

QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY) Appendix 2

SECTION 1 TO BE COMPLETED BY MEMBERS

NOTE – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

| REASON FOR REQUEST? | RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?) |
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| <p>Review of Adult Care Services during Covid</p> <p>A review has already been carried out of Children's Services (by the Children & Young People Scrutiny Committee), on how they coped during the pandemic, how the service users and their families found them, and any changes which need to be made as a result, or any ongoing needs which might be identified. It would seem very relevant to carry out a similar review for Adults Services – in conjunction with the Health & Housing Scrutiny Committee to learn for any future waves of coronavirus and associated restrictions / lockdowns, or indeed any other future disease outbreak response which may be required.</p> | <p>ASC Staff time to input into parts a and b, and to contact adults in receipt of care to invite them to take part and support them to do so if needed.</p> <p>Democratic services time to support parts b, c and compile the report in d.</p> |
| PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?) | HOW WILL THE OUTCOME MAKE A DIFFERENCE? |
| <ul style="list-style-type: none"> a) Invite ASC staff managers to detail how their services had to be changed throughout the pandemic in response to lockdown restrictions (much of this already exists in reports to scrutiny committees, but useful to bring it together in one place) – this would be a desktop exercise. b) Invite ASC staff and domiciliary care workers to provide their experience of how their services changed on the ground in practise, how they felt about it, their experiences | <p>It will ensure that services which continue to be delivered remotely are done in the best manner possible for the end users (some may choose to continue remote services even after lockdown restrictions are lifted for example), and allow learning for how best to deliver services if future restrictions have to be reimposed, for coronavirus reasons or any other future disease outbreak. It would also identify any ongoing needs e.g. mental health issues caused by the change to care during the coronavirus lockdown restrictions, which could then be addressed.</p> |

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| <p>from the front line of what worked and what didn't work so well, what they felt might have worked better – this could be a half-day hearing from staff invited to take part (via a Teams meeting) and/ or utilise the output from the staff survey.</p> <p>c) Invite adults and carers, in receipt of social care services to provide their feedback, experiences, what went well or badly, how they think the service could have been (or be) improved, and write this up as a report to ASC services – this could be a half or full day (or 2 half-day) hearing from adults invited to take part (via a Teams meeting) – clearly those who do not have technology available or know how to use it would require support to take part.</p> <p>d) Pull all of the above together into a report to ASC teams and report to the Adults Scrutiny Committee and the Health and Housing Scrutiny Committee.</p> | |
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Signed Councillor Holroyd

Date2 March 2021.....

SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS
(NOTE – There is an expectation that Officers will discuss the request with the Member)

| | Criteria |
|--|---|
| <p>1. (a) Is the information available elsewhere? Yesx..... No</p> <p>If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services)</p> | <p>1. Information already provided/or will be provided to Member</p> |
| <p>Previous scrutiny reports – Covid update – Staff survey</p> <p>(b) Have you already provided the information to the Member or will you shortly be doing so?</p> <p>.....Provision of information to be supported by Democratic Services</p> | <p>2. Extent of workload involved in meeting request</p> |
| <p>2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?</p> <p>Impact on officer time to be minimised by utilising information already collated. Therefore officer time should be mainly required in participating in TEAMS meeting (reference in B)</p> | <p>3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work</p> |
| <p>3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?</p> <p>I believe this is a stand alone piece of work</p> | <p>4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)</p> |
| <p>4. Is there another Council process for enquiry or examination about the matter currently underway?</p> <p>No</p> | <p>5. About an individual or entity that has a right of appeal</p> |
| <p>5. Has the individual or entity some other right of appeal?</p> <p>N/A</p> | <p>6. Some other substantial reason</p> |
| <p>6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme?</p> <p>No</p> | |

Signed: L.Thirkeld

Position: Acting Assistant Director Date 26/3/21