



DARLINGTON

Borough Council

General Licensing Committee Agenda

9.30 am

Tuesday, 28 January 2025

Council Chamber, Town Hall, Darlington, DL1 5QT

Members of the Public are welcome to attend this Meeting.

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. To approve the Minutes of the meeting of this Committee held on 17 December 2024 (Pages 3 - 4)
4. To approve the Minutes of the meetings of the General Licensing Sub Committee held on 17 December 2024 (Pages 5 - 8)
5. Licensing Fees and Charges for 2025-2026 –
Report of the Chief Executive
(Pages 9 - 26)
6. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
7. Questions



Luke Swinhoe
Assistant Director Law and Governance

Monday, 20 January 2025

Town Hall
Darlington.

Membership

Councillors Ali, Crumbie, Mrs Culley, Curry, Donoghue, Dulston, Haszeldine, Kane, Lawley, Lee, Mahmud, K Nicholson, Ray and Toms

If you need this information in a different language or format or you have any other queries on this agenda please contact Hannah Miller, Democratic Officer, Resources and Governance Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays Email: hannah.miller@darlington.gov.uk or telephone 01325 405801

GENERAL LICENSING COMMITTEE

Tuesday, 17 December 2024

PRESENT – Councillors Kane (Chair), Ali, Mrs Culley, Curry, Dulston, Haszeldine, Lawley, Mahmud, K Nicholson and Toms

APOLOGIES – Councillors Ray,

ABSENT – Councillors Crumbie, Donoghue and Lee

ALSO IN ATTENDANCE – Councillors Snedker

OFFICERS IN ATTENDANCE – Jim Langley (Principal Lawyer - Litigation), Brian Murray (Assistant Licensing Manager), Colin Dobson (Licensing Manager), Sophie Tumelty (Licensing Support Officer), Sgt C Dickenson (Durham Constabulary), Sgt M Clarkson and Hannah Miller (Democratic Officer)

LG12 DECLARATIONS OF INTEREST

Councillor Mohammad Mahmud declared an interest in Minute LG15 below, as the owner of a business in Darlington.

LG13 TO APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 5 NOVEMBER 2024

Submitted – the Minutes (previously circulated) of the meeting of the General Licensing Committee held on 5 November 2024.

RESOLVED – That the Minutes of the meeting of the General Licensing committee held on 5 November 2024 be approved as a correct record.

LG14 TO APPROVE THE MINUTES OF THE MEETINGS OF THE GENERAL LICENSING SUB COMMITTEE HELD ON 5 NOVEMBER 2024

Submitted – The Minutes (previously circulated) of the meeting of the General Licensing Sub-Committee held on 5 November 2024.

RESOLVED – That the Minutes of the meeting of the General Licensing Sub-Committee held on 5 November 2024 be approved as a correct record.

LG15 PAVEMENT CAFE POLICY REVIEW

The Chief Executive submitted a report (previously circulated) to invite Members to approve a draft revised Pavement Café policy (also previously circulated) to be released for public consultation.

It was reported that on 13 March 2000 approval was given to the introduction of a pavement café licensing scheme and a guidance document applied to such licences; and the standard

conditions within the policy were reviewed by Full Council on 16 July, 2009 and on 20 March 2014 a further update of conditions was approved.

The licensing of pavement cafés was regulated by the Highways Act 1980, however this was superseded by The Business and Planning Act 2020, introduced to assist the hospitality trade to recover from Covid-19 restrictions by using outside space to increase capacity when social distancing was essential; and this Act was made permanent on 31 March 2024.

The submitted report stated that a pavement café licence is bespoke to each premises but includes two mandatory conditions, no obstruction condition and a smoke-free seating condition; and this Act reduced the consultation and decision making time for pavement café licence applications from 28 days public consultation to 14, with a further 14 day determination period and placed a cap on the fee that could be charged at £500 for a new licence and £350 for a renewal.

It was highlighted that prior to the Business and Planning Act, Licensing issued nine pavement café licences, which had been a fairly consistent number over the years; and with the introduction of the Act this grew to 32 premises, however this has subsequently reduced to an average of 20, as pavement cafes do not form part of the business model for some premises who initially took advantage of a free licence.

The submitted report outlined the consultation process for the draft revised Pavement Café policy along with a summary of the proposed changes to the policy, with particular reference made to the zero tolerance no smoking policy, removal of the requirement for food and an increase in terminal hour from 10.30pm to 11.00pm.

Discussion ensued regarding the definition of irresponsible alcohol promotions; administration of the no smoking policy; and following a query Members were informed of the proposed Martyn's Law and the requirement for the licence holder to complete counter terrorism awareness training.

Member requested the inclusion of frontage terminology in section 7 of the policy, in addition to section 3.

RESOLVED - That the revised Pavement Café Policy be approved for public consultation.

