil Partnerships - The Hippodrome Theatre –
Report of the Assistant Director of Law and Governance
(Pages 21 - 28)
8. Application for Renewal of Licence for premises to be approved as a Venue for Marriages and Civil Partnerships - Redworth Hall Hotel, Redworth –
Report of the Assistant Director of Law and Governance

(Pages 29 - 36)

9. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
10. Questions



Luke Swinhoe
Assistant Director Law and Governance

Monday, 25 February 2019

Town Hall
Darlington.

Membership

Councillors Nutt, Kane, C L B Hughes, B Jones, Mrs D Jones, Lawton, Lee, Newall, K Nicholson and Rahman

If you need this information in a different language or format or you have any other queries on this agenda please contact Allison Hill, Democratic Officer, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays Email: allison.hill@darlington.gov.uk or telephone 01325 405997

**GENERAL LICENSING COMMITTEE
13 NOVEMBER 2018**

PRESENT – Councillor Nutt (in the Chair); Councillors Kane, Lawton, Lee, Newall, and K Nicholson. (6)

APOLOGIES – Councillors B Jones, D Jones and C Hughes. (3)

ABSENT – Councillor Rahman. (1)

OFFICERS – Julie Richings, Principal Licensing Officer; Brian Murray, Licensing Officer; Bethony Symonds, Lawyer; Allison Hill, Democratic Officer; Anthony Hall, Superintendent Registrar; and Sgt C Dickenson, Durham Constabulary.

L10. DECLARATIONS OF INTEREST – There were no declarations of interest reported at the meeting.

L11. MINUTES – Submitted – The Minutes (previously circulated) of the meeting of the General Licensing Committee held on 16 October 2018.

RESOLVED – That the Minutes be approved as a correct record.

L12. RENEWAL OF LICENCE FOR PREMISES TO BE APPROVED AS A VENUE OR MARRIAGES AND CIVIL PARTNERSHIPS – ROCKCLIFFE HALL – The Assistant Director of Law and Governance submitted a report (previously circulated) to consider an application received from Rockcliffe Hall Hotel for the renewal of a licence to be approved as a venue for Civil Marriages and Civil Partnerships in accordance with the provisions of the Marriage Act 1949 (as amended by the Marriage Act 1994); the Civic Partnership Act (2004); the Marriage and Civil Partnerships (Approved Premises) Regulations 2005; and the Marriage (Same Sex Couples) Act 2013.

The submitted report gave a summary of Rockcliffe Hall as an approve venue; the designated rooms and maximum capacity; and a copy of the application was appended to the submitted report.

As part of the renewal process the application sought to approve two additional areas as a place where a Civil Ceremony could take place namely ‘The Glasshouse’ and the ‘Rosebud Curious Cabin’. The Superintendent Registrar advised the Members that the Licensing Officer and the Building Control Manager had been consulted on the additional areas and no concerns had been raised.

RESOLVED – That approval be granted for the renewal of Rockcliffe Hall, Hurworth, Darlington as an approved venue for the solemnisation of Marriages and Civil Partnerships in respect of the venue subject to the standard licence conditions and

that the maximum number of persons permitted to occupy ceremony rooms on the occasion of Civil Marriages or Civil Partnerships.

L13. LICENSING FEES AND CHARGES FOR 2018-2019 – The Director of Economic Growth submitted a report (previously circulated) to invite Members to determine the licence fees relating to transport licensing and animal welfare licensing. The proposed fees had been based on the recovery of administering and where appropriate enforcing the relevant legislation relating to such licences.

It was reported that Full Council at its meeting on 28 January 2016 had delegated the setting of all fees and registrations that are within the remit of the General Licensing Committee to that Committee to enable in depth consideration to be given by Members in a specialist Committee.

The submitted report outlined the introduction of a ‘licensing’ scheme for home to school transport drivers and operators; the accordance with the Animal Welfare Act 2006 the introduction of the Animal Welfare (Licensing of Activities Involving Animals) Regulations on 1 October 2018; and a review of the Licensing Service.

The submitted report also outlined the review of the taxi licensing fees for the current financial year which showed that at the end of the last financial year the carry forward income for Hackney Carriages was £34,228 and £28,509 for private hire giving a total carry forward of £62,373. It was therefore proposed that all fees in respect of hackney carriage and private hire vehicles, drivers and operators remain for a third year at their current levels.

