

## **FORWARD PLAN FOR THE PERIOD: 5 MAY 2021 - 30 SEPTEMBER 2021**



### **What is a Forward Plan?**

The Forward Plan is a list of all of the decisions, which are due to be taken by Cabinet. The Plan also includes all Key Decisions to be taken by Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website [www.darlington.gov.uk](http://www.darlington.gov.uk).

### **What is a Key Decision?**

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

### **What are the reasons that a report can be held in private?**

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:—
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

## **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

- (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

### **Who takes Key Decisions?**

Under the Council's constitution, key decisions are taken by Cabinet.

### **Are only Key Decisions listed in the Forward Plan?**

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting, however, all decisions to be taken by Cabinet are included on the plan to give Scrutiny Committees and the public an early indication of decisions to be made.

### **What does the Forward Plan tell me?**

The Plan gives information about:

- What decisions are coming up
- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be an open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

### **How to make representations**

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

### **How and who do I contact?**

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Lynne Wood, Elections Manager, Democratic Services, Resources Group, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405803. Email: [lynne.wood@darlington.gov.uk](mailto:lynne.wood@darlington.gov.uk).

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

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**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Acquisition of Land at Snipe Lane, Darlington

**Brief Description**

To approve acquisition of 2.27 acres of grazing land at Snipe Lane

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**Decision Maker**

Cabinet

**Date of Decision**

1 Jun 2021

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Resources

**Wards Affected**

Hurworth

**Consultation Process and Consultees**

N/A

**Document to be submitted**

Report

## DARLINGTON BOROUGH COUNCIL FORWARD PLAN

### **Title**

Partnership Working in Darlington

### **Brief Description**

To update Cabinet on a new partnership approach to delivering success for Darlington agreed with partners and to recommend amending the Council's constitution with regard to its lead strategic documents.

### **Decision Type**

Non-Key

### **Decision Status**

For Determination

### **Urgent Decision**

No

### **Anticipated Restriction**

Open

### **Decision Maker**

Cabinet

### **Date of Decision**

1 Jun 2021

### **Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

### **Relevant Cabinet Member(s)**

Leader of the Council

### **Contact Officer/Report Author**

Tracy Blowers

Tracy.Blowers@darlington.gov.uk

### **Department**

Economic Growth and Neighbourhood Services

### **Wards Affected**

All Wards

### **Consultation Process and Consultees**

Partners and the public.

### **Document to be submitted**

Report

## DARLINGTON BOROUGH COUNCIL FORWARD PLAN

### **Title**

Representation on Other Bodies 2021/22

### **Brief Description**

To appoint Members to the various outside bodies to which Cabinet can appoint.

### **Decision Type**

Non-Key

### **Decision Status**

For Determination

### **Urgent Decision**

No

### **Anticipated Restriction**

Open

### **Decision Maker**

Cabinet

### **Date of Decision**

1 Jun 2021

### **Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

### **Relevant Cabinet Member(s)**

Leader of the Council

### **Contact Officer/Report Author**

Lynne Wood, Elections Manager  
Lynne.Wood@darlington.gov.uk

### **Department**

Resources

### **Wards Affected**

### **Consultation Process and Consultees**

Consultation with Leaders of the Council's political groups via e-mail and meetings if necessary.

### **Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Climate Change Cross Party Working Group

**Brief Description**

To provide Members with an update on the work of the Climate Change Cross Party Working Group

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Jul 2021

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Economy Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

N/A

**Document to be submitted**

## DARLINGTON BOROUGH COUNCIL FORWARD PLAN

### **Title**

Collection of Council Tax, Business Rates and Rent 2020-21

### **Brief Description**

To advise on collection rates for Council Tax, Business Rates and Rent and to seek approval for the write-off of irrecoverable debts.

### **Decision Type**

Non-Key

### **Decision Status**

For Determination

### **Urgent Decision**

No

### **Anticipated Restriction**

Open

### **Decision Maker**

Cabinet

### **Date of Decision**

6 Jul 2021

### **Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

### **Relevant Cabinet Member(s)**

Resources Portfolio

### **Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

### **Department**

Economic Growth and Neighbourhood Services

### **Wards Affected**

All Wards

### **Consultation Process and Consultees**

N/A

### **Document to be submitted**

Report



## DARLINGTON BOROUGH COUNCIL FORWARD PLAN

**Title**

Playing Pitch and Facilities Strategy

**Brief Description**

The updated strategy incorporates both indoor and outdoor sports provision (including playing pitches) and sets out the strategic direction and site specific priorities for the future delivery of sports facilities across the Borough until 2031

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Jul 2021

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Charleen Dods

Charleen.Dods@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

N/A

**Document to be submitted**

Report and Strategy

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Project Position Statement and Capital Programme Monitoring Outturn 2020/21

**Brief Description**

To provide information on the delivery of the Council's Capital Programme, the financial outturn position, financing of Capital expenditure and update on projects.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Jul 2021

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report

## DARLINGTON BOROUGH COUNCIL FORWARD PLAN

### **Title**

Project Position Statement and Capital Programme Monitoring - Quarter One

### **Brief Description**

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

### **Decision Type**

Non-Key

### **Decision Status**

For Determination

### **Urgent Decision**

No

### **Anticipated Restriction**

Open

### **Decision Maker**

Cabinet

### **Date of Decision**

6 Jul 2021

### **Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

### **Relevant Cabinet Member(s)**

Resources Portfolio

### **Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

### **Department**

### **Wards Affected**

All Wards

### **Consultation Process and Consultees**

None

### **Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Proposed Waiting Restrictions on Woodland Road, Outram Street and Duke Street

**Brief Description**

To advise of objections to a proposal for waiting restrictions on Woodland Road, Outram Street and Duke Street and requesting that consideration be given to proceed with the proposal.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Jul 2021

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Barbara Strickland, PA Manager  
Barbara.Strickland@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

College; Park East; Pierremont

**Consultation Process and Consultees**

Consultation with residents and business in the directly affected properties.

