



Communities and Local Services Scrutiny Committee Agenda

10.00 am, Thursday, 11 January 2024
Council Chamber, Town Hall, Darlington, DL1 5QT

Members of the Public are welcome to attend this Meeting.

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. To approve the Minutes of the meeting of this Scrutiny held on 26 October 2023 (Pages 3 - 6)
4. Medium Term Financial Plan 2024/25 - 2027/8 – Report of the Assistant Director Resources (Pages 7 - 78)
5. 2025 Celebrations – Presentation by the Head of Heritage and Culture (Pages 79 - 86)
6. Heritage Action Zone – Presentation by the Heritage Action Zone Project Manager (Pages 87 - 108)
7. Performance Indicators Qtr 2 2023/24 – Report of the Assistant Director, Community Services, the Assistant Director, Highways and Capital Projects, and the Head of Community Safety (Pages 109 - 140)
8. Stronger Communities Fund – Report of the Stronger Communities Portfolio Holder (Pages 141 - 146)
9. Work Programme – Report of the Assistant Director, Law and Governance

(Pages 147 - 158)

10. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at the meeting.
11. Questions



Luke Swinhoe
Assistant Director Law and Governance

Wednesday, 3 January 2024

Town Hall
Darlington.

Membership

Councillors Coe, Cossins, Mrs Culley, Garner, Keir, Mahmud, McGill, M Nicholson, Snedker and Walters.

If you need this information in a different language or format or you have any other queries on this agenda please contact Paul Dalton, Democratic and Elections Officer, Operations Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays email: paul.dalton@darlington.gov.uk or telephone 01325 405805

COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE

Thursday, 26 October 2023

PRESENT – Councillors McGill (Chair), Coe, Mrs Culley, Garner, M Nicholson, Snedker and Walters.

APOLOGIES – Councillors Cossins, Keir and Mahmud.

ALSO IN ATTENDANCE – Councillors McCollom and Dr. Riley.

OFFICERS IN ATTENDANCE – Ian Thompson (Assistant Director Community Services), Brian Graham (Head of Environmental Services), Mike Crawshaw (Head of Heritage and Culture), Colin Dobson (Licensing Manager) and Paul Dalton (Democratic and Elections Officer).

CLS14 DECLARATIONS OF INTEREST

There were no declarations of interest reported at the meeting.

CLS15 TO APPROVE THE MINUTES OF THE ORDINARY MEETING OF THIS SCRUTINY COMMITTEE HELD ON 24 AUGUST 2023

Submitted – The Minutes (previously circulated) of the meeting of this Scrutiny Committee held on 24 August 2023.

RESOLVED – That the Minutes of the meeting of this Scrutiny Committee held on 24 August 2023 be approved as a correct record.

CLS16 TO RECEIVE THE DRAFT MINUTES OF THE MEETING OF THE TEES VALLEY COMBINED AUTHORITY TRANSPORT COMMITTEE - TUESDAY, 7TH FEBRUARY 2023

Submitted – The Draft Minutes (previously circulated) of the meeting of the Tees Valley Combined Authority Transport Committee held on 7 February 2023.

RESOLVED – That the Minutes be noted

CLS17 TAXIS IN DARLINGTON

The Group Director of Services submitted a report (previously circulated) to provide Members with an update on taxi provision (including wheelchair accessible vehicles) within Darlington.

The submitted report stated that Covid had impacted on many sectors of the economy, especially the hospitality sector, upon which Hackney Carriage and Private Hire Vehicles, drivers and operators were heavily reliant. It was reported that during the Covid pandemic taxi drivers had sought other opportunities, and that following the relaxation of Covid-19 regulations the country was faced with a shortage of professional drivers and that the taxi trade had been slow to recover.

The submitted report informed Members that the current economic situation had also

significantly increased operating costs and that the recruitment of new drivers remained extremely challenging. The submitted report outlined the background to the taxi trade in Darlington, and highlighted the current issues and measures being taken both locally and nationally to assist the taxi trade and address the problems.

Discussion ensued on the fares charged in Darlington, with Members noting that fares in Darlington were the highest in the Tees Valley, and sixth highest in the North-East, for a two-mile journey, and enquired why Darlington's fares appeared expensive. Members were keen to establish whether there would be an increase in Private Hire Licenses during the lead in to Christmas, and were informed that whilst existing drivers may do more hours, it was not anticipated that there would be an increase in applications.

Members sought more information in relation to the incentives provided to assist with the costs of wheelchair accessible vehicles (WAV), and the scope for further incentivisation.

Members entered into discussion on the differences in the fares charged in relation to Private Hire Vehicles and Hackney Carriages, and requested further information as regard the number of registered taxi buses within the Darlington fleet.

Focus shifted to the measures and controls in place to ensure that drivers sanctioned in one area were prohibited from obtaining a licence in another area and the subsequent loss of local control, and the blockages which were leading to delays in the licensing of drivers, such as DBS checks and Group 2 Medicals. Discussion also took place on Uber, its operating model, and whether larger authorities could be doing more to protect workers rights and raise standards.

The Committee were also interested to know whether the incidents of drink driving had risen as a consequence of there being a lack of drivers.

RESOLVED – That the current challenges within the taxi trade be noted.

CLS18 RAIL HERITAGE QUARTER

The Head of Heritage and Culture gave a presentation which provided an update on the development of the Rail Heritage Quarter, ahead of the bicentennial celebrations in 2025.

Members received an update on the build, the operation and the brand identity for a new visitor attraction, to be known as 'Hopetown, Darlington', which included artistic impressions and photographs of work in progress of the Goods Shed 1833, a Site Overview, the North Road Platform, the Exhibition Hall, the Locomotive Works, the 1861 Shed and the Wagon Works Play Park. Members were also provided details of the signature piece – a time travel simulator, a hydraulic ride which would provide a nine-minute shared experience detailing how Darlington had changed the World.

The Committee also received information as regard the brand identity, which included the key themes, the consultation which had taken place, the objectives in relation to the name of the attraction, and the reasoning for the typography and colour palette. Members were advised that the new visitor attraction would be opening in mid-Summer 2024.

Members raised concerns in relation to the arrangements for car parking and accessing the site, however received assurances that the car parking and traffic management arrangements would be in place in time for the site opening.

Disappointment was expressed that the details presented to Committee were not circulated with the Agenda for the meeting, however Officers advised that the details had been embargoed until the day of the meeting, and that publicity around the new visitor attraction, which included the name and branding for the attraction, was being publicly released alongside the meeting that morning.

Members were keen to understand how the attraction would seek to satisfy a wide range of people, and maintain longevity, and Members were pleased to hear that there was an extensive forward plan, which included strands focused on education and a continued renewal of assets.

Discussion ensued on other events taking place in Shildon and Stockton to mark the bicentennial, and Members sought assurances that events within the delivery programme would not clash.

RESOLVED – That the content of the presentation be noted.

CLS19 LIBRARY PLAN AND UPDATE

The Head of Heritage and Culture delivered a presentation which provided Members with an update on the Library Plan, which gave specific focus to the newly-restored and refurbished Crown Street Library, which had re-opened on Saturday, 9 September 2023.

Members viewed before and after photographs of the Adults Lending Library, the Children's Library, the Reference Library (now re-branded as The Study), the eLibrary (now known as The Hive), the Centre for Local Studies, the Foyer, the office space and reading room (now known as The Reminiscence Room), and the training room (now re-branded as The Hoskins Room). Members were also informed of the visitor numbers for the initial week of re-opening, and the Key Performance Indicators by which performance would be measured.

The objectives of the Library Plan were outlined for Members, together with the new School Packages for 2023 and actions being undertaken to reduce the equalities divide.

Members were keen to establish the length of the Library Plan and received further information on initiatives to promote reading, and were interested as to how visitor numbers were recorded, and how this compared to the projections for re-opening.

RESOLVED – That the contents of the presentation be noted.

CLS20 WORK PROGRAMME

The Assistant Director, Law and Governance submitted a report (previously circulated) requesting that consideration be given to this Scrutiny Committee's Work Programme and to consider any additional areas which Members would like to suggest be included in the previously approved Work Programme.

Members noted the deferral of the item 'Heritage Action Zone' to the meeting on 11 January 2024, and the inclusion of the 'Medium Term Financial Plan' on the same date.

Clarification was sought in relation to elements of the Waste Management contract (of which an update was to be received on 11 January 2024), and aspects of the 'Tree and Woodland Strategy 2021-2031' (an update to be received on 18 April 2024). It was also noted that there were still items on the Work Programme which had not been scheduled as yet.

RESOLVED – That the Work Programme be updated to reflect discussions.

**COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE
11 JANUARY 2024**

MEDIUM TERM FINANCIAL PLAN 2024/25 – 2027/28

SUMMARY REPORT

Purpose of the Report

1. To consider the Medium Term Financial Plan (MTFP) for 2024/25 to 2027/28.

Summary

2. Attached at **Appendix 1** is the MTFP report which has been approved by Cabinet as a basis for consultation.
3. Members received a briefing on this Plan by the Assistant Director Resources on 13 December 2023.

Recommendations

4. It is recommended that:
 - (a) Members are requested to consider the MTFP 2024/25 to 2027/28 and forward any views, and in particular those in relation to the services and finances which are specifically within the remit of this Scrutiny Committee.
 - (b) That the Chair, in consultation with the Lead Scrutiny Officers supporting this Scrutiny Committee, be given authority to agree the Minutes of this Scrutiny Committee, to enable the Minutes to be considered at a Special Meeting of the Economy and Resources Scrutiny Committee scheduled to be held on 18 January 2024.

**Brett Nielsen
Assistant Director Resources**

Background Papers

No background papers were used in the preparation of this report.

Brett Nielsen: Extension 5403

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Wellbeing	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
Council Plan	The report contributes to the Council Plan in a number of ways through the involvement of Members in contributing to the delivery of the Plan.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact of Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

5. Cabinet at its meeting held on 5 December 2023, approved the attached Medium Term Financial Plan as a basis for consultation.
6. Each of the Council's Scrutiny Committees are meeting to discuss and consider the overall contents of the MTFP, however, Members are asked to particularly consider those services and finances within the plan which specifically relate to those areas within their remit and forward any views to a Special Meeting of the Economy and Resources Scrutiny Committee for consideration.
7. Once all the Scrutiny Committees have met, a further Special Meeting of the Economy and Resources Scrutiny Committee will be held on 18 January 2024, to agree a formal response to Cabinet on behalf of all the Scrutiny Committees as part of the consultation. The Chairs of the other Scrutiny Committees will be invited to attend this meeting to present their findings and answer any questions.
8. In view of the timescales involved in responding to the consultation, it is not possible for the individual Scrutiny Committees to formally approve their Minutes prior to the Special Meeting of the Economy and Resources Scrutiny Committee on 18 January 2023, and it is therefore being suggested that authority be given to the Chairs, in consultation with the Lead Scrutiny Officers, to agree the Minutes in advance of the next Ordinary Meetings. The

Minutes will still be an item on the agenda of the next meeting for formal approval as usual.

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**CABINET
5 DECEMBER 2023**

**MEDIUM TERM FINANCIAL PLAN (MTFP)
FOR CONSULTATION**

**Responsible Cabinet Member - Councillor Stephen Harker
Leader and all Cabinet Members**

Responsible Directors – Chief Officers Executive

SUMMARY REPORT

Purpose of the Report

1. To propose a Medium Term Financial Plan (MTFP) for 2024/25 to 2027/28 for consultation, including setting a budget and Council Tax increase for 2024/25.

Summary

2. The Council is facing unparalleled financial challenges stemming from reductions in public spending between 2010 and 2019 where the Council's budget was reduced by £46m in real terms, a 36% reduction in budget. This financial position has been further compounded in the aftermath of covid and the current economic climate, the cost of living is increasing, and income deprivation and poverty rising. It is a challenge for everyone including the Council with a spiralling increase in demand for children's social care, high inflation, and rising interest rates, all of which have a direct impact on the Council's contracted expenditure.
3. The Council has previously met the challenges faced head on through value for money service delivery, shared services, economic growth, and strong financial management and has utilised built up reserves to continue to provide vital services for the residents of Darlington. However, the additional demands and inflationary increases are putting an unprecedented pressure on affordability and our reserves will be fully depleted by the end of 2025/26.
4. Unless additional government funding is forthcoming the Council will need to undertake a fundamental review over the course of 2024 to decide what and how services will be delivered in the coming years. Extensive consultation with residents, staff, charities, businesses and key stakeholders will be carried out to explore how we can deal with the scale of the financial challenge we face.
5. Over two thirds of our expenditure is spent on Adult and Children's social care, caring for our most vulnerable residents and children. The rise in inflation and interest rates directly impacts on our adult care contracts which increased by 15.6% over the last year, in addition, since the pandemic there has been a continual rise in the demand for children's

care services. We are seeing more vulnerable children with increasingly complex needs requiring help and support, there has been a 33% increase in children in our care since pre pandemic levels. These are our largest budgets, and we have a statutory requirement to provide the services, but they only touch 4% of our population.

6. Darlington has the second lowest Council Tax in the North East and as such we cannot raise sufficient income from Council Tax charges to fund the spending pressures we face, every 1% increase in Council Tax increases revenue by £0.625m. Darlington has a low tax base with 44% of our properties in Band A and 79% Band A - C, this along with the council tax level means we generate significantly less Council Tax than some other more affluent areas. If Darlington had the average England Band D Council Tax level, we would generate an additional £8.7m per year. This highlights the disparity in how local government is funded.
7. To protect services as far as possible and push back the impending cliff edge, all budgets have been reviewed and challenged and savings of £4.019m achieved through back office efficiencies, restructures and income generation which do not affect front line service delivery. In addition a proposed Council Tax increase of 2.99% and a 2% social care precept to help fund adult social care has been made which would generate £1.869m and £1.250m respectively to help continue to provide vital services.
8. Darlington has some significant inequalities challenges across the borough from a financial as well as a health perspective. Duncan Selbie, the prior Chief Executive of Public Health England said the best thing you can do to improve health is a good home, a good job, and a good friend. The Council is determined to address inequalities, and to have the best possible chance of doing this we need to continue to grow the Darlington economy, attract businesses and companies to the area helping to create more better paid jobs and provide energy efficient affordable homes to ensure inclusive growth for our residents.
9. However, this ambition is not an overnight fix, inclusive economic growth takes time, particularly in this economic climate. We have made a great start over the last 10 years, the structural landscape of Darlington has changed, new businesses and government departments have relocated to the town bringing high quality jobs, and 293 new Council houses have been built providing good quality affordable housing. There is significant investment going into Darlington station paving the way for improved rail services for the town and wider area as well as the redevelopment of Darlington's railway heritage quarter, both of which will help regeneration and jobs. But more needs to be done and we will allocate the resources we do have into realising this ambition.
10. This report has been prepared before the 2024/25 Local Government Finance Settlement (LGFS) which is likely to be received late December 2023, however in October 2021, the spending review announced a three-year local government settlement, albeit only a one-year financial settlement that year. Subsequently the Chancellors 2022 Autumn Statement confirmed this spending review still stands on a cash flat basis, with inflation of 1% to follow from 2025/26 along with additional grant funding for social care and changes to the Council Tax referendum limits which were increased to 3% for Council Tax and 2% for Social Care Precept. The Chancellors 2023 Autumn Statement gave no indication this position would change.

11. The Local Government Finance Settlement is not anticipated until late December, consequently this draft 2024/25 Budget and MTFP has an eye to future years but does not seek to presume what the future will look like. It aims to ensure that the Council can set a legal budget in 2024/25 and continue to provide our core offer level of services to the residents of Darlington.
12. The Council has performed well in responding to the financial challenges over the years, taking early action to ensure that it is ahead of the curve and not therefore pushed into short term decisions. However the overwhelming demand for services, increased contract costs linked to inflation and living wage increases is making future budgets untenable without additional government funding.
13. Darlington is not alone in facing these pressures, Council's across the country are struggling with the same issues which have been widely reported in the media over the last year with a number indicating the inability to balance their books. A review of local government finances was discussed by Government in 2019 however proposals have been postponed over the years and it is not clear when, or if, a fundamental review will take place. The financial pressures faced have been raised with the Local Government Association and the Department for Levelling up Housing and Communities (DLUHC) directly.
14. The Council operates a core offer which is at a statutory service level with a small provision for discretionary services and this is the base level the new MTFP has been prepared on. A healthy level of reserves had been maintained for medium term stability and this is now a crucial component of the budget strategy given the unprecedented pressures faced in the coming year. The reserves will be utilised to meet the 2024/25 funding gap and allow time for detailed work to be completed on savings options during 2024 if no government funding is forthcoming.
15. In summary, if the recommendations are agreed, the Council can deliver a 2024/25 budget which will allow net revenue investment in Darlington and its residents of £127m and new capital investment of £98m to add to the current capital programme of £317m. It also allows time to undertake a detailed review of all service provision during 2024/25 to deliver savings required in future years.

Recommendation

16. It is recommended that Cabinet approve for consultation the Revenue MTFP as set out in **Appendix 6** and the Capital Programme as set out in **Appendix 7**, including the following:
 - (a) A Council Tax increase of 2.99% plus a 2% Adult Social Care Precept to help fund social care for 2024/25.
 - (b) The Schedule of Charges as set out in **Appendix 3**.
 - (c) Funding for Children's Services to address the dependence on expensive external provision and improve placement sufficiency for children and young people in Darlington as noted in paragraphs 40 - 45.

Reasons

17. The recommendation is supported by the following reasons:

- (a) The Council must set a budget for the next financial year.
- (b) To enable the Council to continue to plan services and finances over the medium term.
- (c) To ensure decisions can be made in a timely manner.
- (d) To reduce the pressures on the MTFP in the medium term.
- (e) To ensure investment in our assets is maintained.

Chief Officers Executive

Background Papers

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	The report contains proposals to continue to allocate resources in support of the Council's Crime and Disorder responsibilities
Health and Well Being	The report contains proposals to continue to allocate resources in support of the Council's Health and Well Being responsibilities
Carbon Impact and Climate Change	The proposals in the report seek to continue to support the Council's responsibilities and ambitions to reduce carbon impact in the Council and the Borough.
Diversity	There are no specific proposals that impact on diversity issues.
Wards Affected	All wards are affected
Groups Affected	All groups are affected by the Council Tax increase.
Budget and Policy Framework	The MTFP, Budget and Council Tax must all be decided by full Council
Key Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Urgent Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Council Plan	Within the constraints of available resources, it is necessary for the Council to make decisions involving prioritisation. The proposals contained in

	this report are designed to support delivery of the Council Plan within those constraints.
Efficiency	Efficiency savings which do not affect service levels have been included in the MTFP.
Impact on Looked After Children and Care Leavers	Children's social care continues to be resourced to provide good outcomes for Looked after Children or Care Leavers.

MAIN REPORT

Background and context

18. The Council is facing unparalleled financial challenges stemming from reductions in public spending between 2010 and 2019 where the Council's budget was reduced by £46m in real terms, a 36% reduction in budget. This financial position has been further compounded in the aftermath of covid and the current economic climate, the cost of living is increasing, and income deprivation and poverty rising. It is a challenge for everyone including the Council with a spiralling increase in demand for children's social care, high inflation, and rising interest rates, all of which have a direct impact on the Council's contracted expenditure.
19. The Council has previously met the challenges faced head on through value for money service delivery, shared services, economic growth and strong financial management and has utilised built up reserves to continue to provide vital services for the residents of Darlington. However, the additional demands and inflationary increases are putting an unprecedented pressure on affordability and our reserves will be fully depleted by the end of 2025/26.
20. Over two thirds of our expenditure is spent on Adult and Children's social care, caring for our most vulnerable residents and children. The rise in inflation and interest rates directly impacts on our adult care contracts which increased by 15.6% over the last year, in addition, since the pandemic there has been a continual rise in the demand for children's care services. We have seen more vulnerable children with increasingly complex needs requiring help and support, referrals have increased by 118% and early help assessments by 165% in the last two years alone, and there has been a 33% increase in children in our care since pre pandemic levels. These are our largest budgets, and we have a statutory requirement to provide the services, but they only touch 4% of our population.
21. Darlington is not alone in facing these pressures, Council's across the country are struggling with the same issues which have been widely reported in the media over the last year with a number of Councils indicating the inability to balance the books. A fundamental review of how local government is financed (the Fair Funding Review) was announced by government back in 2019 with but it has continually been postponed with no indication on when or if this will happen. The pressures Darlington faces have been raised with the Local Government Association and DLUHC directly.
22. The Council's core offer budget, which is based on statutory service provision along with a small discretionary provision, is the starting position for the 2024/25 budget. Back in 2014

it was recognised that strong economic growth was needed to help the Council's overall financial position but that it takes time to realise so we needed to maintain reserves as far as possible. This strategy to preserve reserves worked well to date allowing time for the financial impact of the economic growth strategy to come to fruition, however, the additional demands and increased costs have escalated the financial pressures faced to unprecedented levels and our reserves will be fully depleted by the end of 2025/26. Unless additional government funding is forthcoming the core offer will be unaffordable, and the Council will need to undertake a fundamental review over the course of 2024 to decide what and how services will be delivered in the coming years.

23. Income and resource levels are discussed in detail later in this paper, however as the Local Government financial settlement will not be received until late December, along with the turbulent times we find ourselves in, it makes it challenging to predict expenditure and income levels moving forward. Consequently, best estimates have been used and assumptions made on the impact of inflation and demand in 2023/24 going into 2024/25 and the income and resources we will receive in future years.

Financial Analysis

Projected Expenditure

24. As noted previously the core offer budget is the level of service provision the MTFP is based upon. Estimates attached at **Appendix 1** have been prepared based on current service levels and include known pressures and the savings proposed which are summarised below and detailed in **Appendix 2**. The most significant are discussed in the following paragraphs. The assumptions used when preparing the estimates are set out at **Appendix 4**.

<u>Summary of Pressures</u>	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m
Service Demand	4.049	5.287	5.634	5.776
Price Inflation	1.629	2.776	3.309	4.745
Reduced Income	0.555	0.400	0.492	0.427
Pay award	1.808	1.857	1.920	1.966
Other	0.421	0.434	0.448	0.464
Total	8.462	10.754	11.803	13.378

Pressures

25. There are some significant pressures emerging which fall into one of five categories being increased demand, price inflation, reduced income, pay award and other.
26. **Increased Service demand** – The largest area by far regarding increased demand is Children's Services, accounting for £3.631m of the 2024/25 pressure, and £18.889m across the MTFP. The past year has seen a 36% increase in the number of contacts (from partner agencies and the public concerned for a child's welfare) compared to pre covid numbers in 2019/20. This has led to an increase in referrals of over 71% which must statutorily be

responded to by a social work assessment. The increases in demand have subsequently led to an increase in the numbers of Children in Care, which at the time of writing is a 33% increase from pre pandemic levels.

27. Darlington is not alone in seeing these pressures and Councils across the country are experiencing the same issues. Darlington has been proactive and partnered with Leeds City Council and the Department for Education in 2019 to develop Strengthening Families, a restorative and relational approach designed to improve family partnership working and reduce the need for children to become looked after. The approach we are taking is one of three nationally recognised best practice approaches and whilst increases to Children in Care has been experienced, it is the view of the service that the increases would have been much greater had the approach not been in place. Through the approach we have significantly increased the number of children being diverted from care through our Keeping Families Together Edge of Care Team and our Family Group Conferencing Team, both of whom have won prestigious national awards over recent years.
28. It is also worth noting that the governments independent review of children's social care (the MacAllister review) concluded that children's social care needed to be reset and to do that required an investment of £2bn. To date only £200m had been allocated.
29. **Price Inflation** – is a significant strain on the budget at £1.629m next year and £12.459m over the MTFP. 93% of that strain is related to our adult and children's social care contracts. The Adults care contracts are linked to various inflation factors including the Consumer Price Index which in October stood at 4.6%, the national living wage of £11.44 per hour from 1 April 2024 – an increase of 9.8%, which automatically feeds through to the care providers. Also, the residential care contract contains an additional factor for interest rates increasing by 7.25% which impacts on the contract rate. Whilst this is a significant pressure on the Council's finances the pressure on the care sector is recognised and these uplifts are required to ensure stability in a very fragile market.
30. In the increased demand section, the rise in the number of children looked after was highlighted, whilst the number of children requiring help and support and in particular care has increased significantly, so too has the availability of care placements and the costs of care placements for children. The cost of commissioning external foster placements and external residential placements for children, which Darlington are heavily reliant upon due to our own limited number of in-house placements have increased by 17% and 33% respectively.
31. As a proactive measure to reduce the reliance on costly external provision a proposal has been put forward to reduce dependency on these placements for children as noted in paragraph 40 below.
32. **Reduced Income** - The main area of reduced income is crematorium fees with a reduction in numbers of people using the service, some of this is due to new facilities opening in the nearby area. There has also been slippage in Joint Venture investment returns which have been deferred for a year due to slower progress on schemes because of nutrient neutrality issues.
33. **Pay Award** – the 2023/24 pay award was settled at a flat rate of £1,925 per employee. The percentage increase was therefore different depending upon base salary; however,

the average increase was approximately 6.5%. The 2023/24 MTFP budgeted for a 5% increase hence the pressure which is recurring each year. Given the high inflation rates a 4% award has been budgeted for in 2024/25 reverting back to 2% thereafter. Together this is a significant pressure of £7.551m over the life of the MTFP.

34. **Other** – this section includes a number of smaller pressures across all service areas, the main one being an increase in external audit fees of £110k, a 151% increase. This is due to the fragile state of the external audit market and an attempt by Public Sector Audit Appointments to alleviate the backlogs. The Government are looking to reset the system and take action to address the backlog and make the system more sustainable and timelier. The increase in fees should address the issue in part.

Savings

<u>Summary of Savings</u>	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m
Back office efficiencies & general house keeping	(2.420)	(1.801)	(1.869)	(1.901)
Energy savings	(0.550)	(0.550)	(0.550)	(0.550)
Increased income	(1.049)	(1.747)	(1.859)	(1.601)
Total	(4.019)	(4.098)	(4.278)	(4.052)

35. To protect front line services to our residents as far as possible we continually work to maximise savings and efficiencies across the Council. In total over £4m per year has been identified, £16.447m across the MTFP.
36. By reducing costs in management, back office, general housekeeping, £2.420m has been identified in 2024/25, and £7.991m over the life of the MTFP. These savings come from staffing vacancies through redesign of service provision, removal of historic underspends and reduction in supplies and services budgets e.g. subscriptions, travel, printing, stationary, furniture and equipment.
37. Energy usage has been closely monitored over the year given the substantial increase and £2.200m in savings over the MTFP are anticipated following reduced rates and usage savings.
38. We have also reviewed income streams and anticipated an additional £1.049m in 2024/25 £6.256m over the MTFP. This includes additional income from partners, rental income, increases in sales income at our leisure facilities, increase car parking patronage and additional income from garden waste collections.

Previous budget provision

39. **Stronger Communities Fund** – the stronger communities fund was established in 2021/22 to assist in grass roots projects and initiatives in each of the elected members wards with £0.001m made available to each member to utilise as they see fit in their communities and reviewed on an annual basis. At this point no provision has been made in the estimates

but the utilisation will be reviewed over the next few months with a recommendation on the future of the fund included in the final draft for recommendation in February 2024.

Children's sufficiency investment

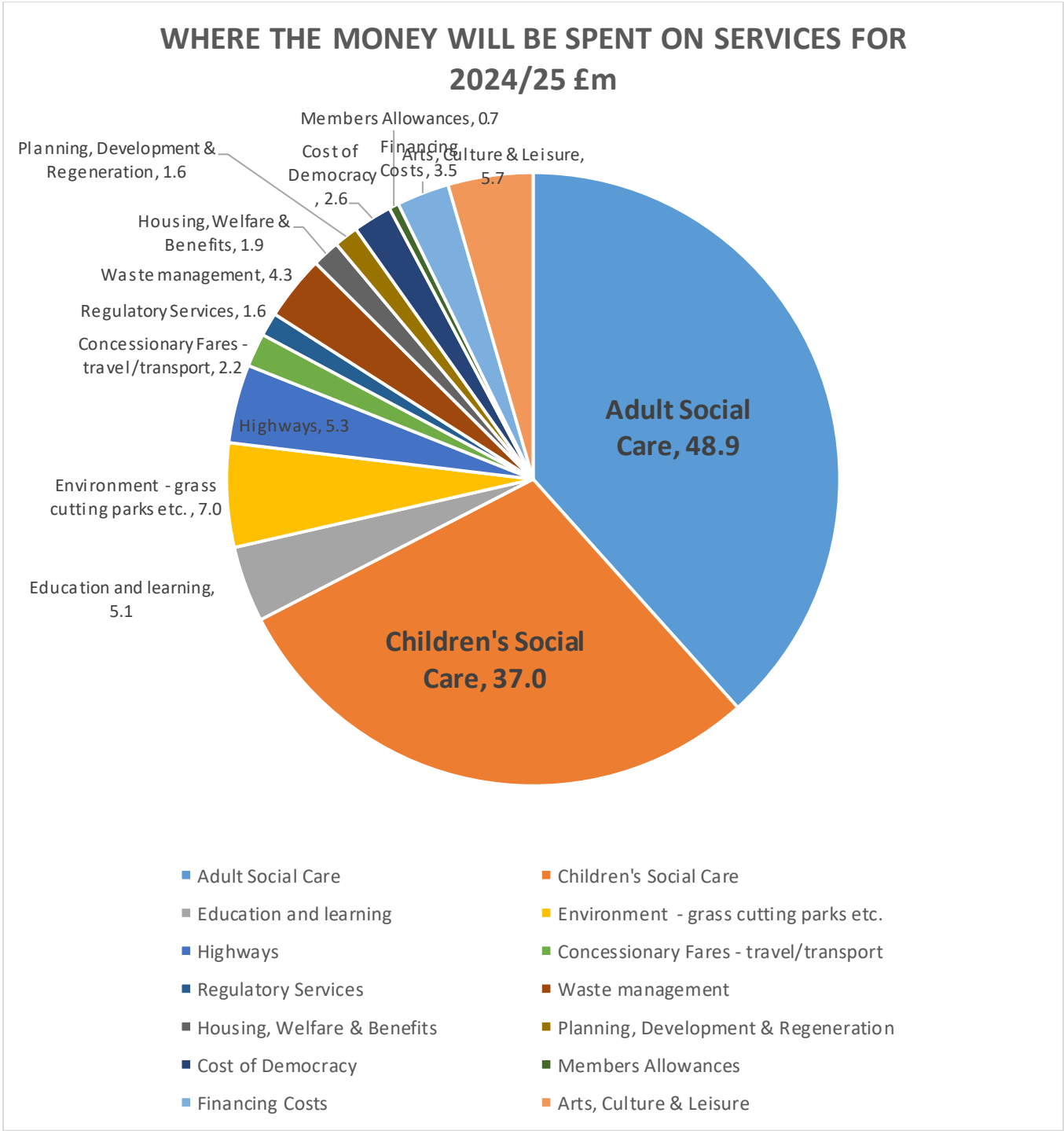
40. Sourcing placements for looked after children is at crisis point nationally with an increasing reliance on high-cost unregulated emergency placements or expensive residential care due to a lack of more appropriate placements. This issue has been compounded in Darlington by increases in our looked after population and the mandated National Transfer Scheme for unaccompanied asylum-seeking children (UASC).
41. The increased number of children cared for by Darlington Borough Council, coupled with a lack of placement sufficiency has resulted in a significant increase in placement expenditure along with a reduction in placement stability for children and young people looked after by Darlington Borough Council.
42. A range of responses to these challenges have already been implemented which includes a panel to provide the needed peer challenge and ensure when a decision is made to make a child looked after, it is after all other options have been exhausted. There is a strong focus on discharging Care Orders where children are living with parents.
43. These measures on their own cannot effectively meet the scale of the pressure. Darlington do not have the in-house sufficiency to meet the diverse needs of children downstream and our baseline support offer benchmarks negatively in the region in terms of core support.
44. A number of proposals have been developed in response which comprise the enhancement and growth of the Darlington Borough Council foster care service along with the expansion of Darlington's own residential support provision.
45. The proposals are detailed in the Children's Sufficiency Cabinet report discussed earlier on the Cabinet agenda ([Children's Social Care Cabinet report](#)), but in summary the proposals require a net investment of £1.292m in 2024/25 which is anticipated to deliver savings of £0.270m, £0.507m and £0.736m in 2025/26, 2026/27 and 2027/28 respectively.

Total Expenditure

46. Taking the above savings, pressures and children's sufficiency proposal into account the summarised projected expenditure is shown in the table below:

	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m
People Services	84.432	86.880	89.906	92.790
Chief Executives Office & Economic Growth	1.472	1.566	1.416	1.448
Services	25.147	26.070	26.735	27.372
Operations	13.580	13.964	14.268	14.571
Financing costs	3.529	3.704	3.521	3.450
Investment Returns - Joint Venture	(1.517)	(1.828)	(1.750)	(1.452)
Council Wide Pressures	0.631	0.643	0.658	0.669
Council Wide Contingencies	0.202	0.202	1.655	1.664
Total Expenditure	127.476	131.201	136.409	140.512

47. This proposed net investment in services of £127m in 2024/25 covers a wide range of areas from adult residential care to refuse collection, from Childrens services to street lighting and grass cutting to our Leisure and Culture provision. The chart below shows the split of investment and as can be seen Social Care, both Children's and Adults, are the most significant proportion of funding, accounting for two thirds of the overall budget.



Projected Income

Spending Review and Local Government Finance Settlement

48. This report has been prepared before the 2024/25 Local Government Finance Settlement (LGFS) which is likely to be received late December 2023, however in October 2021, the spending review announced a three-year local government settlement, although there was only a one-year financial settlement that year. Subsequently the Chancellors 2022 Autumn Statement confirmed this spending review still stands on a cash flat basis, with inflation of 1% to follow from 2025/26 along with additional grant funding for social care and changes to the Council Tax referendum limits which were increased to 3% for Council Tax and 2% for Social Care Precept. The Chancellors 2023 Autumn Statement gave no indication this position would change.
49. The draft 2025/26 – 2027/28 MTFP has therefore been based on the 2023/24 finance settlement, given it is the most up to date information available at the time of writing, and will be updated in the MTFP proposals at the February 2024 Cabinet meeting. All assumptions are summarised in **Appendix 4** and detailed in the sections below, however the overriding principle is that we will receive cash equivalent grant funding for all government funding streams unless otherwise stated.

Core Grant funding to Local Government

50. **Revenue Support Grant (RSG)** has become a reducing element of the Council core funding over recent years; however, it has been assumed this will continue into future years with a Consumer Price Index (CPI) linked rise in 2024/25 and annual inflationary increase of 2%.
51. **Better Care fund and Adult Social Care Support Grant**- these funds were in recognition of the significant challenges faced in the Adult Social care sector and were initially time based. They have however been included as core funding for the last couple of years so it has been assumed this funding will continue into future years on a cash equivalent basis.
52. **Services Grant** – was announced in 2021 as an un-ringfenced package of support for Local Government, the Council received £1.579m in 2022/23 reduced to £0.926m in 2023/24. It has been assumed this level will continue into future years on a cash flat basis.
53. **Social Care Grant** - this funding was announced in two tranches in the 2021 and 2022 spending reviews and can be spent on children's and adult social care. Whilst the 2022 grant was repurposed monies from delaying the charging reforms in 2023/24 and 2024/25 it is anticipated this funding will continue into future years given the significant pressures on the system.

Council Tax Income

54. Due to reduction and reliance on Government funding over the last ten years, Council Tax is now by far the largest single funding stream and will increase further as a percentage over the coming years representing 59% of projected resources anticipated by 2027/28. The ongoing increases reflect the Cabinet's view that income from Council Tax needs to increase to protect key service provision and enable investment in vital services. Members will recall that a 1% increase in Council Tax equates to an annual revenue of £0.625m.

55. In recognition of the significant pressures facing local authority budgets particularly in regard to social care with contract inflation, demographic demand and increased complexity of needs, the Chancellor announced in the 2022 Autumn Statement that further flexibilities would be given to Councils in both Council Tax and the Social Care Precept for two years with the referendum limit set at 5%, 3% for Council Tax and 2% for the Social Care Precept.
56. This MTFP assumes a Council Tax increase of 2.99% for 2024/25 reducing to 1.99% thereafter and an Adult Social Care precept of 2% for 2024/25 reverting to 1% thereafter. As can be seen in the chart in paragraph 47, Adult Social Care is by far our largest overall budget with a spend of £49m. The precept will raise £1.2m which is crucial to meet the overall costs and pressure faced in this service area.
57. Darlington has the second lowest Council Tax in the North East, to put this in perspective if Darlington had the average North East Band D level the Council would generate an additional £3.3m per annum, and if we had the average England band D level, we would generate an additional £8.7m per annum.
58. Darlington has a low Council Tax Base with 44% of our properties in Band A and 79% of our homes in Band A – C, meaning we are limited to the amount we can collect.
59. Nutrient Neutrality has had an impact on the Council Tax Base with planning permissions stalled whilst mitigation schemes or credits are obtained by developers. It was also anticipated there would be an impact on housing demand due to rising interest rates and mortgage costs however we are still seeing a buoyant housing market and moving forward planning estimates anticipate growth levels to be an average of 511 Band D equivalent properties over the period of this plan which is a growth on the tax base of 1.4% per annum. These figures have been used to prepare the estimates; clearly should this be any different income levels will differ. The collection rate (of collectable debt) is anticipated to remain at 99% in 2024/25.

National Non-Domestic Rates (NNDR)

60. The Council retains 49% of NNDR collected and can gain or lose depending on whether the net tax collected increases or decreases. The Government via the valuation office sets rateable values and the rate paid in the pound is increased each year in line with the Consumer Price Index (CPI). The business tax-base is far more volatile than the Council Tax base and requires very close monitoring. In addition to the potential to “lose” income due to business closures, the Council also carries the risk of losing appeals by businesses against valuations.
61. Growing the economy is the key priority for the Council and the Economic Strategy gives priority to increasing business within the borough and significant effort has been put into achieving growth. This has been rewarded with a positive net increase in NNDR collection. Sites such as Symmetry Park and Central Park are all contributing to the growth and the new Darlington Economic campus has been confirmed at Brunswick Street in 2026 housing His Majesty’s Treasury Department along with several other government departments including the Department for Levelling up, Housing and Communities. This is providing a boost to the town with other employers looking to relocate to Darlington.