With regard to Animal Welfare Licence Fees a costings exercise in relation to the application processing and licensing and inspection of animal welfare premises had been carried out in order that the fees reflected the cost to the Council for providing this Service. The proposed fees were outlined in the submitted report and will be reviewed annually.

Members welcomed the report and in particular the introduction of a ‘licensing’ scheme for home to school transport drivers and operators to be implemented at the end of this financial year to ensure that drivers and operators who carry the most vulnerable members of the public are protected at all times.

RESOLVED – That Members of this General Licensing Committee:

- (a) approve that the taxi licensing fees continue at their current rate from 1 April 2019; and
- (b) approve the fees in respect of animal welfare licensing as detailed in the submitted report.

GENERAL LICENSING SUB COMMITTEE

13 NOVEMBER 2018

PRESENT – Councillors Kane, Lawton, Lee, Nutt and K Nicholson. (5)

OFFICERS – Julie Richings, Principal Licensing Officer; Brian Murray, Licensing Officer; Bethany Symonds, Lawyer; Allison Hill, Democratic Officer; and Sgt C Dickenson, Durham Constabulary.

LGS9. ELECTION OF CHAIR – RESOLVED – That Councillor Nutt be elected Chair for the purpose of this meeting.

LGS10. DECLARATIONS OF INTEREST – There were no declarations of interest reported.

LGS11. EXCLUSION OF THE PUBLIC – RESOLVED – That, pursuant to Sections 100A (4) and (5) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the ensuing item on the grounds that it involves the likely disclosure of exempt information as defined in exclusion paragraphs 1 and 7 of Part I of Schedule 12A to the Act.

LGS12. PRIVATE HIRE DRIVER LICENCE APPLICATION FOR GRANT – REF 16/18 (EXCLUSION NOS 1 AND 7) – The Director of Economic Growth submitted a report (previously circulated) to give consideration to an application for the grant of a private hire driver licence in the light of previous convictions.

The driver attended the meeting and responded to Members questions in relation to the above, and to why they felt that they were a fit and proper person to hold a Private Hire Driver Licence

In reaching their decision, Members took into consideration the Council's Licensing Policy, which sets out the Council's stance on the Relevance of Convictions, Cautions and Endorseable Fixed Penalties and in assessing whether an applicant is a fit and proper person; and Section 51 (1)(a) of the Local Government (Miscellaneous Provisions) Act 1976.

During the meeting Members were made aware that the driver had been involved in three driving related incidents in 2016 and although they had a conviction for the September 2016 offence they were not prosecuted for the offences in February and August 2016 as the police officer present told the Sub-Committee that they had been unable to trace the driver within the 6 month time frame that they had to prosecute you, and therefore they could not take any further action.

After careful consideration Members decided to refuse the application as they did not feel that the driver was a fit and proper person to hold a Private Hire Driver Licence. They agreed that although the driver had not been convicted of the offences in February and August 2016, they admitted to the Sub-Committee that they had committed those offences. Members could therefore not accept the explanation that they had not received the letters from police regarding the incidents in February and

September 2016. The driver also did not disclose these incidents on their application form and one came to light when the Council conducted a check with the DVLA and the other two when the police officer at the meeting advised the Members and Members therefore felt that this indicated that the driver was not a fit and proper person to hold a licence.

RESOLVED –That the application be refused as the Committee did not consider the applicant to be a fit and proper person to hold a Private Hire Driver Licence.

**LICENSING COMMITTEE
5 MARCH, 2019**

**APPLICATION FOR RENEWAL OF LICENCE FOR PREMISES TO BE
APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS**

The Council Chamber, Town Hall, Darlington

Purpose of Report

1. To consider an application received from Darlington Borough Council for the renewal of a licence to be approved as a venue for Civil Marriages and Civil Partnerships in accordance with the provisions of:-
 - The Marriage Act 1949 (as amended by the Marriage Act 1994),
 - The Civil Partnership Act (2004)
 - The Marriage and Civil Partnerships (Approved Premises) Regulations 2005, and
 - The Marriage (Same Sex Couples) Act (2013)

Summary

2. The Council Chamber has been an approved venue for Civil Marriages and Civil Partnerships for a number of years and has been the designated Register Office decommissioned marriage since the Register Office relocated into the Town Hall in October 2016. Its current licence is due to expire on 2 June, 2019.
3. The Council Chamber has proved a popular place for Civil Marriages and Civil Partnership and couples have a choice of either a small ceremony of up to 20 people in the Council Chamber Foyer or, for larger weddings, a ceremony in the Council Chamber of up to 70 guests. The Council Chamber Public Gallery is not licenced
4. As a previously approved venue for Marriages and Civil Partnerships the Council Chamber is considered to be suitable for approval as a venue for Marriages and Civil Partnerships, subject to the standard conditions and a limit on the number of people permitted to be present in the nominated rooms below.