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Rail Heritage Quarter Update

**Brief Description**

To provide an update to Cabinet on the Rail Heritage Quarter project

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Jul 2021

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Charleen Dods

Charleen.Dods@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

Northgate

**Consultation Process and Consultees**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Restoration of Locomotion No 1 Replica

**Brief Description**

To provide the options and financial implications of restoring the Locomotion No 1 Replica and the fundraising options

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Jul 2021

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Charleen Dods

Charleen.Dods@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

Northgate

**Consultation Process and Consultees**

N/A

**Document to be submitted**

Report

## DARLINGTON BOROUGH COUNCIL FORWARD PLAN

### **Title**

Revenue Budget Outturn 2020/21

### **Brief Description**

To present the Revenue Outturn to allow consideration of the results in light of the Council's Medium Term Financial Plan and to consider the Council's Collection Fund and Housing Revenue Account outturn.

### **Decision Type**

Non-Key

### **Decision Status**

For Determination

### **Urgent Decision**

No

### **Anticipated Restriction**

Open

### **Decision Maker**

Cabinet

### **Date of Decision**

6 Jul 2021

### **Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

### **Relevant Cabinet Member(s)**

Resources Portfolio

### **Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

### **Department**

Resources

### **Wards Affected**

All Wards

### **Consultation Process and Consultees**

None

### **Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Revenue Budget Monitoring - Quarter 1

**Brief Description**

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Jul 2021

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report



**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Tees Valley Energy Recovery Facility

**Brief Description**

For Members to approve the Local Authority Special Purpose Vehicle (LA-SPV) and the Inter-Authority Agreement 2 (IAA2)

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Jul 2021

**Relevant Scrutiny Committee**

Communities and Local Services Scrutiny Committee

**Relevant Cabinet Member(s)**

Local Services Portfolio

**Contact Officer/Report Author**

Charleen Dods

Charleen.Dods@darlington.gov.uk

**Department**

Economic Growth and Neighbourhood Services

**Wards Affected**

All Wards

**Consultation Process and Consultees**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Xentrall Shared Services Annual Report

**Brief Description**

To review of progress and performance of Xentrall Shared Services, the Stockton and Darlington partnership.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

6 Jul 2021

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report and annual report

## DARLINGTON BOROUGH COUNCIL FORWARD PLAN

**Title**

Annual Review of the Investment Fund

**Brief Description**

To provide an update on the schemes and projects agreed by Cabinet to be being funded from the £50m investment fund

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Sep 2021

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Tracy Blowers

Tracy.Blowers@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

N/A

**Document to be submitted**

Report

## DARLINGTON BOROUGH COUNCIL FORWARD PLAN

### **Title**

Complaints Made to Local Government Ombudsman

### **Brief Description**

To provide Members with an update of the outcome of cases which have been determined by the Local Government, Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO)

### **Decision Type**

Non-Key

### **Decision Status**

For Determination

### **Urgent Decision**

No

### **Anticipated Restriction**

Open

### **Decision Maker**

Cabinet

### **Date of Decision**

7 Sep 2021

### **Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

### **Relevant Cabinet Member(s)**

Resources Portfolio

### **Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

### **Department**

Resources

### **Wards Affected**

All Wards

### **Consultation Process and Consultees**

N/A

### **Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Complaints, Compliments and Comments Annual Reports 2019/20

**Brief Description**

To consider the annual complaints, compliments and comments annual reports for Adult Social Care, Children's Social Care, Corporate, Housing and Public Health.

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Sep 2021

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

None

**Document to be submitted**

Report and annual reports

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

Regulatory Investigatory Powers Act (RIPA)

**Brief Description**

To inform and update Members about issues relevant to the use of the Regulation of Investigatory Powers Act 2000 and developments and recent developments

**Decision Type**

Non-Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Sep 2021

**Relevant Scrutiny Committee**

Economy and Resources Scrutiny Committee

**Relevant Cabinet Member(s)**

Resources Portfolio

**Contact Officer/Report Author**

Gail Banyard, PA Manager  
Gail.Banyard@darlington.gov.uk

**Department**

Resources

**Wards Affected**

All Wards

**Consultation Process and Consultees**

N/A

**Document to be submitted**

Report

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

**Title**

School Term Dates 2022/23

**Brief Description**

To consider and set the school term date arrangements for Darlington Maintained Schools for the Academic Year 2022/23.

**Decision Type**

Key

**Decision Status**

For Determination

**Urgent Decision**

No

**Anticipated Restriction**

Open

**Decision Maker**

Cabinet

**Date of Decision**

7 Sep 2021

**Relevant Scrutiny Committee**

Children and Young People Scrutiny Committee

**Relevant Cabinet Member(s)**

Children and Young People Portfolio

**Contact Officer/Report Author**

Sarah Foster

sarah.foster@darlington.gov.uk

**Department**

Childrens and Adults

**Wards Affected**

All Wards

**Consultation Process and Consultees**

Meetings/consultation with School Governing Bodies.

**Document to be submitted**

Report and proposed school term dates

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

FIELD\_CONSULTATION  
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