



DARLINGTON
Borough Council

**FORWARD PLAN
FOR THE PERIOD: 4 AUGUST 2021 - 31 DECEMBER 2021**

What is a Forward Plan?

The Forward Plan is a list of the key decisions, which are due to be taken

The Forward Plan is a list of the key decisions, which are due to be taken, by the Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website www.darlington.gov.uk.

What is a Key Decision?

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

What are the reasons that a report can be held in private?

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations,

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

- or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
 6. Information which reveals that the authority proposes:–
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Who takes Key Decisions?

Under the Council's constitution, key decisions are taken by Cabinet.

Are only Key Decisions listed in the Forward Plan?

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting.

What does the Forward Plan tell me?

The Plan gives information about:

- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be a open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

How to make representations

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

How and who do I contact?

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Lynne Wood, Elections Manager, Democratic Services, Resources Group, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405803. Email: lynne.wood@darlington.gov.uk.

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DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Annual Review of the Investment Fund

Brief Description

To provide an update on the schemes and projects agreed by Cabinet to be being funded from the £50m investment fund

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Tracy Blowers

Tracy.Blowers@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Climate Change Action Plan

Brief Description

To provide Members with an update on the work of the Climate Change Action Plan.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Barbara Strickland, PA Manager
Barbara.Strickland@darlington.gov.uk

Department

Chief Executive and Economic Growth

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Complaints Made to Local Government Ombudsman

Brief Description

To provide Members with an update of the outcome of cases which have been determined by the Local Government, Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO)

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Complaints, Compliments and Comments Annual Reports 2019/20

Brief Description

To consider the annual complaints, compliments and comments annual reports for Adult Social Care, Children's Social Care, Corporate, Housing and Public Health.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

None

Document to be submitted

Report and annual reports

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Introduction of a Civil (Financial) Penalty Policy and Enforcement Protocol – Minimum Energy Efficiency Standards

Brief Description

For Members to approve the implementation of the Civil (Financial) Penalty Policy to allow officers to impose fines where necessary to landlords and improve the energy efficiency standards of private rented properties .

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Stronger Communities Portfolio

Contact Officer/Report Author

Charleen Dods

Charleen.Dods@darlington.gov.uk

Department

Services

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report and Policy

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Land at Faverdale / Burtree Garden Village Feasibility Work

Brief Description

Proposal to establish whether proposed residential development by Esh/JV is financially viable and deliverable.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio, Resources Portfolio

Contact Officer/Report Author

Barbara Strickland, PA Manager
Barbara.Strickland@darlington.gov.uk

Department

Chief Executive and Economic Growth

Wards Affected

Brinkburn and Faverdale

Consultation Process

None

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Playing Pitch and Facilities Strategy

Brief Description

The updated strategy incorporates both indoor and outdoor sports provision (including playing pitches) and sets out the strategic direction and site specific priorities for the future delivery of sports facilities across the Borough until 2031

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Local Services Portfolio

Contact Officer/Report Author

Charleen Dods

Charleen.Dods@darlington.gov.uk

Department

Services

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report and Strategy

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Project Position Statement and Capital Programme Monitoring - Quarter One

Brief Description

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

None

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Proposed Waiting Restrictions on Woodland Road, Outram Street and Duke Street

Brief Description

To advise of objections to a proposal for waiting restrictions on Woodland Road, Outram Street and Duke Street and requesting that consideration be given to proceed with the proposal.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Local Services Portfolio

Contact Officer/Report Author

Barbara Strickland, PA Manager

Barbara.Strickland@darlington.gov.uk

Department

Services

Wards Affected

College; Park East; Pierremont

Consultation Process

Consultation with residents and business in the directly affected properties.

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Regulatory Investigatory Powers Act (RIPA)

Brief Description

To inform and update Members about issues relevant to the use of the Regulation of Investigatory Powers Act 2000 and developments and recent developments

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Schedule of Transactions

Brief Description

To consider terms negotiated by the Director, on behalf of the Council, to enable contractually binding contract(s) to be completed.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Barbara Strickland, PA Manager

Barbara.Strickland@darlington.gov.uk

Department

Services

Wards Affected

All Wards

Consultation Process

None

Document to be submitted

Other

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

School Term Dates 2022/23

Brief Description

To consider and set the school term date arrangements for Darlington Maintained Schools for the Academic Year 2022/23.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Sep 2021

Relevant Scrutiny Committee

Children and Young People Scrutiny Committee

Relevant Cabinet Member(s)

Children and Young People Portfolio

Contact Officer/Report Author

Sarah Foster

sarah.foster@darlington.gov.uk

Department

People

Wards Affected

All Wards

Consultation Process

Meetings/consultation with School Governing Bodies.