Information

5. The Marriage Act 1949 (as amended by the Marriage Act 1994), the Marriages and Civil Partnerships (Approved Premises) Regulations 2005, and the Marriage (Same Sex Couples) Act 2103 permit a Local Authority to approve the use of certain premises as venues for Civil Marriages and Civil Partnerships. This Council is the appropriate Authority for premises within the Borough of Darlington.
6. A copy of the application submitted is attached as an **Appendix**. The renewal fee is not applied as the venue is a Darlington Borough Council venue.
7. In accordance with building control requirements, the applicant has confirmed:-

That a Fire Risk assessment has been carried out within the last 3 years which covers the proposed areas for use and occupancy.

That a Disability Risk Assessment has been carried out and that there are no access issues for persons attending ceremonies in the proposed areas for use and occupancy other than highlighted above.

8. The maximum number of persons permitted in each room is proposed as follows :-

The Council Chamber	70 guests
The Council Chamber Foyer	20 guests

Legal Implications

9. This report has been considered by the Assistant Director, Law and Governance, for legal implications in accordance with the Council's approved procedures. There are no issues which need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

10. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

Conclusion

11. Officers recommend that the Council Chamber, Town Hall, Darlington is a suitable venue for Civil Marriages and Civil Partnerships under the above legislation and that the licence be renewed for a period of a three years up to 2 June, 2022.

Recommendation

12. It is recommended that the application for renewal be granted for The Council Chamber, Town Hall, Darlington as an approved venue for the solemnisation of Marriages and Civil Partnerships in respect of the venue subject to the standard licence conditions and that the maximum number of persons permitted to occupy ceremony rooms on the occasion of Civil Marriages or Civil Partnerships.

**Luke Swinhoe, Assistant Director, Law and Governance and
Proper Officer for Darlington Registration District**

Background Paper

Application from Darlington Borough Council for renewal of the Council Chamber as a venue for Marriages and Civil Partnerships.

Author: Anthony Hall Ext 6400

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**APPLICATION FOR PREMISES TO
BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS
IN PURSUANCE OF SECTION 26(1)(bb)
OF THE MARRIAGE ACT 1949(as amended),AND CIVIL PARTNERSHIP ACT
2004.**

This form when completed must be forwarded to the Proper Officer for Registration Matters at Town Hall, Darlington DL1 5QT together with the appropriate fee payable to Darlington Borough Council.

1. I apply for the premises named at item 2 below to be approved for regular use by the public as a venue for the solemnization of marriages and civil partnerships in the presence of a superintendent registrar.
2. **I attach 3 copies of a plan of the premises showing the room(s) in which it is intended that marriages and civil partnerships will take place – not needed for a renewal.**
3. I understand that :-
 - (a) the premises will be inspected for suitability before approval is granted and, if this application is successful, may be subject to subsequent inspection;
 - (b) public notice of the application will be given by advertisement in a newspaper with a period of three weeks for objections;
 - (c) approval, if granted, will be for a three year period, subject to revocation; and,
 - (d) the premises must satisfy the local authority on fire precautions and health and safety provisions.
4. I declare that -
 - (a) I have read and understood the information contained in this form and Annexes A, B and C; and
 - (b) the building has no recent or continuing religious connection; and
 - (c) I have consulted the planning authority as to whether planning consent is required and attach evidence that it is content that the premises may be used for marriages.



APPLICATION FOR PREMISES TO BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS IN PURSUANCE OF SECTION 26(1)(bb) OF THE MARRIAGE ACT 1949 (as amended), THE CIVIL PARTNERSHIP ACT 2004 AND THE MARRIAGE (SAME SEX COUPLES) ACT 2013.