62. Notwithstanding these major developments, attracting businesses into the town by their very nature takes time and upfront investment and therefore is an area which needs continued prioritisation and pump prime funding so growth can continue. It needs to be remembered that net growth in NNDR collected relies on growth outstripping revaluations and reductions which can be very challenging in the current economic climate.
63. One area of uncertainty is the business rate reset. The business rates system changed in 2013 and Councils received 49% of the NNDR collected above the base level, this was to incentivise Councils to drive economic growth. The system was due to be reviewed in 2020, with the intention of resetting the baseline and a review of need across the board and a subsequent redistribution of funding. This was part of the Fair Funding Review which has been postponed for several years now and there is no indication if this will happen in 2024/25. As Darlington has seen a healthy increase in business rates any reset would likely reduce funding in this area. Given the review has been postponed and there would need to be consultation on any new formula system, it has been assumed this would not impact on Darlington until 2026/27.
64. The in-year collection rate target for NNDR is 98.0% and as at the end of October 2023 is 67.9% and on track to achieve the target.

Collection Fund

65. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate fund in relation to the operation of Council Tax and the Business Rates Retention Scheme (BRRS). The Fund records all the transactions for billing in respect of National Non-Domestic Rates (NNDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council's General Fund, the Police and Fire and Rescue precept authorities and Central Government.

Other Grants

66. Set out below are the estimated specific grants which as the title suggests are for specific areas of expenditure as dictated by the government and cannot be used for other areas; the main areas being the Dedicated Schools Grant which funds Darlington's maintained schools, special educational needs and early years provision and Public Health Grant, both which are ring-fenced. These grants are included in service estimates at Appendix 1.

Description	2024/25 £m
Public Health Grant	9.239
PFI Grant	3.200
Market Sustainability & Improvement Fund	1.764
Youth Justice Board	0.272
Local Reform & Community Voices	0.057
Adult & Community Learning	1.142
Staying Put	0.056
Remand Grant	0.037
Garden Village	0.088
Pupil Premium	1.662
Dedicated Schools Grant	29.704
Virtual Headteacher	0.150
School Improvement	0.040
Domestic Abuse	0.051
Unaccompanied Asylum-Seeking Children	0.356
Homeless	0.184
Home Office Anti-Social Behaviour	0.120
Towns Fund	0.087
	48.209

Fees and charges

67. The proposed fees and charges of the Council are set out in **Appendix 3** the increases proposed are based on the cost of providing the services and take account of inflation and market conditions. Overall, the proposed increases are anticipated to generate approximately £300,000 of income to help offset the cost of service provision.

Total Income

68. The table below summarises the Council's estimated income for the period of this plan which thanks to continued economic growth and house building activity, and the subsequent increases in Council Tax and NNDR, confirms a much-needed increase in income given our expenditure pressures.

Resources - Projected and assumed	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m
Council Tax	65.647	68.546	71.737	74.950
Business rates retained locally	25.063	24.989	16.110	16.110
Top Up Grant	8.509	8.988	15.816	15.817
RSG	4.381	4.469	4.558	4.649
New Homes Bonus	0.000	0.000	0.000	0.000
Better Care Fund	4.488	4.488	4.488	4.488
Adult Social Care Support Grant	3.753	3.753	3.753	3.753
Social Care Grant	6.034	6.034	6.034	6.034
Services Grant	0.926	0.926	0.926	0.926
Strengthening Families Grant	0.500	0.000	0.000	0.000
Total Resources	119.301	122.193	123.422	126.727

Projected MTFP

69. Set out in the table below are the projections based on the income and expenditure analysis discussed in the previous sections, as can be seen there is a significant funding gap in each financial year. We are anticipating having £16m reserves which can be utilised to support the plan which would cover the position until 2025/26, however it is clear significant expenditure reductions will be required in future years if additional government funding is not forthcoming.

	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m
Estimated Expenditure	121.741	124.815	129.391	131.922
Children's Sufficiency	1.292	(0.270)	(0.507)	(0.736)
Pressures / Additional Savings	4.443	6.656	7.525	9.326
Projected Total Expenditure	127.476	131.201	136.409	140.512
Projected Total Resources	(119.301)	(122.193)	(123.422)	(126.727)
Projected budget deficit	8.175	9.008	12.987	13.785

Revenue Balances

70. The projected revenue outturn for 2023/24 detailed at **Appendix 5**, after taking into account the Risk Reserve of £5.350m, it is anticipated we will have £16m of reserves which will be fully utilised at the end of 2025/26. This is not a sustainable position, and a full review of service provision will need to be undertaken during 2024/25 to reduce expenditure and increase income unless further government funding is received.
71. In light of the significant financial pressures the Council is facing, efficiency measures and savings to reduce expenditure in areas which do not directly hit service provision has been undertaken and services are continually reviewed in this regard, a number of those savings at £4.019m are noted in the paragraphs above.
72. The Council has reviewed its earmarked reserves and there are three areas where it has been determined the provision can be released or partially released. £0.826m was held in the Covid reserve, £0.315m in the EU exit preparation reserve, both of these can be released fully. There is also £0.151m in the insurance reserve which it is felt prudent to release. In total, £1.292m will be transferred into general fund balances as show below.

Revenue Balances	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m
Opening balance	16.003	10.120	1.112	(11.875)
Net contribution from Collection Fund	1.000	0.000	0.000	0.000
Release of Earmarked Reserves	1.292	0.000	0.000	0.000
Contribution to/(from) balances	(8.175)	(9.008)	(12.987)	(13.785)
Closing balance	10.120	1.112	(11.875)	(25.660)

Capital Expenditure

73. The Council has an extensive capital programme with significant resources invested to purchase, improve, protect, and maintain our assets, to enable the Council to deliver its priorities, for example purchasing land to enable road improvements or investing in modernising school buildings and housing. The Council continues to deliver a significant capital investment programme in the main funded from the Housing Revenue Account (HRA) and grant or other external funding which is targeted at specific schemes and programmes such as Transport and Schools. Furthermore, investment from the Tees Valley Combined Authority (TVCA) along with other external funding sources are being used for economic growth initiatives.
74. The Council can also supplement these funding sources with its own resources such as capital receipts or prudential borrowing where there is a need, however as capital receipts are limited, and prudential borrowing comes with future revenue implications there must be a strong case for doing so.

75. In recent years there has been significant investment in economic growth either funded or pump primed by the Council; schemes such as Central Park including the National Biologics Centre and Business Central along with the Development of Feethams House which is now the temporary home for the Darlington Economic Campus, and recent Town Centre purchases funded from the Towns Fund and Indigenous Growth Fund are helping to make Darlington a more vibrant place to be. The Council's Investment Fund and Economic Growth Investment Fund are both being utilised to invest in these areas which ultimately increases business rates and the finances of the Council helping vital services to be funded.
76. The current capital programme stands at £317m as summarised in Table 1 below. The programme is monitored monthly and reported to Cabinet on a quarterly basis; the latest available monitoring report for 2023/24 was presented to Cabinet on 7 November 2023 and noted there was a projected £0.728m underspend on the approved capital programme.

Table 1

	Construction				Other Schemes/Not Allocated			Total
	Live Schemes 75k & Over	Annualised Schemes	Completed Schemes awaiting review	Live Schemes under 75k	Non construction	Capital investment fund	Housing New Build - not yet allocated	
Area	£m	£m	£m	£m	£m	£m	£m	£m
Housing	60.099	10.021	0.627	0.033	1.205	0.000	15.673	87.658
Economic Growth	41.593	0.080	3.388	0.337	10.817	33.481	3.476	93.172
Highways/Transport	63.152	10.011	14.949	1.380	1.645	1.877	1.512	94.526
Leisure & Culture	29.883	0.000	2.618	0.176	0.000	0.000	0.000	32.677
Education	5.279	0.230	0.007	0.361	0.079	0.000	0.290	6.246
Adult Social Care	0.000	0.000	0.000	0.000	0.071	0.000	0.000	0.071
Other	0.000	0.000	0.000	0.000	2.455	0.000	0.000	2.455
Total	200.006	20.342	21.589	2.287	16.272	35.358	20.951	316.805

77. In addition to the current agreed programme the Council looks ahead to future capital requirements based on the principles of the capital strategy. A four-year timeframe has been adopted to fall in line with the revenue Medium Term Financial Plan. Attached at **Appendix 7** are the priority proposals for addition to the plan along with the funding methods. The majority of schemes are focused on 'Housing and Transport, funded via the HRA and government grants respectively; there are also a number of Council funded corporate schemes that have already been approved.
78. The following paragraphs describe the major elements of the capital programme priorities for approval. Specific scheme funding release will be subject to detailed reports to Cabinet.

Corporate Schemes – funding required.

79. As noted previously the Council can supplement government capital funding, albeit options are limited in the current financial climate. Funding can come from prudential borrowing, repaid via revenue, which puts additional pressure on the revenue account or from capital receipts. Given the financial position of the Council only schemes that are a

health and safety risk or that are self-funding have been considered while there is uncertainty over the overall funding envelope.

80. The risk assessed usable capital receipts over the next four years are in the region of £10m although they are not guaranteed.
81. There will be many competing priorities against the available resources for both regeneration and refurbishment and these schemes will emerge over the coming year/s. At this stage Members are requested to make capital provision for three priority schemes with a total value of £1.930m, which will be subject to full reports to Cabinet in due course, these are:
 - (a) **A167 Victoria Road culvert repairs - £1.400m** - B19 Victoria Road Culvert is a large structure that carries the A167 over the River Skerne through Darlington. It was designed 60 years ago for modern weights and traffic volume; however it is overdue major maintenance to maintain its structural function. It requires replacement of its 20 expansion joint and concrete repairs and reinforcement due to water ingress caused by the failure of its expansion joints. Currently these repairs can be carried out from inside the culvert without affecting traffic flows or full carriageway reconstruction and resurfacing that would be necessary should more major works be necessary due to further deterioration.
 - (b) **Changing places accessible toilet at the Hippodrome - £0.030m** – for the provision of a changing places accessible toilet large enough to allow parents and carers to change their children in a safe environment. The total cost is £0.070m due to the positioning of the toilet and the complexity of the work in the space, however £0.040m has been received in grant so the ask is £0.030m.
 - (c) **Capitalised repairs - £0.500m** – £0.250m is required for repairs on the Council building stock in 2026/27 and 2027/28 to ensure it is fit for purpose. This is a rolling programme and funding has already been agreed for 2024/25 – 2025/26. Details on specific areas of spend will be brought to Cabinet for consideration.

Government Funding

82. Set out below are details of the levels of Government funding available for investment by the Council in 2024/25 and an outline of the proposed use of these funds.

	2024/25 £m
Children's Services	
School Condition Allocation	0.067
Transport	
Local Transport Plan	3.068
Other	
Disabled Facilities Grant	1.063

Total Capital Grant Available	4.198

School Condition Allocations

83. The Local Authority now only receives school condition funding for Maintained Schools. Maintenance funding for Academies is available through other routes. The funding received by the Local Authority will be spent in line with key priorities identified with each maintained school through the locally agreed asset management planning (LAMP) process, carried out each January. There are no strict spend deadlines for these small-scale condition related projects which are prioritised and completed as funding becomes available.

Transport and Highways

84. A new Local Transport Plan for the Tees Valley was endorsed by the Tees Valley Cabinet in 2021. This will help set the spending plans for the funding allocations from the Department for Transport and from the Devolution deal. The Integrated Transport Programme (ITP) of TVCAs Investment plan identifies £256.7m of investment over the next 10 years. There will be projects and initiatives delivered in Darlington from this fund.
85. The new Tees Valley Local Transport Plan has a number of accompanying documents that set the strategy and vision for different modes of transport. Each Local Authority is required to produce a Local Improvement Plan, which will effectively replace the local authority Local Transport Plan. These plans will cover local priorities and maintenance requirements. Prior to this year the Council received funding via TVCA that was based on needs formula. However, all the funding has now been merged into the new City Region Sustainable Transport Settlement (CRSTS), which is a 5-year allocation of funding. The Tees Valley have been allocated £310m. The details of this allocation have been finalised and the Council has been awarded £15.340m over the 5 years to 2026/27. The annual amount of £3.068m is based on the following breakdown which includes £0.893m for the Integrated Block, £1.206m for the Highways Maintenance Block plus £0.969m for the Pothole action programme. The new CRSTS will provide the opportunity to deliver larger improvement schemes in Darlington identified in the Tees Valley and Darlington transport plans and these are currently being developed on an individual scheme basis.

Disabled Facility Grants

86. These grants are available if you are disabled and need to make changes to your home with examples being:
- (a) Widen doors and install ramps,
 - (b) Improve access to rooms and facilities – e.g., stair lifts or a downstairs bathroom,
 - (c) Provide a heating system suitable for your needs, and
 - (d) Adapt heating or lighting controls to make them easier to use.

Housing

87. All Housing capital schemes are funded fully from the Housing Revenue Account. The priorities identified through the Housing Business Plan will be funded from the estimated capital resources for 2024/25. Further detail is given in the Housing Revenue Account financial plan but in summary includes:

- (d) Adaptations and lifts - £0.214m
- (e) Heating Replacement - £1.286m
- (f) Structural Works - £0.427m
- (g) Lifeline Services - £0.250m
- (h) Repairs before Painting - £0.066m
- (i) Roofing and Repointing work - £1.050m
- (j) Garages - £0.050m
- (k) External Works - £0.210m.
- (l) Pavements - £0.027m
- (m) Window & Door Replacement - £1.495m
- (n) Internal planned maintenance (IPM) - £2.898m
- (o) Communal Works - £0.160m
- (p) Energy Efficiency Improvements - £3.068m
- (q) New Build housing - £15.815m
- (r) Fees -£0.254m

Consultation

88. This report will be available for public viewing from the 27 November with official consultation running from 5 December 2023 to 22 January 2024.

Conclusion

89. The Council has faced significant financial challenges over the last decade, with significant reductions in government funding followed by the financial instability during the pandemic, but to date has risen to these challenges well which has previously enabled a balanced MTFP.
90. 2023 has presented further challenge with continued high inflation, and demand for services increased since the pandemic, particularly in children's social care where there is a £4.5m overspend this financial year anticipated to increase in 2024/25.
91. The future of Local Government financing is still uncertain; there have been a number of Councils issuing a section 114 notice and evidence of more to come, however, it is clear from the Autumn Statement that public funding will not keep up with inflation. The Council can deliver a balanced position until 2025/26 utilising reserves as per our financial strategy, however there is a significant annual budget deficit which is not sustainable and will need to be addressed. Unless additional government funding is forthcoming the Council will need to undertake a fundamental review over the course of 2024 to decide what and how services will be delivered in the coming years.
92. Planning beyond the current year is extremely difficult, given the uncertainty around future funding and the review of the new Local Government financial system, inflation, and economic uncertainty. Current planning suggests reserves will be depleted in 2025/26 and there will be a budget deficit of £11.9m the year after, however for the reasons above,

this will certainly change. At this stage it is not possible to know whether this will be a positive or negative position.

93. In summary, the Council continues to face significant financial challenges which have increased substantially over the last year due to the demand in children's services. However, due to the healthy reserves position which now play a crucial role in the budget strategy, the Council can afford a 2024/25 budget and have reserves available enabling time to achieve the savings required for future years. Making these savings will be challenging, there are no easy options and there are risks given current economic uncertainty and estimated impacts of interest rates, inflation and demand have been factored in, if these change plans will need to be adjusted.
94. As the Council's Statutory Chief Financial Officer, the Group Director of Operations must advise the Council on the robustness of the budget and adequacy of reserves. The budget presented to Members in this report has been based on the most accurate information available at this point in time, therefore the Director is confident that they are an accurate reflection of the Council's financial position. Notwithstanding this there is a significant degree of uncertainty about the future economic position and local government funding so the position presented whilst as accurate as possible will change, however at this juncture I cannot be sure if that will be for the better or worse.
95. General Fund reserves are adequate for the coming financial year; however, the Council is carrying a significant financial risk over the lifetime of the plan with an unsustainable annual deficit which will need to be met from changes in service provision and/or increased income if no further government funding is realised. It is essential we maximise income where possible, ensure we are providing our services in the most efficient manner, and address the growing pressures in social care through transformation, as the Council needs to preserve reserves and allow as much time as possible to reduce the ongoing annual funding gap.

APPENDICES

Appendix 1	Detailed Revenue Estimates 2024/25
Appendix 2	Budget Pressures/Savings
Appendix 3	Fees and Charges Proposals 2024/25
Appendix 4	Assumptions used to prepare estimates
Appendix 5	Projected Revenue Outturn 2023/24
Appendix 6	Proposed MTFP 2024/25 to 2027/28
Appendix 7	Capital Medium Term Financial Plan 2024/25 – 2027/28

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REVENUE ESTIMATES 2024/25 -SUMMARY

APPENDIX 1

	2023/24	2024/25			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
People Group	76,459	150,700	(18,574)	(47,694)	84,432
Services Group	28,356	61,836	(36,569)	(120)	25,147
Operations Group	13,887	48,188	(34,388)	(220)	13,580
Chief Executive Office & Economic Growth Group	1,799	3,916	(2,269)	(175)	1,472
Group Totals	120,501	264,640	(91,800)	(48,209)	124,631
Financing Costs	3,477	3,529	0	0	3,529
Investment Returns - Joint Ventures	(1,816)	(1,517)	0	0	(1,517)
Council Wide Pressures / Savings	1,359	631	0	0	631
Contingencies	1,131	202	0	0	202
Grand Total	124,652	267,485	(91,800)	(48,209)	127,476

PEOPLE GROUP - Revenue Estimates 2024/25

	2023/24	2024/25			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
Group Director of People	598	611	0	0	611
<u>Children & Adult Services</u>					
Transformation & Performance	883	846	(53)	0	793
Business Support	1,572	1,661	(13)	0	1,648
<u>Children's Services</u>					
Children's Services Management & Other Services	662	711	(30)	0	681
Assessment Care Planning & LAC	4,355	4,645	0	(165)	4,480
First Response & Early Help	3,827	3,622	(35)	0	3,587
Adoption & Placements	16,750	21,718	0	(284)	21,434
Disabled Children	1,230	1,473	(152)	0	1,321
Youth Offending	317	711	(132)	(272)	307
Quality Assurance & Practice Improvement	138	253	(114)	0	139
<u>Development & Commissioning</u>					
Commissioning	2,530	2,352	(198)	(187)	1,967
Voluntary Sector	294	350	0	(57)	293
<u>Education</u>					
Education	481	31,177	(1,589)	(28,886)	702
Schools	0	7,012	0	(7,012)	0
Transport Unit	3,089	3,165	(54)	0	3,111
<u>Public Health</u>					
Public Health	0	9,271	(32)	(9,239)	0
<u>Adult Social Care & Health</u>					
External Purchase of Care	32,784	50,292	(12,966)	(1,440)	35,886
Intake & Enablement	677	3,072	(2,175)	0	897
Older People Long Term Condition	1,604	2,157	(495)	0	1,662
Physical Disability Long Term Condition	15	41	(27)	0	14
Learning Disability Long Term Condition	2,034	2,272	(19)	0	2,253
Mental Health Long Term Condition	1,218	1,637	(474)	0	1,163
Service Development & Integration	1,070	1,220	0	(152)	1,068
Workforce Development	331	431	(16)	0	415
Total People Group	76,459	150,700	(18,574)	(47,694)	84,432

SERVICES GROUP - Revenue Estimates 2024/25

	2023/24 Net Budget	2024/25			
		Gross Budget	Income	Grants	Net Budget
		£000	£000	£000	£000
Group Director of Services	174	184	0	0	184
<u>Transport & Capital Projects</u>					
AD Transport & Capital Projects	136	138	(27)	0	111
Building Design Services	54	588	(526)	0	62
Capital Projects	408	663	(289)	0	374
Car Parking R&M	583	612	0	0	612
Concessionary Fares	2,791	2,249	(2)	0	2,247
Flood & Water Act	249	89	0	0	89
Highways	4,665	5,368	(1,130)	0	4,238
Highways - DLO	(478)	9,181	(9,618)	0	(437)
Investment & Funding	558	202	(112)	0	90
Sustainable Transport	175	166	(70)	0	96
<u>Community Services</u>					
AD Community Services	150	99	0	0	99
Allotments	16	27	(8)	0	19
Building Cleaning - DLO	206	941	(685)	0	256
Cemeteries & Crematorium	(974)	1,063	(1,893)	0	(830)
Dolphin Centre	1,018	4,655	(3,682)	0	973
Eastbourne Complex	24	260	(224)	0	36
Emergency Planning	103	105	0	0	105
Head of Steam	291	433	(64)	0	369
Hippodrome	285	5,704	(5,482)	0	222
Indoor Bowling Centre	31	19	0	0	19
Libraries	908	988	(42)	0	946
Move More	48	137	(106)	0	31
Outdoor Events	572	555	(33)	0	522
Community Catering - DLO	78	339	(257)	0	82
Strategic Arts	125	122	0	0	122
Street Scene	6,148	8,267	(2,081)	0	6,186
Transport Unit - Fleet Management	205	273	(81)	0	192
Waste Management	3,681	3,909	0	0	3,909
Winter Maintenance	615	609	(24)	0	585
<u>Community Safety</u>					
CCTV	264	758	(474)	0	284
Community Safety	825	918	(17)	(120)	781
General Licensing	7	174	(174)	0	0
Parking	(1,639)	283	(2,332)	0	(2,049)
Parking Enforcement	(20)	188	(170)	0	18
Private Sector Housing	132	122	(10)	0	112
Stray Dogs	50	55	(1)	0	54
Taxi Licensing	58	233	(205)	0	28
Trading Standards	258	266	(6)	0	260
<u>Building Services</u>					
Construction - DLO	(307)	6,094	(6,460)	0	(366)
<u>Corporate Landlord</u>					0
Corporate Landlord	5,644	4,595	(284)	0	4,311
<u>General Support Services</u>					
Works Property & Other	114	76	0	0	76
<u>Joint Levies & Boards</u>					
Environment Agency Levy	125	129	0	0	129
Total Services Group	28,356	61,836	(36,569)	(120)	25,147

OPERATIONS Group - Revenue Estimates 2024/25

	2023/24	2024/25			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
Group Director of Operations	130	230	(94)	0	136
<u>Resources</u>					
AD Resources	115	120	0	0	120
Financial Services	1,649	2,031	(433)	0	1,598
Financial Assessments & Protection	279	380	(43)	(36)	301
Xentrall (D&S Partnership)	1,830	2,617	(649)	0	1,968
Human Resources	896	1,051	(371)	0	680
Health & Safety	193	240	(39)	0	201
<u>Head of Strategy Performance & Communications</u>					
Communications & Engagement	1,154	1,183	(139)	0	1,044
Systems	1,162	1,132	0	0	1,132
<u>Law & Governance</u>					
AD Law & Governance	131	136	0	0	136
Complaints & FOI	297	330	0	0	330
Democratic Services	1,316	1,398	(17)	0	1,381
Registrars	(23)	268	(294)	0	(26)
Administration	595	644	(94)	0	550
Legal	1,669	1,921	(153)	0	1,768
Procurement	183	250	(55)	0	195
Coroners	278	321	0	0	321
<u>Xentrall Shared Services</u>					
ICT	1,076	1,013	(202)	0	811
<u>Maintenance</u>					
Maintenance DLO	(646)	7,085	(7,769)	0	(684)
<u>Housing & Revenues</u>					
Local Taxation	468	956	(483)	0	473
Rent Rebates / Rent Allowances / Council Tax	(132)	21,543	(21,675)	0	(132)
Housing Benefits Administration	433	1,122	(671)	0	451
Customer Services	329	525	(201)	0	324
Homelessness	349	1,382	(852)	(184)	346
Service, Strategy & Regulation and General Services	156	310	(154)	0	156
Total Operations Group	13,887	48,188	(34,388)	(220)	13,580

CHIEF EXECUTIVES OFFICE & ECONOMIC GROWTH - Revenue Estimates 2024/25

	2023/24	2024/25			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<u>Chief Executive</u>					
Chief Executive	209	216	0	0	216
Darlington Partnership	74	188	(103)	0	85
<u>AD Economic Growth</u>					
AD - Economic Growth	149	155	0	0	155
Building Control	168	405	(213)	0	192
Consolidated Budgets	265	46	0	0	46
Development Management	23	758	(706)	0	52
Economy	310	346	0	(87)	259
Environmental Health	352	376	(25)	0	351
Place Strategy	665	717	(26)	(88)	603
Property Management & Estates	(416)	709	(1,196)	0	(487)
Total Chief Executives Office & Economic Growth	1,799	3,916	(2,269)	(175)	1,472

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APPENDIX 2

Analysis of Pressures/Savings	Estimate 24/25 £m	Estimate 25/26 £m	Estimate 26/27 £m	Estimate 27/28 £m
Savings				
Consolidated Budgets - reduced budget	(0.145)	(0.145)	(0.145)	(0.145)
People Services - reduced running costs	(0.478)	(0.464)	(0.427)	(0.408)
Operations - reduced running costs	(0.384)	(0.384)	(0.455)	(0.494)
Concessionary Fares & Sustainable Transport - reprofiled expenditure	(0.779)	(0.544)	(0.578)	(0.590)
Services - reduced running costs	(0.550)	(0.264)	(0.264)	(0.264)
Financing Costs - reduced borrowing costs on property funds	(0.084)	0.000	0.000	0.000
Corporate Landlord - reduced utility prices	(0.450)	(0.450)	(0.450)	(0.450)
Street Lighting - reduced utility prices	(0.100)	(0.100)	(0.100)	(0.100)
Adults - additional OT grant	(0.170)	(0.170)	(0.170)	(0.170)
People Service - increased partner income	(0.155)	(0.155)	(0.155)	(0.155)
Children's Services - additional Youth Offending Grant	(0.051)	(0.051)	(0.051)	(0.051)
JV Investment Returns - additional income/reprofile	0.000	(0.698)	(0.620)	(0.322)
Car Parking - additional income from patronage	(0.380)	(0.380)	(0.380)	(0.380)
Dolphin Centre & Eastbourne Sports Complex - additional income from patronage	(0.194)	(0.194)	(0.194)	(0.194)
Estates - income from Feethams House	0.000	0.000	(0.190)	(0.229)
Waste Service - increase garden waste income	(0.040)	(0.040)	(0.040)	(0.040)
Registrars - increase ceremony income	(0.008)	(0.008)	(0.008)	(0.009)
Council Tax/NNDR - increased penalty charges	(0.051)	(0.051)	(0.051)	(0.051)
	(4.019)	(4.098)	(4.278)	(4.052)
Increased Demand				
Adults - Packages of Care - increased overall package costs	0.368	0.352	0.338	0.409
Childrens Service's - Packages of Care - increased overall package costs	3.427	3.832	4.212	4.237
Childrens Service's - increased numbers of families/children requiring support	0.079	0.044	0.002	0.002
Children's Services - social work increased caseload demand	0.025	0.025	0.026	0.026
Strengthening Families Team - increase in children needing support	0.000	0.832	0.851	0.869
Children's Legal Fees - increased demand and complexity of cases	0.100	0.100	0.100	0.100
Systems Team - staffing changes	0.000	0.050	0.052	0.054
Waste Disposal - increased growth with new builds	0.000	0.000	0.000	0.024
Waste Disposal - increased demand from DIY waste	0.050	0.052	0.053	0.055
	4.049	5.287	5.634	5.776
Price Inflation				
Adult - Packages of Care - contractual inflation	0.760	1.453	1.686	2.979
Economic Growth - contractual inflation and fixed rental income	0.001	0.001	0.039	0.059
Children's - Packages of Care/Contracts - contractual inflation	0.813	1.193	1.333	1.348
School Transport - contractual inflation	(0.064)	0.003	0.030	0.054
Operations - contractual inflation	0.014	0.014	0.018	0.034
Services - contractual inflation	(0.035)	(0.032)	0.054	0.118
Waste Disposal - contractual inflation	0.140	0.144	0.149	0.153
	1.629	2.776	3.309	4.745
Reduced Income				
Estates - rent slippage and rent review	0.041	0.041	0.010	0.010
Education - reduction in grant income	0.029	0.030	0.031	0.032
Educational Psychology - reduction in traded income	0.041	0.041	0.041	0.041
Financing Costs - lower investment returns	0.000	0.040	0.157	0.086
JV Investment Returns - slipped schemes	0.201	0.000	0.000	0.000
Customer Services - reduced income from the DFE	0.020	0.020	0.020	0.020
Crematorium - reduced income from competition & changes in regulatory services	0.165	0.170	0.175	0.180
Tree Team - reduced levels of work from other service areas	0.058	0.058	0.058	0.058
	0.555	0.400	0.492	0.427
Other and Contingencies				
LD Day Service - increase in rent and cleaning	0.077	0.077	0.077	0.077
Economic Growth - staffing changes	0.010	0.012	0.013	0.014
Corporate Management - members allowance review due 2024/25	0.010	0.010	0.010	0.010
External Audit Fees - increased contract cost	0.110	0.110	0.110	0.110
Operations - staffing changes	0.078	0.085	0.094	0.103
Customer Services - additional security	0.011	0.012	0.013	0.014
Archives Service - increased charge from DCC	0.020	0.021	0.021	0.021
Coroners Service - increased charge from DCC	0.035	0.036	0.037	0.041
Street Scene - fly tipping and back lane clearance	0.070	0.071	0.073	0.074
	0.421	0.434	0.448	0.464
Pay Award				
Pay Award 2023/24	0.660	0.713	0.752	0.778
Additional Estimated Pay Award 2024/25	1.148	1.144	1.168	1.188
	1.808	1.857	1.920	1.966
Total Net Pressures	4.443	6.656	7.525	9.326

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SCHEDULE OF CHARGES 2024/25				
Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
LEARNING SKILLS - LEARNING FOR LIFE				
Fees Policy: August 2023 to July 2024 (Next Review July 2024)				
Full Fees (including enrolment and tuition fees) per hour	L	3.00	3.00	NIL
<p>Accredited Learning Full accreditation fee (if applicable) - if the course has a qualification there will be additional fees to pay for registration and certification.</p> <p>No fees will be charged for publicly subsidised courses where:</p> <ol style="list-style-type: none"> Learners are aged 16-18 (on 31st August of the academic year) Learners are aged 19-24 (on 31st August of the academic year) with a learning difficulty and / or disability as evidenced through an Education, Health and Care (EHC) Plan or Learning Difficulty Assessment (LDA) Learners are aged 19 or older where the learning aim is up to and including level 2, and the learner is studying English or Maths Learners are aged 19-23 (on their first day of study) and are studying their first 'full' level 2 or first 'full' level 3, excludes English for Speakers of Other Languages (ESOL) Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), the skills training will help them into work, and the learner is classed as unemployed and one of more of the following apply: <ol style="list-style-type: none"> They receive Job Seeker's Allowance (JSA) - this includes those receiving National Insurance credits only, or They receive Employment and Support Allowance (ESA) and the learner is in the work-related activity group (WRAG), or They receive of Universal Credit, earn less than 16 times the national minimum wage or £330 a month and are determined by Jobcentre Plus (JCP) as being in one of the following groups: <ol style="list-style-type: none"> All Work Related Requirements Group Work Preparation Group Work Focused Interview Group They are released on temporary licence (RoTL) and studying outside a prison environment and not funded through the Offender's Learning and Skills Service (OLASS) <p><i>Evidence required: Letter of entitlement from Job Centre Plus indicating the date and claim or for copy of licence (RoTL) from Probation Service</i></p> <ol style="list-style-type: none"> Learners aged 19-24 who are unemployed and on a Traineeship <p>Courses with no public subsidy For learners aged 19 or above and where the learning aim is level 3 or above (except for exclusion above), learners may need to take out an Advanced Learning Loan, subject to funding availability. Further details can be found on our Student Loans page. Asylum Seekers - individuals will be assessed for eligibility in conjunction with SFA guidance Special fees - some courses have special fees, cost on application. FE course - NVQ and similar price on application.</p> <p>The following courses are free: Family Learning, Functional Skills, Distance Learning, Continuing Professional Development, Learning for Inclusion, Bespoke Employer Led Programmes, Multiply, Study Programme and courses which are funded through external projects.</p> <p>Additional Learning Support (ALS) Is intended to enable disadvantaged learners to achieve their learning goal by providing funding, on top of programme funds, to help them overcome their barriers to learning. The funding is intended to be flexible and to help support learners who have a range of learning difficulties and / or disabilities.</p>				

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS				
The following fees do not incur VAT				
Marriages				
Entering a Notice of Marriage or Civil Partnership	N			
For a Registrar to attend a Marriage at the Register Office	N			
Civil Partnership Registration	N			
Incumbents for every Entry Contained in Quarterly Certified	N			
Copies of Entries of Marriage	N			
Registrars fee for attending a marriage at a registered building or for the housebound or detained	N			
Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained	N			
Superintendents Registrar fee for attending the marriage of the housebound or detained	N	These charges set nationally by Statute and will be charged at the advised rate for 2023/24	These charges set nationally by Statute and will be charged at the advised rate for 2024/25	
Certification for Worship and Registration for Marriages				
Place of Meeting for Religious Worship	N			
Registration of Building for Solemnisation of Marriage	N			
Certificates issued from Local Offices				
Standard Certificate (SR)	N			
Standard Certificate (RBD) (at time of Registration)	N			
Standard Certificate (RBD) (after Registration)	N			
Short Certificate of Birth (SR)	N			
Short Certificate of Birth (RBD)	N			
Certificates of Civil Partnership (at time of Ceremony)	N			
Certificates of Civil Partnership (at later date)	N			
General Search fee	N			
Each Verification	N			
Civil Partnership Ceremony	N			
All Ceremonies – Approved Premises				
Application Fee for licence as an approved venue (valid for 3 years)	N	1,750.00	1,750.00	
Fee for Attendance - All days including Bank Holidays	L	580.00	610.00	
Non-refundable booking fee (inclusive of VAT)	L	50.00	50.00	
All Ceremonies – Town Hall				
The Council Chamber (Monday to Saturday)	L	310.00	325.00	
The Council Chamber Foyer (Monday to Saturday)	L	140.00	147.00	
REGISTER OF ELECTORS, OPEN REGISTER AND MONTHLY UPDATES - SALE				
The following fees do not incur VAT.				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
Register – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
LIST OF OVERSEAS ELECTORS – SALE				
The following fees do not incur VAT.				
List – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
List – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
MARKED COPY OF THE REGISTER OF ELECTORS AND MARKED ABSENT VOTERS LIST - SALE				
The following fees do not incur VAT				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	2.00	2.00	
Register – Data Form	N	10.00	10.00	
Per 1,000 Names – Data	N	1.00	1.00	
				8,000

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
TOWN HALL				
Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate.				
All rooms are to be charged by the hour, rather than by session				
Committee Rooms per hour	L	33.00	33.00	
				NIL
LAND CHARGES				
The following fees are inclusive of VAT				
Search Fees				
Standard Search - Residential Property (post or DX)	L	95.50	95.50	
Standard Search – Residential Property (electronic)	L	93.50	93.50	
Standard Search – Commercial Property (post or DX)	L	145.50	145.50	
Standard Search – Commercial Property (electronic)	L	143.50	143.50	
Con 29 Required				
Residential Property				
One Parcel of Land	L	80.00	80.00	
Several Parcels of Land – Each Additional Parcel	L	25.00	25.00	
Commercial Property				
One Parcel of Land	L	130.00	130.00	
Several Parcels of Land – Each Additional Parcel	L	25.00	25.00	
Con 29 Optional				
Each Printed Enquiry	L	6.00	6.00	
Own Questions	L	6.00	6.00	
Official Search – LLCI	L	15.00	15.00	
Official Search – NLIS (National Land Information Service) or email	L	13.00	13.00	
Expedited Search (Residential)	L	172.00	172.00	
Expedited search (Commercial)	L	234.00	234.00	
Personal Search	L	No charge	No charge	
				NIL

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
FINANCIAL PROTECTION SERVICES				
Category				
I. Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	N	745.00	745.00	
II. Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order:				
- for the first year	N	775.00	775.00	
- for the second and subsequent years	N	650.00	650.00	
where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy				
Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500.				
III. Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property	N	300.00	300.00	
IV. Preparation and lodgement of an annual report or account to the Public Guardian	N	216.00	216.00	
V. Conveyancing Costs				
Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees:	N	See Description	See Description	
A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements				
Travel Rates are allowed at a fixed rate per hour for travel costs	N	40.00	40.00	
Please note that these rates are set by The Office of Public Guardian and are the rates as of 1st April 2017, these may be amended during 2024/25				
Administration Fee				
Administration fee for arranging the care and support needs for those with capital in excess of the upper capital limit or those who have chosen not to disclose their financial information.	L	119.00	127.00	
				Minimal
DEFERRED PAYMENT FEES				
Administration cost for setting up a Deferred Payment Agreement	L	365.00	390.00	
plus cost of valuation (this will be dependant on property type)	L	Actual cost of valuation	Actual cost of valuation	
				Minimal