GENERAL LICENSING SUB COMMITTEE

Tuesday, 17 December 2024

PRESENT – Councillors , Mrs Culley, Curry, Kane and Lawley

APOLOGIES – Councillor Haszeldine

ALSO IN ATTENDANCE – Councillors Snedker and Toms

OFFICERS IN ATTENDANCE – Jim Langley (Principal Lawyer - Litigation), Colin Dobson (Licensing Manager), Brian Murray (Assistant Licensing Manager), Sophie Tumelty (Licensing Support Officer), Sgt C Dickenson (Durham Constabulary), Sgt M Clarkson and Hannah Miller (Democratic Officer)

LGS14 ELECTION OF CHAIR FOR THE PURPOSE OF THE MEETING

RESOLVED - That Councillor Kane be elected Chair for the purpose of this meeting.

LGS15 DECLARATIONS OF INTEREST

There were no declarations of interest reported at this meeting.

LGS16 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That, pursuant to Sections 100A (4) and (5) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the ensuing item on the grounds that it involves the likely disclosure of exempt information as defined in exclusion paragraphs 1 and 7 of Part 1 of Schedule 12A to the Act.

LGS17 PRIVATE HIRE DRIVER LICENCE APPLICATIONS FOR GRANT AND REVIEWS OF A HACKNEY CARRIAGE DRIVER LICENCE AND PRIVATE HIRE DRIVER LICENCES (EXCLUSION PARAGRAPHS 1 AND 7)

The Assistant Director of Economic Growth submitted a report (previously circulated) to give consideration to reviews of a Private Hire Driver Licence, a new application for a Private Hire Driver Licence and a review of a Hackney Carriage Driver Licence.

Ref 14/24

To confirm the suspension of the licence of a Private Hire Driver in light of an ongoing criminal investigation by Durham Constabulary.

The driver had notified the Licensing Manager that he did not intend to attend the meeting.

In reaching their decision, Members took into consideration the Council's Licensing Policy, which sets out the Council's stance on the Relevance of Convictions, Cautions and Endorseable Fixed Penalties in assessing whether an applicant is a fit and proper person; the Council's Private Hire and Hackney Carriage Licensing Policy and Procedures; and Section

61(1) of the Local Government (Miscellaneous Provisions) Act 1976.

After careful consideration Members decided to revoke the Private Hire Driver Licence as when the licence was granted in June 2023 it was granted with a warning about future conduct. Members felt that given the nature of the ongoing criminal investigation and in light of a previous warning, that the licence be revoked.

RESOLVED – That the Licence be revoked under Section 61(1(b) of the Local Government (Miscellaneous Provisions) Act 1976.

Ref 15/24

To give consideration to an application for grant of a Private Hire Driver Licence in light of previous convictions.

The driver attended the meeting and responded to Members questions in relation to the above, and to why they felt that they were a fit and proper person to hold a Private Hire Driver licence.

In reaching their decision, Members took into consideration the Council's Licensing Policy, which sets out the Council's stance on the Relevance of Convictions, Cautions and Endorseable Fixed Penalties in assessing whether an applicant is a fit and proper person; the Council's Private Hire and Hackney Carriage Licensing Policy and Procedures; and Section 51(1)(a) of the Local Government (Miscellaneous Provisions) Act 1976.

After careful consideration Members decided to refuse the application in light of the previous convictions and following additional information that had come to light during the meeting regarding a further driving offence that had not been declared.

RESOLVED – That the application for grant of a Private Hire Driver Licence be refused.

Ref 16/24

To review the licence of a Private Hire Driver in light of a new conviction.

The driver attended the meeting and responded to Members questions in relation to the above, and to why they felt that they were a fit and proper person to hold a Private Hire Driver licence.

In reaching their decision, Members took into consideration the Council's Licensing Policy, which sets out the Council's stance on the Relevance of Convictions, Cautions and Endorseable Fixed Penalties in assessing whether an applicant is a fit and proper person and the Council's Private Hire and Hackney Carriage Licensing Policy and Procedures.

After careful consideration Members decided to revoke the driver's license due to the nature of the offence outlined in the submitted report and concerns regarding the fitness and propriety of the driver.

RESOLVED – That the Licence be revoked under Section 61(1(b) of the Local Government (Miscellaneous Provisions) Act 1976.

Ref 17/24

To review a Hackney Carriage Driver licence in light of a new speeding conviction.

The driver did not attend the meeting and was therefore unable to respond to Members questions as to why he was a fit and proper person to retain a private hire driver licence.

The Assistant Licensing Manager informed Members that the driver's licence had been suspended due to not being able to establish medical fitness in light of an outstanding medical assessment.