1.	Full names and private addresses of applicant. If the application is made by a limited company please give the address of the registered office and where different state also the main trading address of the company.	Darlington Borough Council Town Hall Darlington DL1 5QT
2.	Name, postal address and telephone number of the premises which are the subject of this application.	The Register Office At the above address.
3.	Please describe the nature of the premises at question 2 (e.g. hotel, stately home, civic accommodation) and the primary and other uses to which it is regularly put.	Register Office Marriage Room
4.	Is the person or company named in reply to question 1 the occupier of the premises?	Yes
5.	If the answer to question 4 above is 'No' and there is another occupier, please give their name(s) and address(es).	n/a
6.	Please state here the maximum number of people permitted to occupy this room under any fire certificate which applies. Please attach a copy of any certificate in force.	The Council Chamber – 70 The Chamber Foyer – 20
7.	Do the premises currently have the benefit of any licence authorising use for public entertainment or similar purposes?	Yes
8.	For Register Office use only: Name of Premises for Registration Purposes:	The Council Chamber, Town Hall

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**LICENSING COMMITTEE
5 MARCH, 2019**

**APPLICATION FOR RENEWAL OF LICENCE FOR PREMISES TO BE
APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS**

The Head of Steam, Darlington Railway Museum, North Road, Darlington

Purpose of Report

1. To consider an application received from Darlington Borough Council for the renewal of a licence to be approved as a venue for Civil Marriages and Civil Partnerships in accordance with the provisions of:
 - The Marriage Act 1949 (as amended by the Marriage Act 1994),
 - The Civil Partnership Act (2004)
 - The Marriage and Civil Partnerships (Approved Premises) Regulations 2005, and
 - The Marriage (Same Sex Couples) Act (2013).

Summary

2. Head of Steam has been an approved venue for Civil Marriages and Civil Partnerships for a number of years.
3. The premises are considered to be suitable for approval as a venue for Marriages and Civil Partnerships, subject to the standard conditions and a limit on the number of people permitted to be present in the nominated rooms.
4. During the term of its three year licence the venue has been used on a number of occasions for ceremonies and there have been no issues or problems.
5. The venue's current licence is due to expire on 2 June, 2019.

Information

6. The Marriage Act 1949 (as amended by the Marriage Act 1994), the Marriage and Civil Partnerships (Approved Premises) Regulations 2005 and the Marriage (Same Sex Couples) Act 2013 permit a Local Authority to approve the use of certain premises as venues for Civil Marriages and Civil Partnerships. This Council is the appropriate Authority for premises within the Borough of Darlington.
7. A copy of the application submitted is attached as an **Appendix**. The renewal fee is not applied as the venue is a Darlington Borough Council venue.
8. In accordance with building control requirements, the applicant has confirmed:-

That a Fire Risk assessment has been carried out within the last 3 years which covers the proposed areas for use and occupancy.

That a Disability Risk Assessment has been carried out and that there are no access issues for persons attending ceremonies in the proposed areas for use and occupancy other than highlighted above.

9. The maximum number of persons permitted in each room is proposed as follows :-

Designated Room	Maximum Capacity
The Meeting Room	60
The Platform	100
The Café	30

Legal Implications

10. This report has been considered by the Assistant Director, Law and Governance, for legal implications in accordance with the Council's approved procedures. There are no issues which need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

11. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

Conclusion

12. Officers recommend that the Head of Steam, Darlington Railway Museum, North Road, Darlington is a suitable venue for Civil Marriages and Civil Partnerships under the above legislation and that the licence be renewed for a period of three years up to 2 June, 2022.

Recommendation

13. It is recommended that the application for renewal be granted for The Head of Steam, Darlington Railway Museum, North Road, Darlington as an approved venue for the solemnisation of Marriages and Civil Partnerships in respect of the venue subject to the standard licence conditions and that the maximum number of persons permitted to occupy ceremony rooms on the occasion of Civil Marriages or Civil Partnerships should be as outlined in accordance Building Control recommendations.

**Luke Swinhoe, Assistant Director, Law and Governance, and
Proper Officer for Darlington Registration District**

Background Paper

Application from Darlington Borough Council for renewal of premises as a venue for Marriages and Civil Partnerships.

Author: Anthony Hall extension 6400

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**APPLICATION FOR PREMISES TO
BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS
IN PURSUANCE OF SECTION 26(1)(bb)
OF THE MARRIAGE ACT 1949(as amended),AND CIVIL PARTNERSHIP ACT
2004.**

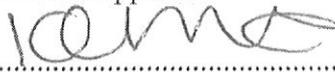
This form when completed must be forwarded to the Proper Officer for Registration Matters at Town Hall, Darlington DL1 5QT together with the appropriate fee payable to Darlington Borough Council.