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
LIBRARIES				
Fines On Overdue Items				
Adults – per day	L	No charge	No charge	
Maximum charge per book	L	No charge	No charge	
Senior Citizens – per day	L	No charge	No charge	
Children – per day	L	No charge	No charge	
Non-collected reservations				
Per item	L	0.50	0.50	
Reservation Fees for Books Obtained from Outside the Authority				
Single charge for all books obtained from other libraries	L	6.00	6.00	
Repeat Fee for Renewal of Books from Outside the Authority				
Single Charge for all books obtained from other local authorities	L	6.00	6.00	
Replacement Tickets				
Adults	L	1.50	1.50	
Senior Citizens	L	1.50	1.50	
Children/Unemployed	L	1.50	1.50	
Language Courses (per element)				
Subscription for whole course to be paid in advance	L	1.35	1.35	
Local History Research				
Look Up Service	L	5.00	5.00	
Photocopies				
A4 B&W	L	0.20	0.20	
A3 B&W	L	0.40	0.40	
Printing				
Text Printouts				
A4 B&W	L	0.20	0.20	
A3 B&W	L	0.40	0.40	
Test Printouts				
A4 colour	L	0.60	0.60	
Reproduction of Images from Stock				
Digital copies for Private/Study purposes – per photo	L	5.50	5.50	
Digital copies for small local commercial use – per photo	L	5.50 + 2 copies of publications	5.50 + 2 copies of publications	
Digital copies for local commercial use - per photo	L	10.50 + 2 copies of book	10.50 + 2 copies of book	
Digital copies for national/international commercial	L	110.00	110.00	
Scan and e-mail Service				
First sheet	L	1.00	1.00	
Each subsequent sheet	L	0.50	0.50	
Hire of Locker	L	0.50	0.50	
Internet Use				
Library members First 60 minutes FREE , Members & Non Members £1.00 per 30 minutes hereafter	L	1.00	1.00	
Lost & Damaged Items	L	Full current Replacement Cost (non-refundable)	Full current Replacement Cost (non-refundable)	
Room Hire				
Per hour	L	20.00	20.00	
Partner organisations per hour	L	15.00	15.00	
				NIL

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
PLANNING FEES Planning fees are set nationally				
PLANNING – PRE APPLICATION ADVICE All charges include VAT at 20%				
Large Major Development (200+) for a written response, including up to 2 meetings	L	1,200.00	1,200.00	
Small Major Development (10-199) for a written response, including up to 2 meetings	L	600.00	600.00	
Minor Development for a written response to include a meeting if necessary	L	400.00	400.00	
Other Developments				
Minerals Processing	L	Based on areas above	Based on areas above	
Change of use for a written response to include a meeting if necessary	L	50.00	50.00	
Householder developments	L	36.00	36.00	
Advertisements	L	25.00	25.00	
Listed Building consents (to alter/extend/demolish)	L	Free	Free	
Certificates of lawful development	L	Application advice not appropriate	Application advice not appropriate	
Telecommunications Notifications	L	126.00	126.00	
Other Charges				
Pre-Application meeting involving Planning Committee Members	L	1,000.00	1,000.00	
				NIL

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
LICENSING The following fees do not incur VAT				
Prosecution Costs				
Hourly rate for Preparation of Case Reports	L	50.00	60.00	
General Licensing				
Pavement Café Licence, per person				
1-20	L	0.00	100.00	
21-40	L	0.00	100.00	
41-60	L	0.00	100.00	
61-80	L	0.00	100.00	
81-99	L	0.00	100.00	
100 or over	L	0.00	100.00	
Duplicate licence fee	L	0.00	50.00	
Transfer of licence	L	0.00	50.00	
Change of detail	L	0.00	30.00	
Variation of Covers	L	0.00	100.00	
Goods on Highway Licence	L	155.00	155.00	
Sex Shop Grant of application	L	3,885.00	3,885.00	
Sex Shop Renewal	L	1,260.00	1,260.00	
Sex Shop transfer	L	1,260.00	1,260.00	
Cosmetics				
Premise Grant	L	294.00	294.00	
Personal Grant	L	68.00	68.00	
Variation	L	68.00	68.00	
Scrap Metal Dealers				
Collectors Licence (3 years) - grant	L	158.00	158.00	
Collectors Licence (3 years) – renewal	L	158.00	158.00	
Major Variation	L	53.00	53.00	
Minor Variation	L	16.00	16.00	
Site Licence (3 years) Grant	L	368.00	368.00	
Additional Sites (per site per year of licence)	L	205.00	205.00	
Site licence (3 years) – renewal	L	284.00	284.00	
Additional sites (per site per year of licence)	L	205.00	205.00	
Minor Variation Site	L	16.00	16.00	
Major Variation Site	L	53.00 + 68.00 per additional site per year	53.00 + 68.00 per additional site per year	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Caravan Sites				
New Application for a permanent residential site licence;	L			
1-5 pitches	L	210.00	210.00	
6-20 pitches	L	236.00	236.00	
21-50 pitches	L	252.00	252.00	
Greater than 50 pitches	L	273.00	273.00	
Annual Fees associated with administration and monitoring of site licences;				
1-5 pitches	L	No charge	No charge	
6-50 pitches	L	231.00	231.00	
Greater than 50 pitches	L	273.00	273.00	
Cost of Laying Site Rules	L	26.00	26.00	
Cost of Variation/Transfer	L	105.00	105.00	
Zoo Licensing Act				
New Application (4 years) or renewal (6 years) for a Zoo Licence (excluding the inspection costs of appointed inspector)	L	473.00	473.00	
Animal Welfare				
Breeding of Dogs - Grant of Licence				
1 Year Licence	L	258.00	258.00	
2 Year Licence	L	305.00	305.00	
3 Year Licence	L	352.00	352.00	
Breeding of Dogs - Renewal of Licence				
1 Year Licence	L	226.00	226.00	
2 Year Licence	L	273.00	273.00	
3 Year Licence	L	320.00	320.00	
Pet Vending Commercial - Grant of Licence				
1 Year Licence	L	265.00	265.00	
2 Year Licence	L	312.00	312.00	
3 Year Licence	L	359.00	359.00	
Pet Vending Commercial - Renewal of Licence				
1 Year Licence	L	233.00	233.00	
2 Year Licence	L	280.00	280.00	
3 Year Licence	L	327.00	327.00	
Pet Vending Home - Grant of Licence				
1 Year Licence	L	258.00	258.00	
2 Year Licence	L	305.00	305.00	
3 Year Licence	L	352.00	352.00	
Pet Vending Home - Renewal of Licence				
1 Year Licence	L	226.00	226.00	
2 Year Licence	L	273.00	273.00	
3 Year Licence	L	320.00	320.00	
Keeping or Training Animals for Exhibition - Grant of Licence				
3 Year Licence	L	247.00	247.00	
Keeping or Training Animals for Exhibition - Renewal of Licence				
3 Year Licence	L	226.00	226.00	
Hiring Out of Horses - Grant of Licence				
1 Year Licence	L	278.00	278.00	
2 Year Licence	L	325.00	325.00	
3 Year Licence	L	372.00	372.00	
Hiring Out of Horses - Renewal of Licence				
1 Year Licence	L	247.00	247.00	
2 Year Licence	L	294.00	294.00	
3 Year Licence	L	341.00	341.00	
Boarding of Dogs and Cats Commercial - Grant of Licence				
1 Year Licence	L	321.00	321.00	
2 Year Licence	L	368.00	368.00	
3 Year Licence	L	415.00	415.00	
Boarding of Dogs and Cats Commercial - Renewal of Licence				
1 Year Licence	L	289.00	289.00	
2 Year Licence	L	336.00	336.00	
3 Year Licence	L	383.00	383.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Boarding of Dogs and Cats Home - Grant of Licence				
1 Year Licence	L	258.00	258.00	
2 Year Licence	L	305.00	305.00	
3 Year Licence	L	352.00	352.00	
Boarding of Dogs and Cats Home - Renewal of Licence				
1 Year Licence	L	226.00	226.00	
2 Year Licence	L	273.00	273.00	
3 Year Licence	L	320.00	320.00	
Boarding of Dogs Day Care Up to 7 Dogs - Grant of Licence				
1 Year Licence	L	258.00	258.00	
2 Year Licence	L	305.00	305.00	
3 Year Licence	L	352.00	352.00	
Boarding of Dogs Day Care Up to 7 Dogs - Renewal of Licence				
1 Year Licence	L	226.00	226.00	
2 Year Licence	L	273.00	273.00	
3 Year Licence	L	320.00	320.00	
Boarding of Dogs Day Care 8+ Dogs - Grant of Licence				
1 Year Licence	L	320.00	320.00	
2 Year Licence	L	367.00	367.00	
3 Year Licence	L	414.00	414.00	
Boarding of Dogs Day Care 8+ Dogs - Renewal of Licence				
1 Year Licence	L	289.00	289.00	
2 Year Licence	L	336.00	336.00	
3 Year Licence	L	383.00	383.00	
		137.00 + 11.00 per host + 68.00 per host inspection fee + 47.00 annual enforcement fee per year	137.00 + 11.00 per host + 68.00 per host inspection fee + 47.00 annual enforcement fee per year	
Dog Boarding Franchise in Darlington - Grant of Licence	L			
		105.00 + 11.00 per host + 68.00 per host inspection fee + 47.00 annual enforcement fee per year	105.00 + 11.00 per host + 68.00 per host inspection fee + 47.00 annual enforcement fee per year	
Dog Boarding Franchise in Darlington - Renewal of Licence	L			
		63.00 + 63.00 per host	63.00 + 63.00 per host	
Dog Boarding Franchise out of Darlington - Grant of Licence	L			
		58.00 + 63.00 per host	58.00 + 63.00 per host	
Dog Boarding Franchise out of Darlington - Renewal of Licence	L			
Additional Fees				
Cost per additional licensable activity - Grant and Renewal (each)	L	68.00	68.00	
Mandatory mid licence inspection fee - Grant and Renewal (each)	L	32.00	32.00	
Variation of licence where no inspection is required (each)	L	37.00	37.00	
Variation of licence where inspection is required (each)	L	95.00	95.00	
Application for Re-Rating (each)	L	74.00	74.00	
Copy Licence	L	16.00	16.00	
Administration Fee	L	37.00	37.00	
Dangerous Wild Animals (not including vets fee)	L	126.00	126.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Street Trading				
November / December - Full Calendar Month	L	1,024.00	1,024.00	
- Week	L	404.00	404.00	
- Day (minimum of 4 days)	L	89.00	89.00	
January / October - Full Calendar Month	L	693.00	693.00	
- Week	L	284.00	284.00	
- Day (minimum of 4 days)	L	63.00	63.00	
Note- The above to apply to Itinerant traders. For regular all year round traders - fees as follows				
Annual Consent - Town Centre	L	7,350.00	7,350.00	
If Paying Monthly	L	651.00	651.00	
If Paying Weekly	L	179.00	179.00	
Buskers selling CD's – Half Day	L	25.00	25.00	
Full Day	L	45.00	45.00	
Mobile vehicles (moving or lay-by)	L	273.00	273.00	
New Vendor Permits	L	35.00	35.00	
Skips, Scaffolding and Hoardings				
Place a skip on the highway (less than 3 days notice)	L	40.00	40.00	
Place a skip on the highway (more than 3 days notice)	L	25.00	25.00	
Erection of scaffolding	L	60.00	60.00	
Hoardings	L	60.00	60.00	
Administration Charge (per hour or part thereof)	L	37.00	37.00	
Statutory Fees				
Petroleum Licences				
Less than 2,500 litres	L	45.00	45.00	
2,500 – 50,000 litres	L	61.00	61.00	
More than 50,000 litres	L	128.00	128.00	
Gambling Act				
Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.				
Adult Gaming Centres – Annual Fee	N	600.00	600.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,200.00	1,200.00	
Betting Shops - Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,300.00	1,300.00	
Bingo Halls - Annual Fee	N	600.00	600.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,200.00	1,200.00	
Family Entertainment Centres – Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	
Betting (tracks) – Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
<u>Permit Type – The following fees are set by statute and will be revised as changed nationally</u>				
Small Society Lottery Registration	N	40.00	40.00	
Small Society Annual Fee	N	20.00	20.00	
FEC gaming machine – Renewal fee	N	300.00	300.00	
FEC gaming machine – Change of name	N	25.00	25.00	
Prize gaming – Application fee	N	300.00	300.00	
Prize gaming – Renewal fee	N	300.00	300.00	
Prize gaming – Change of name	N	25.00	25.00	
Prize gaming – Copy permit	N	15.00	15.00	
Gaming machines (3 or more) - application Fee	N	100.00	100.00	
Gaming machines (3 or more) - variation Fee	N	100.00	100.00	
Gaming machines (3 or more) - transfer Fee	N	25.00	25.00	
Gaming machines (3 or more) - annual Fee	N	50.00	50.00	
Change of name	N	25.00	25.00	
Copy Permit	N	15.00	15.00	
Notice of intent 2 or less gaming machines available	N	50.00	50.00	
Club Premises cert (S 72f Licencing Act 2003) application fee	N	100.00	100.00	
Club Premises cert (S 72f Licencing Act 2003) renewal fee	N	100.00	100.00	
Other applicants - application fee	N	200.00	200.00	
Other applicants - renewal fee	N	200.00	200.00	
Variation fee	N	100.00	100.00	
Annual fee	N	50.00	50.00	
Copy permit	N	15.00	15.00	
Initial fee	N	40.00	40.00	
Annual fee	N	20.00	20.00	
Temporary use notice	N	500.00	500.00	
Copy/replacement/endorsed copy of notice	N	25.00	25.00	
Licensing Act Fees				
Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.				
Premises Licences				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	
Band D with Multiplier - Initial fee	N	900.00	900.00	
- Annual fee	N	640.00	640.00	
Band E with Multiplier - Initial fee	N	1,905.00	1,905.00	
- Annual fee	N	1,050.00	1,050.00	
Club Premises Certificates				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Large Scale Events				
5,000 to 9,999 - Initial fee	N	1,000.00	1,000.00	
- Annual fee	N	500.00	500.00	
10,000 to 14,999 - Initial fee	N	2,000.00	2,000.00	
- Annual fee	N	1,000.00	1,000.00	
15,000 to 19,999 - Initial fee	N	4,000.00	4,000.00	
- Annual fee	N	2,000.00	2,000.00	
20,000 to 29,999 - Initial fee	N	8,000.00	8,000.00	
- Annual fee	N	4,000.00	4,000.00	
30,000 to 39,999 - Initial fee	N	16,000.00	16,000.00	
- Annual fee	N	8,000.00	8,000.00	
40,000 to 49,999 - Initial fee	N	24,000.00	24,000.00	
- Annual fee	N	12,000.00	12,000.00	
50,000 to 59,999 - Initial fee	N	32,000.00	32,000.00	
- Annual fee	N	16,000.00	16,000.00	
60,000 to 69,999 - Initial fee	N	40,000.00	40,000.00	
- Annual fee	N	20,000.00	20,000.00	
70,000 to 79,999 - Initial fee	N	48,000.00	48,000.00	
- Annual fee	N	24,000.00	24,000.00	
80,000 to 89,999 - Initial fee	N	56,000.00	56,000.00	
- Annual fee	N	28,000.00	28,000.00	
> 90,000 - Initial fee	N	64,000.00	64,000.00	
- Annual fee	N	32,000.00	32,000.00	
Other Licensing Act 2003 Fees & Charges				
Minor Variations	N	89.00	89.00	
Personal Licence	N	37.00	37.00	
Provisional Statement	N	315.00	315.00	
Temporary Event Notice (TEN)	N	21.00	21.00	
Theft / Loss of Licence / Notice	N	10.50	10.50	
Variation of DPS	N	23.00	23.00	
Transfer of Premises Licence	N	23.00	23.00	
Change of Name / Address	N	10.50	10.50	
Notification of Interest	N	21.00	21.00	
Notification of Alteration of Club Rules	N	10.50	10.50	
Interim Authority Notice	N	23.00	23.00	
Explosives Act/Fireworks Annual Registration	N	52.00	52.00	
				Minimal

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
HACKNEY CARRIAGES				
Taxi Licencing				
Taxi licensing fees are agreed annually by licensing committee normally between January to March and will be published separately as part of this process. Existing licence holders will be notified accordingly.				
ENVIRONMENTAL HEALTH				
Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate				
Insects – per Treatment	L	58.50	58.50	
Rodents in Private Premises	L	8.33	8.33	
Re-rating Food Hygiene Inspections	L	150.00	150.00	
Prosecution Costs				
Hourly Rate for preparation of case reports and carrying out works in default of legal notices	L	50.00	60.00	
Environmental Searches				
Environmental search 1 or 2 report includes environmental information held by the Council on a site (additional charges apply for sites larger than 10,000m2 and distance buffer greater than 250m radius)	L	65.00	65.00	
Additional photocopying for example copies of site investigation reports;				
A4 B&W	L	0.10	0.10	
A3 B&W	L	0.20	0.20	
A4 Colour	L	1.00	1.00	
A3 Colour	L	2.00	2.00	
Scanned Copy	L	Free	Free	
LAPPC and LAIPPC Permits				
Charges are annually set by Defra in March and are subject to change. Current charges as known are;				
LAPPC Charges				
Application Fee;				
Standard process (includes solvent emission activities)	N	1,650.00	1,650.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
PVRI, SWOBs and Dry Cleaners	N	155.00	155.00	
PVR I & II combined	N	257.00	257.00	
VRs and other Reduced Fee Activities	N	362.00	362.00	
Reduced fee activities: additional fee for operating without a permit	N	71.00	71.00	
Mobile plant**	N	1,650.00	1,650.00	
for the third to seventh applications	N	985.00	985.00	
for the eighth and subsequent applications	N	498.00	498.00	
Where an application for any of the above is for a combined Part B and waste application add an extra to the above amounts	N	310.00	310.00	
Annual Subsistence Charge;				
Standard process Low*	N	772.00 (+104.00)	772.00 (+104.00)	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Standard process Medium*	N	1,161.00 (+156.00)	1,161.00 (+156.00)	
Standard process High*	N	1,747.00 (+207.00)	1,747.00 (+207.00)	
*the additional amounts must be charged where a permit is for a combined Part B and waste installation				
PVRI, SWOBs and Dry Cleaners Low	N	79.00	79.00	
PVRI, SWOBs and Dry Cleaners Medium	N	158.00	158.00	
PVRI, SWOBs and Dry Cleaners High	N	237.00	237.00	
PVR I & II combined Low	N	113.00	113.00	
PVR I & II combined Medium	N	226.00	226.00	
PVR I & II combined High	N	341.00	341.00	
VRs and other Reduced Fees Low	N	228.00	228.00	
VRs and other Reduced Fees Medium	N	365.00	365.00	
VRs and other Reduced Fees High	N	548.00	548.00	
Mobile plant, for the first and second permits Low**	N	626.00	626.00	
for the third to seventh permits Low	N	385.00	385.00	
eighth and subsequent permits Low	N	198.00	198.00	
Mobile plant, for the first and second permits Medium**	N	1,034.00	1,034.00	
for the third to seventh permits Medium	N	617.00	617.00	
eighth and subsequent permits Medium	N	316.00	316.00	
Mobile plant, for the first and second permits High**	N	1,551.00	1,551.00	
for the third to seventh permits High	N	924.00	924.00	
eighth and subsequent permits High	N	473.00	473.00	
Late payment fee	N	52.00	52.00	
Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra to the above amounts	N	104.00	104.00	
Transfer and Surrender;				
Standard process transfer	N	169.00	169.00	
Standard process partial transfer	N	497.00	497.00	
New operator at low risk reduced fee activity	N	78.00	78.00	
Surrender: all Part b activities	N	0.00	0.00	
Reduced fee activities: transfer	N	0.00	0.00	
Reduced fee activities: partial transfer	N	47.00	47.00	
Temporary transfer for mobiles;				
First transfer	N	53.00	53.00	
Repeat following enforcement or warning	N	53.00	53.00	
Substantial change;				
Standard process	N	1,050.00	1,050.00	
Standard process where the substantial change results in a new PPC activity	N	1,650.00	1,650.00	
Reduced fee activities	N	102.00	102.00	
**Not using simplified permits				
LAPPC mobile plant charges (not using simplified permits)				
Number of permits 1 to 2;				
Application fee	N	1,650.00	1,650.00	
Subsistence fee Low	N	646.00	646.00	
Subsistence fee Medium	N	1,034.00	1,034.00	
Subsistence fee High	N	1,506.00	1,506.00	
Number of permits 3 to 7;				
Application fee	N	985.00	985.00	
Subsistence fee Low	N	385.00	385.00	
Subsistence fee Medium	N	617.00	617.00	
Subsistence fee High	N	924.00	924.00	
Number of permits 8 and over;				
Application fee	N	498.00	498.00	
Subsistence fee Low	N	198.00	198.00	
Subsistence fee Medium	N	316.00	316.00	
Subsistence fee High	N	473.00	473.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
LA-IPPC charges				
Every subsistence charge below includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation				
Application	N	3,363.00	3,363.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
Annual Subsistence Low	N	1,447.00	1,447.00	
Annual Subsistence Medium	N	1,611.00	1,611.00	
Annual Subsistence High	N	2,334.00	2,334.00	
Late Payment Fee	N	52.00	52.00	
Variation	N	1,368.00	1,368.00	
Transfer	N	235.00	235.00	
Partial Transfer	N	698.00	698.00	
Surrender	N	698.00	698.00	
Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £38.00				
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application. This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs				
				Minimal
TRADING STANDARDS				
Please note that VAT may be added to some charges. Check with the service before the work is agreed.				
Prosecution Costs				
Hourly rate for Preparation of Case Reports	L	50.00	60.00	
Measures				
Linear measures not exceeding 3m each scale	L	15.00	16.50	
Not exceeding 15kg	L	40.50	44.00	
Exceeding 15kg but not exceeding 100kg	L	70.50	76.50	
Exceeding 100kg but not exceeding 250kg	L	84.50	91.50	
Exceeding 250kg but not exceeding 1 tonne	L	147.00	159.00	
Exceeding 1 tonne but not exceeding 10 tonnes	L	235.50	254.50	
Exceeding 10 tonnes but not exceeding 30 tonnes	L	494.00	533.50	
Exceeding 30 tonnes but not exceeding 60 tonnes	L	734.00	792.00	
Charge to cover any additional costs involved in testing incorporating remote display or printing facilities based on the above fee plus a charge per hour (minimum charge of 2 hours)	L	70.00 per hour	76.00 per hour	
Measuring Instruments for Intoxicating Liquor				
Not exceeding 150ml	L	23.50	25.50	
Other	L	27.00	29.50	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Measuring Instruments for Liquid Fuels and Lubricants				
Container Type (un-subdivided)				
Multi-grade (with price computing device):	L	102.00	110.50	
Single Outlets	L	139.50	151.00	
Solely Price Adjustment	L	255.00	275.50	
Otherwise				
Other Types – Single Outlets				
Solely Price Adjustment	L	112.00	121.00	
Otherwise	L	152.00	164.00	
Other Types – Multi Outlets:				
1 Meter Tested	L	162.50	176.00	
2 Meters Tested	L	267.00	288.50	
3 Meters Tested	L	365.00	394.00	
4 Meters Tested	L	465.00	502.00	
5 Meters Tested	L	562.00	606.50	
6 Meters Tested	L	660.00	712.50	
7 Meters Tested	L	746.00	805.00	
8 Meters Tested	L	861.00	929.50	
Charge to cover any additional costs involved in testing ancillary equipment such as payment acceptors based on the above fee plus a charge per hour (minimum of 2 hours)	L	70.00 per hour	76.00 per hour	
Special Weighing and Measuring Equipment				
For all specialist work undertaken by the service which is not included above a charge per hour on site (minimum charge of 2 hours) plus cost of provision of testing equipment applies	L	70.00 per hour	76.00 per hour	
Discounts				
Fees from Measures to Certification Calibration will be discounted as follows :-				
a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 20%				
b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 20%				
c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided				
NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees				
Licensing – VAT not applicable				
Explosives and Fireworks Licences (Statutory Fee)				
Licence for the storage of explosives	N	**See Note	**See Note	
Licence for the sale of fireworks all year round	N	**See Note	**See Note	
**These are statutory rates that are set centrally in April				
				Minimal

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
PARKING – all off-street charges are inclusive of VAT at 20%				
Car Parks (Short Stay) – per hour (Mon to Sun)				
Abbotts Yard	L	1.00	1.00	
Commercial Street East & West	L	1.00	1.00	
Feethams Multi Storey Car Park	L	1.00	1.00	
Winston Street North & South & West	L	1.00	1.00	
Town Hall	L	1.00	1.00	
Car Parks – Mixed Charges (Mon to Sat)				
Archer Street, Garden Street, Kendrew Street East & West, Hird Street, St Hilda's & Park Place East & West				
Per hour	L	1.00	1.00	
Per day	L	4.00	4.00	
Per week	L	16.00	16.00	
East Street				
Per hour	L	1.00	1.00	
Per day	L	2.00	2.00	
Sunday				
Archer Street, Garden Street, Kendrew Street East & West, Hird Street, St Hilda's & Park Place East & West & East Street	L	1.00	1.00	
Car Parks – Long Stay (Mon to Sun)				
Chestnut Street				
Cars per hour	L	1.00	1.00	
Cars per day	L	2.00	2.00	
Cars per week	L	8.00	8.00	
HGV/coach per day	L	Free	Free	
HGV/coach per night (6pm-8am)	L	4.00	4.00	
Park Lane				
Per day (Mon to Sat)	L	5.00	5.00	
Per day (Sun)	L	1.00	1.00	
Central House				
Saturday all day	L	4.00	4.00	
Bank Holiday all day	L	4.00	4.00	
On Street Parking Mon to Sun (up to 2 hours no return within 1 hour EXCEPT for Grange Road & Northumberland Street up to 3 hours no return within 1 hour and East Row 30 minutes maximum no return within 1 hour)				
Per 30 mins	L	0.50	0.50	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Car Parks – Contract Parking – all charges are inclusive of VAT at 20%				
Parking locations as determined by the Director of Services.				
Per year one space	L	950.00	950.00	
Per year two spaces	L	900.00	900.00	
Per year three spaces	L	860.00	860.00	
Per year four spaces	L	830.00	830.00	
Per year five to nine spaces	L	800.00	800.00	
Per year ten or more spaces	L	700.00	700.00	
Four Riggs				
Per calendar month	L	64.00	64.00	
Morton Palms				
Per year one space	L	300.00	300.00	
Silver Street				
Per year one space	L	600.00	600.00	
Car Parks – Staff & Members per year	L	173.04	173.04	
Residents Parking Permits (excluding Town Centre)				
3 month temporary permit	L	12.00	12.00	
6 month permit	L	24.00	24.00	
12 month permit	L	40.00	40.00	
Residents Parking Permits (Town Centre only)				
12 month permit	L	350.00	350.00	
Tradesmen Parking Permits				
Daily Waiver	L	5.00	5.00	
3 month permit	L	50.00	100.00	
6 month permit	L	90.00	150.00	
12 month permit	L	150.00	250.00	
				Minimal

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
BUILDING CONTROL				
Items inclusive of VAT at 20%				
Letter confirming exemption	L	Free	Free	
Letter confirming enforcement action will not be taken	L	Free	Free	
Decision/Approval Notice (Building Control)				
Responding to request for historical information from electronic databases (email response)	L	Free	Free	
Responding to request for historical information from electronic databases (letter response)	L	1.00	1.00	
Responding to request for historical information from manually recorded data (email response)	L	Free	Free	
Personal searches (email response)	L	Free	Free	
The Building (Local Authority Charges) Regulations 2010 Plus VAT at 20%				
Work charged on individual job basis	L	As agreed with client	As agreed with client	
				NIL

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
DOLPHIN CENTRE				
Pricing based on the introduction of a leisure card.				
Swimming				
Adult swim				
Card holder	L	4.40	4.55	
Non card holder	L	5.05	5.20	
Concession	L	3.30	3.45	
Junior Swim	L	2.80	3.00	
Family swim junior rate discount (up to 4 children accompanying 1 adult)				
Per card holder	L	2.00	2.10	
Per non card holder	L	2.45	2.55	
Under 12 months	L	Free	Free	
Lessons	L	50.00	52.50	
Fitness Areas				
The Gym				
Card holder	L	5.50	5.75	
Non card holder	L	5.95	6.25	
Concession	L	4.10	4.30	
Junior Gym	L	4.10	4.30	
Concession	L	3.20	3.35	
Health & Fitness Classes				
Health & Fitness Classes				
Card holder	L	4.55	4.75	
Non card holder	L	5.25	5.50	
Concession	L	3.45	3.60	
Half Main Hall				
Adult				
Card holder	L	44.50	47.00	
Non card holder	L	51.00	53.50	
Junior (1 hour courts only)	L	31.00	32.50	
Weekday lunchtime				
Card holder	L	39.00	41.00	
Non card holder	L	43.00	45.00	
Badminton				
Adult				
Card holder	L	8.85	9.15	
Non card holder	L	10.10	10.40	
Concession	L	6.70	6.90	
Junior (1 hour courts only)	L	5.00	5.15	
Concession (1 hour courts only)	L	3.85	4.00	
Equipment Hire				
Footballs	L	Free	Free	
Footballs – Deposit (FOC for card holders)	L	5.00	5.00	
Badminton	L	2.00	2.00	
Badminton – Deposit (FOC for card holders)	L	5.00	5.00	
Table Tennis Bats	L	1.40	1.40	
Table Tennis Bats – Deposit (FOC for card holders)	L	5.00	5.00	
Pram Lock	L	Free	Free	
Pram Lock – Deposit (FOC for card holders)	L	5.00	5.00	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Children's Activities				
Soft play admissions	L	5.25	5.50	
Sensory Room	L	5.25	5.50	
Parent/toddler (Soft play)	L	5.25	5.50	
Other Activities				
Showers				
Card holders	L	2.50	2.65	
Non card holders	L	2.85	3.00	
Fit 4 Life Packages				
12 month Full Membership	L	323.40	323.40	
12 month Seniors	L	252.00	252.00	
12 month Student	L	204.00	204.00	
6 Month Full	L	207.00	207.00	
12 Month Upfront	L	299.00	299.00	
Swimming Pools				
Main Pool - per hour	L	105.00	110.00	
Diving Pool - per hour	L	60.00	63.00	
Teaching Pool - per hour	L	60.00	63.00	
Gala - per hour				
Swimming Galas - whole complex				
Normal opening hours - per hour	L	335.00	352.00	
Outside normal opening hours - per hour	L	176.00	185.00	
Swimming Galas - Schools, Junior Clubs and Organisations				
Main Pool - Peak	L	235.00	247.00	
Main Pool - Off Peak	L	166.00	175.00	
Main Pool and Teaching Pool - Peak	L	196.00	206.00	
Main Pool and Teaching Pool - Off Peak	L	202.00	212.00	
Electronic Timing	L	99.00	104.00	
Ten Pin Bowling				
Adult Standard - 1 game	L	7.45	7.70	
Juniors (under 16) - 1 game	L	5.95	6.15	
Students & Seniors - Off Peak - 1 game	L	5.95	6.15	
Family Package - Peak - 1 game	L	23.50	24.60	
Family Package - Off Peak -1 game	L	21.50	23.00	
Adult, Students, Seniors - Peak - 2 game	L	14.90	15.40	
Adult, Student, Seniors - Off Peak - 2 game	L	10.50	10.75	
Juniors (under 16) - Peak - 2 game	L	11.90	12.30	
Juniors (under 16) - Off Peak - 2 game	L	10.50	10.75	
Disabled and carer - Off Peak - 1 game (per person)	L	4.95	4.95	
Disabled and carer - Off Peak - 2 game (per person)	L	9.90	9.90	
Dry Sports Hall				
Main Sports Hall - per hour	L	110.00	115.50	
Special Events - per hour Weekends	L	362.00	367.00	
Preparation - per hour Weekends	L	189.00	194.00	
Special Events - Schools - per hour off peak	L	49.00	52.00	
Function Room	L	N/a	28.00	
Seminar Room/Stephenson Suite meeting rooms	L	36.00	38.00	
Pease Suite/Studio	L	N/a	48.00	
Central Hall				
All Events (except commercial, exhibitions and local societies)	L	115.00	121.00	
Exhibitions - commercial - per hour	L	150.00	157.50	
Local Societies event - per hour	L	80.00	84.00	
				48,000

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
PARKS				
Football - Hire of Hundens Park Pitch Seniors' Match	L	25.00	26.00	
Juniors Match	L	15.00	16.00	
				Minimal
EASTBOURNE SPORTS COMPLEX				
3G Pitch				
Non Charter Standard Pay and Play				
1/2 3G Pitch - Adult (1 hour)	L	50.00	50.00	
1/2 3G Pitch - Junior (1 hour)	L	40.00	40.00	
Full 3G pitch per hour – Adult	L	80.00	80.00	
Full 3G pitch per hour – Junior	L	55.00	55.00	
Charter Standard and Partner Clubs				
1/2 3G Pitch (1 hour)	L	25.00	25.00	
Full 3G pitch per hour	L	50.00	50.00	
Off Peak Summer Prices (May to August) Charter Standard and Partner Clubs Only				
1/2 3G Pitch (1 hour)	L	25.00	25.00	
Full 3G pitch per hour	L	50.00	50.00	
Grass Pitch				
Adult per match	L	25.00	26.00	
Junior per match	L	15.00	16.00	
Athletics Track				
Non club rate				
Adult	L	5.00	5.00	
Junior	L	4.00	4.00	
Full track per hour	L	120.00	120.00	
Club rate				
Adult	L	4.00	4.00	
Junior	L	4.00	4.00	
Full track per hour	L	65.00	75.00	
Other				
Shower	L	2.20	2.40	
Function room and pavilion hire per hour (exclusive of VAT)	L	22.00	23.00	
Multi Purpose Studio per hour (exclusive of VAT)	L	16.00	17.00	
				1,000

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
HIPPODROME & HULLABALOO Hire & Conferencing (all pricing exclusive of VAT)				
John Wade Group Lounge - max capacity 40 (theatre style) - per hour	L	38.75	38.75	
John Wade Group Lounge - max capacity 40 (theatre style) - day hire**	L	231.75	231.75	
Living Water Tower Room - max capacity 18 - per hour	L	33.25	33.25	
Living Water Tower Room - max capacity 18 - day hire**	L	198.50	198.50	
Hippo Lounge - max capacity 70 - per hour	L	46.25	46.25	
Hippo Lounge - max capacity 70 - day hire**	L	277.75	277.75	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - per hour	L	38.75	38.75	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - day hire**	L	231.75	231.75	
Hullabaloo Rehearsal Space - max capacity 35 - per hour	L	38.75	38.75	
Hullabaloo Rehearsal Space - max capacity 35 - day hire**	L	231.75	231.75	
Hullabaloo Café - max capacity 70 - per hour	L	46.25	46.25	
Hullabaloo Café - max capacity 70 - day hire**	L	277.75	277.75	
Hippodrome Theatre Hire - max capacity 1,000 - w/end full day	L	2,095.00	2,200.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/end half day	L	1,047.50	1,100.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/day full day	L	1,929.50	2,025.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/day half day	L	965.00	1,015.00	
Hullabaloo Theatre Hire - max capacity 150 - per hour	L	68.50	72.00	
Hullabaloo Theatre Hire - max capacity 150 - day hire**	L	496.50	520.00	
**day hire - 9am to 6pm				
Community Rate may be applicable for charities, NHS, children's groups and local artists if qualifying criteria met. This equates to 30% reduction on the above charges.				
				4,000

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
HEAD OF STEAM (closed for refurbishment)				
Re-opening Summer 2024 and new pricing will be published accordingly				
REFUSE COLLECTION AND DISPOSAL				
Refuse sacks (per 25) (Exclusive of VAT)	L	118.50	126.80	
Garden Waste Sacks (Non VATable) (for collection of 10 bags)	L	12.80	13.70	
Bulky Household Collection up to 6 items	L	21.40	22.90	
Garden Waste Service	L	39.00	45.00	
Cost of replacement (inclusive of 20% VAT)				
360L Wheeled Bin	L	60.60	60.60	
240L Wheeled Bin	L	23.90	23.90	
Caddie	L	8.50	8.50	
Glass Box	L	6.00	6.25	
55L Box	L	6.00	6.25	
Lid for recycling box	L	2.50	2.50	
Lid for 240L bin	L	6.00	7.50	
				51,000

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
CEMETERIES				
Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Stillborn or child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	990.00	1,050.00	
Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	990.00	1,050.00	
Cremated remains	L	220.00	230.00	
Exclusive rights of burial (these fees will be doubled if the purchaser is a non-resident of Darlington if not purchased at time of first interment).				
Exclusive burial rights (50 years)	L	1,010.00	1,040.00	
Exclusive burial rights for a bricked grave	L	2,020.00	2,080.00	
Other charges				
Scattering of cremated remains	L	50.00	50.00	
Indemnity form (to produce duplicate grant)	L	50.00	50.00	
Use of Cemetery Chapel	L	120.00	125.00	
Use of Crematorium Chapel for burial/memorial service	L	N/a	250.00	
After post mortem remains	L	220.00	230.00	
Exhumation of a body (excl. re-interment)	L	2,150.00	2,215.00	
Exhumation of cremated remains (excl. re-interment)	L	550.00	565.00	
Grave Maintenance (inclusive of 20% VAT)				
Initial payment	L	50.00	55.00	
Annual Maintenance	L	38.00	40.00	
Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non-resident of Darlington at time of death)				
Memorial rights including first inscription (30 years)	L	220.00	230.00	
Provision of kerbs – traditional sites only)	L	100.00	100.00	
Vases not exceeding 300mm	L	80.00	85.00	
Additional inscription	L	80.00	85.00	
Total financial effect for Cemeteries				12,500