In reaching their decision, Members took into consideration the Council's Licensing Policy, which sets out the Council's stance on the Relevance of Convictions, Cautions and Endorseable Fixed Penalties in assessing whether an applicant is a fit and proper person; the Council's Private Hire and Hackney Carriage Licensing Policy and Procedures; and Section 61(1) of the Local Government (Miscellaneous Provisions) Act 1976.

After careful consideration Members decided to revoke the driver's licence due to the nature of the offence outlined in the report and in light of not being able to establish the driver's medical fitness.

RESOLVED – That the Licence be revoked under Section 61(1(b) of the Local Government (Miscellaneous Provisions) Act 1976.

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**GENERAL LICENSING COMMITTEE
28 JANUARY 2025**

Fees Report

Purpose of Report

1. To invite Members to consider a report for the approval of revised licensing fees for the new financial year commencing 1 April 2025.

Human Rights Act

2. When considering policy matters, the Committee must consider whether the decision affects an individual, group, or Company's Human Rights as set out in the Convention and if it does, whether the interference with those rights is permissible by reason of the justifications set out in the Convention. In addition, consideration must be given to whether the interference is proportionate.

Legal Implications

3. There are no issues that the Assistant Director, Law and Governance, considers need to be brought to the specific attention of Members.

Crime and Disorder Act 1998 Section 17

6. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.

Recommendation

7. Members are requested to approve the revised fees.

Ian Williams

Chief Executive

Background Papers

Open for Business (LGA guidance on locally set fees)
 The Local Government (Miscellaneous Provisions) Act 1976
 Animal Welfare (Primate Licences) (England) Regulations 2024
 Animal Welfare Licence Fees - A Practical Guide to Fee Setting 2018
 The Deregulation Act 2015
 Equality Act 2010
 Human Rights Act 1998

Council Plan	This policy is within the legal framework of fee related issues for all licensing regimes in Darlington
Addressing inequalities	The proposals will have no additional impact on equality of opportunity for the disabled public.
Tackling Climate Change	This report has no impact on the Council's carbon impact.
Efficient and effective use of resources	This report has no impact on the Council's Efficiency Programme.
Health and Wellbeing	This policy will have no impact on health and wellbeing
S17 Crime and Disorder	There are no issues specifically relating to the prevention of crime and disorder
Wards Affected	The proposals affects all wards for those seeking a licence
Groups affected	The policy does not have a direct impact on any particular group
Budget and Policy Framework	This report represents no change to policy and has been considered within the Councils budget
Key Decision	The proposals do not represent a key decision
Urgent Decision	This is not an urgent decision
Impact on Looked After Children and Care Leavers	This report has no impact on the Council's impact on Looked After Children and Care Leavers

Colin Dobson x 5988

GENERAL LICENSING COMMITTEE
28 JANUARY 2025

LICENSING FEES AND CHARGES FOR 2025 - 2026

Purpose of the Report

1. The purpose of this report is to invite Members to determine the fees relating to licensing. The fees are based on the cost recovery of administering and where appropriate enforcing the relevant legislation relating to such licences.

Background

2. Councils are responsible for administering a range of licences and for the majority of these regimes the costs are recovered through fees set by each council and paid by the licence applicant. It is an accepted principle in relation to these schemes that those who benefit from the system (licence holders) should cover the cost of it. Locally set fees are a vital means of ensuring that full costs can be recovered, reducing the risk of a subsidy from local taxpayers and that businesses do not pay more than they should.
3. Legislation permits the Council to recover all or part of the costs of providing the licensing service, including its administration and control (i.e. enforcement or supervision). It does not permit the Council to profit from its fees and charges, thus ring-fencing the income to the licensing service. Surpluses **must** be carried forward and deficits **may** be carried forward to future years within each ring-fenced licensing budget. The Council may, however, choose to subsidise the service.
4. The cost of the service is determined by several factors including staffing (salaries, along with National Insurance and pension contributions), accommodation, utilities, IT support, legal costs, software, insurance, printing and postage. The licence fee for each application is then dependent on several other factors including, where applicable, the time spent on administration, inspections, complaints, compliance checks, committees and consultations.
5. Some fees, notably in relation to the Licensing Act 2003, are set nationally within legislation, which has remained unchanged for many years and the Council has no control. Whilst the Gambling Act 2005 allows local authorities to set fees, regulations place a maximum amount that can be charged.
6. While Full Council previously determined the levy of all fees and charges in respect of the licensing service, on 28 January 2016 it delegated the setting of fees and registrations to the General Licensing Committee.