1. I apply for the premises named at item 2 below to be approved for regular use by the public as a venue for the solemnization of marriages and civil partnerships in the presence of a superintendent registrar.
2. **I attach 3 copies of a plan of the premises showing the room(s) in which it is intended that marriages and civil partnerships will take place – not needed for a renewal.**
3. I understand that :-
 - (a) the premises will be inspected for suitability before approval is granted and, if this application is successful, may be subject to subsequent inspection;
 - (b) public notice of the application will be given by advertisement in a newspaper with a period of three weeks for objections;
 - (c) approval, if granted, will be for a three year period, subject to revocation; and,
 - (d) the premises must satisfy the local authority on fire precautions and health and safety provisions.
4. I declare that -
 - (a) I have read and understood the information contained in this form and Annexes A, B and C; and
 - (b) the building has no recent or continuing religious connection; and
 - (c) I have consulted the planning authority as to whether planning consent is required and attach evidence that it is content that the premises may be used for marriages.

5. I further declare that, if approval is granted -

- (a) the premises will be regularly available for public use as a marriage or civil partnership venue; and
- (b) I will comply with the standard conditions (Annex A) and any local conditions attached to that grant of approval
- (c) That the premises has a current fire risk assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.
- (d) That the premise has a current Disability Discrimination assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.

This application must be made by the proprietor or a trustee of the premises. If successful the applicant will be the holder of the approval.

Signature of applicant: 

Name of applicant: Kelly McStrandic

Date: 26/9/18

Interest in the premises (eg. Job title): Events + Admin officer

Address for correspondence and contact telephone number:

Head of Steam
Darlington Railway Museum
North Rd Station
Darlington
DL3 6ST
01325 405543



APPLICATION FOR PREMISES TO BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS IN PURSUANCE OF SECTION 26(1)(bb) OF THE MARRIAGE ACT 1949 (as amended), THE CIVIL PARTNERSHIP ACT 2004 AND THE MARRIAGE (SAME SEX COUPLES) ACT 2013.

1.	Full names and private addresses of applicant. If the application is made by a limited company please give the address of the registered office and where different state also the main trading address of the company.	
2.	Name, postal address and telephone number of the premises which are the subject of this application.	Head of Steam North Rd Station Darlington DL3 6ST 01325 405060
3.	Please describe the nature of the premises at question 2 (e.g. hotel, stately home, civic accommodation) and the primary and other uses to which it is regularly put.	Hotel Museum
4.	Is the person or company named in reply to question 1 the occupier of the premises?	Yes
5.	If the answer to question 4 above is 'No' and there is another occupier, please give their name(s) and address(es).	n/a
6.	Please state here the maximum number of people permitted to occupy this room under any fire certificate which applies. Please attach a copy of any certificate in force.	AS PER ATTACHED SCHEDULE
7.	Do the premises currently have the benefit of any licence authorising use for public entertainment or similar purposes?	yes
8.	For Register Office use only: Name of Premises for Registration Purposes:	Head of Steam, Darlington Railway Museum, North Road

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**LICENSING COMMITTEE
5 MARCH, 2019**

**APPLICATION FOR RENEWAL OF LICENCE FOR PREMISES TO BE
APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS**

The Hippodrome Theatre, Parkgate, Darlington

Purpose of Report

1. To consider an application received from Darlington Borough Council for the renewal of a licence to be approved as a venue for Civil Marriages and Civil Partnerships in accordance with the provisions of:-
 - The Marriage Act 1949 (as amended by the Marriage Act 1994),
 - The Civil Partnership Act (2004)
 - The Marriage and Civil Partnerships (Approved Premises) Regulations 2005, and
 - The Marriage (Same Sex Couples) Act (2013).

Summary

2. The Hippodrome Theatre is keen to become an approved premise for Civil Marriage and Civil Partnerships and whilst the number of ceremonies that will take place there will be relatively small in number, it will nevertheless be a welcome addition to the venues already approved for Civil Marriages and Civil Partnerships in Darlington and one which celebrates Darlington's history, identity and culture.
3. The premises are considered to be suitable for approval as a venue for Marriages and Civil Partnerships, subject to the standard conditions and a limit on the number of people permitted to be present in the nominated rooms.
4. Subject to approval, a three year licence would be granted from the date of this Committee.

Information

5. The Marriage Act 1949 (as amended by the Marriage Act 1994), the Marriage and Civil Partnerships (Approved Premises) Regulations 2005 and the Marriage (Same Sex Couples) Act 2013 permit a Local Authority to approve the use of certain premises as venues for Civil Marriages and Civil Partnerships. This Council is the appropriate Authority for premises within the Borough of Darlington.
6. A copy of the application submitted is attached as an **Appendix**. The application fee is not applied as the venue is a Darlington Borough Council venue.
7. Following receipt of the application, consultations have been undertaken with the following:-
 - (a) Licensing Officer, Darlington Borough Council; and
 - (b) Building Control Manager, Darlington Borough Council.
8. In accordance with building control requirements, the applicant has confirmed:-

That a Fire Risk assessment has been carried out within the last 3 years which covers the proposed areas for use and occupancy.