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
CREMATORIUM				
Crematorium fees (inclusive of certificate of cremation, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time)				
Individual foetal remains	N	No charge	No charge	
Hospital arrangement – foetal remains	L	220.00	230.00	
Stillborn or child not exceeding 12 months	N	No charge	No charge	
Person over 12 months up to 18 years	N	No charge	No charge	
Person over 18 years	L	960.00	1,050.00	
Direct Cremation	L	700.00	550.00	
After post mortem remains	L	220.00	230.00	
Other charges				
Medical Referee Fee	N	22.00	22.00	
Postal Carton	L	20.00	20.00	
Metal Urn	L	40.00	40.00	
Wooden Casket	L	50.00	50.00	
Baby Urn	L	10.00	10.00	
Extended use of Crematorium Chapel	L	120.00	125.00	
Scattering of remains at reserved time	L	50.00	50.00	
Webcasts (inclusive of 20% VAT)				
Live Webcast and watch again	L	54.00	55.00	
Keepsake (DVD, Blu-ray, USB or audio CD)	L	60.00	60.00	
Extra copies of Keepsake	L	30.00	30.00	
Tributes (inclusive of 20% VAT)				
Single Tribute	L	N/a	15.00	
Tribute Slideshow	L	N/a	45.00	
Tribute Slideshow set to music	L	N/a	80.00	
For every additional 25 images	L	N/a	20.00	
Tribute Keepsake	L	N/a	20.00	
Book of Remembrance (inclusive of 20% VAT)				
Single Entry (2 lines)	L	70.00	75.00	
Double Entry (3 or 4 lines)	L	110.00	115.00	
Additional lines	L	25.00	25.00	
Crest or floral emblem	L	115.00	120.00	
Memorial Cards (inclusive of 20% VAT)				
Single entry card (2 lines)	L	25.00	30.00	
Double entry card (3 or 4 lines)	L	30.00	35.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	80.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
Memorial Books (inclusive of 20% VAT)				
Single entry book (2 lines)	L	80.00	85.00	
Double entry card (3 or 4 lines)	L	85.00	90.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	80.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
Other Memorial Schemes				
Replacement kerb vase plaque	L	300.00	300.00	
Replacement flower holder	L	5.00	5.00	
Wall plaques	L	250.00	250.00	
Planter plaques	L	370.00	370.00	
Lease of space for memorial plaques (per annum)	L	26.00	26.00	
Total financial effect for Crematorium				125,000

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
ALLOTMENTS & STABLES				
Rent per year	L	195.00	200.00	
				Minimal
HIGHWAYS				
Private apparatus in the Highway (Section 50 Licence, new installations)	L	550.00	550.00	
Private Road Openings (repair existing)	L	225.00	225.00	
Vehicle Crossings – estimate fee (taken as part of payment if go ahead with the works)	L	25.00	25.00	
Vehicle Crossings (plus actual construction costs)	L	100.00	100.00	
Vehicle Crossings if planning permission required on a classified road (plus actual construction costs)	L	150.00	150.00	
Temporary Traffic Regulation Notices (road closures etc)	L	175.00	184.00	
Temporary Traffic Regulation Orders (road closures etc) (plus advertising)	L	288.00	302.00	
Emergency Traffic Regulation Orders	L	136.00	143.00	
Application to Secretary of State for TTRO extension (plus advertising)	L	100.00	105.00	
Personal Search - Highways (by email) per question	L	6.00	6.00	
Street Naming Royal Mail Income (per address, Nationally agreed price LGIH)	L	1.00	1.00	
Street Naming & Numbering of Properties:				
- Per road name (developer suggests)	L	173.00	182.00	
- Per road name (council names)	L	210.00	221.00	
- Per plot	L	16.00	16.00	
Street Naming & Numbering of Properties:				
- Per plot or renaming of a property	L	37.00	37.00	
Rechargeable Works	L	Actual cost + 10%	Actual cost + 10%	
Temporary Traffic Light Applications	L	No Charge	No Charge	
		Individually priced based	Individually priced based	
Section 50 Licence associated bond costs	L	on requirements	on requirements	
Access protection markings	L	No charge	No charge	
Tourist Sign (plus actual cost of sign)	L	£75.00 + VAT	£75.00 + VAT	
Accident Data Requests	L	£75.00 + VAT	£75.00 + VAT	
Traffic Count Data	L	75.00	75.00	
		Individually priced based	Individually priced based	
Street Lighting Design Service	L	on charge out rate	on charge out rate	
Oversailing Licence	L	No charge	No charge	
Banner Licence	L	No charge	No charge	
Placing Goods on the Highway	L	155.00	155.00	
Deposits upon the Highway	L	No charge	No charge	
Temporary Development Signs – Admin Fee	L	200.00	200.00	
Temporary Development Signs – DBC undertake work on behalf of developer	L	Actual costs	Actual costs	
Switch off / on traffic signal / pelican crossings – per visit	L	150.00	150.00	
Unauthorised marks or affixing of signs to street furniture	L	No charge	No charge	

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Section 278 Highway works agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Section 116 Stopping Up of the Highway	N	Actual Costs	Actual Costs	
Section 38 Road Adoption agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
NRSA Defect Charges	N	Nationally set scale of charges	Nationally set scale of charges	
NRSA Road Opening Inspection Charges (sample)	N	Nationally set scale of charges	Nationally set scale of charges	
Section 74 – charges for overstay	N	Nationally set scale of charges	Nationally set scale of charges	
				1,000
PUBLIC RIGHTS OF WAY				
Public Path Orders (HA 80 S 118 and 119, TCPA 90 s247, 257)				
Actual cost based on charge out rate plus advertising and legal costs		3,000.00 (minimum)	3,000.00 (minimum)	
PROW Temporary Closures – as Highways fees and charges				
Landowner Rights of Way Statement and Declaration s31.6				
One parcel of land, includes 2 notices	L	250.00	250.00	
Additional parcel	L	50.00	50.00	
Additional notice	L	50.00	50.00	
Authorisation for installing a new gate or stile (HA 80 s147)	L	100.00	100.00	
Path Orders under Deregulation Act				
Actual cost based on charge out rate plus advertising and legal costs, to include but not restricted to pre-application advice, processing the application, resolving objections, making the order, confirmation of the order, and any subsequent Public Inquiry or Hearing				
				NIL
SUSTAINABLE TRANSPORT				
Charges for Concessionary Travel (ENCTS);				
Replacement pass for lost/stolen without a CRN	L	10.00	10.00	
Production, placement and retrieval of notices when bus stops are temporarily per bus stop	L	60.00	60.00	
Production and placement of bus timetable information when bus services have to be re-registered due to road closures – up to 6 timetables	L	84.00	84.00	
				NIL

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
TRANSPORT SERVICES				
Charges for Taxi Licensing;				
Taxi Vehicle Test	L	53.00	56.00	
Taxi Vehicle Test and MOT	L	63.00	66.00	
Failure to attend (less than 48 hours' notice)	L	53.00	56.00	
Re-test	L	26.00	27.00	
Re-test including emissions	L	37.00	39.00	
Re-test emissions only	L	11.00	12.00	
Charges for General Public;				
MOT for Standard Car Class IV	L	35.00	37.00	
MOT for Class V Vehicles	L	40.00	42.00	
MOT for Class VII Vehicles	L	40.00	42.00	
				3,000
PRIVATE SECTOR HOUSING				
Works in default & statutory activities per hour	L	50.00	60.00	
Housing inspections & consultancy per hour (inclusive of VAT)	L	60.00	60.00	
Charge for the service relevant Housing Act 2004 legal notice	L	450.00	450.00	
Securing empty homes (addition of VAT by agreement)	L	300.00	300.00	
Houses in Multiple Occupation Activities;				
HMO licence fee per letting/let/tenancy	L	187.00	187.00	
Other relevant HMO activities per hour	L	50.00	60.00	
Variation of HMO licence	L	50.00	60.00	
Housing Immigration Inspections;				
Within 10 working days (including VAT)	L	150.00	150.00	
Fast Track within 5 working days (including VAT)	L	200.00	200.00	
General Enforcement Activities:				
Hourly rate for preparation of case reports/prosecutions	L	50.00	60.00	
Additional copies of legal notices via post	L	10.00	10.00	
Additional copies of legal notices - Scanned copy by Email	L	Free	Free	
The Smoke and Carbon Monoxide Alarm (Amendment) Regulations 2022				
Fines for failing to provide a working smoke or carbon monoxide alarm. Offence by the same individual or organisation;				
First	N	500.00	500.00	
Second	N	1,000.00	1,000.00	
Third	N	2,000.00	2,000.00	
Fourth	N	3,000.00	3,000.00	
Fifth or more	N	5,000.00	5,000.00	
The Redress Schemes for Letting Agency Work and Property Management Work (England) Order 2014;				
Fines for failing to join an approved letting and management redress scheme;				
Businesses that have been served with a notice of intent and failed to join an approved scheme	N	5,000.00	5,000.00	
Businesses that have joined an approved scheme following the service of the notice of intent	N	4,000.00	4,000.00	
Businesses that have joined an approved scheme prior to enforcement action being taken, after the 1st October 2014	N	3,000.00	3,000.00	
**The Redress Scheme is currently undergoing a national review and may be replaced prior to April 2024 by a new civil penalty policy				

Description	Type*	Existing Charge £	New Charge £	Financial Effect £
*KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015				
Penalty (less than 3 months in breach) renting a non-compliant property	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
Penalty (3 months or more in breach) renting out a non-compliant property	N	Up to 4,000.00 and/or publication penalty	Up to 4,000.00 and/or publication penalty	
Providing false or misleading information on the PRS Exemptions Register	N	Up to 1,000.00 and/or publication penalty	Up to 1,000.00 and/or publication penalty	
Failing to comply with a compliance notice	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
Housing and Planning Act 2016				
Failure to comply with an Improvement Notice (under section 30 of the Housing Act 2004)				
Failure to comply with a Prohibition Order (under section 32 of the Housing Act 2004)				
Breach of a banning order made under section 21 of the Housing and Planning Act 2016	N	Civil penalties of up to 30,000 per offence as an alternative to prosecution	Civil penalties of up to 30,000 per offence as an alternative to prosecution	
Using violence to secure entry to a property (under section 6 of the Criminal Law Act 1977)				
Illegal eviction or harassment of the occupiers of a property (under section 1 of the Protection from Eviction Act 1977)				
				Minimal
COST OF REVENUE COLLECTION				
Council Tax – All Charges do not incur VAT				
Issue of Summons for Liability Order	L	38.00	40.00	
Issue of Liability Order	L	47.00	50.00	
Issue of Summons for Committal Hearing	L	99.00	105.00	
Issue of Statutory Demand	L	173.00	184.00	
Schedule 3 of the Local Government Finance Act 1992				
Penalty where				
- A person is requested to supply information and fails to	L	0.00	70.00	
- A person knowingly supplies inaccurate information	L	0.00	70.00	
- A person fails to notify a material change without a reasonable excuse	L	0.00	70.00	
Where a penalty has been imposed and there is a further request for the same information a further penalty				
- A person fails to supply information	L	0.00	280.00	
- A person knowingly supplies inaccurate information	L	0.00	280.00	
Business Rates (NNDR) – All Charges do not incur VAT				
Issue of Summons for Liability Order	L	38.00	40.00	
Issue of Liability Order	L	47.00	50.00	
Issue of Summons for Committal Hearing	L	99.00	105.00	
Issue of Statutory Demand	L	173.00	184.00	
				51,000

APPENDIX 4

**KEY ASSUMPTIONS USED IN PROJECTED
RESOURCES, EXPENDITURE AND INCOME 2024/25-2027/28**

Factor	Assumption
Resources	
Council Tax base	Variable depending on projected additional properties.
Council Tax	2.99% increase in 2024/25 and then 1.99% to 2027/28
Adult Social Care Precept	2% increase in 2024/25 and then 1% to 2027/28
Council Tax collection	99% collected
Government Grants	Government grants, as indicated in the final Local Government Finance Settlement 2023/24 for 2024/25 and indicative figures for 2025/26 – 2027/28.
	Increase in Business Rates Scheme Top Up Grant of 4.3% in 2024/25, 5.6% in 2025/26, reset in 2026/27 & flatlined from 2027/28.
	Revenue Support Grant uplifted for 6% inflation in 2024/25 and then 2% to 2027/28.
	Continuation of Improved Better Care Fund (iBCF) at 2023/24 rates.
	Continuation of 2023/24 Adult Social Care Support Grant of £3.753m in total, flatlined and assumed to continue to 2027/28.
	Spending Review 21 Government Funding of £1.162m to continue at 2023/24 rates until 2027/28.
	Services Grant assumed to continue until 2027/28 at same rate as 2023/24
	Social Care Grant, indicative from 2023 settlement at £4.872m in 2024/25 and flatlined to 2027/28.
	New Homes Bonus (NHB) legacy payments ended 2023/24.
	Supporting People Grant estimated at 2023/24 rate for 2024/25, then ceases.
Expenditure	
Pay inflation	2024/25 4% and thereafter 2% in line with national scheme.
Price inflation	Only contractual inflation on running costs
Local Government Pension Scheme	Contribution rate of 18.3% for 2024/25 until next triennial revaluation in 2025/26.
Financing Costs	
Interest rates payable	Average rate on existing debt 2024/25 of 3.87%; 2025/26 of 3.64%, 2026/27 of 3.45% & 2027/28 of 3.45%.
Interest rates payable on new debt – 10 year rate	2024/25 of 4.50%; 2025/26 of 3.78%, 2026/27 of 3.53% & 2027/28 of 3.50%.
Interest rates receivable	4.70% in 2024/25, 3.00% in 2025/26, 2.80% in 2026/27 & 3.05% in 2027/28.
Income	
Inflationary increases	Various based on individual service considerations

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REVENUE BUDGET MANAGEMENT 2023/24

<u>Projected General Fund Reserve at 31st March 2024</u>		
	2023-27	
	MTFP	
	(Feb 2023)	
Medium Term Financial Plan (MTFP) :-	£000	
MTFP Planned Opening Balance 01/04/2023	23,397	
Approved net contribution from balances	(6,275)	
Planned Closing Balance 31/03/2024	17,122	
Increase in opening balance from 2022-23 results	509	
Projected corporate underspends / (overspends) :-		
Council Wide	(551)	
Contingencies	0	
Additional Income Received	325	
Services Group Rebase	700	
People Group Rebase	500	
Projected General Fund Reserve (excluding Departmental)	at 31st	18,605
March 2024		
Planned Balance at 31st March 2024	17,122	
Improvement	1,483	

<u>Departmental projected year-end balances</u>		
	Improvement / (decline)	
	compared with 2023-27 MTFP	
	£000	
People Group	(3,867)	
Services Group	1,116	
Operations Group	112	
Chief Executive	37	
TOTAL	(2,602)	

<u>Summary Comparison with :-</u>		
	2023-27	
	MTFP	
	£000	
Corporate Resources - increase in opening balance from 22/23 results	509	
Corporate Resources - additional in-year Improvement/(Decline)	(226)	
Quarter 1 Budget Rebase	1,200	
Departmental - Improvement / (Decline)	(2,602)	
Improvement / (Decline) compared with MTFP	(1,119)	
Projected General Fund Reserve at 31st March 2024	16,003	

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MEDIUM TERM FINANCIAL TERM 2024 TO 2028

	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m
People Group	84.432	86.880	89.906	92.790
Chief Executives Office & Economic Growth	1.527	1.623	1.495	1.512
Services Group	19.725	20.584	21.131	21.675
Operations Group	18.947	19.393	19.793	20.203
Financing costs	3.529	3.704	3.521	3.450
Investment Returns - Joint Venture	(1.517)	(1.828)	(1.750)	(1.452)
Council Wide Pressures/(savings)	0.631	0.643	0.658	0.669
Council Wide Contingencies	0.202	0.202	1.655	1.664
Contribution to/(from) revenue balances	(8.175)	(9.008)	(12.987)	(13.785)
Total Net Expenditure	119.301	122.193	123.422	126.727
<u>Resources - Projected and assumed</u>				
Council Tax	65.647	68.546	71.737	74.950
Business rates retained locally	25.063	24.989	16.110	16.110
Top Up	8.509	8.988	15.816	15.817
RSG	4.381	4.469	4.558	4.649
NHB	0.000	0.000	0.000	0.000
BCF	4.488	4.488	4.488	4.488
Adult Social Care Support Grant	3.753	3.753	3.753	3.753
Social Care Grant	6.034	6.034	6.034	6.034
Services Grant	0.926	0.926	0.926	0.926
Strengthening Families Grant	0.500	0.000	0.000	0.000
Total Resources	119.301	122.193	123.422	126.727

<u>Balances</u>				
Opening balance	16.003	10.120	1.112	(11.875)
Release of Earmarked Reserve - LCTS	1.292	0.000	0.000	0.000
Net contribution to GF from Collection Fund	1.000	0.000	0.000	0.000
Contribution to/(from) balances	(8.175)	(9.008)	(12.987)	(13.785)
Closing balance	10.120	1.112	(11.875)	(25.660)

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Capital Medium Term Financial Plan 2024/25 - 2027/28					APPENDIX 7
	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	Total £'000
Children, Families & Learning					
School Condition Allocations	67	67	67	67	268
	67	67	67	67	268
Housing					
Adaptations / Lifts	214	224	231	238	907
Heating replacement programme	1,286	1,351	1,391	1,433	5,461
Structural works	427	449	462	476	1,814
Lifeline Services	250	210	202	213	875
Repairs before painting	66	69	71	136	342
Roofing	1,050	1,103	683	703	3,539
Garages	50	50	26	27	153
External Works (footpaths, fencing, etc.)	210	221	227	234	892
Pavement Crossing	27	28	29	30	114
Window and Door Replacement Programme	1,495	1,570	1,617	1,666	6,348
IPM works	2,898	3,043	3,134	3,228	12,303
Energy Efficiency	3,068	3,221	3,318	3,418	13,025
Communal Works	160	168	173	178	679
New build (net of HE grant)/regeneration	15,815	2,513	1,000	1,000	20,328
Fees	254	265	274	279	1,072
	27,270	14,485	12,838	13,259	67,852
Transport					
Highway Maintenance	1,206	1,206	1,206	1,206	4,824
Integrated Transport	893	893	893	893	3,572
Pothole Funding	969	969	969	969	3,876
	3,068	3,068	3,068	3,068	12,272
Other Capital Programmes					
Disabled Facility Grants	1,063	1,063	1,063	1,063	4,252
	1,063	1,063	1,063	1,063	4,252
Council funded Schemes					
A167 Victoria Road Culvert	1,400	-	-	-	1,400
Hippodrome Accessible changing	30	-	-	-	30
Advanced Design Fees (Already approved to 2025/26)	150	150	-	-	300
Economic Growth Investment Fund (Already approved to 2025/26)	500	500	-	-	1,000
Capitalised Repairs (Already approved to 2025/26)	250	250	250	250	1,000
Total Council Funded Schemes	2,330	900	250	250	3,730
Self Financing Scheme					
Development of Office Block at Preistgate (Already approved to 2025/26)	2,000	8,000	-	-	10,000
Total Self Financing Schemes	2,000	8,000	-	-	10,000
Total Spending Plans	35,798	27,583	17,286	17,707	98,374
Funded by:					
Capital Grants	4,198	4,198	4,198	4,198	16,792
HRA Revenue Contributions	13,455	12,668	12,535	12,956	51,614
HRA Capital Receipts	303	303	303	303	1,212
Borrowing	13,512	1,514	-	-	15,026
Corporate Resources	2,330	900	250	250	3,730
Self Financing	2,000	8,000	-	-	10,000
Total Resources	35,798	27,583	17,286	17,707	98,374
Commitments - see above	35,798	27,583	17,286	17,707	98,374
Resources Available for Investment	-	-	-	-	-

14486

Figures shown in italics are estimates, awaiting confirmation of funding streams.

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S&DR200: The Journey that made a global difference

January 24

AIMS FOR 2025

The aim of the festival surrounding these permanent pieces is to market to a much broader audience profile and to encapsulate the people, the towns and the imagination of a national and international audience and to celebrate this very special moment .

- Look at the future with an eye on international and national partnerships. Whilst, celebrating a world leading time in the history of the region where they led the way in thinking. Audience: Youth driven
- CELEBRATE : Communicates the achievements in an interactive live audience photo & tele-visual manner of that first journey and the build to the future. Audience: All
- Place make through heritage and cultural exploration. And the launch of a heritage route and museum 10-year plans in terms of legacy
- Live skills through workshops, commissions and other touch points to sustain and build on the cultural offering of the region. Audience: Youth Driven, cultural & heritage enthusiast, families, multi-generational groups, hard to reach social -economic groups. Full education and Learning programme starting in 24.
- Forward thinking using the heritage as a catalyst.



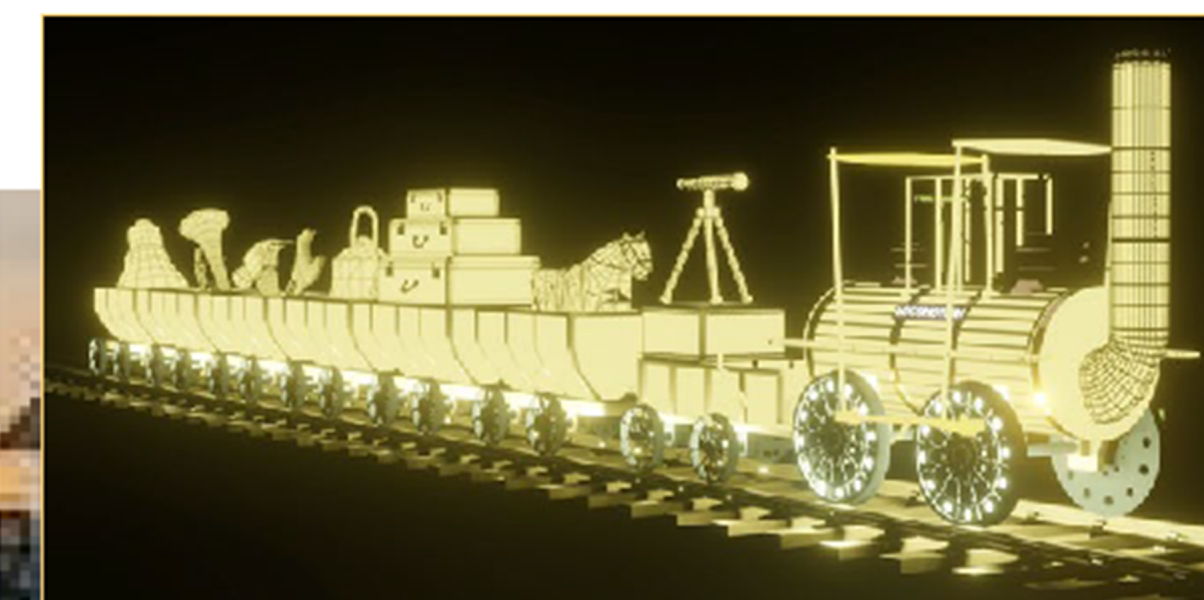
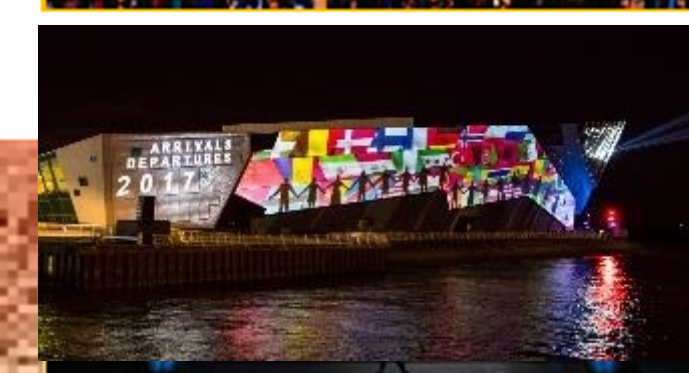
01

The Programme

Subject to change

S&DR200: A Nine Month Celebratory Festival

...the Primary Journey that made a global difference



Symposiums, Historical Conferences & Networking.



Community Projects:

Throughout each project & Grants and activity through the Summer Holidays 2024 & 2025.





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Heritage Action Zone

Date: Thursday 11 January 2024



DARLINGTON
Borough Council



DARLINGTON
Borough Council

Presentation Summary

- What are Heritage Action Zones?
- Historic England
- Heritage Action Zone Programme Aims
- Programme Outputs and Themes
- Research
- Protection
- Heritage at Risk
- Legacy Projects



Historic England



Partnership

— What are Heritage Action Zones?

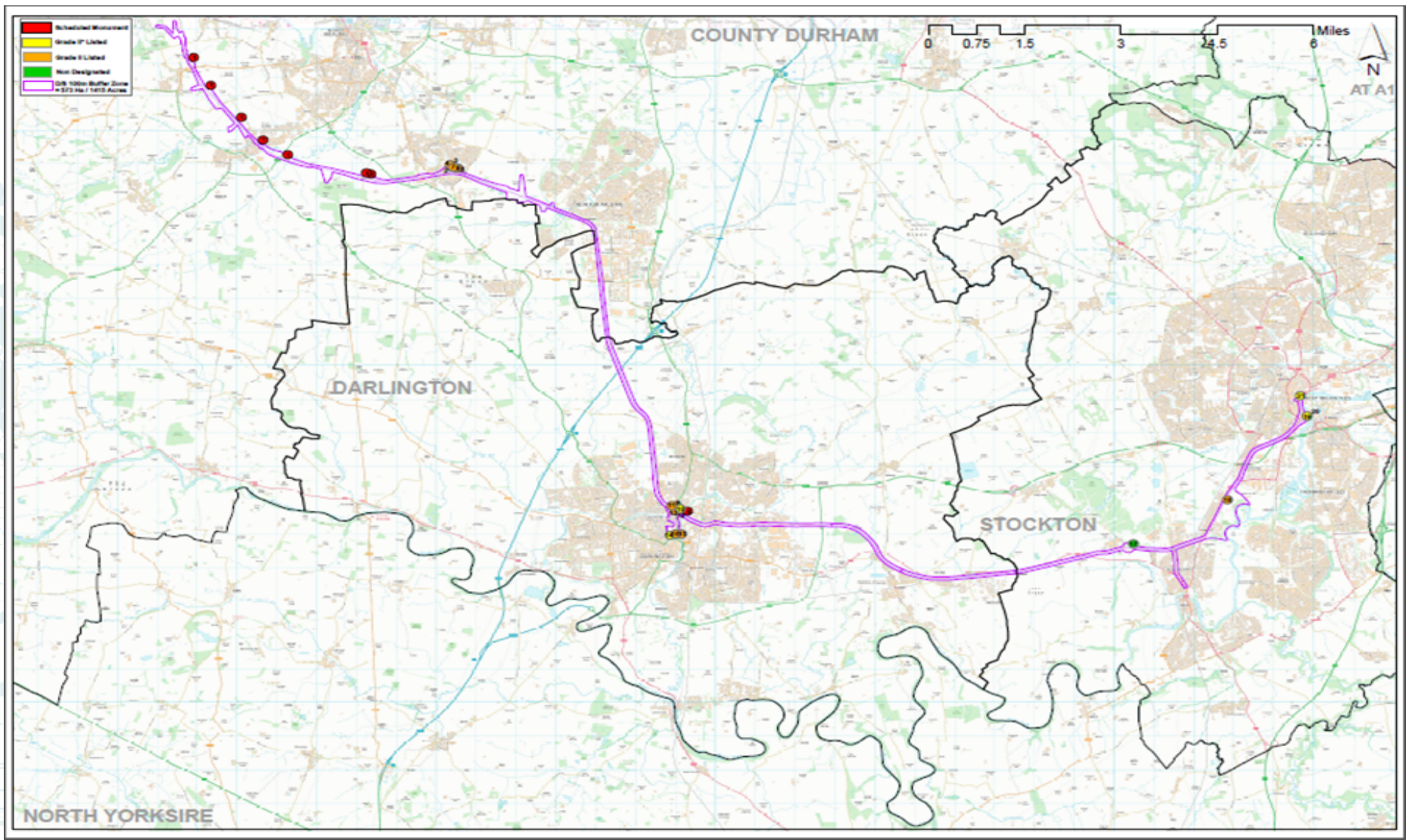
- Historic places that have the potential to become focal points for regeneration.
- Areas with untapped potential, rich in industrial, rural, cultural or faith heritage.
- Areas that may be undervalued and underused, or under significant pressure.

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Heritage Action Zone







£0.83 million

£4 million

£50 million +

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DARLINGTON
Borough Council

— S&DR HAZ 2018 – 2023

Programme Aims:

- To improve the management and conservation of the heritage of the Stockton and Darlington Railway to protect its long-term future.
- Target economic growth through the development of a world-class visitor attraction, including the physical regeneration of key sites, infrastructure and digital access along the 26-mile route.
- Deliver a world-renowned festival to celebrate the bicentenary of the Stockton and Darlington Railway in 2025, significantly increasing visitors to the region and engendering community pride across the 26 miles.
- To increase knowledge and awareness of the Stockton and Darlington Railway and its significance, and provide opportunities for volunteering, skills development, employment and health improvements.



Green – completed / achieved

Yellow – in progress

— Agreed Programme Outputs in 2018

- Research and listings strategy
- Archaeological assessments
- Statements of significance
- Historic Environment Audit extensions
- Historic Area Assessments
- Historic Building Investigations
- Access Audit and delivery plan
- Quaker research report
- Listing review and subsequent enhancements
- Non-designated assets given recognition and protection
- Local Plans include reference to S&DR
- Management Plan for the whole of the S&DR

- Feasibility / Options Appraisal for Northgate 'at risk'
- Heritage Crime Initiative
- 26-mile walking and cycling route along S&DR
- Feasibility into live steam service as part of visitor attraction
- Repaired buildings / assets / features
- Interpretation Plan for the S&DR and implementation
- Marketing and branding strategy for the S&DR including Communications Plan
- Successful and varied 2025 bicentenary festival business plan
- Spatial masterplan and business plan for Railway Heritage Quarter in Darlington
- Delivery of Railway Heritage Quarter visitor attraction
- Locomotion Masterplan



— Overarching HAZ Programme Themes

- Research
- Protection, Management and Conservation
- Heritage at Risk (repairs/restoration)
- Community Engagement and Heritage Crime (HE Capacity Building Grant)
- Wider Programme and Legacy Projects



Research

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**THE 1830 S&DR
HAGGERLEASES
BRANCH LINE
HISTORIC
ENVIRONMENT
AUDIT**

**The Friends of the
Stockton &
Darlington Railway
and Archaeo-
Environment Ltd
March 2022**

 Funded by
Historic England

**Archaeo-Environment Ltd**
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County Durham
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Tel/Fax: 01833 455073
Email: info@archaeoenviroment.co.uk
Web: www.archaeoenviroment.co.uk



Historic England

Stockton & Darlington Railway Locomotive-Cooling
Stage, Shildon, Co. Durham: historic building
investigation and assessment of significance
Marcus Jowett, Lizelle Stephens, Gary Young and Matt Brierley
Discovery, Innovation and Science in the Historic Environment





Historic England

The Stockton & Darlington Railway Goods Depot,
Darlington: Historic Building
Investigation and Assessment of Significance
PURCELL Purcell Architecture Ltd
Discovery, Innovation and Science in the Historic Environment





**THE 1827 S&DR
BLACK BOY
BRANCH LINE
HERITAGE
TRACK BED
AUDIT**

The Friends of the
Stockton &
Darlington Railway
and Archaeo-
Environment Ltd
July 2022

 Funded by
Historic England

**Archaeo-Environment Ltd**
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Historic England

Stockton and Darlington Railway
Heritage Action Zone
Aerial Investigation & Mapping Report
Dore Knight
Discovery, Innovation and Science in the Historic Environment



The Stockton & Darlington Railway

The Railway that got the World on Track



Friends of the Stockton & Darlington Railway



— Further Reading

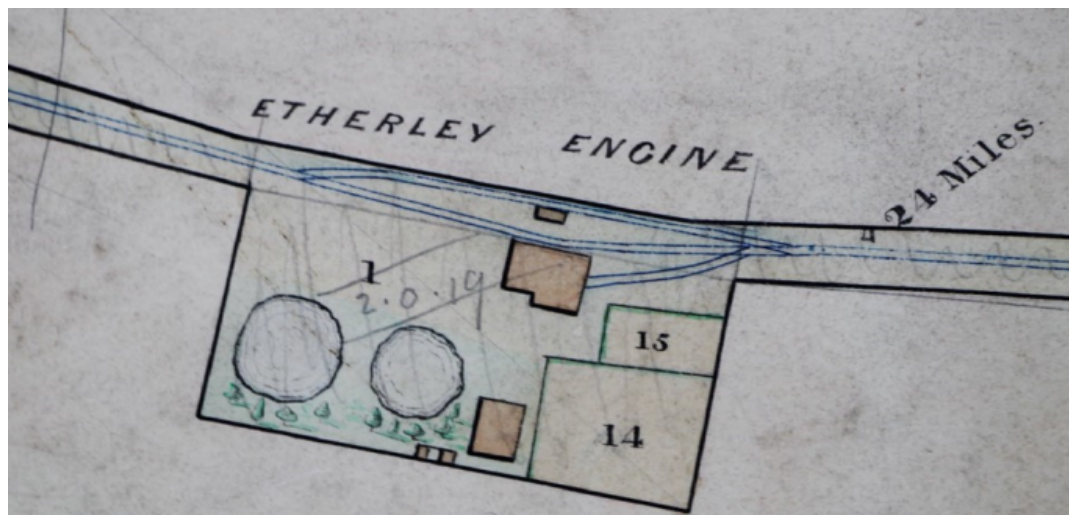
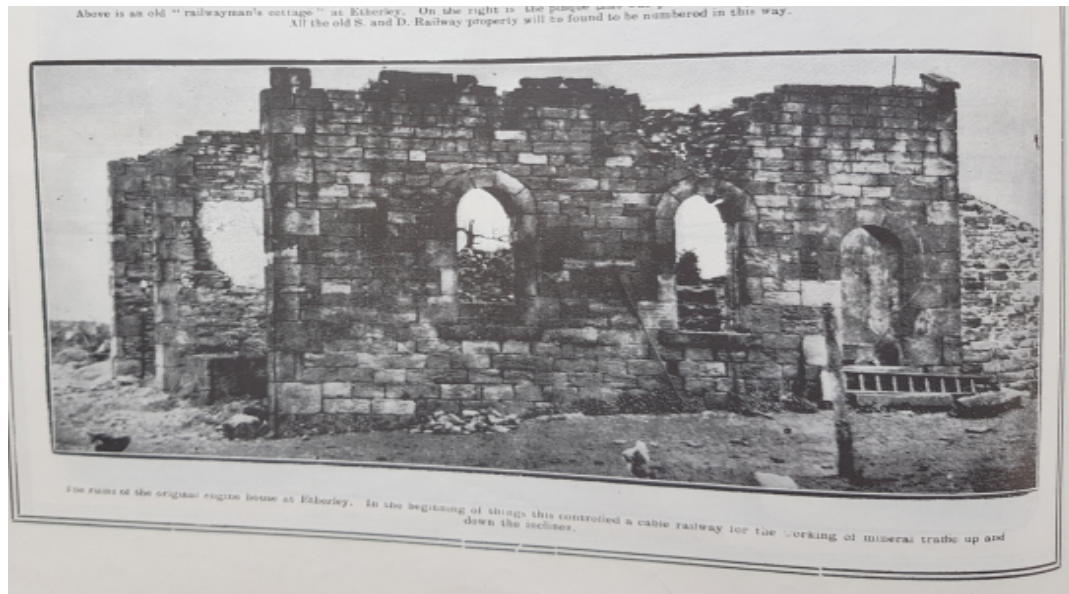
Links:

- [Stockton and Darlington Railway Aerial Survey Report](#)
- **S&DR Branch Line Audits:**
 - [Croft Branch](#)
 - [Yarm Branch](#)
 - [Haggerlease Branch](#)
 - [Black Boy Branch](#)
- [Shildon Historic Area Assessment](#)
- [Shildon Coal Drops Study](#)
- **Historic Building Investigations:**
 - [Darlington Goods Shed](#)
 - [Darlington Carriage Works](#)
 - [Darlington Lime Cells](#)

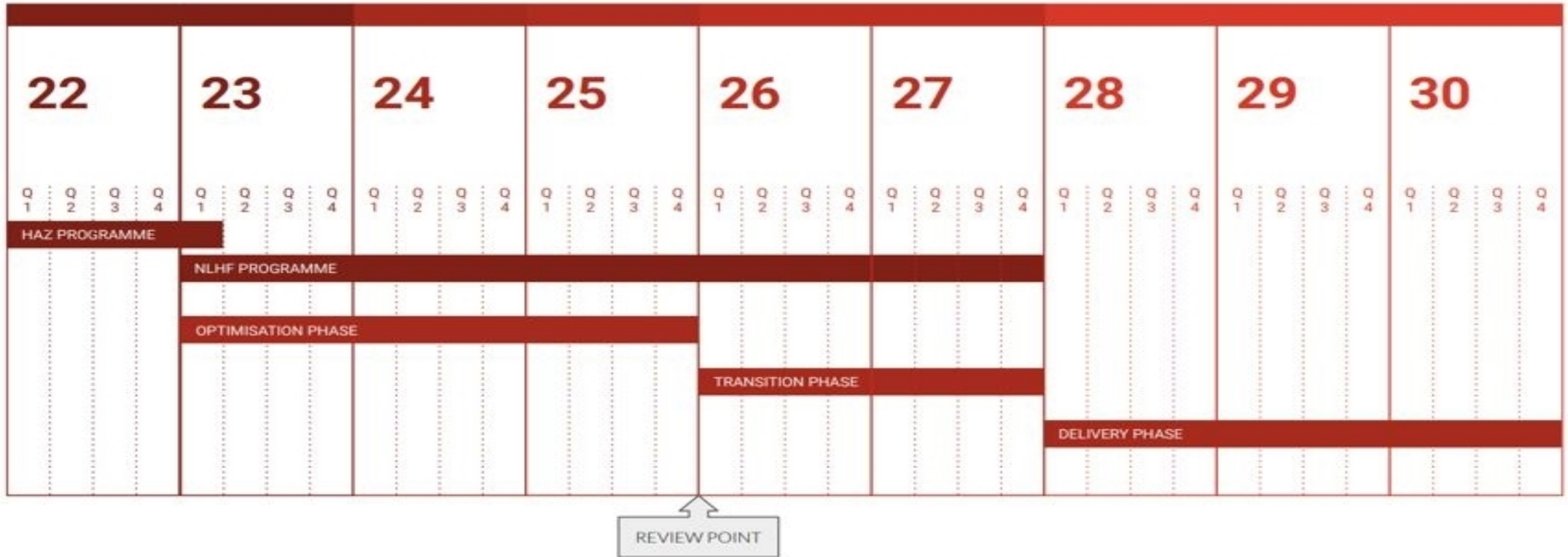


Protection

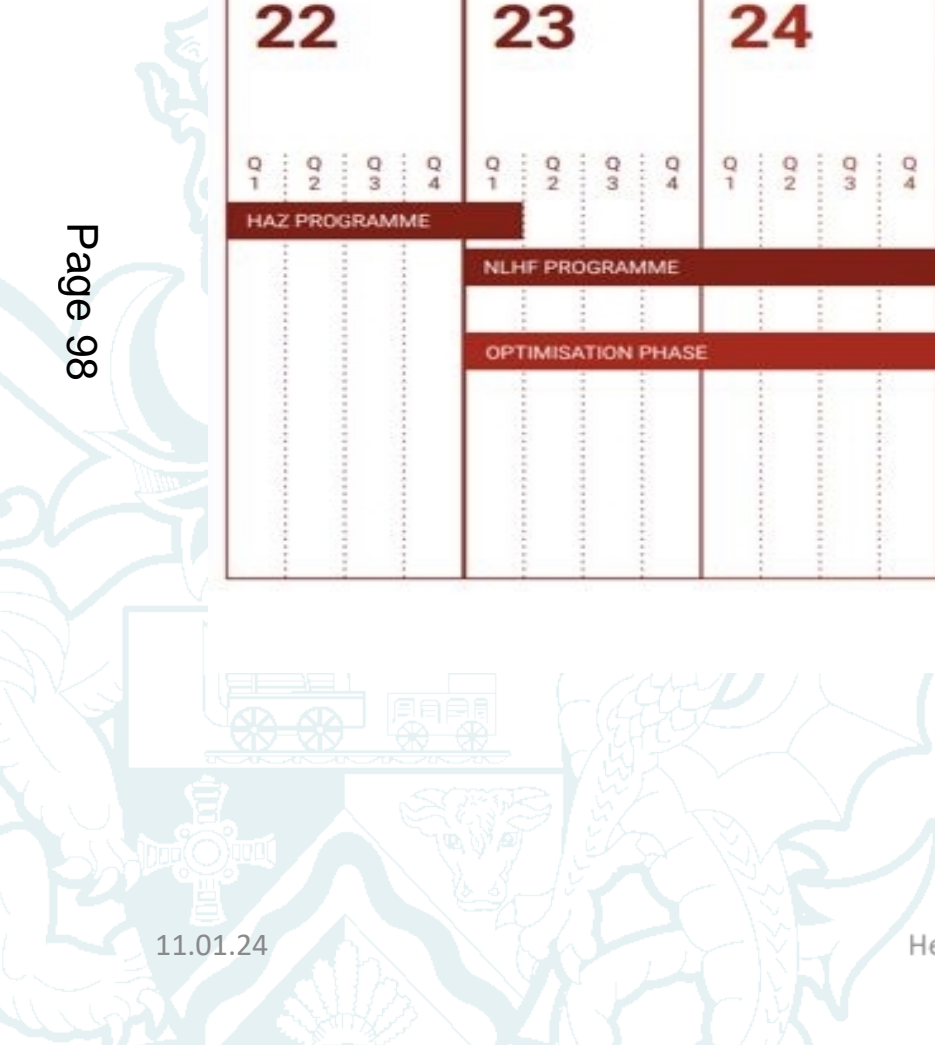
- Listings – 30 new and upgraded
- Scheduled Monument – 5 new or updated Scheduling
- Local Plans – S&DR formally protected in Local Plans.
- S&DR Local List Project
- S&DR Future management options study



Overall Timeline



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— Heritage at Risk (1/3)

- Goods Shed – Project underway to remove from as part of wider RHQ project delivery (250K HAZ HE funding)
- Gaunless abutments and scheduled monument – project due to commence to restore abutments to remove span as part of walking and cycling route (200K HE HAZ funding).