Taxi licensing

7. Taxi licensing is a 'two tier' system, involving two distinct regimes; 1) hackney carriages and 2) private hire. In the hackney carriage tier, drivers and vehicle proprietors are licensed; in the private hire tier, those who are licensed are drivers, vehicle proprietors and operators. There are therefore five categories of licence that must be separated when determining fees.
8. Taxi provision suffered the impact of a driver shortage following the easing of Covid regulations and the dynamics of the taxi trade since that time have changed markedly. Whilst the number of drivers

and vehicles to service demand within Darlington has increased, an increasing number of these are licensed by other local authorities. This practice is lawful, however, it is subject to a great deal of national debate at the moment. It is therefore difficult to predict potential income as Darlington Licensing does not receive a fee for those private hire vehicles servicing demand in Darlington that are from outside our area.

9. Notably, Uber has recently been granted a licence to operate in Darlington, however, it will be a matter for the driver and vehicle proprietor to decide if they wish to be licensed in Darlington and work for Uber Darlington. This licence is in its infancy and it will take some time to assess the impact it has had across the trade.
10. We now have an integrated digital application process for taxi licensing, which has improved efficiency, however, there are elements within the process that still require staff intervention, such as checking 'right to work' documents and scrutiny of Disclosure and Barring (DBS) certificates. Recent changes within DBS have also increased the work of Licensing Enforcement Officers who are now carrying out more complex and time-consuming investigations to ensure safety standards are maintained.
11. There have also been changes to procurement and greater scrutiny of home-to-school contracts for transport drivers, leading to an increase in work for enforcement officers to ensure the safety of children using this service.
12. Fees for this enforcement work can only be recovered from hackney carriage and private hire driver licence fees following a High Court ruling.
13. Previous pay awards have been supported through a central resource allocation that will no longer be available to Licensing from 1 April 2025 and this, along with increased operating costs will need to be absorbed by any surplus and/or by increasing licence fees.
14. A review of taxi licensing fees was undertaken for the current financial year, which predicts that at the end of the financial year there will be a projected surplus of about £16,000. This is well below the predicted surplus for the same period last year and shows a downward trajectory that without a resource allocation will be close to cost recovery or indeed into deficit. Retaining a modest surplus of 20% is recommended by the Local Government Association and with the current projected figures for taxi licensing income, this would equate to about £30,000.
15. It is proposed that fees across the taxi and private hire driver licensing regime be increased by 5% for the 2025-2026 period, whilst those of licensing vehicles and operators remain unchanged. To increase the fees for vehicles and operators requires a consultation process involving publication of proposed changes. It is estimated that the small amount of additional income generated would be less than the administration cost to increase fees across these areas.

General Licensing Fees

16. Darlington's Licensing Department deals with almost all aspects of licensing (A to Z), each one having its own primary legislation. Within some licensing streams, fees are dictated by regulations that are set by government departments, whilst others have been decided as a result of detailed mapping processes.
17. The introduction of an integrated digital application process in taxi licensing has demonstrated the efficiency savings a digital system has and a fully integrated digital transformation across all licensing regimes will have clear benefits for all service users. There is also potential for the

government-controlled Licensing Act on-line application forms to be withdrawn at short notice so work needs to continue to develop this 'digital office' at pace.

18. A review of the general licensing fees was undertaken for the current financial year, which predicts that at the end of the year, there will be a projected deficit of £13,000.
19. With increased costs for service delivery, a predicted deficit and the need to modernise application processes, it is proposed that fees across all general licensing regimes under local authority determination be increased by 5%.

Licensing of Primates

20. Whilst some primates currently require a licence to own them under the Dangerous Wild Animals Act 1976, from 6 April 2026 it will be illegal to keep any primate unless they have a licence under the new Animal Welfare (Primate Licences) (England) Regulations 2024. There will be a phased introduction of these Regulations to allow local authorities to develop an application and inspection regime. This new legislation places statutory requirements on these processes and also allows local authorities to determine fees in respect of any application and inspection. A licence may be valid for up to three years and there must be at least one inspection during that time.
21. As new legislation places additional requirements on those specified for a Dangerous Wild Animals Licence, Licensing has carried out a desk top process mapping exercise to establish a fee based on cost recovery. As there is no current 'benchmark' within DBC, this fee, once set will be subject to a regular review following the processing of subsequent applications.
22. It is proposed that the following fee be applied in respect of primate licensing and reviewed annually:

Animal Welfare (excluding veterinary fees)				
Primates	Grant for 3 years	£196	Mandatory enforcement fee after grant £45.	Total £241

Vet fees are not included as they may vary according to the individual requirements of each application.

Fee Setting

23. There will inevitably be significant year on year variations in the allocated costs depending on where time has been spent. In the case of *Hemmings v Westminster*, the High Court stated that, "a local authority does not have to adjust the licence fee every year to reflect any previous deficit or surplus, so long as it all comes out in the wash eventually".
24. In this case of *R v Westminster City Council, ex parte Hutton* (1985) 83 L.G.R. 461, it was held that where the fee income generated in one year fails to meet the costs of administering the licensing system, it is open to the local authority to make a proportionate increase in the licence fee for the following year so as to recoup the cost of providing the service.