That a Disability Risk Assessment has been carried out and that there are no access issues for persons attending ceremonies in the proposed areas for use and occupancy other than highlighted above.
9. The maximum number of persons permitted in each room is proposed as follows:-

Designated Room	Maximum Capacity
The Hippodrome Auditorium	1,000
The Hullabaloo Auditorium	100

Legal Implications

10. This report has been considered by the Assistant Director, Law and Governance, for legal implications in accordance with the Council's approved procedures. There are no issues which need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

11. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

Conclusion

12. Officers recommend that The Hippodrome Theatre, Parkgate, Darlington is a suitable venue for Civil Marriages and Civil Partnerships under the above legislation and that the licence be for a period of three years from the date of this Committee.

Recommendation

13. It is recommended that the application be granted for The Hippodrome Theatre, Parkgate, Darlington as an approved venue for the solemnisation of Marriages and Civil Partnerships in respect of the venue subject to the standard licence conditions and that the maximum number of persons permitted to occupy ceremony rooms on the occasion of Civil Marriages or Civil Partnerships should be as outlined in accordance with the Fire Officer's recommendations as detailed in paragraph 9 above.

**Luke Swinhoe, Assistant Director Law and Governance
and Proper Officer for Darlington Registration District**

Background Paper

Application from Darlington Borough Council for approval of premises as a venue for Marriages and Civil Partnerships.

Author: Anthony Hall extension 6400

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**APPLICATION FOR PREMISES TO
BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS
IN PURSUANCE OF SECTION 26(1)(bb)
OF THE MARRIAGE ACT 1949(as amended),AND CIVIL PARTNERSHIP ACT
2004.**

This form when completed must be forwarded to the Proper Officer for Registration Matters at Town Hall, Darlington DL1 5QT together with the appropriate fee payable to Darlington Borough Council.

1. I apply for the premises named at item 2 below to be approved for regular use by the public as a venue for the solemnization of marriages and civil partnerships in the presence of a superintendent registrar.
2. **I attach 3 copies of a plan of the premises showing the room(s) in which it is intended that marriages and civil partnerships will take place – not needed for a renewal.**
3. I understand that :-
 - (a) the premises will be inspected for suitability before approval is granted and, if this application is successful, may be subject to subsequent inspection;
 - (b) public notice of the application will be given by advertisement in a newspaper with a period of three weeks for objections;
 - (c) approval, if granted, will be for a three year period, subject to revocation; and,
 - (d) the premises must satisfy the local authority on fire precautions and health and safety provisions.
4. I declare that -
 - (a) I have read and understood the information contained in this form and Annexes A, B and C; and
 - (b) the building has no recent or continuing religious connection; and
 - (c) I have consulted the planning authority as to whether planning consent is required and attach evidence that it is content that the premises may be used for marriages.



APPLICATION FOR PREMISES TO BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS IN PURSUANCE OF SECTION 26(1)(bb) OF THE MARRIAGE ACT 1949 (as amended), THE CIVIL PARTNERSHIP ACT 2004 AND THE MARRIAGE (SAME SEX COUPLES) ACT 2013.

1.	Full names and private addresses of applicant. If the application is made by a limited company please give the address of the registered office and where different state also the main trading address of the company.	Darlington Hippodrome Parkgate Darlington DL1 1RR Contact: Peter Robson (Commercial and Facilities Manager)
2.	Name, postal address and telephone number of the premises which are the subject of this application.	As above
3.	Please describe the nature of the premises at question 2 (e.g. hotel, stately home, civic accommodation) and the primary and other uses to which it is regularly put.	Theatre
4.	Is the person or company named in reply to question 1 the occupier of the premises?	Yes – Operations Manager
5.	If the answer to question 4 above is 'No' and there is another occupier, please give their name(s) and address(es).	n/a
6.	Please state here the maximum number of people permitted to occupy this room under any fire certificate which applies. Please attach a copy of any certificate in force.	1. Hippodrome Auditorium : 1,000 2. Hullabaloo Auditorium: 100
7.	Do the premises currently have the benefit of any licence authorising use for public entertainment or similar purposes?	Yes
8.	For Register Office use only: Name of Premises for Registration Purposes:	Darlington Hippodrome, Parkgate

5. I further declare that, if approval is granted -

- (a) the premises will be regularly available for public use as a marriage or civil partnership venue; and
- (b) I will comply with the standard conditions (Annex A) and any local conditions attached to that grant of approval
- (c) That the premises has a current fire risk assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.
- (d) That the premise has a current Disability Discrimination assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.