Historic England



— Heritage at Risk (2/3)

- Shildon CAA – removed from RR
- Coal drops – project underway to remove from RR



— Heritage at Risk (3/3)

Northgate Conservation Area

- Link: Northgate – funded [Masterplan](#) to support Darlington Town Deal



DARLINGTON
Borough Council



Historic England



DARLINGTON
Borough Council

— Historic England Capacity Building Grant – Community Engagement

- Projects that build up the capacity of local communities to champion the conservation and enhancement of their own local historic environments.
- Projects that promote best practice standards for the conservation, documentation, interpretation and sustainable management of the resources of England's Historic Environment.

Links:

- [The Railway that got the World on Track](#)
- [Caring for the S&DR \(Heritage Crime & Condition\)](#)
- [Schools Education](#)
- [Walking the Line](#)
- [S&DR Archives / Community Museum](#)

Also see:

- Quaker Research study
- Anniversary & outreach events



— Friends of the Stockton & Darlington Railway

- Walks, talks and street theatre
- Community Grants and Activities to 2027
- Business & Sustainability Development
- Developing and supporting volunteering, education, events
- Managing land and assets



Walks, Talks and Street Theatre



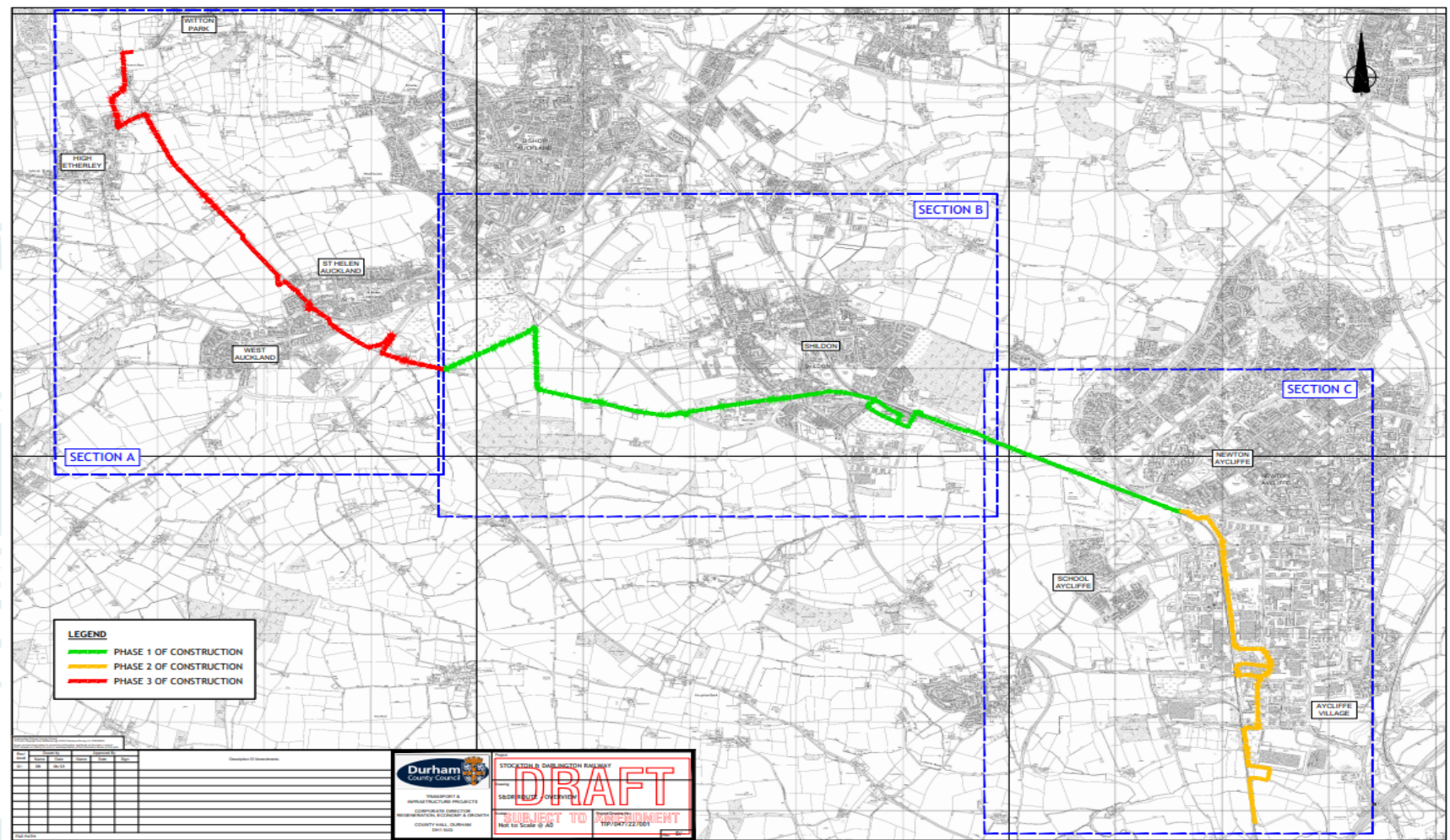
HAZ Legacy Projects (1/3)

- Gateway sites
- Walking and cycling route and interpretation (Physical and digital)
- NLHF - Community Fund, volunteering, community engagement and learning projects
- Bicentenary celebrations



HAZ Legacy Projects (2/3)

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HAZ Legacy Projects (3/3)

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Heritage Action Zone

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DARLINGTON
Borough Council

— In Summary

- To improve the management and conservation of the heritage of the Stockton and Darlington Railway to protect its long-term future.
- Target economic growth through the development of a world-class visitor attraction, including the physical regeneration of key sites, infrastructure and digital access along the 26-mile route.
- Deliver a world-renowned festival to celebrate the bicentenary of the Stockton and Darlington Railway in 2025, significantly increasing visitors to the region and engendering community pride across the 26 miles.
- To increase knowledge and awareness of the Stockton and Darlington Railway and its significance, and provide opportunities for volunteering, skills development, employment and health improvements.



— Questions ?

Key S&DR contacts:

Richard Starrs, Heritage Action Zone Project Manager

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Niccy Hallifax, Festival Director,

Stockton & Darlington Railway Bicentenary Festival 2025

Email: Niccy.Hallifax@stockton.gov.uk

Caitlin Barrat, Heritage and Community Participation Manager

Email: Caitlin.Barrat@darlington.gov.uk



COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE
11 JANUARY 2024

PERFORMANCE INDICATORS QTR 2 2023/24

Purpose of the Report

1. To provide Members with performance data against key performance indicators for 2023/24 as at the end of September 2023, Quarter 2.

Background

2. This report provides performance information in line with an indicator set and Scrutiny Committee distribution agreed by Monitoring and Coordination Group on 4 June 2018, and subsequently by scrutiny Committee Chairs. Following agreement at Council on 5 December 2019 to align Scrutiny Committees to the updated Cabinet Portfolios, the indicator set has been aligned accordingly.
3. The indicators included in this report are aligned with key priorities. Other indicators may be referenced when appropriate in narrative provided by the relevant Assistant Directors, when providing the committee with performance updates.
4. 35 indicators are reported to the committee annually of which 25 can be reported on six-monthly. The ten indicators without Quarter 2 or updated information to report on are as follows:

Indicator	Description
CUL 070	Reservations - where an item is reserved from stock or from another library and is supplied within 7 days, shown as a %
TCP 101	Bus punctuality - % of non-frequent bus services running on time
TCP 200	% of principal roads where maintenance should be considered (A class)
TCP 202	% of non-principal roads where maintenance should be considered (B and C class)
TCP 203	% of unclassified roads where maintenance should be considered
TCP 600	Number of people killed or seriously injured in road traffic accidents
TCP 601	Number of people slightly injured in road traffic accidents
TCP 602	Number of children killed or seriously injured in road traffic accidents
TCP 603	Number of children slightly injured in road traffic accidents
TCP 900	Overall Public Satisfaction with Public Transport Theme (National Highways and Transport Survey)

Quarter 2 – April to September 2022/23 comparison to 2023/24

5. Visits to Darlington Hippodrome have increased (CUL 038 - 43,318 to 43,541) despite a small reduction in the number of shows taking place (CUL 037 - 107 to 93). A lower number of shows is due to the challenge of securing shows for the traditionally 'dark' August period. Autumn is the most popular touring period which will see the number of shows increase in the run up to the panto. Above targeted attendance shows have led to a healthy secondary income.
6. The number of shows held at the Hullabaloo have decreased (CUL 078 - 36 to 30). Attendances at the theatre have increased (CUL 079 - 1,778 to 2,032). There has been a heavy programming of hiring the theatre space for events by the Theatre Hullabaloo team across the summer holiday period, reducing the availability for shows, but increasing income. The theatre is still on target to achieve 25 performances for the year, in addition to a busy Hullabaloo children's show programme, and a strong winter and spring programme.
7. The museum was closed to the public at the end of December 2022 to undergo a £35m redevelopment. An outreach programme called 'Museum on the Move' set up by the museum, has become more established over 2023 to keep up good public engagement.
8. The number of group engagements (CUL 105 - 270 to 365) and educational interactions (CUL 108 - 50 to 106) held at the libraries, have increased. The Audience Development Team provide activities and events, and creating and maintaining partnerships with schools, organisations, businesses, and colleagues to raise the profile of libraries, reading, book sharing and our services. Cockerton schools regularly visit their local library. Two new offers have been created for schools, literacy plus package and STEAM. The Hive at Darlington Library is used by schools, its high value digital equipment is not offered elsewhere within the town.
9. The restoration of Darlington library has had an effect on the following figures, visitor numbers decreased (CUL 103 - 24,093 to 13,722), physical book borrowing decreased (CUL 101 - 55,310 to 43,114) and group engagements decreased (CUL 106 84 to 29). The temporary library point located at The Dolphin Centre, the Home Delivery Service, and the additional services provided at Cockerton library all helped to meet the needs of customers during the period it was closed. The library re-opened in early September and had 1,605 visitors on the first day and a further 5,097 the remainder of that week. To help keep the momentum a social media campaign has been adopted, showcasing the libraries vast non-fiction collection, increasing awareness of the digital library, and the varied activity programme to increase overall engagement in libraries and books.
10. The physical book borrowing (CUL 102 - 34,270 to 47,808), physical visits (CUL 104 - 20,007 to 30,222) and group engagements (CUL 108 - 167 to 270) at Cockerton library have all increased. A combination of the refurbishment of Cockerton library (November 2021), the closure of the Darlington Library and the varied engagement programme offered by the Cockerton team, have increased the numbers of these figures.

The re-opening of the Darlington Library is expected to affect all these figures from

September 2023. Consideration will be given to encourage continuing use of the branch library by the Audience Development Team. Additional resources will enable further activities to be programmed. The library is well used by local nurseries and schools.

11. The number of enquiries directed to the Centre for Local Studies decreased (CUL 109 - 2,406 to 1,284). Whilst the Darlington Library has been closed to the public, the Local Studies staff have dealt with the email, telephone enquiries and booked appointments at the Cockerton library to satisfy enquiries. Anecdotal feedback suggests that customers appreciated the efforts by the team to satisfy requests and provide access to the collection.
12. The percentage of items reserved from stock or from another library increased (CUL 070 - 60% to 64%). Reservations are marketed as a "Select and Collect" service. Customers are encouraged to use this through the App, website, over the phone, in person at Cockerton Library and at the temporary Select and Collect Point at the Dolphin Centre whilst the Darlington Library was closed.
13. The number of small fly-tips (ENV 006d - 1,291 to 1,535) and large fly-tips (ENV 006c - 340 to 386) increased. This has resulted in the total number of fly tips reported increasing (ENV 006e - 1,631 to 1,921) by 17.8%. A large proportion of small fly tips are side waste, put out particularly in back lanes at the same time as refuse collection. A significant proportion of these fly tips are being identified by staff as part of the back lanes project, which is achieving great success in the areas it is operating in.
14. The removal of fly-tipping within target time for both small (ENV 021 - 98.3% to 83.3%) and large (ENV 022 - 95.7% to 79.6%) decreased. The reduction in performance is as a result of limited resources across the service to inspect and collect fly tips over this period. A high percentage are still being collected in under 5 days with a significant number of those in under 2 days.
15. The percentage of household waste, that is collected that is either reused, recycled, or composted, data up to June, has decreased (ENV 009 - 34.5% to 31.2%). Significant work continues to be undertaken by Street Scene, Communication teams and the new waste contractor to increase recycling and reduce contamination, by raising residents' awareness of what can be recycled via various medias.
16. The number of registered Street Champions continues to rise (ENV 002 - 486 to 587). The Big spring clean 2023 campaign was a success again and saw more volunteers sign up off the back of an organised litter pick. The scheme has also encouraged other groups to set up a regular litter picking event to improve with mental health / wellbeing for individuals who became self-isolated during lockdowns.
17. The number of prosecutions for fly-tipping has increased (ENV 023 - 3 to 8). There was one prosecution for fly tipping and seven sec 110 prosecutions concerning failing to assist in a fly tipping investigation. In the same reporting period, two fixed penalty fines were issued for Duty of Care offences and four issued for fly tipping. 22 Community Protection Warnings (CPW) have also been issued in the same reporting period, supporting the educational approach in some of Darlington's problematic back lanes.

18. The litter score average percentage (ENV 024 - 72% to 73%) has increased. Street Scene continue to assist with the Civic Enforcement back lane project, which incorporates litter picking of the front street as well as the back lane.
19. The percentage of high-risk inspections carried out by Trading Standards has increased (REG 803 - 10% to 75%). Trading Standards plan a programme of intelligence-led business inspections to check that businesses are complying with trading standards legislation, support them into compliance where necessary and investigate areas of non-compliance as required. The number of inspections planned for 2023-24 is 65 and will mostly be on-premises inspections. Most of these visits have already been completed.

Performance Summary

20. 24 of the 25 indicators reported have Quarter 2 data which can be compared with Quarter 2 data from 2022/23.
21. The percentage of household waste that is collected that is either reused, recycled or composted (ENV 009) data is only up to the end of June 2023 due to lag in verification through the national reporting system.
22. When taking into consideration what is best performance for each indicator:
 - a) 12 of the 24 indicators have increased when compared to the same period as last year.
 - b) 12 of the 24 indicators have decreased when compared to the same period as last year.
23. A detailed performance scorecard is attached at Appendix 1.
24. Detailed performance and narratives for each indicator is attached at Appendix 2.

Recommendation

25. It is recommended that:
 - a) Performance information provided in this report is reviewed and noted, and relevant queries raised with appropriate Assistant Director or Head of Service.

Ian Thompson
AD – Community Services

Anthony Hewitt
**AD – Highways and Capital
Projects**

Graham Hall
**Head of Community
Safety**

Background Papers

No background papers were used in the preparation of this report.

S17 Crime and Disorder	This report supports the Council's Crime and Disorder responsibilities
Health and Well Being	This report supports performance improvement relating to improving the health and wellbeing of residents
Sustainability	This report supports the Council's sustainability responsibilities
Diversity	This report supports the promotion of diversity
Wards Affected	This report supports performance improvement across all Wards
Groups Affected	This report supports performance improvement which benefits all groups
Budget and Policy Framework	This report does not represent a change to the budget and policy framework
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
Council Plan	This report contributes to the Council Plan by involving Members in the scrutiny of performance relating to the delivery of key outcomes
Efficiency	Scrutiny of performance is integral to optimising outcomes.

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Communities and Local Services					Scrutiny Committee 2023 - 2024 QUARTER 2					APPENDIX 1				
										2023/2024			Year on year Qtr 4 comparisons	
Indicator	Title	Return Format	Reported	What is best	2020/2021	2021/2022	2022/2023	2023/2024 - Qtr 1	2023/2024 - Qtr 2	Qtr 2 compared to Qtr 1	2022/2023 - Qtr 2	Qtr 2 - 2023/2024 compared to 2022/2023	2021/2022 compared to 2020/2021	2022/2023 compared to 2021/2022
CUL 037	Number of shows held at the Hippodrome	Number	Monthly	Higher	0	173	251	54	93	NA	107	↓	↑	↑
CUL 038	Number of individual attendances at Hippodrome theatre shows	Number	Monthly	Higher	0	83,298	126,357	26,354	43,541	NA	43,318	↑	↑	↑
CUL 070	Reservations - where an item is reserved from stock or from another library and is supplied within 7 days, shown as a %	Percentage	Annually	Higher	61%	60%	64%	Annual indicator no data to report for these quarters		NA	Annual indicator no data to report for these quarter	NA	↓	↑
CUL 071	Number of visits to the Head of Steam	Number	Monthly	Higher	4,216	24,859	40,379	3,609	7,168	NA	28,698	↓	↑	↑
CUL 078	Number of shows held at the Hullabaloo	Number	Monthly	Higher	0	107	122	17	30	NA	36	↓	↑	↑
CUL 079	Number of individual attendances at Hullabaloo shows	Number	Monthly	Higher	0	3,622	6,908	1,441	2,032	NA	1,778	↑	↑	↑
CUL 100	Number of library items borrowed	Number	Monthly	Higher	172,519	214,027	208,702	48,149	112,480	NA	110,221	↑	↑	↓
CUL 101	Physical Stock borrowed from Darlington Library	Number	Monthly	Higher	101,553	136,403	89,785	15,507	43,114	NA	55,310	↓	↑	↓
CUL 102	Physical Stock borrowed from Cockerton Library	Number	Monthly	Higher	12,320	36,748	76,931	22,672	47,808	NA	34,207	↑	↑	↑
CUL 103	Number of physical visits to Darlington Library	Number	Monthly	Higher	0	62,657	24,093	0	13,722	NA	24,093	↓	↑	↓
CUL 104	Number of physical visits to Cockerton Library	Number	Monthly	Higher	No data available	11,279	48,333	15,413	30,222	NA	20,007	↑	NA	↑
CUL 105	Number of group engagements	Number	Monthly	Higher		257	598	183	365	NA	270	↑	NA	↑
CUL 106	Number of group engagements at Darlington Library	Number	Monthly	Higher		158	83	0	29	NA	84	↓	NA	↓
CUL 107	Number of group engagements at Cockerton Library	Number	Monthly	Higher		80	415	164	270	NA	167	↑	NA	↑
CUL 108	Number of educational interactions	Number	Monthly	Higher		55	173	64	106	NA	50	↑	NA	↑
CUL 109	Number of enquires directed to the Centre for Local Studies	Number	Monthly	Higher		3,445	2,994	612	1,384	NA	2,406	↓	NA	↓
ENV 002	Number of Street Champions who are registered as being actively involved in litter picking a minimum of once per month	Number	Quarterly	Higher	174	416	522	562	587	NA	486	↑	↑	↑
ENV 006c	Total number of large fly-tips reported	Number	Quarterly	Lower	No data available	825	700	186	386	NA	340	↓	NA	↑
ENV 006d	Total number of small fly-tips reported	Number	Quarterly	Lower		2138	2,491	841	1,535	NA	1,291	↓	NA	↓
ENV 006e	Total number of fly-tips reported	Number	Quarterly	Lower		2963	3,191	1,027	1,921	NA	1,631	↓	NA	↓
ENV 009	% household waste that is collected that is either reused, recycled or composted	Percentage	Quarterly	Higher	35.1%	32.4%	31.7%	31.2%	No data available	NA	34.5%	NA	↓	↓
ENV 021	% of small fly tips removed within target time	Percentage	Monthly	Higher	99.5%	93.6%	96.7%	99.2%	83.3%	↓	98.3%	↓	↓	↑
ENV 022	% of large fly tips removed within target time	Percentage	Monthly	Higher	100.0%	93.6%	93.7%	93.5%	79.6%	↓	95.7%	↓	↓	↑
ENV 023	Number of prosecutions for fly-tipping	Number	Quarterly	Higher	No data available	No data available	7	3	8	NA	3	↑	NA	NA
ENV 024	Land Audit Management System - Litter Score	Percentage Value	Quarterly	Higher	No data available	No data available	71%	70%	73%	NA	72%	↑	NA	NA
REG 803	Trading Standards : % of high risk inspections carried out	Percentage	Quarterly	Higher	100%	100%	58%	48%	75%	NA	10%	↑	↔	↓

Communities and Local Services					Scrutiny Committee	2023	-	2024	QUARTER	2	APPENDIX 1				
											2023/2024			Year on year Qtr 4 comparisons	
Indicator	Title	Return Format	Reported	What is best	2020/2021	2021/2022	2022/2023	2023/2024 - Qtr 1	2023/2024 - Qtr 2	Qtr 2 compared to Qtr 1	2022/2023 - Qtr 2	Qtr 2 - 2023/2024 compared to 2022/2023	2021/2022 compared to 2020/2021	2022/2023 compared to 2021/2022	
TCP 101	Bus punctuality - % of non-frequent bus services running on time	Percentage	Annually	Higher	93.0%	88.9%	No data available	Annual indicator no data to report for these quarters		NA	Annual indicator no data to report for these quarters	NA	↓	NA	
TCP 200	% of principal roads where maintenance should be considered (A class)	Percentage	Annually	Lower	1.87%	1.29%	1.47%			NA		NA	↑	↓	
TCP 202	% of non principal roads where maintenance should be considered (B and C class)	Percentage	Annually	Lower	5.97%	5.42%	5.30%			NA		NA	↑	↑	
TCP 203	% of unclassified roads where maintenance should be considered	Percentage	Annually	Lower	13.1%	15.9%	16.5%			NA		NA	↓	↓	
TCP 600	Number of people killed or seriously injured in road traffic accidents	Number	Annually	Lower	27	41	47			NA		NA	↓	↓	
TCP 601	Number of people slightly injured in road traffic accidents	Number	Annually	Lower	97	113	89			NA		NA	↓	↑	
TCP 602	Number of children killed or seriously injured in road traffic accidents	Number	Annually	Lower	2	5	4			NA		NA	↓	↑	
TCP 603	Number of children slightly injured in road traffic accidents	Number	Annually	Lower	14	8	17			NA		NA	↑	↓	
TCP 900	Overall Public Satisfaction with Public Transport Theme (National Highways and Transport Survey)	Percentage	Annually	Higher	57%	56%	47%			NA		NA	↓	↓	
Page 116									Better than =	0		12	13	18	
									Not as good as =	2		12	10	14	
									The same as =	0		0	1	0	
									No comparative data	33		11	11	3	

DBC Number

CUL 037

Indicator Name

Number of shows held at the Hippodrome

Theme or Portfolio

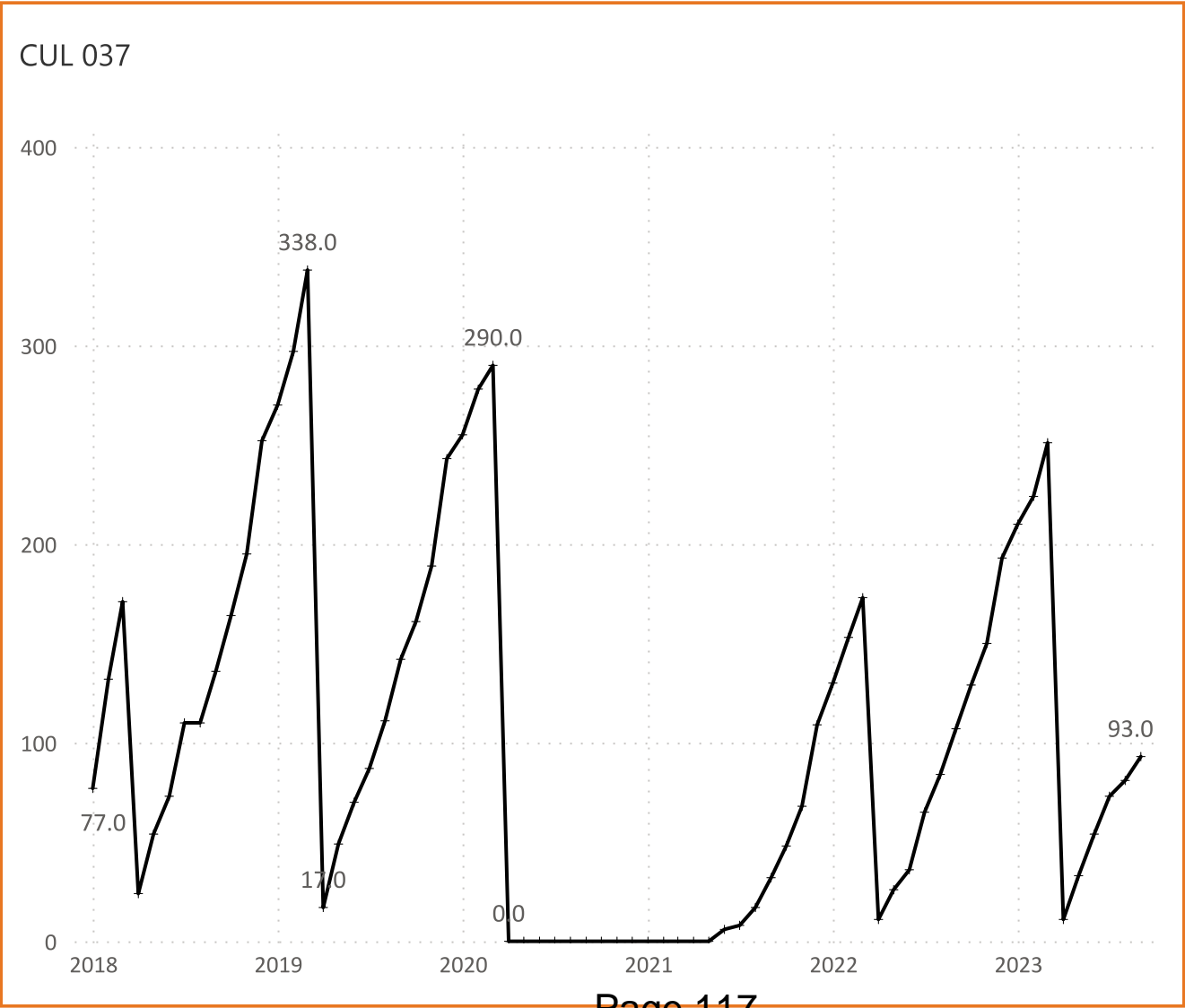
Priority or Key Action

Narrative

KPI's show a lower number of shows than the previous quarter due to the challenge of securing shows for the traditionally 'dark' August period. Autumn is the most popular touring period and will see the number of shows increase as we approach panto.

Successful shows this quarter included The Illegal Eagles , Emma Kenny, Psychic Sally, Big Girls Don't Cry and Magic of the Dance.

Graph/Table





DBC Number

CUL 038

Indicator Name

Number of individual attendances at theatre shows

Theme or Portfolio

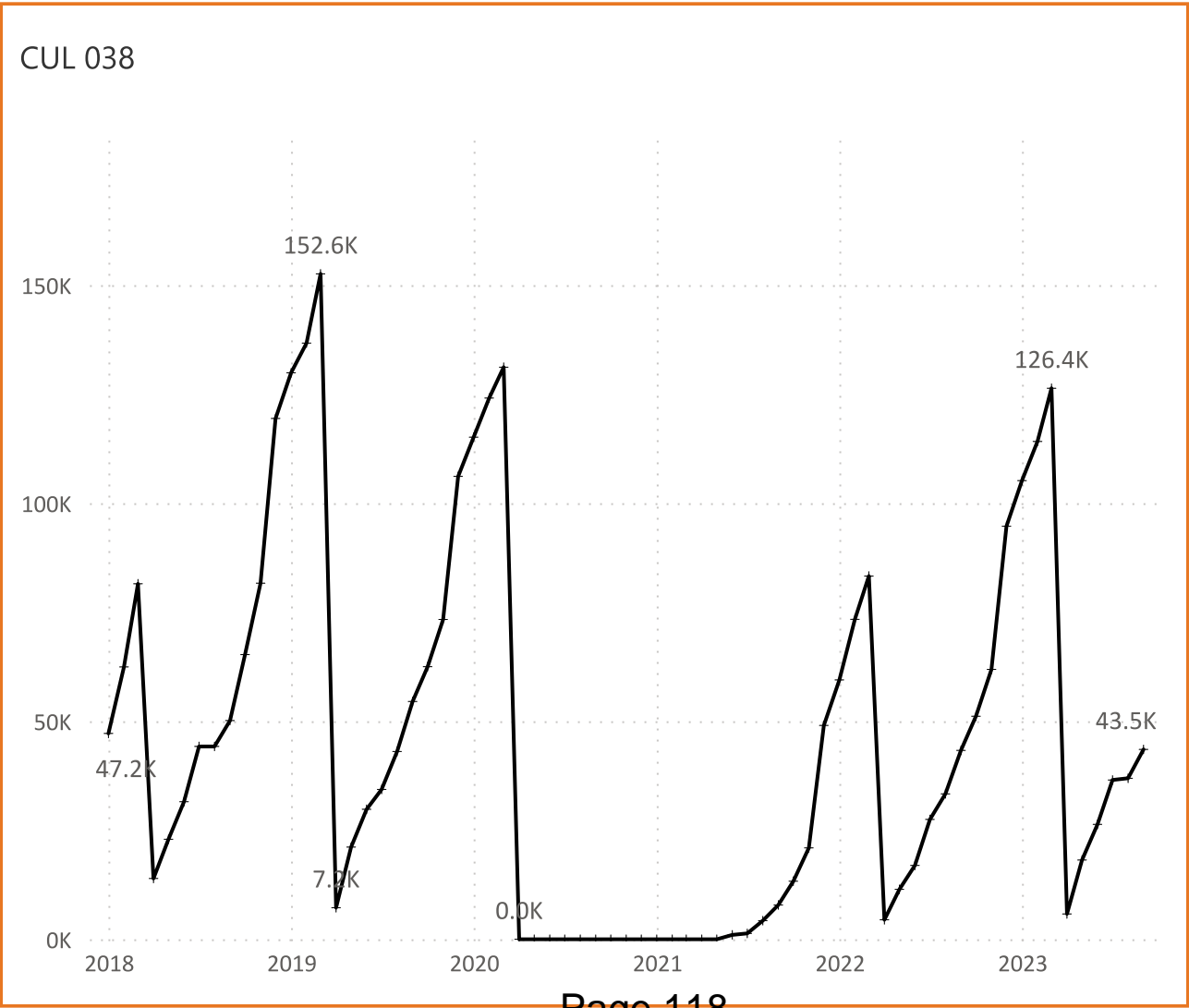
Priority or Key Action

Narrative

The theatre had above targeted attendance for the July (536 average attendance) and Sep (552 average attendance) period, but the average total is pulled down due to the dark August weeks. Touring product is less available in the summer months as traditionally theatre's go 'dark' for the month, as such audience figures were extremely low.

Good levels of attendance in September have resulted in healthy secondary income with the profit margin for September at 72%. The profit margin for April-September is tracking at 57% which is above the 56% average.

Graph/Table



DBC Number

CUL 071

Indicator Name

Number of visits to the Head of Steam

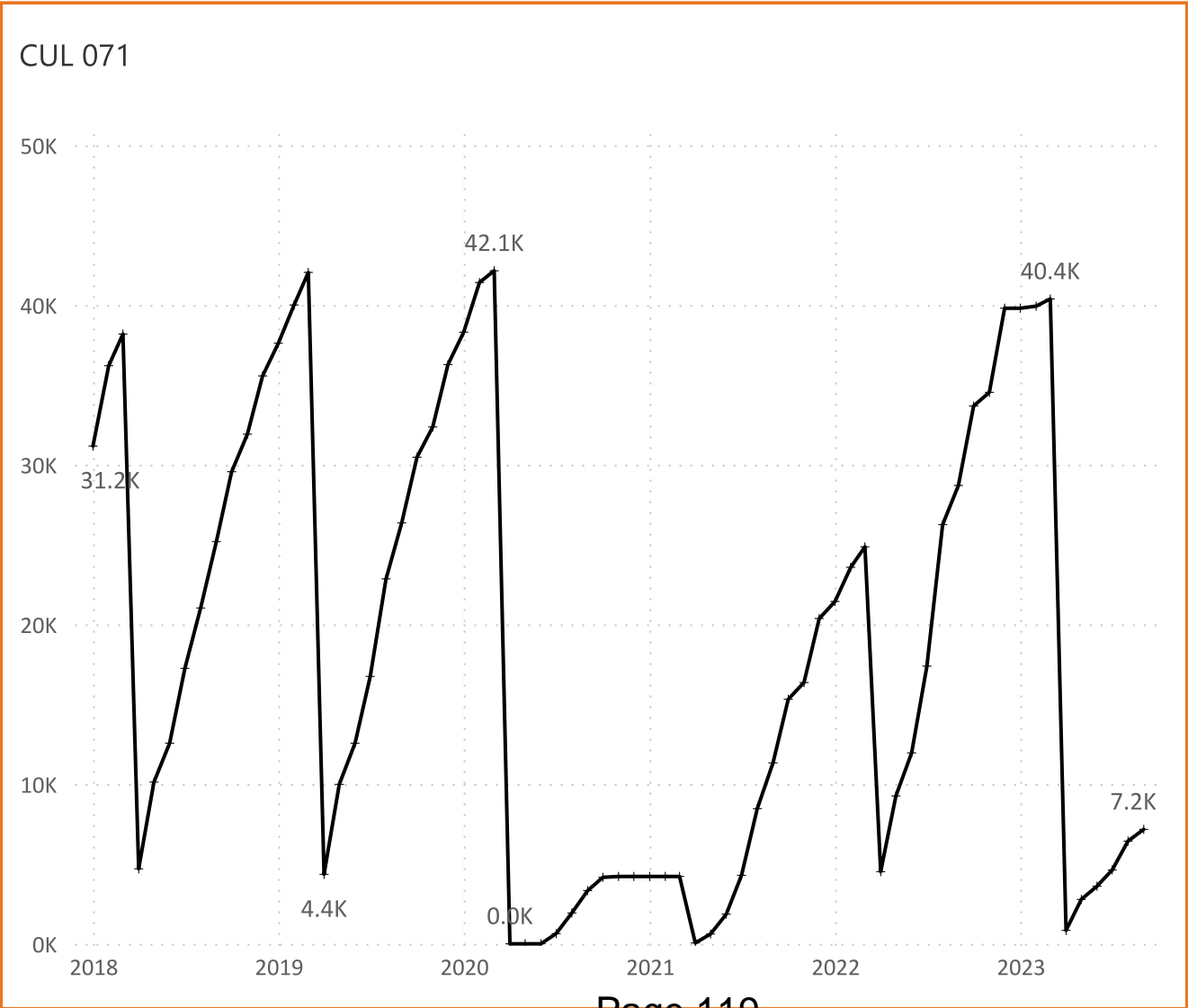
Theme or Portfolio

Priority or Key Action

Narrative

The museum closed to the public at the end of December 2022 to undergo a £35m redevelopment. All engagement with the public throughout 2023 will be through outreach at different venues and settings, such as schools and community centres within Darlington. The lack of a museum venue has resulted in a reduction in the museum's visitor figures. However, as our outreach programme becomes more established our engagement figures are starting to slowly increase. We enjoyed a very busy summer period thanks to an extensive events, activities and outreach programme 'Museum on the Move'.