Recommendation

25. a. Members are invited to approve the proposed fees as set out in **Appendix 1** to commence on 1 April 2025

b. Primate Licence fee to be approved

Reasons

26. The recommendations are proposed to ensure there is a balance between recovering the costs of delivering the licensing service from the relevant licence fees, whilst acknowledging the dynamics involved in setting them.

Ian Williams
Chief Executive

Contact Officer – Colin Dobson x 5988

Background Papers

Open for Business (LGA guidance on locally set fees)
The Local Government (Miscellaneous Provisions) Act 1976
Animal Welfare (Primate Licences) (England) Regulations 2024
Animal Welfare Licence Fees - A Practical Guide to Fee Setting 2018
The Deregulation Act 2015

Appendix 1 - Proposed licence fees

Appendix 1

Darlington Borough Council

Licensing and Car Parking, Town Hall, Darlington. DL1 5QT

Licensing Fees 2024

Proposed fees in red from 1st April 2025

Animal Welfare (excluding veterinary fees)		£
Dangerous Wild Animals		£126.00 - 132
Zoo	Grant– licence for 4 years	£473.00 - 497
	Renewal– licence for 6 years	£473.00 - 497
Cosmetics		£
Premise Grant		£294.00 - 309
Personal Grant		£68.00 - 71
Variation		£68.00 - 71
Caravan Sites		£
Application for a Permanent Residential Site Licence 1-5 pitches		£210.00 - 220
Application for a Permanent Residential Site Licence 6-20 pitches		£236.00 - 248
Application for a Permanent Residential Site Licence 21-50 pitches		£252.00 - 265
Application for a Permanent Residential Site Licence more than 50 pitches		£273.00 - 287
Annual fee for a Permanent Residential Site Licence 1-5 pitches		Nil
Annual fee for a Permanent Residential Site Licence 6-50 pitches		£231.00 - 243
Annual fee for a Permanent Residential Site Licence more than 50 pitches		£273.00 - 287
Laying site rules		£26.00 - 27
Variation or transfer of a site licence		£105.00 - 110
Application for Fit and Proper Registration		£450.00 - 473
Annual fee for Fit and Proper Registration (where applicable)		£100.00 - 105
Gambling Act - See table below for licence and permit fees		£
Small Society Lottery Registration		£40.00 - 42
Small Society Lottery Registration Annual Fee		£20.00 - 21
Goods on the Highway		£
Grant and Renewal		£155.00 - 163
House to House Collections		£
House to House Collection Permit		NO FEE

Licensing Act 2003		£
See table below		
Pavement Café Licence		£
Grant Fees are based on the size of the proposed external pavement café area.		
Number of People		Application Fee
1 – 20		£200 - 210
21 – 40		£230 - 242
41 – 60		£260 - 273
61 – 80		£290 - 305
81 – 99		£320 - 336
Over 100		£350 - 350
Duplicate Licence Fee		£50 - 53
Transfer of Licence		£50 - 53
Change of Detail		£30 - 32
Variation of Covers		£100 - 105
Fees are due every 2 years. Fees are not refundable if the application is unsuccessful. Fees are not refundable where a licence is surrendered.		
Petroleum		£
Licence is required where 225 litres or more are stored		
Up to 2,500 litres		£48.00
From 2,500 to 50,000 litres		£65.00
Exceeding 50,000 litres		£137.00
Scrap Metal Dealers Act 2013		£
Collectors Licence (3 years) - Grant		£158.00 - 166
Collectors Licence (3 years) - Renewal		£158.00 - 166
Minor Variation		£16.00 - 17
Major Variation		£53.00 - 56
*And in the case of a change from a Collector to a Site Licence a further 65.00 per site per remaining year(s) remaining on licence		
Site Licence – Grant		£368.00 + £205.00** 386 + 285
Site Licence – Renewal		£284.00 + £205.00** 298 + 215
** for every additional site		
Minor Variation		£16.00 - 17
Major Variation		£53.00 + £68.00*** 56 + 72
*** per additional site per year remaining on licence where variation adds a site		
Sex Establishments		£
Grant Application Fee		£3,885.00 - 4080

Renewal of Licence Fee	£1,260.00 - 1323
Transfer of licence Fee	£1,260.00 - 1323

Skips, Scaffolding and Hoardings	£
Place a skip on the highway (less than 3 days notice)	£40.00 - 42
Place a skip on the highway (more than 3 days notice)	£25.00 - 26
Erection of scaffolding	£60.00 - 63
Hoardings	£60.00 - 63

Street Collections	£
Street Collection Permit	NO FEE

Street Trading	£
Annual Consent – Town Centre	£7350.00 - 7717
*** if paying monthly	£651.00 - 684
*** if paying weekly	£179.00 - 188
January to October per full calendar month	£693.00 - 728
per week	£284.00 - 298
per day (minimum of 4 days)	£63.00 - 66