Document to be submitted

Report and proposed school term dates

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Annual Procurement Plan 2021/22 - Update

Brief Description

To consider and approve an update to the Annual Procurement Plan 2020/21.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Oct 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

Internal consultation with departments.

Document to be submitted

Report and update of Annual Procurement Plan

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Land at Faverdale – Former St Modwen Land Development Strategy

Brief Description

To consider disposal options.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision Maker

Cabinet

Date of Decision

5 Oct 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Barbara Strickland, PA Manager
Barbara.Strickland@darlington.gov.uk

Department

Chief Executive and Economic Growth

Wards Affected

Brinkburn and Faverdale

Consultation Process

N/A

Document to be submitted

Report and plans

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Treasury Management Annual and Outturn Prudential Indicators 2020/2021

Brief Description

Report providing information on the regulation and management of the Council's borrowing, investments and cash-flow and requesting approval of the Prudential Indicators.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

5 Oct 2021

Council

25 Nov 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

None

Document to be submitted

Report and Outturn Prudential Indicators

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Council Tax Support - Scheme Approval 2022/23

Brief Description

To consider and approve a draft Council Tax Support Scheme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Nov 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

None

Document to be submitted

Report and Council Tax Support Scheme 2022/23

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Project Position Statement and Capital Programme Monitoring - Quarter Two

Brief Description

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Nov 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

None

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Rail Heritage Quarter Update

Brief Description

To provide an update to Cabinet on the Rail Heritage Quarter project

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Nov 2021

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Local Services Portfolio

Contact Officer/Report Author

Charleen Dods

Charleen.Dods@darlington.gov.uk

Department

Services

Wards Affected

Northgate

Consultation Process

N/A

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Restoration of Locomotion No 1 Replica

Brief Description

To provide the options and financial implications of restoring the Locomotion No 1 Replica and the fundraising options

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Nov 2021

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Local Services Portfolio

Contact Officer/Report Author

Charleen Dods

Charleen.Dods@darlington.gov.uk

Department

Services

Wards Affected

Northgate

Consultation Process

N/A

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Revenue Budget Monitoring - Quarter 2

Brief Description

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Nov 2021

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

None

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Special Educational Needs and Disabilities (SEND) Capital Projects

Brief Description

To request the release of additional funds for Special Educational Needs (SEND) Capital Projects.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Nov 2021

Relevant Scrutiny Committee

Children and Young People Scrutiny Committee

Relevant Cabinet Member(s)

Children and Young People Portfolio

Contact Officer/Report Author

Sarah Foster

sarah.foster@darlington.gov.uk

Department

People

Wards Affected

All Wards

Consultation Process

Consultatio with service users.

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Tees Valley Energy Recovery Facility

Brief Description

For Members to approve the Local Authority Special Purpose Vehicle (LA-SPV) and the Inter-Authority Agreement 2 (IAA2)

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Nov 2021

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Local Services Portfolio

Contact Officer/Report Author

Charleen Dods

Charleen.Dods@darlington.gov.uk

Department

Services

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title

Mid-Year Prudential Indicators and Treasury Management 2020/21

Brief Description

To consider the revised Treasury Management Strategy, Prudential Indicators and providing a half-yearly review of the Council's borrowing and investment activities.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet
Council

Date of Decision

7 Dec 2021
27 Jan 2022

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager
Gail.Banyard@darlington.gov.uk

Department

Operations

Wards Affected

All Wards

Consultation Process

None

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Reports pulled from Cabinet since the last Forward Plan

Title

Council Fleet

Brief Description

For Members to consider the options for the future replacement of Council vehicles with more sustainable options.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Local Services Portfolio

Contact Officer/Report Author

Charleen Dods

Charleen.Dods@darlington.gov.uk

Department

Services

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
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