Graph/Table





DBC Number

CUL 078

Indicator Name

Number of shows held at the Hullabaloo

Theme or Portfolio

Priority or Key Action

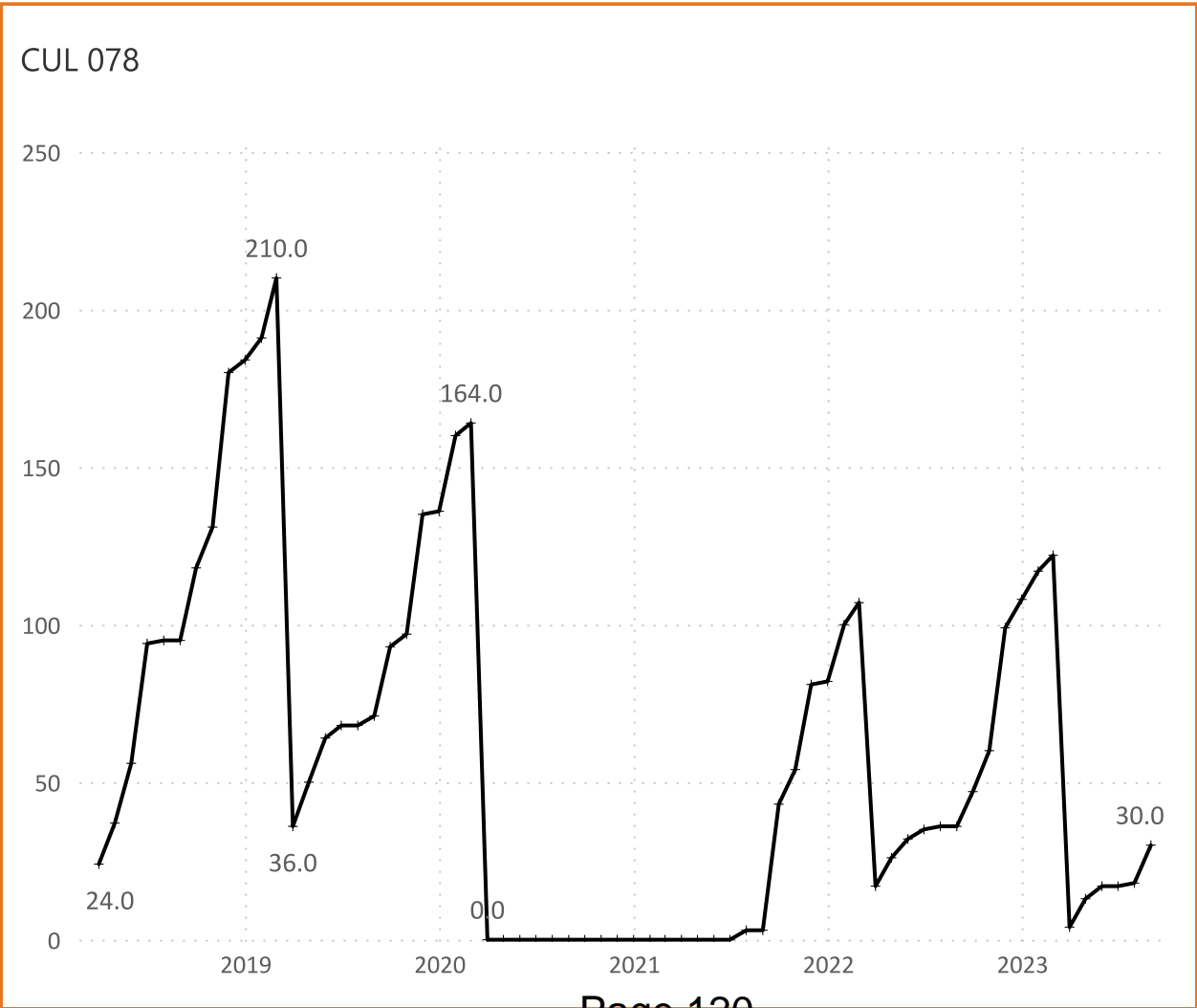
Narrative

Low number of Hullabaloo shows programmed Jul - Sep due to heavy programming of the Hullabaloo theatre space by the Theatre Hullabaloo team across the summer holiday period.

The theatre is still on target to achieve 25 performances for the year with a healthy number of shows scheduled for the next 2 quarters.

Good income levels from Hullabaloo DH Hires including – Women’s X Film Festival and Dtn College Awards, PQA hire and Last Train Home festival

Graph/Table



DBC Number

CUL 079

Indicator Name

Number of individual attendances at Hullabaloo shows

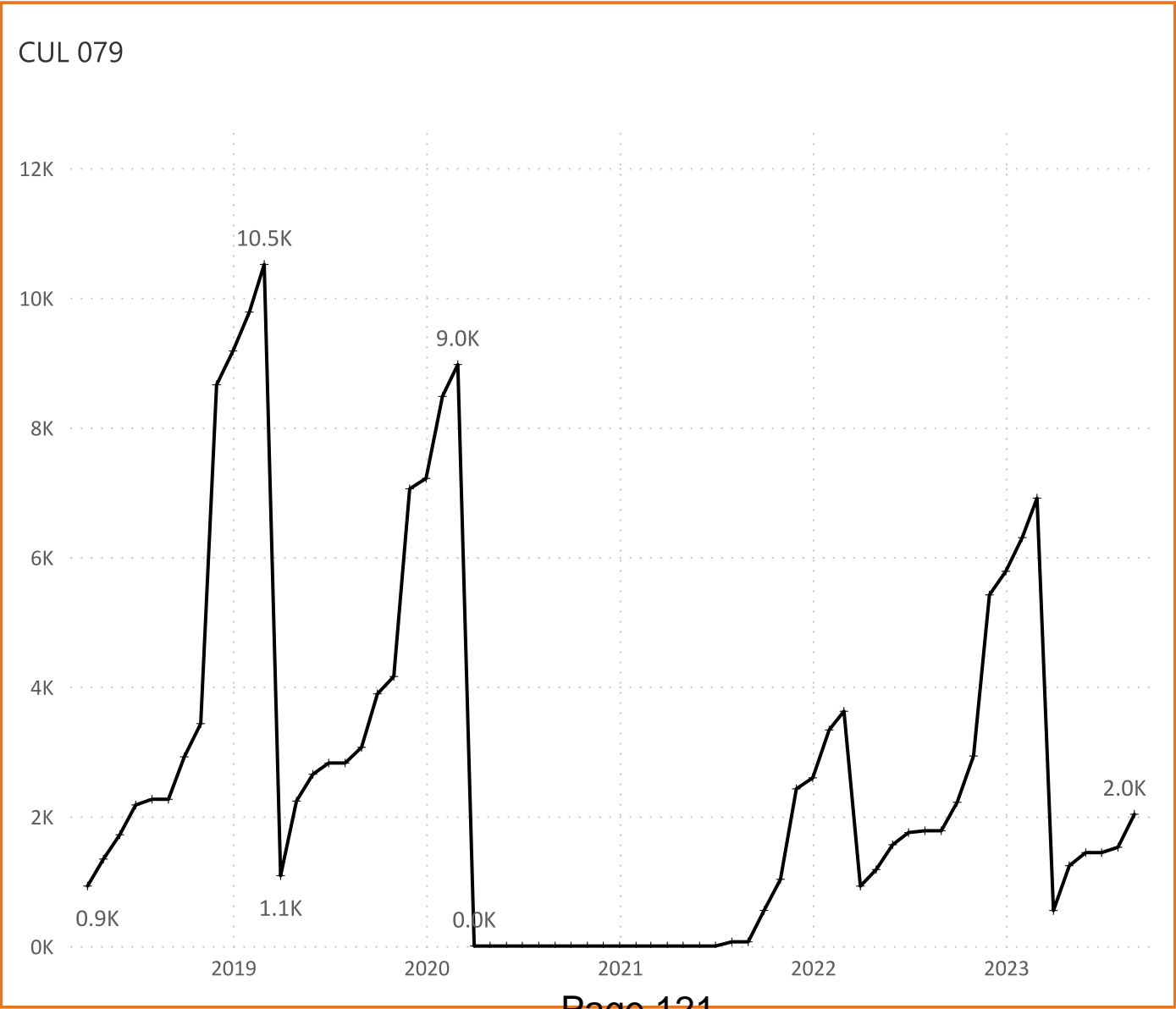
Theme or Portfolio

Priority or Key Action

Narrative

KPI's show a dip in attendance this quarter due to a reduced number of shows being presented at the Hullabaloo. The next quarter will see the attendance level at The Hullabaloo increase with a strong winter and spring programme including comedians Scott Bennett, Paul Sinha and Mike Wozniak and the highly acclaimed Six Chick Flicks. The programme also includes a broad mix of story telling, new writing and fringe style events.

Graph/Table





DBC Number

CUL 100

Indicator Name

Library items borrowed (including physical and digital stock, quarterly)

Theme or Portfolio

GROWING DARLINGTON'S ECONOMY

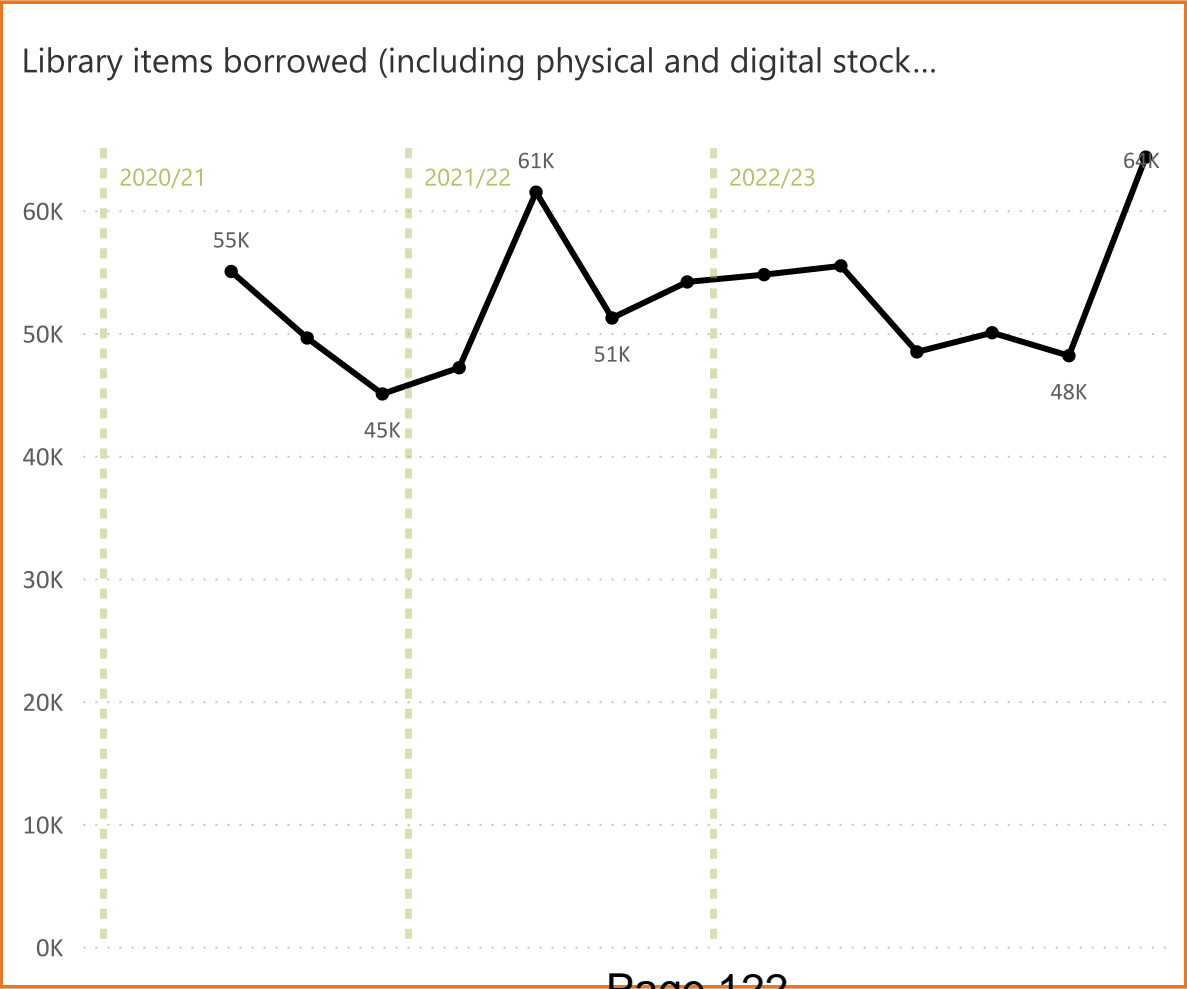
Priority or Key Action

Whilst - Valuing our heritage and culture

Narrative

These figures include physical books, audio books and digital stock (eBooks, eAudio, digital magazines, newspapers.)
Our figures are on the raise and are pleasingly higher than this time last year and the previous year. The month of our reopening we saw 17128 items issued compared with 2971 the previous month.
However, we are not complacent as we generally do see a dip after the summer months and it is important we continue to drive figures upwards.
On reopening the Town Library we have seen a dip in usage and borrowing from the branch in Cockerton and an expected rise in book issues from the main branch. We need to monitor this over the upcoming months to understand the trend.

Graph/Table



DBC Number

CUL 101

Indicator Name

Physical Stock borrowed from Darlington Library

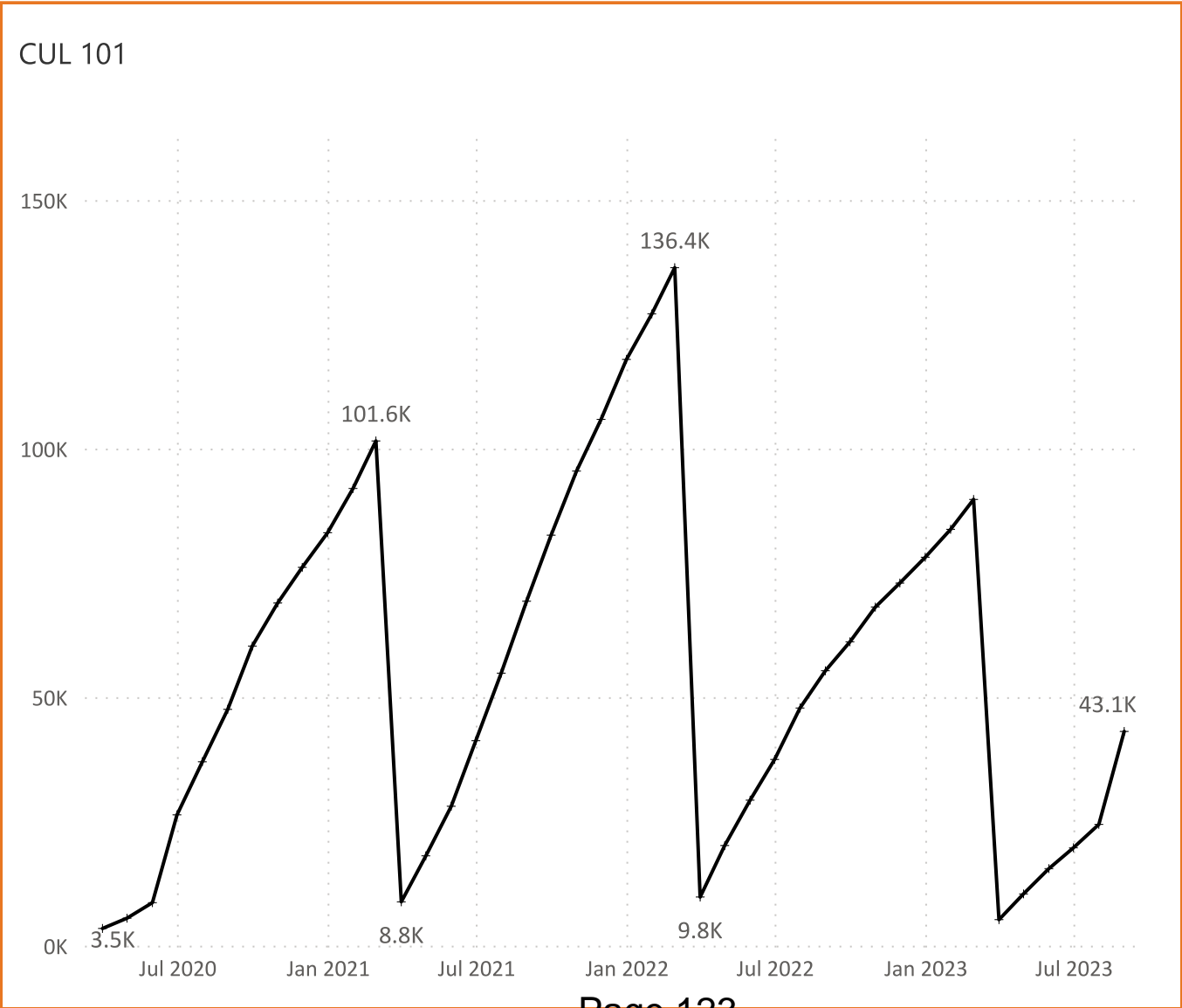
Theme or Portfolio

Priority or Key Action

Narrative

During the building works borrowing has naturally been low. We reopened in September and shelves are now accessible and figures increasing.
We aim to keep momentum several ways including a social media campaign showcasing our vast non-fiction collection, increasing awareness of the digital library, and our commitment to providing a varied activity programme to increase overall engagement in libraries and books.

Graph/Table



DBC Number

CUL 102

Indicator Name

Physical Stock borrowed from Cockerton Library

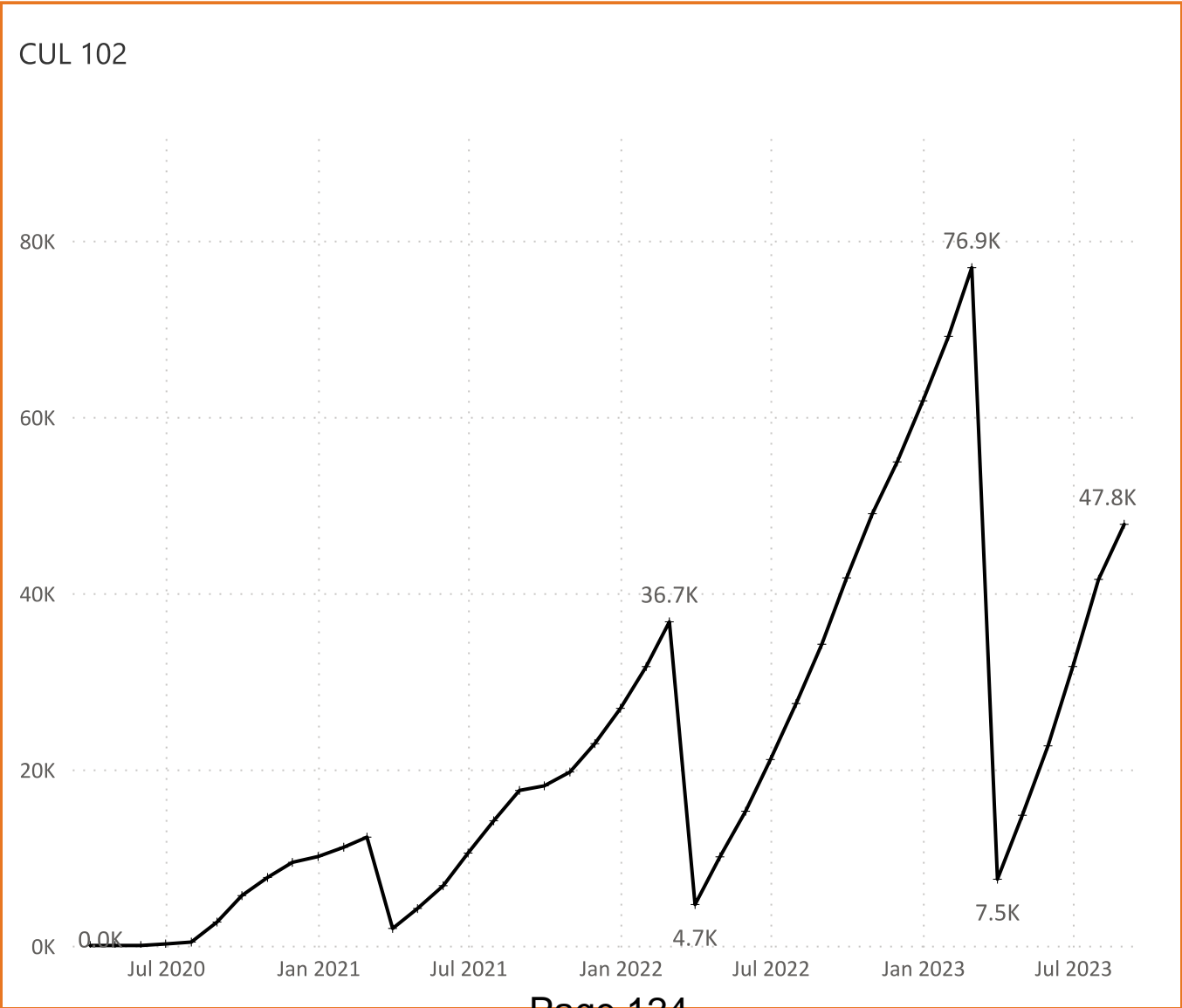
Theme or Portfolio

Priority or Key Action

Narrative

Borrowing figures at our branch library in Cockerton have been pleasing since its refurbishment in 2021 and due in part to both the closure at the town library and the varied engagement programme offered by the Cockerton Team.
Every month this year we have exceeded the figures from the previous year with a comparison from August 2022 to 2023 showing a 55% increase from 6359 to 9883.

Graph/Table





DBC Number

CUL 103

Indicator Name

Number of physical visits to Darlington Library (door count, quarterly)

Theme or Portfolio

GROWING DARLINGTON'S ECONOMY

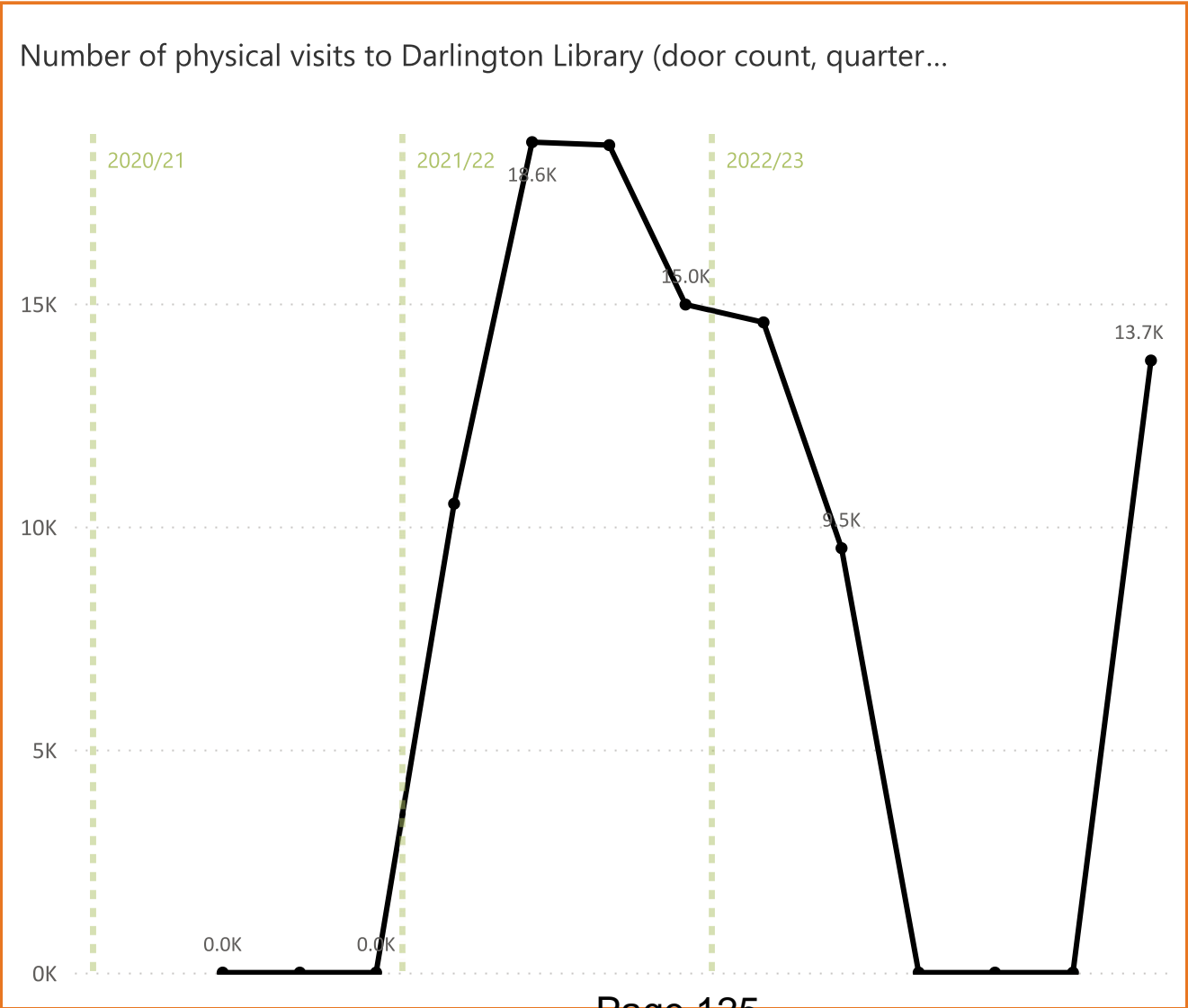
Priority or Key Action

Whilst - Valuing our heritage and culture

Narrative

We reopened our doors early September and on our first day saw 1605 visitors through the doors. During the first week a further 5097 people visited to look around, join an event or use our services. We compare this to an average week pre-closure and pre-covid of 3854 in 2019/20 and 4341 between 2017/20. Week 2 saw 4291 and week 3 saw 4334. This information is collected via door counters on our three entrances.

Graph/Table



DBC Number

CUL 104

Indicator Name

Number of physical visits to Cockerton Library (door count, quarterly)

Theme or Portfolio

GROWING DARLINGTON'S ECONOMY

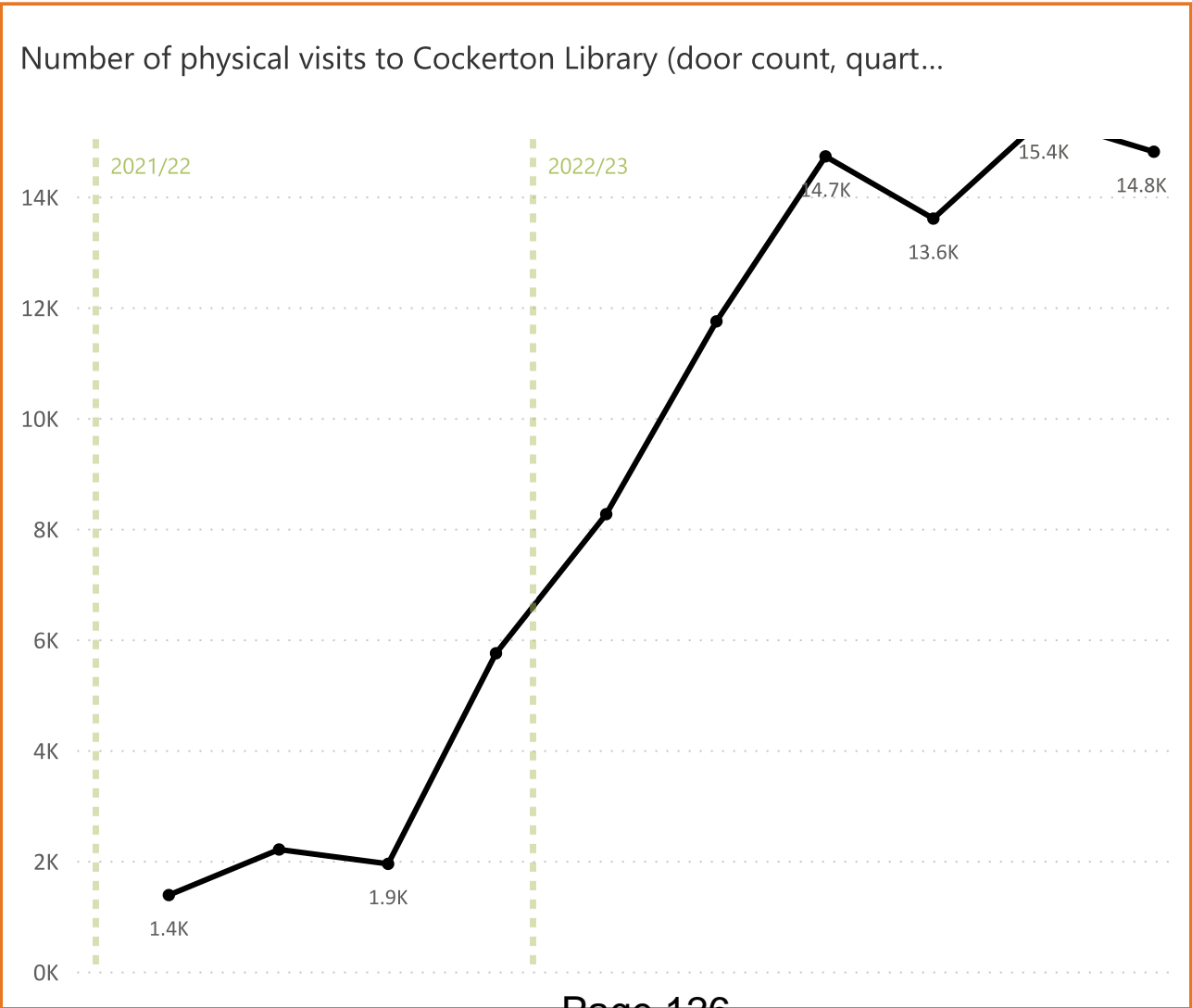
Priority or Key Action

Whilst - Valuing our heritage and culture

Narrative

The visitor numbers at Cockerton Library have been large whilst the central library has been closed for refurbishment seeing approximately 4500-6500 visitors a month. We are now seeing a significant reduction as customers return to the central library or make a visit to the town to see the restoration. Consideration will be given to encouraging continuing use of the branch library and now we have a replacement team member further activity can be programmed in to support this.

Graph/Table



DBC Number

CUL 105

Indicator Name

Number of group engagements provided within libraries, at external venues and online

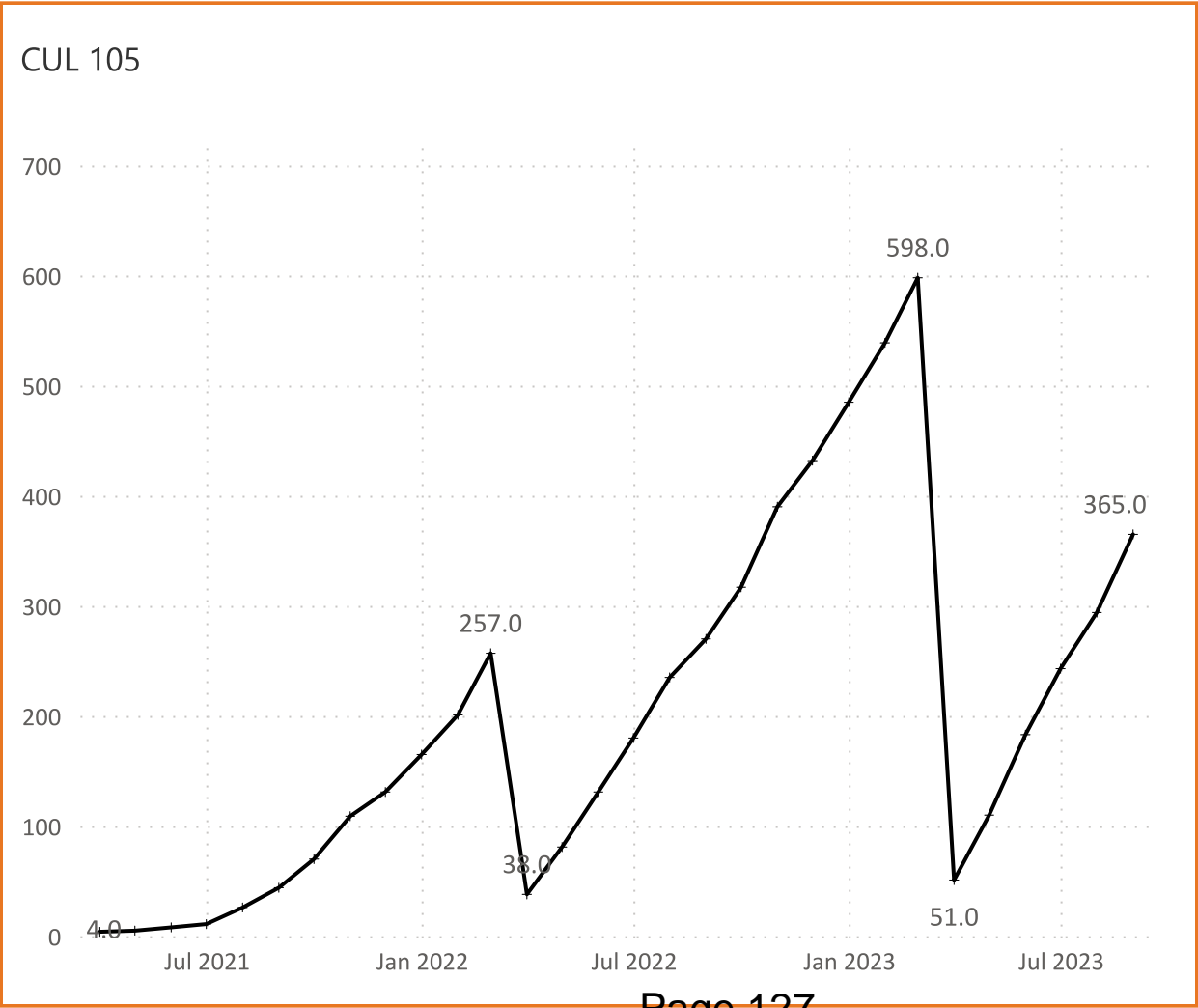
Theme or Portfolio

Priority or Key Action

Narrative

The audience Development Team are based at Darlington Library but work across both sites providing activities and events, and creating and maintaining partnerships with schools, organisations, businesses and colleagues to raise the profile of libraries, reading, book sharing and our services. They have created two new offers for schools in Darlington: our literacy plus package and our STEAM offer. Other members of the team are also contributing with engaging audiences with groups such as Watercolours, Musical Memories, Fabric Friends and Page Turners bringing in new adult audiences, and Lego Club, a Novel Bunch and BookWorms bringing in junior members.

Graph/Table





DBC Number

CUL 106

Indicator Name

Number of group engagements at Darlington Library

Theme or Portfolio

Priority or Key Action

Narrative

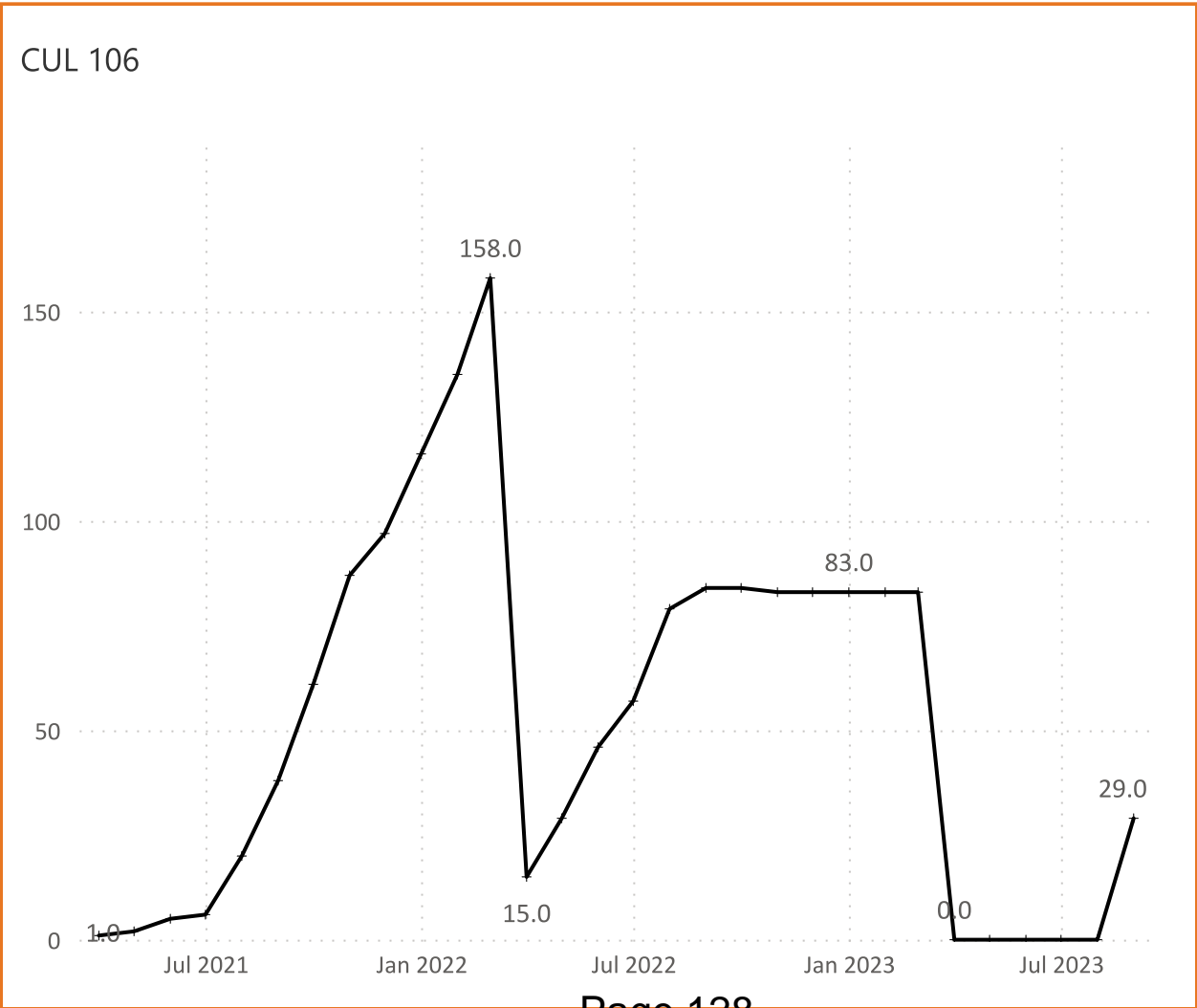
We reopened with a two week festival of events including music gigs, crafting, magic shows, author and illustrator workshops.