November and December per full calendar month	£1024.00 - 1075
per week	£404.00 - 424
per day (minimum of 4 days)	£89.00 - 93
Buskers (selling CDs) per ½ day	£25.00 - 26
Per full day	£45.00 - 47
None Town Centre Permits (moving or layby) + Application Fee	£273.00 - 287
News Vendor Permits	£35.00 - 37

Transport – Drivers	£
Hackney Carriage Driver Licence Grant (1 year)	£169.00 - 177
Hackney Carriage Driver Licence Grant (3 years)	£329.00 - 345
Hackney Carriage Driver Licence <u>Renewal</u> (1 year)	£80.00 - 84
Hackney Carriage Driver Licence <u>Renewal</u> (3 years)	£240.00 - 252
Private Hire / Dual Driver Licence Grant (1 year)	£169.00 - 177
Private Hire / Dual Driver Licence Grant (3 years)	£329.00 - 345
Private Hire / Dual Driver Licence <u>Renewal</u> (1 year)	£80.00 - 84
Private Hire / Dual Driver Licence <u>Renewal</u> (3 years)	£240.00 - 252
Change from Single Licence to Combined (£30.00 admin charge, £10.00 for new badges, includes knowledge test)	£42.00 - 44
Replacement Drivers Badge	£11.00 - 12
Re-sit of Drivers Legislation Test	£37.00 - 39
Refused Application for Drivers Badge	£37.00 - 39

DBS Enhanced Disclosure Online	£49.50
Transport - Private Hire Operators	£
Operators Licence Grant (1 year)	£557.00
Operator Licence Grant (5 years)	£1218.00
Operator Licence Renewal (1 year)	£368.00
Operator Licence Renewal (5 years)	£1029.00
Operator Levy (1 year) (Per PHV Operated)	£11.00
Operator Levy (5 year) (Per PHV Operated)	£53.00
Admin charge for assistance with applications or where applications are refused by Committee	£37.00
Transport – Vehicles – fees exclude plate, decal and tariff costs	£
Hackney Carriage Vehicle Licence Grant	£404.00
HYBRID GRANT 25% Discount on Licence Fee Not Plates	£303.00
Hackney Carriage Vehicle Licence <u>Renewal</u>	£373.00
HYBRID Renewal Fee	£279.00
Hackney Carriage Vehicle Licence with Disabled Access Grant	£303.00
Hackney Carriage Vehicle Licence with Disabled Access <u>Renewal</u>	£279.00
Private Hire Vehicle Licence Grant	£389.00
HYBRID GRANT 25% Discount on Licence Fee Not Plates	£291.00
Private Hire Vehicle Licence <u>Renewal</u>	£357.00
HYBRID Renewal Fee	£268.00
Private Hire Vehicle Licence with Disabled Access Grant (If Hybrid no change its Still 25% discount)	£291.00
Private Hire Vehicle Licence with Disabled Access <u>Renewal (If Hybrid no change its Still 25% discount)</u>	£268.00
Door Decal (Hackney Carriage)	£5.00 each - 6
Rear Plate	£16.00 - 17
Front Plate	£11.00 - 12
Hackney Tariff Sticker	£2.00
Vehicle – Transfer of Owner	£37.00 - 39
Vehicle – Change of Registration Number	£37.00 - 39
Allington Way Test Centre Fees	
Vehicle Test	£56.00
Vehicle Test with MOT	£66.00
Failure to attend (with less than 48hrs notice)	£56.00
Vehicle Re-Test	£27.00
Vehicle Re-Test with Emissions Test	£39.00
Vehicle Re-Test Emissions Test only	£12.00

Transport – General	£
Duplicate Licence	£16.00 - 17
Change of name or address	£37.00 - 39
Administration Charge	£37.00 - 39

Administration and Miscellaneous Fees	£
Photocopying (per sheet)	£1.00
Withdrawn Application Fee	£37.00 - 39
Licence Replacement (where not stated)	£11.00 - 12

Gambling Act – Premise Licence Fees

Premises Type	Licence Grant	Annual Fee	Licence Variation	Transfer	Provisional Statement	Licence Reinstatement
Small Casinos	N/A	N/A	N/A	N/A	N/A	N/A
Existing Casinos	N/A	N/A	N/A	N/A	N/A	N/A
Bingo Halls	1300	600	1300	1200	1300	1200
Adult Gaming Centres	1300	600	1300	1200	1300	1200
Betting Tracks	1300	550	1300	950	1300	950
Family Entertainment Centres	1300	550	1300	950	1300	950
Betting Premises	1300	550	1300	1200	1300	1300