This application must be made by the proprietor or a trustee of the premises. If successful the applicant will be the holder of the approval.

Signature of applicant: 

Name of applicant: Peter Robson, Commercial and Facilities Manager, Darlington Hippodrome

Date:

Interest in the premises (eg. Job title): Commercial and Facilities Manager

Address for correspondence and contact telephone number:

Darlington Hippodrome, Parkgate, Darlington, DL1 1RR

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**LICENSING COMMITTEE
5TH MARCH, 2019**

**APPLICATION FOR RENEWAL OF LICENCE FOR PREMISES TO BE
APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS
Redworth Hall Hotel, Redworth, Darlington**

Purpose of Report

1. To consider an application received from Redworth Hall Hotel for the renewal of a licence to be approved as a venue for Civil Marriages and Civil Partnerships in accordance with the provisions of:
 - The Marriage Act 1949 (as amended by the Marriage Act 1994),
 - The Civil Partnership Act (2004)
 - The Marriage and Civil Partnerships (Approved Premises) Regulations 2005, and
 - The Marriage (Same Sex Couples) Act (2013)

Summary

2. Since 1994 Registration Districts have been able to approve other venues as an alternative venue to a Register Office which are largely hotels.
3. Redworth Hall Hotel is an established approved venue for Civil Ceremonies generating business for the Register Office and for local business, attracting couples who are marrying both the local area and from further afield.
4. There have been no issues with the venue which would adversely affect its application. The current three year licence as an approved venue is due to expire on 15th July, 2019 and the Committee is asked to consider an application for its renewal for a further three years.

Information

5. The Hotel has several areas within it designated as approved places where civil ceremonies can take place. A list of these designated rooms and capacities is attached as an **Appendix** with the renewal application form.

6. In practice most civil ceremonies take place in The Great Hall. The additional rooms currently approved as a place for civil ceremonies are to meet a customer request or to meet business continuity needs e.g. in the event of a particular area of the hotel being inaccessible in the event of urgent maintenance or another event.
7. As part of the renewal process a venue has the opportunity to review the places designated where a civil ceremony can take place to reflect its business needs. The application seeks to renew all of the rooms currently designated within the Hotel with the exception of the Surtees Suite as this area has been recently been redeveloped as part of the Hotel's sports and leisure facilities.
8. The renewal fee of £1,700 has been paid.
9. Following receipt of the application, consultation has been undertaken with the following:-
 - (a) Licensing Officer, Darlington Borough Council; and
 - (b) Building Control Manager, Darlington Borough Council
10. In accordance with building control requirements, the applicant has confirmed:-
 - That a Fire Risk assessment has been undertaken within the last three years which covers the proposed areas for use and occupancy.
 - That a Disability Risk Assessment has been undertaken and that there are no access issues for persons attending ceremonies in the proposed areas for use and occupancy other than highlighted above.

11. The maximum number of persons permitted in each room is proposed as follows :-

Designated Room	Maximum Capacity
The Great Hall	150
Kelvington Suite	100
Prince Bishop Suite	280
The Minstrels Gallery	20
The Restaurant	100
The 1744 Room	80
Cocktail Bar	50
The Summerhouse (this is an outside structure - those present will be two registrars, the couple and two witnesses. Guests will be outside in the Garden area (no limit on numbers)	6

Legal Implications

12. This report has been considered by the Assistant Director. Law and Governance, for legal implications in accordance with the Council's approved procedures. There are no issues which need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

13. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

Conclusion

14. Officers recommend that Redworth Hall Hotel, Redworth is a suitable venue for Civil Marriages and Civil Partnerships under the above legislation and the Licence be renewed for a period of three years up to 15 July, 2022.

Recommendation

15. It is recommended that application for renewal be granted for Redworth Hall Hotel, Darlington as an approved venue for the solemnisation of Marriages and Civil Partnerships in respect of the venue subject to the standard licence conditions and that the maximum number of persons permitted to occupy ceremony rooms on the occasion of Civil Marriages or Civil Partnerships.