We also began our schools offer and provided educational and aspiration workshops for school classes.

We have now began offering fresh activity such as reading and art groups for adults and our regular rhymetimes and Lego activities for children.

We are developing the offer in The Hive whilst we await some new team members to help animate the area. We are currently offering a very successful and well attended fabric and sewing group as well as beginning our work with schools offering VR experiences and create and design using our laser cutters.

Graph/Table





DBC Number

CUL 107

Indicator Name

Number of group engagements at Cockerton Library

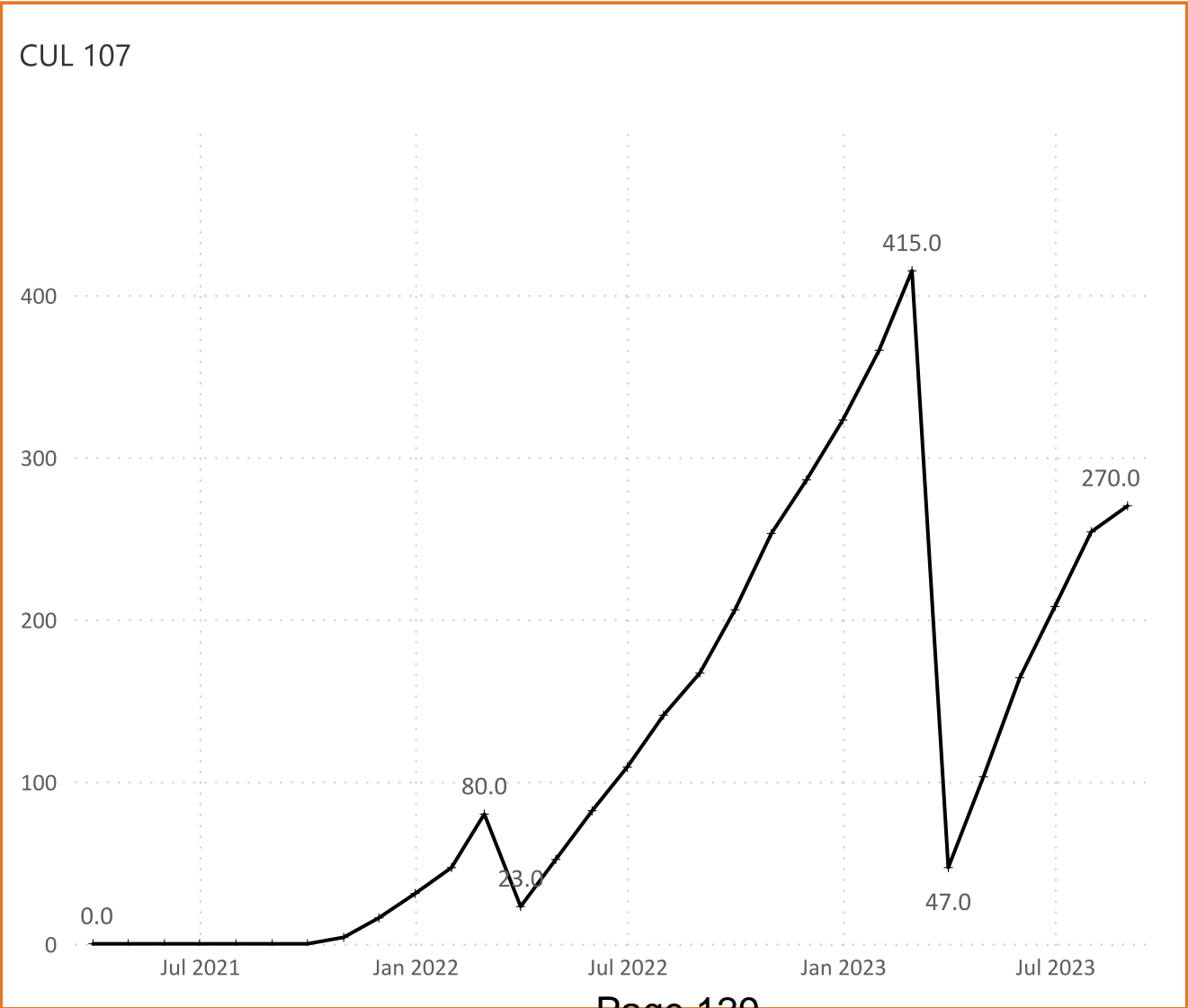
Theme or Portfolio

Priority or Key Action

Narrative

During opening hours we offer Musical Memories for older people, and Watercolours for adults. We also offer reading groups and Lego activities for children.
Outside of opening hours we hold regular rhymetimes for preschool children to support speech and language development.
Some activity has been paused recently due to a shift within the team- we aim to restart some of this now a new team member has joined.

Graph/Table



DBC Number

CUL 108

Indicator Name

Number of educational interactions

Theme or Portfolio

Priority or Key Action

Narrative

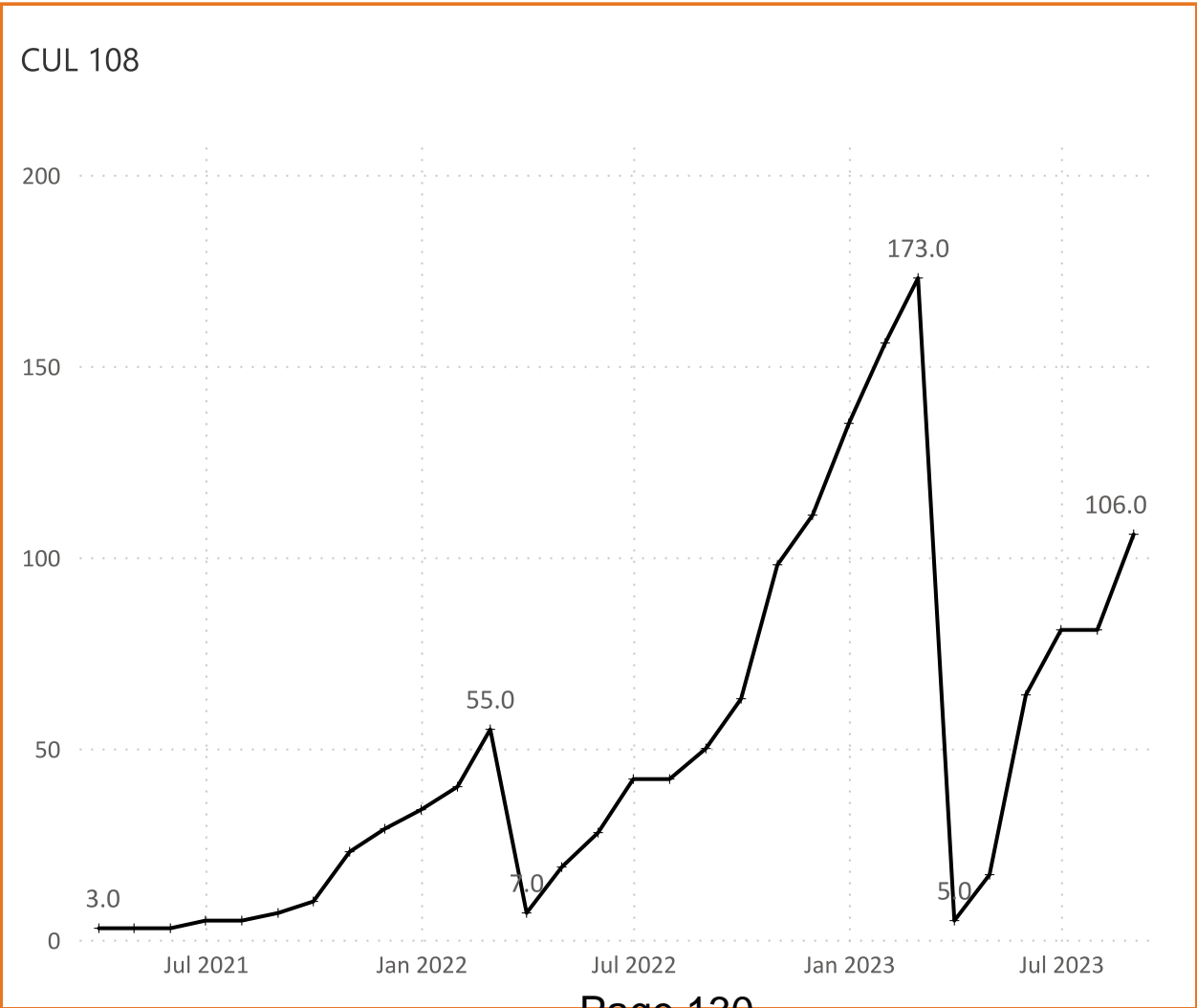
The figures represent visits from nurseries, schools and colleges to our library venues, or a member of our team visiting them.

Local schools to Cockerton visit Cockerton Library regularly to borrow their books.

Visits are offered by our libraries to all nurseries and schools in Darlington and these are on the rise as our Audience Development Team work to re-establish links.

At Darlington, we are now offering schools two new packages to support children’s learning with literacy and STEAM. The Hive at Darlington Library is of large interest to schools as we hold a range of high value digital equipment not offered elsewhere.

Graph/Table



DBC Number

CUL 109

Indicator Name

Number of enquires directed to the Centre for Local Studies

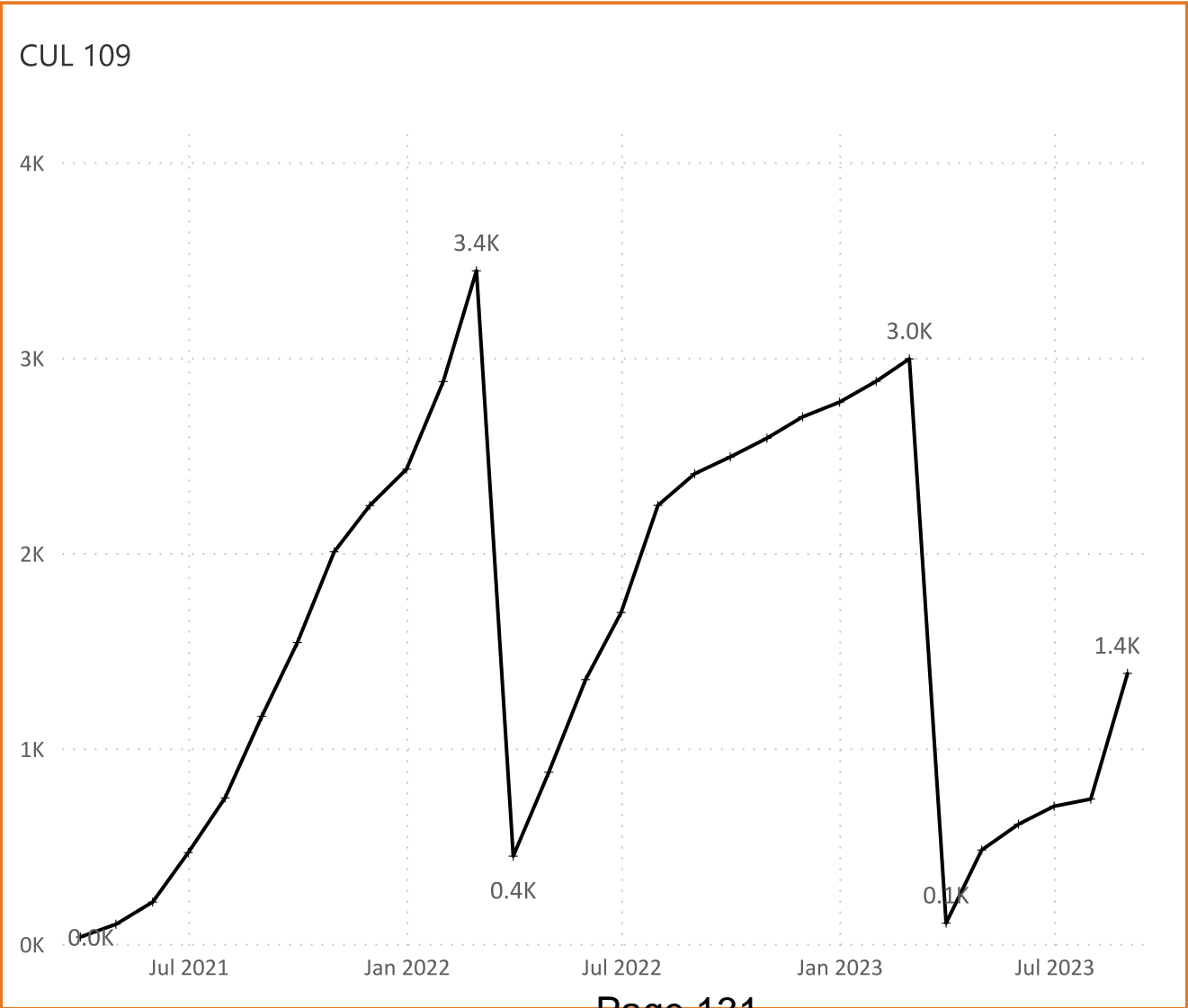
Theme or Portfolio

Priority or Key Action

Narrative

Due to the closure during building works this figure represents enquiries at our pop-up Local Studies offer at Cockerton Library, as well as email, telephone and postal enquiries. Staff worked mainly from the town answering enquiries and preparing resources to take to Cockerton for appointments. Appointment took place weekly on Wednesday afternoons and staff accommodated other days and times as best they could during the disruption. Anecdotal feedback suggests that customer appreciated the efforts by the team to satisfy requests and provide access to the collection during this time.

Graph/Table





DBC Number

ENV 002

Indicator Name

Number of registered Street Champions

Theme or Portfolio

WORKING WITH COMMUNITIES TO MAXIMISE THEIR POTENTIAL

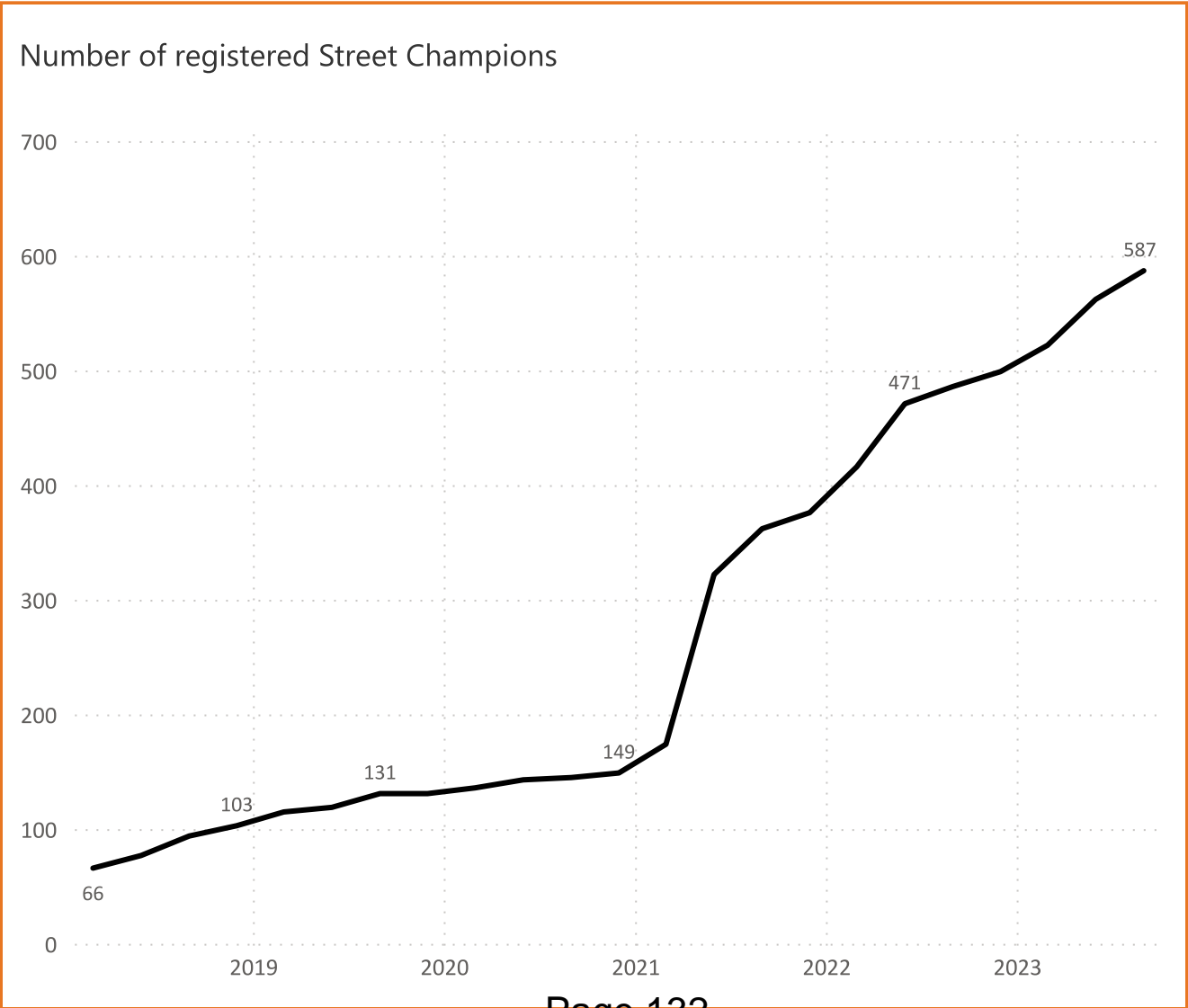
Priority or Key Action

Working with communities

Narrative

The number of street champions continues to rise steadily. There are 587 registered street champions, The Big spring clean 2023 campaign was a success again and saw more volunteers sign up off the back of an organised litter pick. The scheme has also encouraged other groups to set up a regular litter picking event to improve with mental health / wellbeing for individuals who became self-isolated during lock downs. We have also signed up more street champions through our autumn clean campaign.

Graph/Table



DBC Number

ENV 006e

Indicator Name

Total number of fly-tips reported

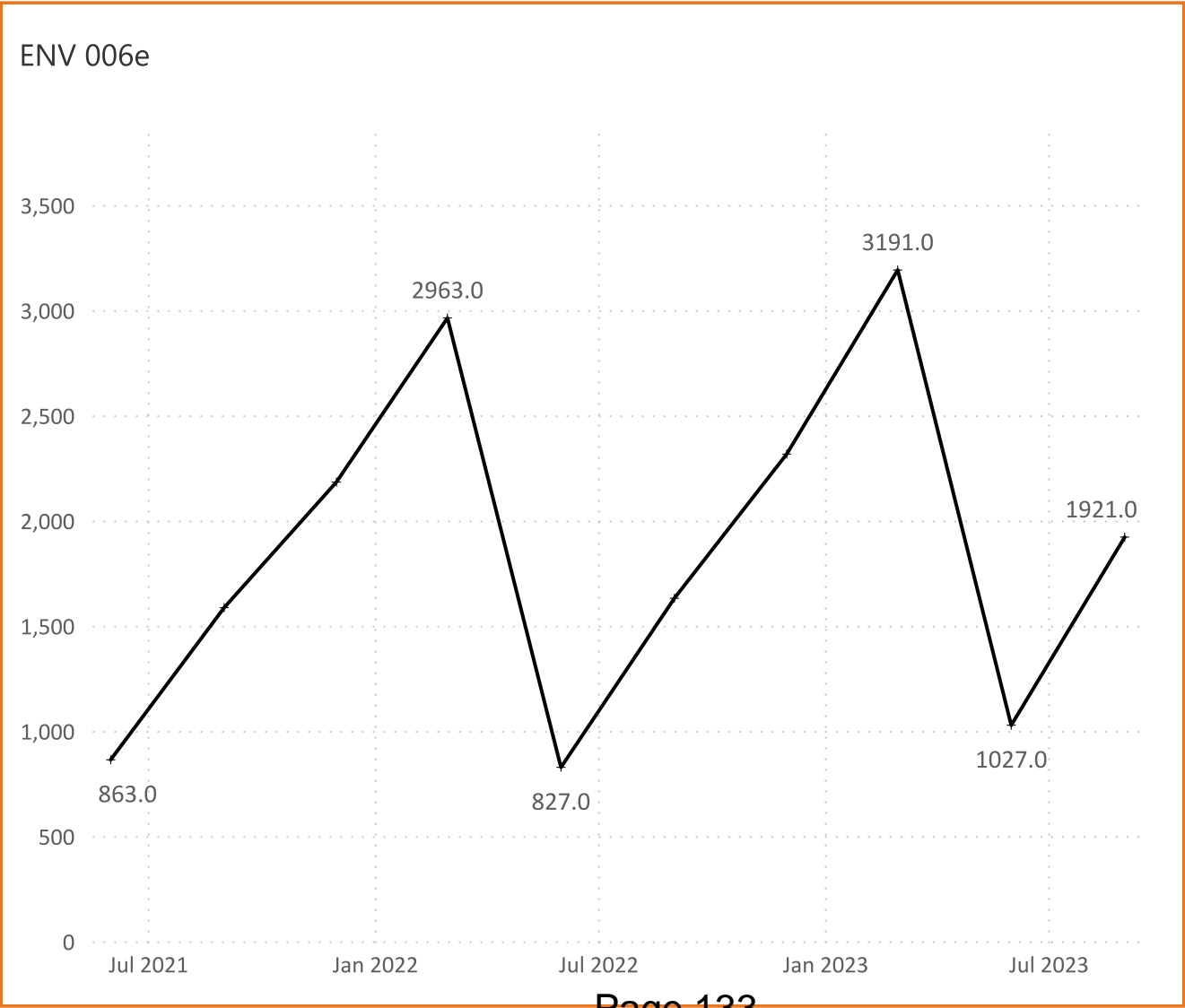
Theme or Portfolio

Priority or Key Action

Narrative

When comparing September data for 2023/24 to 2022/23, the total number of fly tips (1,921) have increased by 17.8%. While small fly tips (1,535), have increased by 18.9% over the period, Large fly tips (386) have increased by 13.5%. A large proportion of small fly tips is side waste, put out particularly in back lanes at the same time as refuse collection. A significant proportion of these fly tips are being identified as part of the back lanes project, which is achieving great success within the areas it is operating. The majority of fly tips are collected within 5 days, larger incidents take longer due to the complexity of the items (e.g. asbestos) that require significant resources.

Graph/Table



DBC Number

ENV 006f

Indicator Name

Number of fly-tips reported in quarter

Theme or Portfolio

GROWING DARLINGTON'S ECONOMY

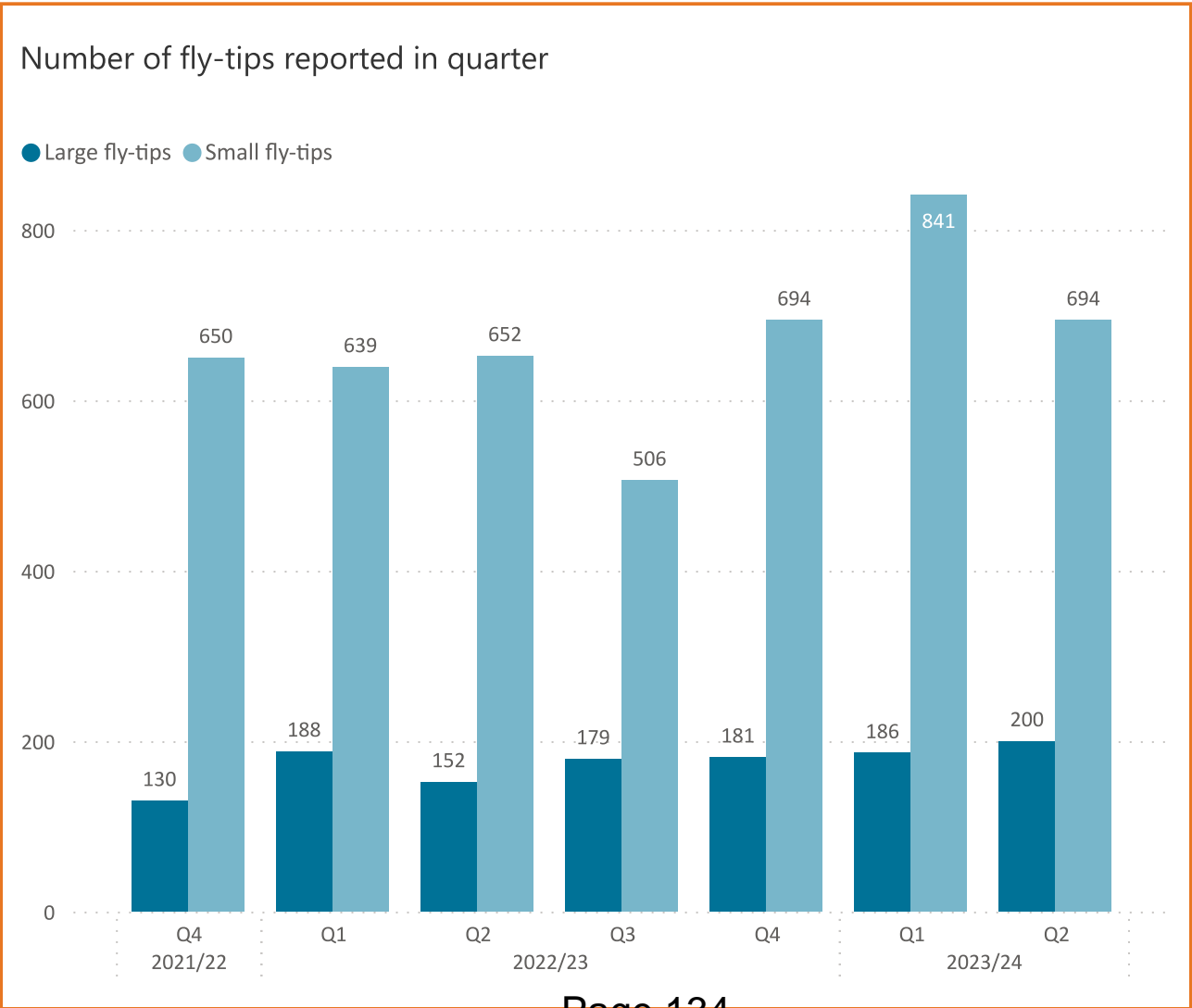
Priority or Key Action

And we will support economic growth by keeping the borough - Clean

Narrative

When comparing September data for 2023/24 to 2022/23, the total number of fly tips (1,921) have increased by 17.8%. While small fly tips (1,535), have increased by 18.9% over the period, Large fly tips (386) have increased by 13.5%. A large proportion of small fly tips is side waste, put out particularly in back lanes at the same time as refuse collection. A significant proportion of these fly tips are being identified as part of the back lanes project, which is achieving great success within the areas it is operating. The majority of fly tips are collected within 5 days, larger incidents take longer due to the complexity of the items (e.g. asbestos) that require significant resources.

Graph/Table



DBC Number

ENV 009

Indicator Name

Percentage of household waste that is collected that is either reused, recycled or composted

Theme or Portfolio

GROWING DARLINGTON'S ECONOMY

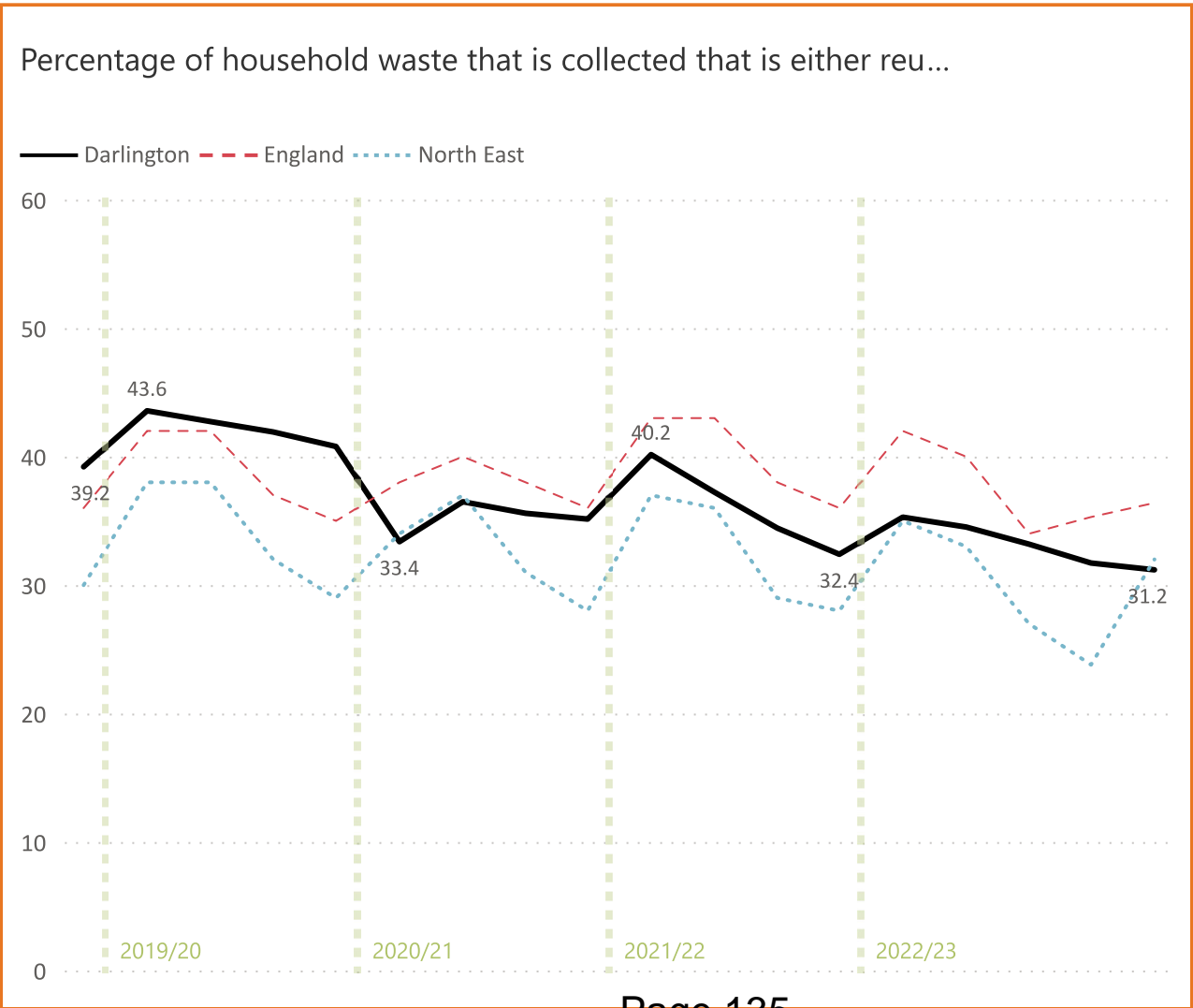
Priority or Key Action

And we will support economic growth by keeping the borough - Clean

Narrative

The data is only up to the end of June 2023 due to lag in verification through the national reporting system. While the amount of waste that is recycled, composted or reused has fallen in recent years. The Council's performance is in line with the North East average. Work continues to be undertaken by Street Scene and Communication teams to increase recycling and reduce contamination, and staff are working with the new waste contractor to look to maximise the amount of material that is recovered from residual waste and sent for recycling.

Graph/Table



DBC Number

ENV 021

Indicator Name

Percentage of small fly tips removed within target time (reported monthly)

Theme or Portfolio

GROWING DARLINGTON'S ECONOMY

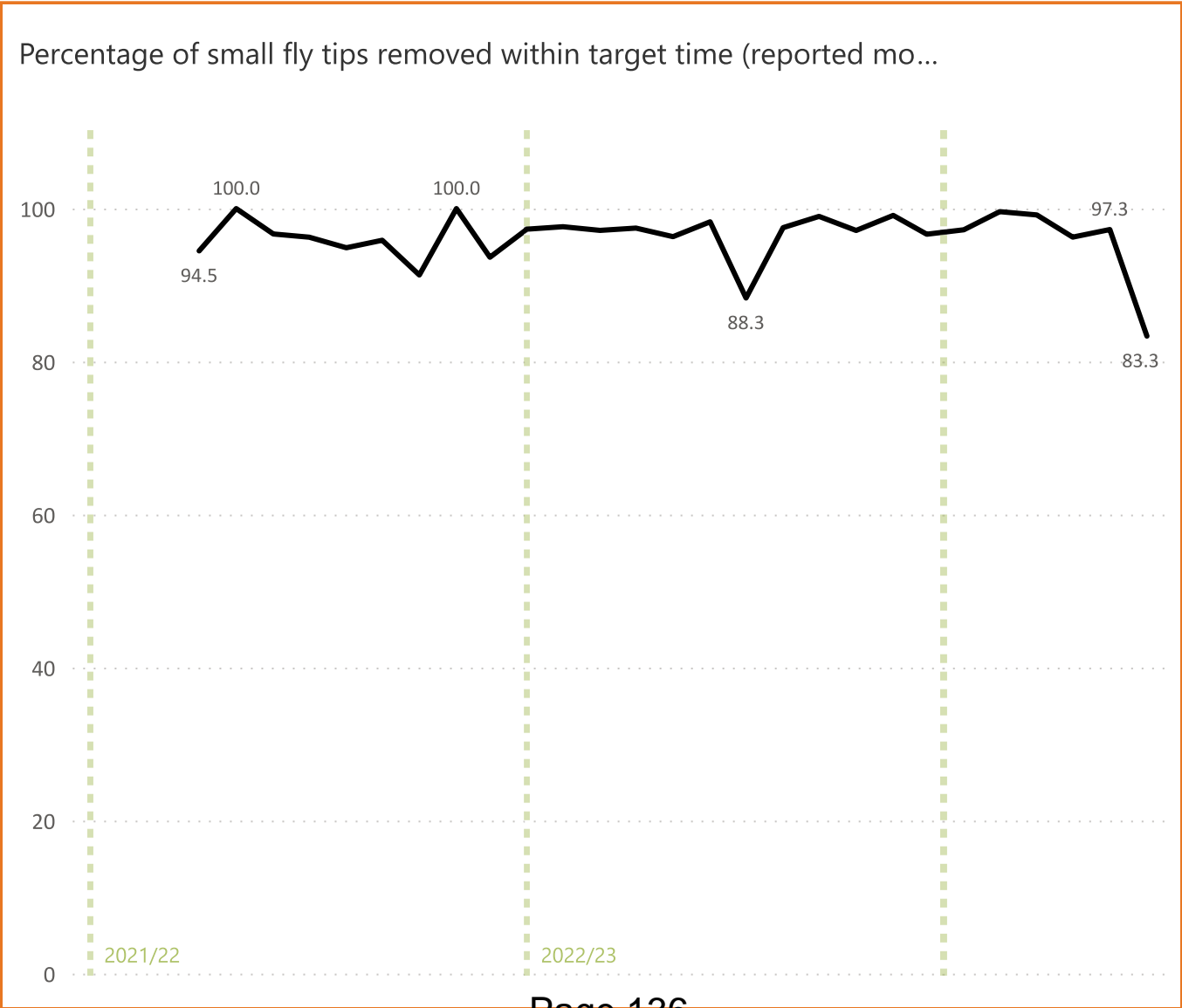
Priority or Key Action

And we will support economic growth by keeping the borough - Clean

Narrative

The performance of street cleansing teams remains consistently high with an average since April 2023 of 95.9% of small fly tips removed within their target time. with the majority being collected in under 5 days with a significant number in under 2 days. The reduction in performance in September is as a result of limited resources across the service to inspect and collect fly tips.