Notification of change £50

Copy of Licence £25

Permit Type	Grant	Variation	Transfer	Annual Fee	Renewal Fee
FEC Gaming Machine Permit	£300	N/A	N/A	N/A	£300
Prize Gaming Permits	£300	N/A	N/A	N/A	£300
Gaming Machines on Licensed Premises (Automatic Entitlement to 1 or 2 Machines)	£50	N/A	N/A	N/A	N/A
Gaming Machines on Licensed Premises (Application for 3 or more Machines)	£100	£100	£25	£50	N/A
Club Gaming Permits	£100 (FT) £200 in all other cases	£100	N/A	£50	£100 for CPC £200 in all other cases
Club Gaming Machine Permits	£100 (FT) £200 in all other cases	£100	N/A	£50	£100 for CPC £200 in all other cases

Change of name on Permit	£25
Duplicate copy of Permit	£15
Temporary Use Notice	£500
Copy/Replacement/Endorsed Copy of Notice	£25

FT = Fast Track; **CPC** = Holders of a Club Premises Certificate

Licensing Act - Fees					
Band	A	B	C	D	E
Non Domestic Rateable Value of the property to be licensed	None - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 +
If a premise does not have a NDRV then fees revert to Band C					

Premises Licences					
New applications and variation	£100	£190	£315	£450	£635
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	x 2 = £900	x 3 = £1,905
Annual Fee	£70	£180	£295	£320	£350
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	x 2 = £640	x 3 = £1,050

Club Premises Certificates					
New applications and variation	£100	£190	£315	£450	£635
Annual Fee	£70	£180	£295	£320	£350

There are additional fees for premises licence application and annual fees for exceptionally large-scale event (5,000 people +), unless certain conditions apply. Please read regulation 4(4) & 4(5) of the Licensing Act 2003 (fees) Regulations. Below is the list of additional fees payable where applicable.

Number in attendance at any one time	Application fee (£'s)	Annual fee (£'s)
5,000 - 9,999	1,000	500
10,000 - 14,999	2,000	1,000
15,000 - 19,999	4,000	2,000
20,000 - 29,999	8,000	4,000
30,000 - 39,999	16,000	8,000
40,000 - 49,999	24,000	12,000
50,000 - 59,999	32,000	16,000
60,000 - 69,000	40,000	20,000
70,000 - 79,000	48,000	24,000
80,000 - 89,000	56,000	28,000
90,000 and over	64,000	32,000
Minor Variation		
For minor structural variations or changes which do not impact upon the licensing objectives		£89.00

Licensing Act - Fees continued

Other Premises Licence Fees and Charges	£
Application for a Provisional Statement	315.00
Application to Transfer a Premises Licence	23.00
Application to Change a DPS	23.00
Interim Authority Notice	23.00
Notification of Interest	21.00

Other Licensing Act 2003 Fees	£
Personal Licence Application - New	37.00
Temporary Event Notice	21.00

Miscellaneous Fees and Charges	£
Notification of change of name or address	10.50
Notification of alteration of club rules	10.50
Theft/loss of licence, certificate, summary or temporary event notice	10.50

ANIMAL WELFARE

Type of Licence - Breeding of Dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00 144	1 Year Licence £258.00 271
		Mandatory mid licence inspection fee	£74.00 78	2 Year Licence £305.00 320
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £352.00 370
	Renewal	Application Fee includes inspection fee	£105.00 110	1 Year Licence £226.00 237
		Mandatory mid licence inspection fee	£74.00 78	2 Year Licence £273.00 287
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £320.00 336

Please note - A vets fee is also payable where a vets inspection is either required by law or deemed necessary by Darlington Borough Council

Type of Licence - Selling Animals as Pets - Commercial			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00 144	1 Year Licence £265.00 278
		Mandatory mid licence inspection fee	£81.00 84	2 Year Licence £312.00 328
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £359.00 377
	Renewal	Application Fee includes inspection fee	£105.00 110	1 Year Licence £233.00 245
		Mandatory mid licence inspection fee	£81.00 85	2 Year Licence £280.00 294
		Annual Enforcement Fee payable for each year of licence	£47.00 59	3 Year Licence £327.00 343

Type of Licence - Selling Animals as Pets - Home			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00 144	1 Year Licence £258.00 271
		Mandatory mid licence inspection fee	£74.00 78	2 Year Licence £305.00 320
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £352.00 370
	Renewal	Application Fee includes inspection fee	£105.00 110	1 Year Licence £226.00 237
		Mandatory mid licence inspection fee	£74.00 78	2 Year Licence £273.00 287
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £320.00 336

Type of Licence - Keeping or Training Animals for Exhibition			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£100.00 105	3 Year Licence £247.00 259
		Annual Enforcement Fee payable for each year of licence	£135.00 142	
	Renewal	Application Fee includes inspection fee	£80.00 84	3 Year Licence £226.00 237