**Luke Swinhoe, Assistant Director, Law and Governance and
Proper Officer for Darlington Registration District**

Background Paper

Application from Redworth Hall Hotel for renewal of premises as a venue for Civil Marriages and Civil Partnerships

Author: Anthony Hall extension 6400



**APPLICATION FOR PREMISES TO
BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS
IN PURSUANCE OF SECTION 26(1)(bb)
OF THE MARRIAGE ACT 1949(as amended),AND CIVIL PARTNERSHIP ACT
2004.**

This form when completed must be forwarded to the Proper Officer for Registration Matters at Town Hall, Darlington DL1 5QT together with the appropriate fee (Annex A) payable to Darlington Borough Council.

1. I apply for the premises named at item 2 below to be approved for regular use by the public as a venue for the solemnization of marriages and civil partnerships in the presence of a superintendent registrar.

~~2. I attach 3 copies of a plan of the premises showing the room(s) in which it is intended that marriages and civil partnerships will take place.~~

3. I understand that :-

- (a) the premises will be inspected for suitability before approval is granted and, if this application is successful, may be subject to subsequent inspection;
- (b) public notice of the application will be given by advertisement in a newspaper with a period of three weeks for objections;
- (c) approval, if granted, will be for a three year period, subject to revocation; and,
- (d) the premises must satisfy the local authority on fire precautions and health and safety provisions.

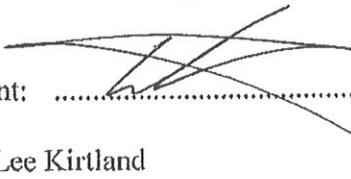
4. I declare that -

- (a) I have read and understood the information contained in this form and Annexes A, B and C; and
- (b) the building has no recent or continuing religious connection; and
- (c) I have consulted the planning authority as to whether planning consent is required and attach evidence that it is content that the premises may be used for marriages.

5. I further declare that, if approval is granted -

- (a) the premises will be regularly available for public use as a marriage or civil partnership venue; and
- (b) I will comply with the standard conditions (Annex A) and any local conditions attached to that grant of approval
- (c) That the premises has a current fire risk assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.
- (d) That the premise has a current Disability Discrimination assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.

This application must be made by the proprietor or a trustee of the premises. If successful the applicant will be the holder of the approval.

Signature of applicant: 

Name of applicant: Lee Kirtland

Date:

Interest in the premises (eg. Job title): Hotel Operations Manager

Address for correspondence and contact telephone number:

Redworth Hall Hotel, Redworth, Darlington DL5 6NL



APPLICATION FOR PREMISES TO BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS IN PURSUANCE OF SECTION 26(1)(bb) OF THE MARRIAGE ACT 1949 (as amended), THE CIVIL PARTNERSHIP ACT 2004 AND THE MARRIAGE (SAME SEX COUPLES) ACT 2013.

1.	Full names and private addresses of applicant. If the application is made by a limited company please give the address of the registered office and where different state also the main trading address of the company.	Lee Kirtland Operations Manager Redworth Hall Hotel Redworth Darlington DL5 6NL
2.	Name, postal address and telephone number of the premises which are the subject of this application.	As above
3.	Please describe the nature of the premises at question 2 (e.g. hotel, stately home, civic accommodation) and the primary and other uses to which it is regularly put.	Hotel
4.	Is the person or company named in reply to question 1 the occupier of the premises?	Yes
5.	If the answer to question 4 above is 'No' and there is another occupier, please give their name(s) and address(es).	n/a
6.	Please state here the maximum number of people permitted to occupy this room under any fire certificate which applies. Please attach a copy of any certificate in force.	
7.	Do the premises currently have the benefit of any licence authorising use for public entertainment or similar purposes? If so please attach a copy.	
8.	For Register Office use only: Name of Premises for Registration Purposes:	Redworth Hall Hotel



Approved Venues – Licensed Rooms and Capacities

(as agreed by the granting Licensing Committee and a condition of a valid licence)

Venue: **Redworth Hall**

Current Licence Expires: 15.07.2019
 Renewal Issue: 15.07.2018
 Application Deadline: 15.01.2019

Room	Maximum Capacity
The Great Hall	150
Kelvington Suite	100
Prince Bishop Suite	280
Surtees Suite	300 REMOVE.
The Minstrels Gallery	20
The Restaurant	100
The 1744 Room	80
Cocktail Bar	50
The Summerhouse (outside structure) *	6

*ie. two registrars, the couple and two witnesses inside the gazebo. Guests Outside on the garden is unlimited.