Graph/Table



DBC Number

ENV 022

Indicator Name

Percentage of large fly tips removed within target time (reported monthly)

Theme or Portfolio

GROWING DARLINGTON'S ECONOMY

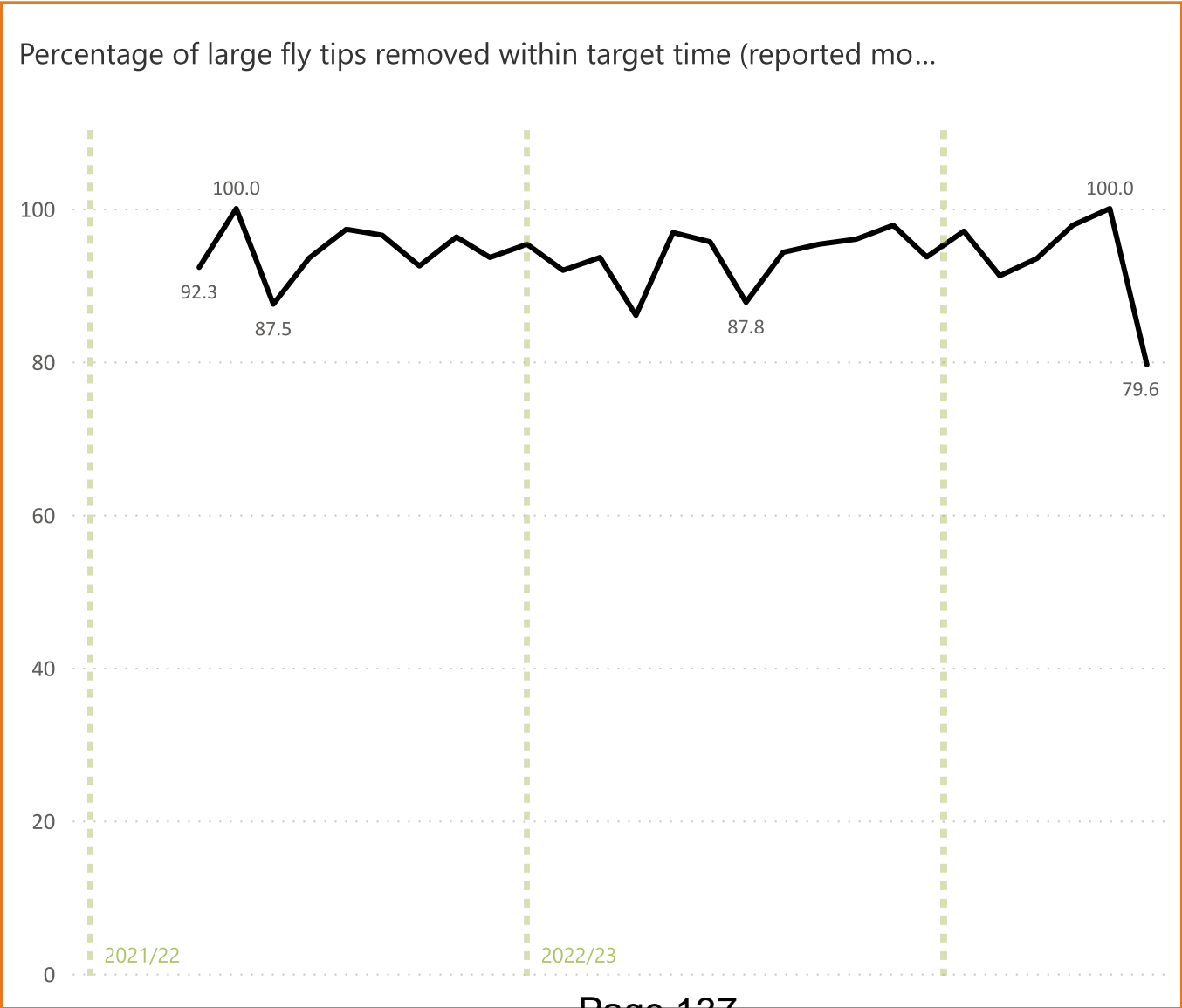
Priority or Key Action

And we will support economic growth by keeping the borough - Clean

Narrative

The performance of street cleansing teams remains consistently high with an average since April 2023 of 93.2% of large fly tips removed within their target time. with the majority being collected in under 5 days with a significant number in under 2 days. The reduction in performance in September is as a result of limited resources across the service to inspect and collect fly tips.

Graph/Table



DBC Number

ENV 023

Indicator Name

Number of prosecutions for fly-tipping

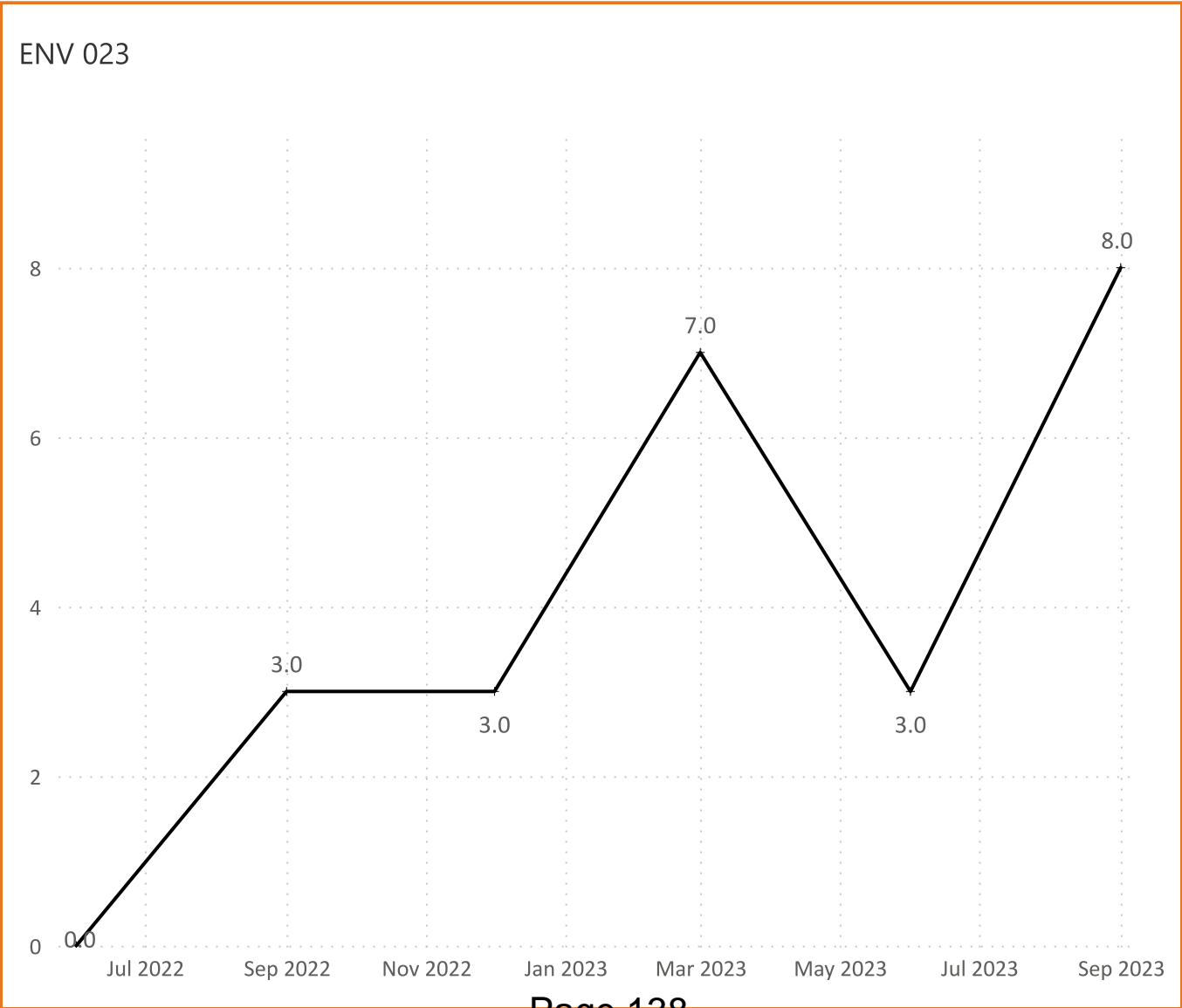
Theme or Portfolio

Priority or Key Action

Narrative

During Qtr 1 & 2, there has been 1 prosecution for fly tipping, 7 sec 110 prosecutions as a result of failing to assist in fly tipping investigations. In the same reporting period there has been 2 fines issued for Duty of Care offences and 4 fines issued for fly tipping. 22 Community Protection Warnings (CPW) have also been issued in the same reporting period, supporting the educational approach in some of Darlington's problematic back lanes. Further, there are 5 sec 110 prosecutions pending for November and 3 prosecutions pending for fly tipping.

Graph/Table



DBC Number

ENV 024

Indicator Name

Land Audit Management System - Litter Score

Theme or Portfolio

GROWING DARLINGTON'S ECONOMY

Priority or Key Action

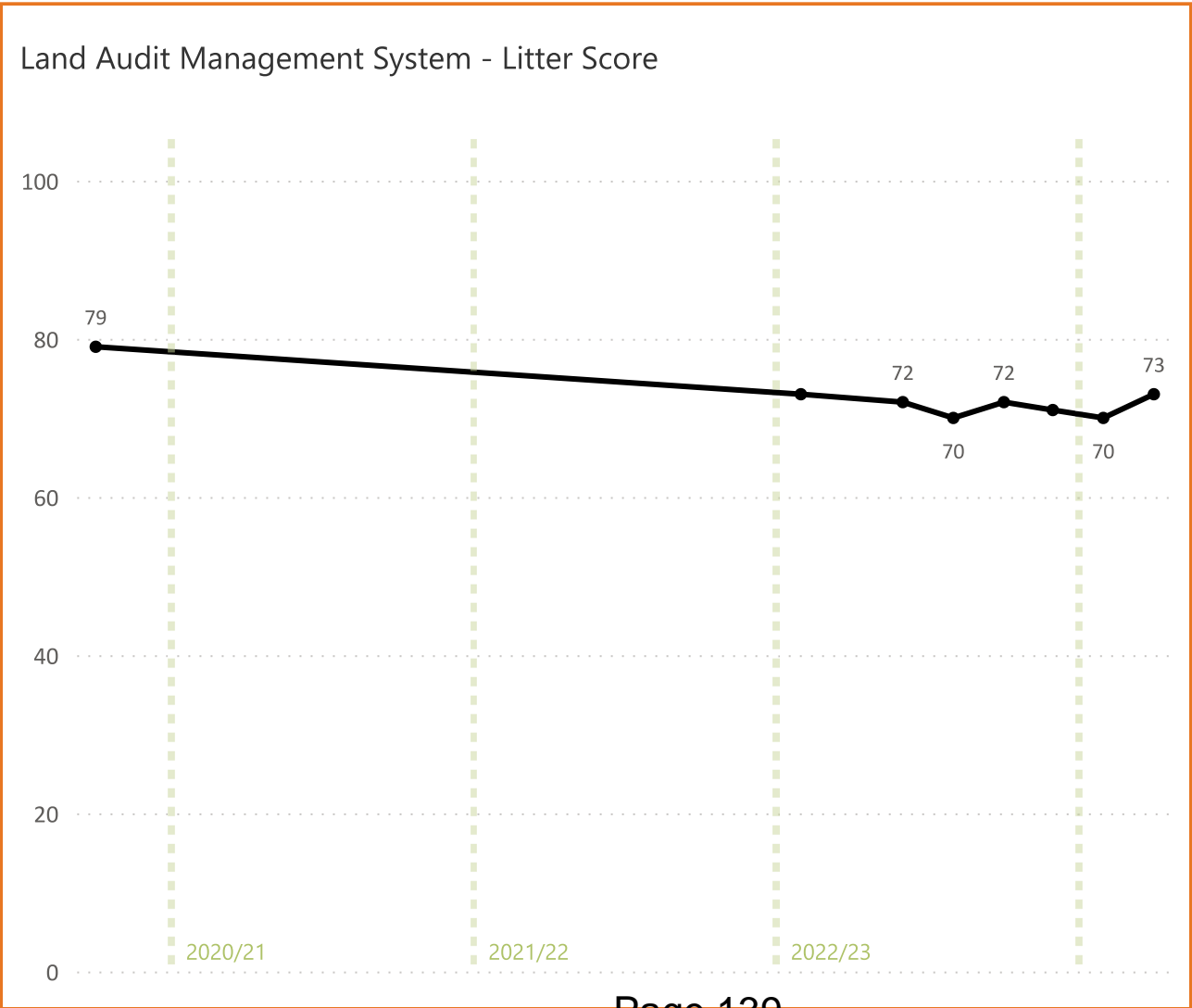
And we will support economic growth by keeping the borough - Clean

Narrative

This is a rolling average percentage score of the 40 transects inspected for litter every other month, as defined by the APSE's Land Audit Management System grading system and covering all wards of the borough.

The average has remained consistently over 70 since the inspections re-started after the break due to Covid. Street Scene has continued to assist with the Civic Enforcement back lane project which incorporates litter picking of the front street as well as the back lane.

Graph/Table



DBC Number

REG 803

Indicator Name

Trading Standards: Percentage of high risk inspections carried out

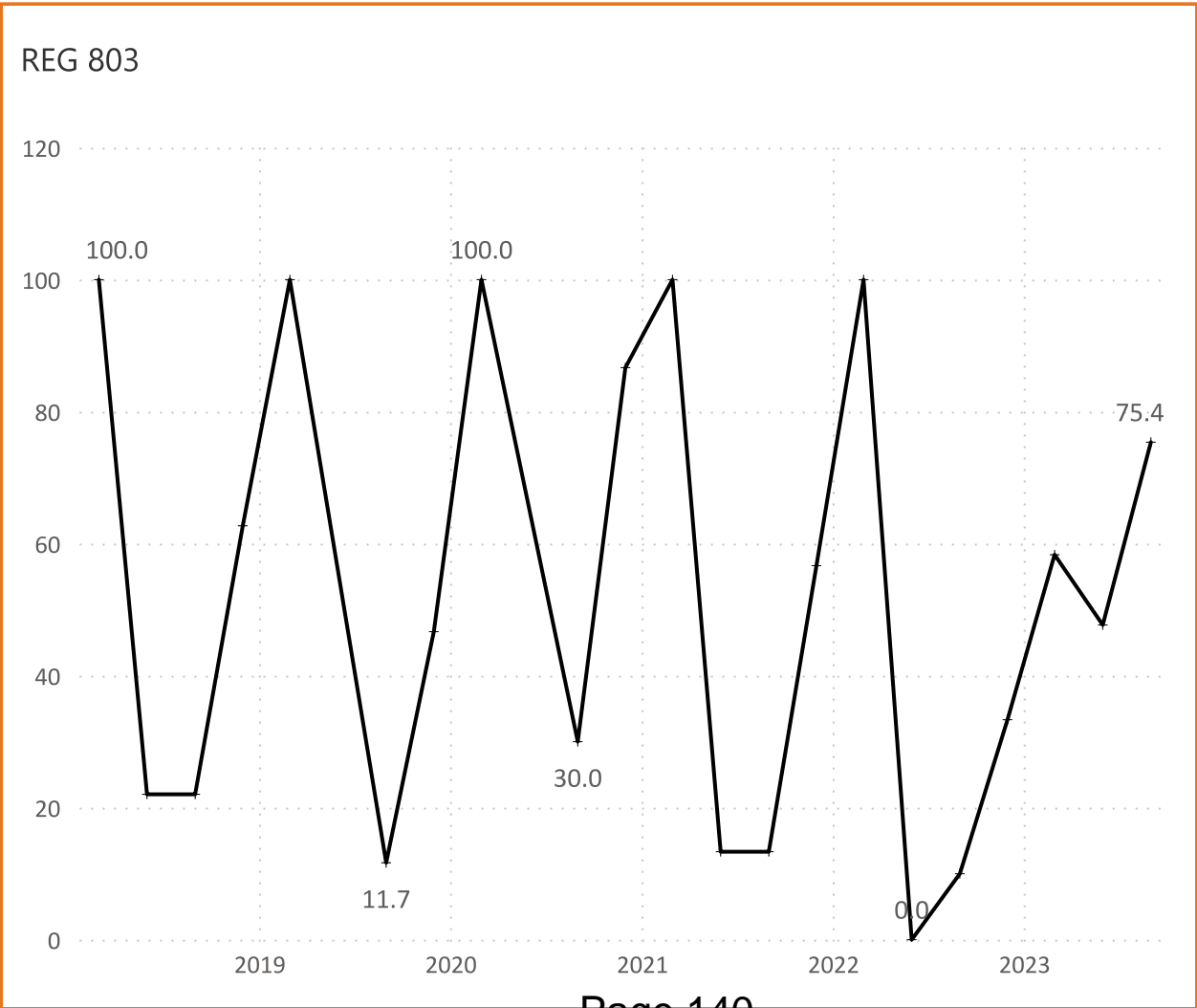
Theme or Portfolio

Priority or Key Action

Narrative

Trading Standards plans a programme of intelligence-led business inspections to check that businesses are complying with trading standards legislation, support them into compliance where necessary and investigate areas of non-compliance as required. The number of inspections planned for 2023-24 is 65 and will mostly be on-premises inspections. We have completed the vast majority (75.4%) of our visits in the first two quarters of the year, which is already higher than the annual figure from last year. The remainder of visits are principally explosives storage inspections to check on firework storage which can only be carried out during the permitted sales period and thus are scheduled for late Oct and early Nov. We are on target to complete 100% of inspections by the end of the financial year.

Graph/Table



COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE 11 JANUARY 2024

STRONGER COMMUNITIES FUND

SUMMARY REPORT

Purpose of the Report

1. To review the spend, to date, against the Stronger Communities fund and to consider and make a recommendation as whether the scheme should continue in the next financial year.

Summary

2. As Members will be aware, Cabinet, at its meeting held on 7 February 2023, agreed to the continuation of the Stronger Communities Fund into the 2023/24 financial year as part of the Medium Term Financial Plan (MTFP) 2023/24. The fund enables Councillors to use an allocated amount of money to deliver the objectives of building stronger communities.
3. Each Councillor has been allocated £1,000 with the aim of :-
 - (a) supporting individuals and groups to enhance access to opportunities to improve health and well being outcomes;
 - (b) investing in environmental improvements that enhance the local area to the benefit of the local community.
4. This report sets out the spend against the £50,000, to date, together with information on what has been delivered in wards on an individual Councillor basis (**Appendix 1**). It should be noted that all of the funding must be given to the grant recipient by 31 March 2024. Some Members have not, as yet, allocated any funding.
5. Subject to approval of the continuation of the fund into the next financial year, any funding not spent by a particular Member may be carried forward for utilisation in the next financial year, however, their individual budget will remain at £1,000.

Recommendation

6. Members are requested to :-
 - (a) note the current spend against the £50,000
 - (b) consider the progress of the scheme, review the outcomes and forward a view to the Economy and Resources Scrutiny Committee on whether the scheme should continue in the 2024/25 financial year

**Councillor Dr Amanda Riley
Stronger Communities Portfolio**

Background Papers

No background papers were used in the preparation of this report.

Shirley Wright: Extension 5998

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and well being which this report needs to address.
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
Council Plan	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact of Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

7. As part of the approved Medium Term Financial Plan each Councillor has been allocated £1,000 with the aim of :-
 - (a) supporting individuals and groups to enhance access to opportunities to improve health and wellbeing outcomes;
 - (b) investing in environmental improvements that enhance the local area to the benefit of the local community.
- 8 Each Member was required to enter into an agreement with the Council regarding the use of the funds which, amongst other things, stipulated that :-
 - (a) the process of awarding grants is open and transparent
 - (b) grants are made without prejudice or favour
 - (c) the funds will not be used for Members' personal or political gain
 - (d) Members will be responsible for ensuring as far as possible that the grant has been used for the purpose that it was provided
- 9 Councillors can, if they wish, pool their budget with other Councillors within their Wards and more widely across the Borough, the only limitation on beneficiaries of the grant is that they must be Darlington residents.
- 10 Any funding that remains after 31 March 2024 would be reclaimed by the Council.
- 11 This report has been written mid-year to allow an early assessment of its value to be included in considerations around the MTFP.

Spend To Date

- 12 There has been a wide variation in take up of the fund. Some members have made good use of the fund whilst others have, to date, not utilised any. Appendix 1 sets out the spend, to date, against the £50,000, together with information on what has been delivered in Wards on an individual Councillor basis.

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Stronger Communities Fund
Grant Information

Ward	Councillor	Signed Agreement	Recipient - Name of Group	Purpose of Grant	Date Grant Awarded	Amount Allocated (£)	Amount Remaining (£)	Agreement letter Returned	CU Account empty	Receipt Recd
Bank Top and Lascelles	Andrew Anderson	Y	700 Club	Towards Christmas Shop and Meal	11-Aug-2023	500.00		11/08/23		11/09/23
Bank Top and Lascelles	Helen Crumble	Y								
Bank Top and Lascelles	David Ray	Y								
Brinkburn and Faverdale	Rebecca Baker									
Brinkburn and Faverdale	David Beckett	Y								
Brinkburn and Faverdale	Scott Durham									
Cockerton	Jan Cossins	Y								
Cockerton	Jim Garner	Y	Cockerton Business Club	To support a young peoples activity programme (in partnership with CBG and Cockerton Band and Institute)		300.00		10/12/23		Email rec'd
				To support the Christmas decorations and activities around the 'village' this year		300.00		10/12/23		Email rec'd
			St Mary's Food Bank	To support the Food Bank		400.00			400 not allocated as yet	
Cockerton	Neil Johnson	Y	Cockerton Business Club	To support Christmas activites in Cockerton	12-Dec-2023	300.00		12/12/23		14/12/2023
College	Bryony Holroyd	Y	Queen Elizabeth Drama Group	To assit with lighting equipment	12-May-2023	500.00		12/08/23		
			Queen Elizabeth College	Towards a Christmas Community Event	12-Dec-2023	250.00				
College	Matthew Snedker	Y								
Eastbourne	Joe Dillon	Y	Maidendale Nature and Fishing Reserve	To install 6 stone boulders to be utilised for seating around the nature reserve	31-Aug-2023	370.32		Y		
Eastbourne	Jonathan Dulston	Y	Bravehearts	To support Christmas concert in Darlington	27-Nov-2023	500.00				28/11/2023
			Maidendale Nature and Fishing Reserve	To support the running costs and improvements to the Nature Reserve	12-May-2023	100.00		12/08/23		
Eastbourne	Kevin Nicholson	Y								
Harrowgate Hill	Roz Henderson	Y								
Harrowgate Hill	Richard Lawley	Y	Whessoe Parish Council	To support xmas and summer fayre	11-Sep-2023	445.00		11/09/23		13/11/2-23
Harrowgate Hill	Anna-Maria Toms									
Haughton and Springfield	Chris McEwan									
Haughton and Springfield	Dawn Storr									
Haughton and Springfield	Nick Wallis									
Heighington and Coniscliffe	Paul Crudass	Y								
Heighington and Coniscliffe	Gerald Lee	Y	Heighington Parish Council	To purchase new play area equipment	10-Mar-2023	1000.00		03/102023	Y	E-mail Rec'd
Hummersknott	Kate Mammolotti	Y								
Hummersknott	Thomas Robinson	Y	Stanhope Players	Towards equipment and costumes for the production of 12th night	23-Nov-2023	250.00		21/11/23		
Hurworth	Lorraine Tostevin									
Hurworth	Paul Walters	Y	Hurworth Scout Group	To contribute to a new scout hut		500.00		10/02/23		E-mail Rec'd
			Hurworth Albion Junior Football Club	Towards the purchase/replacement of equipment		300.00				
Mowden	Pauline Culley									
Mowden	Alan Marshall	Y								
North Road	Hilary Allen									
North Road	James Coe									
North Road	Anne-Marie Curry									
Northgate	Sajna Ali	Y	Focussed Fitness	Towards runnig costs of commuity gym project and replacement equipment	15-Dec-2023	500.00		18/12/2023		19/12/2023
			Babuls Restaurant	Towards 8th Feed the Need Christmas Dinner	21-Dec-2023	500.00		21/12/2023		
Northgate	Sonia Kane	Y	Focussed Fitness	Toards runnig costs of commuity gym project and replacement equipment	15-Dec-2023	500.00		18/12/2023	Y	19/12/2023
Park East	Libby McCollom									
Park East	Michael Nicholson	Y	St Columbas Church	Christmas Concert. Costs towards the Band	28-Nov-2023	100.00		28/11/2023		E-mail rec'd
			GOLD	Christmas Party	28-Nov-2023	150.00		29/11/2023		19/12/2023
			Skerne Park Youth and Community Cen	Towards a bus trip for local residents	28-Nov-2023	200.00		12/11/23		
Park East	Matthew Roche	Y								
Park West	Bob Donoghue	Y								
Park West	Heather Scott									
Pierremont	Stephen Harker									
Pierremont	Mary Layton									
Pierremont	James McGill									
Red Hall and Lingfield	Mandy Porter	Y								
Red Hall and Lingfield	Dr Amanda Riley	Y								
Sadberge and Middlton St. George	Deborah Laing									
Sadberge and Middlton St. George	Colin Pease	Y	St George's Academy	To provide a School Garden at St George's Academy	12-Oct-2023	500.00		10/12/23		Email Rec'd
Sadberge and Middlton St. George	Yvonne Renton	Y								
Stephenson	Ian Haszeldine	Y	Gurney Pease	Enhancing Learning oppotunities for pupils		200.00				
			Wesley Court Community Centre	Towards the Christmas Social Event		100.00		18/12/2023		
Stephenson	Mohammad Mahmud	Y	Gurney Pease	Enhancing learning opportunities for pupils		200.00				
			Wesley Court Community Centre	Towards the Christmas Social Event		100.00		18/12/2023		
Whinfield	Jamie Bartch									
Whinfield	Andy Keir									

Total Spent 9065.32
Grant Allocation
Remaining 40934.68

£400 allocated £29.68 ret'd

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COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE
11 JANUARY 2024

WORK PROGRAMME

SUMMARY REPORT**Purpose of the Report**

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the 2023/24 Municipal Year and to consider any additional areas which Members would like to suggest should be added to the previously approved work programme.

Summary

2. Members are requested to consider the attached work programme (**Appendix 1**) for the remainder of the 2023/24 Municipal Year which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee.
3. Any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure (**Appendix 2**).

Recommendation

4. It is recommended that Members note the current status of the Work Programme and consider any additional areas of work they would like to include.

Luke Swinhoe
Assistant Director Law and Governance

Background Papers

No background papers were used in the preparation of this report.

Author: Paul Dalton
Ext: 5805

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact and Climate Change	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address

Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
Council Plan	The report contributes to the Council Plan in a number of ways through the involvement of Members in contributing to the delivery of the Plan.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.

MAIN REPORT

Information and Analysis

5. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
6. The Council Plan sets the vision and strategic direction for the Council through to May 2023, with its overarching focus being 'Delivering success for Darlington'.
7. In approving the Council Plan, Members agreed to a vision for Darlington which is a place where people want to live and businesses want to locate, where the economy continues to grow, where people are happy and proud of the borough and where everyone has the opportunity to maximise their potential.
8. The visions for the Stronger Communities and Local Services portfolios are:-

 'to build Stronger Communities that are resilient, sustainable and safe to ensure everyone has the best opportunities to succeed' and 'a borough that is attractive, green and clean, with a wide variety of activities to be enjoyed, and a transport offer that facilitates efficient movement and reduced carbon emissions in the borough'.

Forward Plan and Additional Items

9. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a quad of aims.
10. A copy of the Forward Plan has been attached at **Appendix 3** for information.

COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE WORK PROGRAMME

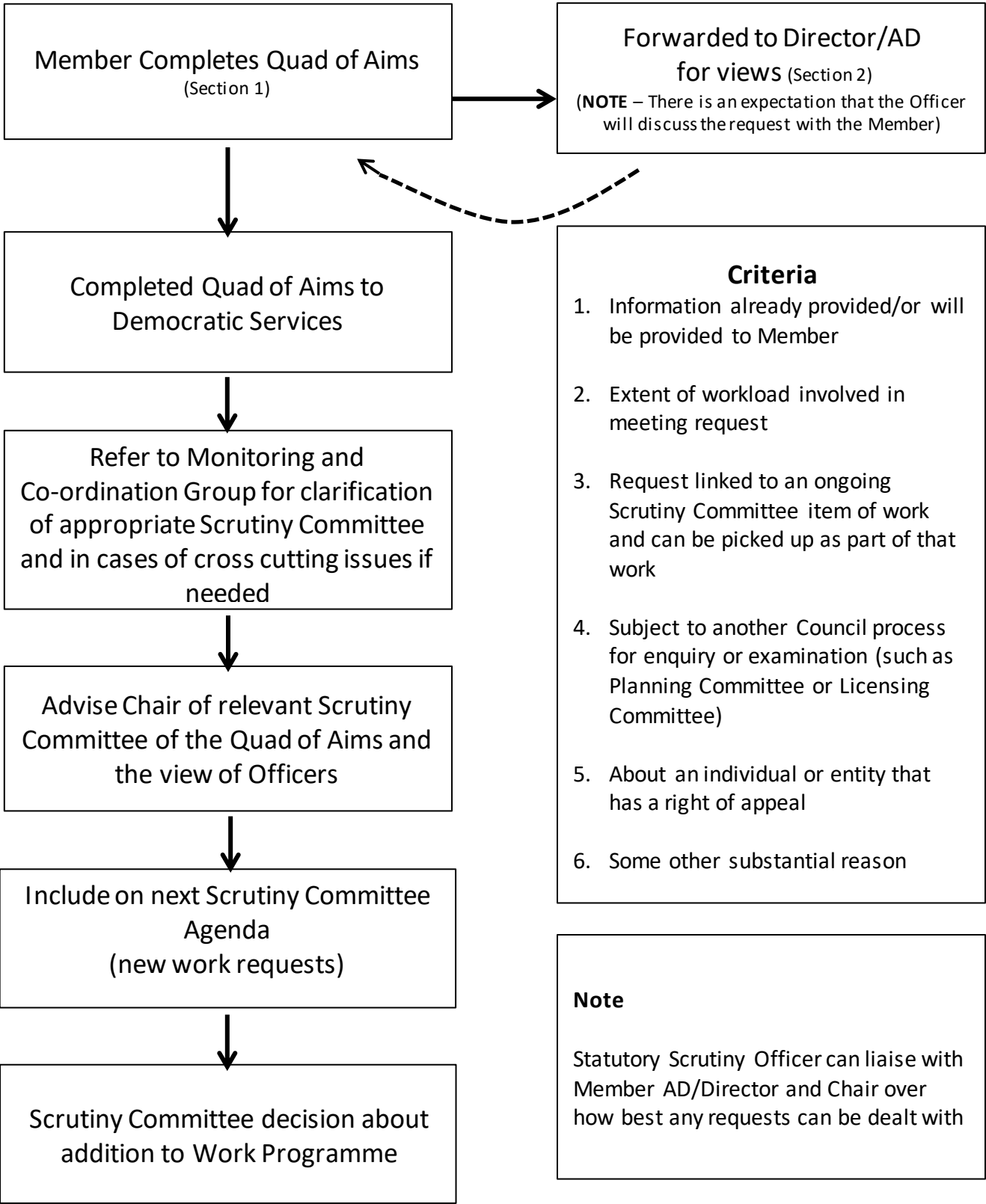
Topic	Timescale	Lead Officer/ Organisation Involved	Link to Performance Management Framework (metrics)	Scrutiny's Role
Heritage Action Zone	11 January 2024	Richard Starrs		<i>(Deferred from 26 October 2023, per Officer request. Agreed by the Chair)</i>
Performance Management and Regulation/ Management of Change Regular Performance Reports to be Programmed End of Year Performance (including Compliments Comments and Complaints)	11 January 2024 (Q2) 18 April 2024 (Q3) Year End August 2024	Relevant AD	Full Performance Management Framework suite of indicators.	To receive quarterly monitoring reports and undertake any further detailed work into particular outcomes if necessary.
Stronger Communities Fund Update	6 Monthly Update 11 January 2024 Year End August 2024	Stronger Communities Portfolio Holder		To update Scrutiny Members.
Medium Term Financial Plan (MTFP)	11 January 2024	Brett Nielsen / Ian Thompson / Anthony Hewitt		To enable this Scrutiny Committee to consider those areas of the MTFP within its remit and respond to the consultation.
2025 Celebrations	11 January 2024	Mike Crawshaw		To receive an update on the programme of events scheduled for the 2025 bicentennial celebrations.

Topic	Timescale	Lead Officer/ Organisation Involved	Link to Performance Management Framework (metrics)	Scrutiny's Role
Local Transport Plan	22 February 2024 Last considered 9 February 2023	Andy Casey/ Anthony Hewitt		To scrutinise and undertake any further work if necessary.
Public Sector Executive Group 6 Month Review	22 February 2024 Last considered 9 February 2023	Seth Pearson		To scrutinise and undertake any further work if necessary.
Camera Replacement Programme	18 April 2024 Last considered 15 December 2022	Ian Thompson		To update Scrutiny Members.
Tree and Woodland Strategy 2021- 2031	18 April 2024	Brian Graham		To receive a yearly review of the strategy.
Private Sector Housing Landlords	18 April 2024	Christine Booth		
Northgate Initiative	Work on the Northgate Initiative has been suspended – Per Officer's comments (15th December 2023) Last considered 9 February 2023	Seth Pearson		To update Scrutiny Members and undertake any further work if necessary.
Climate Change Update	To be agreed	Margaret Enstone		

Topic	Timescale	Lead Officer/ Organisation Involved	Link to Performance Management Framework (metrics)	Scrutiny's Role
Tees Valley Combined Authority Transport Committee	Last received on 26 October 2023. To be received when published.	Anthony Hewitt		To receive the Minutes from the Tees Valley Combined Authority Transport Committee
Waste Management (to include Tees Valley Energy Recovery Facility)	June 2024 Last considered 21 October 2021	Ian Thompson		To give Scrutiny Members the opportunity to consider prior to Cabinet.
Darlington Cultural Strategy Action Plan for 2023/24	June 2024 Last considered 24 August 2023	Ian Thompson		To update Scrutiny Members.
Public Space Protection Order – Darlington Town Centre	Last considered 24 August 2023	Ian Thompson		To update Scrutiny Members and undertake any further work if necessary.
Street Scene	Members Briefing 11 September 2023	Brian Graham		

Topic	Timescale	Lead Officer/ Organisation Involved	Link to Performance Management Framework (metrics)	Scrutiny's Role
Hippodrome	Agreed to remove 24 August 2023 Last considered 7 April 2022	Ian Thompson		To scrutinise and undertake any further work if necessary.
Open Spaces Groups	Agreed to remove 24 August 2023 Last considered 15 December 2022	Brian Graham		To update Scrutiny Members and undertake any further work if necessary.

**PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE’S
PREVIOUSLY APPROVED WORK PROGRAMME**



PLEASE RETURN TO DEMOCRATIC SERVICES

QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY)

SECTION 1 TO BE COMPLETED BY MEMBERS

NOTE – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

REASON FOR REQUEST?	RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)
PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)	HOW WILL THE OUTCOME MAKE A DIFFERENCE?

Signed Councillor

Date

SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS
(NOTE – There is an expectation that Officers will discuss the request with the Member)

<p>1. (a) Is the information available elsewhere? Yes No</p> <p>If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services)</p> <p>.....</p> <p>(b) Have you already provided the information to the Member or will you shortly be doing so?</p> <p>.....</p> <p>2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?</p> <p>.....</p> <p>3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?</p> <p>.....</p> <p>4. Is there another Council process for enquiry or examination about the matter currently underway?</p> <p>.....</p> <p>5. Has the individual or entity some other right of appeal?</p> <p>.....</p> <p>6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme?</p> <p>.....</p>	<p style="text-align: center;">Criteria</p> <p>1. Information already provided/or will be provided to Member</p> <p>2. Extent of workload involved in meeting request</p> <p>3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work</p> <p>4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)</p> <p>5. About an individual or entity that has a right of appeal</p> <p>6. Some other substantial reason</p>
---	--

Signed **Position** **Date**

PLEASE RETURN TO DEMOCRATIC SERVICES

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**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

APPENDIX 3

DARLINGTON
Borough Council

**FORWARD PLAN
FOR THE PERIOD: 6 DECEMBER 2023 - 30 APRIL 2024**

Title	Decision Maker and Date
Council Tax and Business Rates Debt Recovery Strategy 2024/29	Cabinet 9 Jan 2024
Council Tax and Business Rates Discretionary Relief Policy 2024/29	Cabinet 9 Jan 2024
Delivery of New Homes at Blackwell - Joint Venture Proposal	Cabinet 9 Jan 2024
Discretionary Housing Payment Policy 2024/29	Cabinet 9 Jan 2024
Housing Services Climate Change Strategy	Cabinet 9 Jan 2024
Land at Central Park – Sale to Network Rail	Cabinet 9 Jan 2024
Maintained Schools Capital Programme - Summer 2024 and High Needs Capital	Cabinet 9 Jan 2024
Northern Echo Redevelopment	Cabinet 9 Jan 2024
Proposed Acquisition of former Wilkos, East Street, Darlington	Cabinet 9 Jan 2024
Revised Climate Change Action Plan	Council 25 Jan 2024 Cabinet 9 Jan 2024
Revised Climate Change Strategy	Cabinet 9 Jan 2024
Schedule of Transactions - January 2024	Cabinet 9 Jan 2024
Calendar of Council and Committee Meetings 2024/25	Cabinet 6 Feb 2024
Housing Revenue Account - Medium Term Financial Plan 2024/25 to 2026/28	Council 15 Feb 2024 Cabinet 6 Feb 2024
Land at Faverdale - Burtree Garden Village - Proposed Infrastructure Development Agreement (IDA)	Cabinet 6 Feb 2024
Local Development Scheme (LDS)	Cabinet 6 Feb 2024
Medium Term Financial Plan (MTFP) 2024/25 to 2027/28	Council 15 Feb 2024 Cabinet 6 Feb 2024
Project Position Statement and Capital Programme Monitoring - Quarter 3	Cabinet 6 Feb 2024
Prudential Indicators and Treasury Management Strategy	Council 15 Feb 2024 Cabinet 6 Feb 2024
Revenue Budget Monitoring - Quarter 3	Cabinet 6 Feb 2024
Schools Admissions 2025/26	Cabinet 6 Feb 2024
Council Plan	Council 21 Mar 2024 Cabinet 5 Mar 2024
Local Transport Plan	Cabinet 5 Mar 2024
Offset Strategy	Cabinet 5 Mar 2024
Regulatory Investigatory Powers Act (RIPA)	Cabinet 5 Mar 2024
Annual Procurement Plan	Cabinet 9 Apr 2024

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