		Annual Enforcement Fee payable for each year of licence	£135.00 142	
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Type of Licence - Hiring Out Horses			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£152.00 160	1 Year Licence £278.00 292
		Mandatory mid licence inspection fee	£79.00 83	2 Year Licence £325.00 341
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £372.00 301
	Renewal	Application Fee includes inspection fee	£121.00 127	1 Year Licence £247.00 259
		Mandatory mid licence inspection fee	£79.00 83	2 Year Licence £294.00 309
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £341.00 358

Type of Licence - Boarding of Dogs and Cats - Commercial			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£179.00 188	1 Year Licence £321.00 337
		Mandatory mid licence inspection fee	£95.00 100	2 Year Licence £368.00 386
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £415.00 436
	Renewal	Application Fee includes inspection fee	£147.00 154	1 Year Licence £289.00 303
		Mandatory mid licence inspection fee	£95.00 100	2 Year Licence £336.00 353
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £383.00 402

Type of Licence - Boarding of Dogs and Cats† - Home Boarding			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00 144	1 Year Licence £258.00 271
		Mandatory mid licence inspection fee	£74.00 78	2 Year Licence £305.00 320
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £352.00 370
	Renewal	Application Fee includes inspection fee	£105.00 110	1 Year Licence £226.00 237
		Mandatory mid licence inspection fee	£74.00 78	2 Year Licence £273.00 287
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £320.00 336

† Please note that Cats may only be boarded in pens constructed for that purpose and shall be kept in garden - check this is right

Type of Licence - Boarding of Dogs - Dog Day Care - up to 7 dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00 144	1 Year Licence £258.00 271
		Mandatory mid licence inspection fee	£74.00 78	2 Year Licence £305.00 320
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £352.00 370

	Renewal	Application Fee includes inspection fee	£105.00 110	1 Year Licence
		Mandatory mid licence inspection fee	£74.00 78	£226.00 237
		Annual Enforcement Fee payable for each year of licence	£47.00 49	2 Year Licence £273.00 287 3 Year Licence £320.00 336

Type of Licence - Boarding of Dogs - Dog Day Care - 8+ dogs		Fee	Duration Fee	
Type of Application	Grant	Application Fee includes initial licence inspection	£194.00 204	1 Year Licence £320.00 336
		Mandatory mid licence inspection fee	£79.00 83	2 Year Licence £367.00 385
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £414.00 435
	Renewal	Application Fee includes inspection fee	£163.00 171	1 Year Licence £289.00 303
		Mandatory mid licence inspection fee	£79.00 83	2 Year Licence £336.00 353
		Annual Enforcement Fee payable for each year of licence	£47.00 49	3 Year Licence £383.00 402

Type of Licence - Boarding of Dogs - Franchise - based within Darlington Borough Council		Fee	
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00 + £11.00 per host 144 + 12
		Mandatory mid licence inspection fee	£68.00 - per host 71
		Annual Enforcement Fee Payable for each year of the licence	£47.00 49
	Renewal	Application Fee includes inspection fee includes	£105.00 + £11.00 per host 110 + 12
		Mandatory mid licence inspection fee	£68.00 - per host 71
		Annual Enforcement Fee payable for each year of licence	£47.00 49

Type of Licence - Boarding of Dogs - Franchise Out of LA Area		Fee	
Type of Application	Grant	Application Fee	£63.00 66
		Mandatory mid licence inspection fee	£68.00 - per host 71
	Renewal	Application Fee	£58.00 61
		Mandatory mid licence inspection fee	£63.00 - per host 66

Additional Fees	Fee
Cost Per additional licensable activity - Grant and Renewal	£68.00 each 71
Mandatory mid licence inspection fee - Grant and Renewal	£32.00 each 34
Variation of Licence where no inspection is required	£37.00 each 39
Variation of Licence where inspection is required	£95.00 each 100
Application for Re- Rating	£74.00 each 78
Copy Licence	£16.00 17
Administration Fee	£37.00 39

Notes

1. A new application would be required for the following changes to a business
 - Change of Address of premises where animals are kept or accommodated
 - Change of Business Owner
 - Addition of a new licensable activity
2. A variation of licence would be required for the following proposed amendments
 - Changes to the number of animals licensed
 - Changes to the identity of animals licensed (where animals are identified on the licence)
 - A change of licence holder's address (where no animals are kept or accommodated at those premises)
 - The addition or removal of a host premises for dog boarding activities
 - Changes to the plan of the premise that are being used to keep or accommodate animals
3. It is not possible to combine the activity of 'Keeping or Training Animals for Exhibition Only' with any other licensable activity on one licence. This is because such licenses must by law, be for a three year duration and do not qualify for a Star Rating. Where this activity does take place at the same premises as another activity, a reduced fee may be applicable.