

Darlington Borough Council

Licensing and Car Parking, Town Hall, Darlington. DL1 5QT

Licensing Fees 2020

Updated: 14 January 2020 – Applicable from 1 April 2021

Animal Welfare (excluding veterinary fees)		£
Dangerous Wild Animals		£120.00
Zoo	Grant– licence for 4 years	£450.00
	Renewal– licence for 6 years	£450.00

****See table at Appendix 1 for fee's under Animal Regulations 2018*****

Cosmetics	£
Premise Grant	£280.00
Personal Grant	£65.00
Variation	£65.00

Caravan Sites	£
Application for a Permanent Residential Site Licence 1-5 pitches	£200.00
Application for a Permanent Residential Site Licence 6-20 pitches	£225.00
Application for a Permanent Residential Site Licence 21-50 pitches	£240.00
Application for a Permanent Residential Site Licence more than 50 pitches	£260.00
Annual fee for a Permanent Residential Site Licence 1-5 pitches	Nil
Annual fee for a Permanent Residential Site Licence 6-50 pitches	£220.00
Annual fee for a Permanent Residential Site Licence more than 50 pitches	£260.00
Laying site rules	£25.00
Variation or transfer of a site licence	£100.00

Explosives and Fireworks from 6 April 2016 (licence applications processed by Trading Standards)

Provision of the Act	Purpose of application	Fee	
Regulation 13	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is required:	1 year	£185.00
		2 year	£243.00
		3 year	£304.00
		4 year	£374.00
		5 year	£423.00
	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, no minimum separation distance or a 0 metres separation distance is prescribed:	1 year	£109.00
		2 year	£141.00
		3 year	£173.00
		4 year	£206.00

[Redacted]

5 year £238.00

Provision of the Act	Purpose of application	Fee	
Regulation 13	Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed:	1 year	£86.00
		2 year	£147.00
		3 year	£206.00
		4 year	£266.00
		5 year	£326.00
	Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, no minimum separation distance or a 0 metres minimum separation distance is prescribed:	1 year	£54
		2 year	£86
		3 year	£120
		4 year	£152
		5 year	£185
Regulation 16	Purpose of application: - Varying a licence: varying name of licensee or address of site	Fee	£36
	any other kind of variation	The reasonable cost to the licensing authority of having the work carried out	
Regulation 17	Transfer of licence	£36	
	Replacement of licence	£36	

Gambling Act - See table below for licence and permit fees	£
Small Society Lottery Registration	£40.00
Small Society Lottery Registration Annual Fee	£20.00

Goods on the Highway	£
Grant and Renewal	£155.00

House to House Collections	£
House to House Collection Permit	NO FEE

Licensing Act 2003	£
See table below	

Pavement Café Licence	£
Grant and Renewal	
Fees are based on the size of the proposed external pavement café area.	
Number of People	Application Fee
1 – 10	£200
11 – 25	£240
26 – 40	£280
41 – 60	£320
61 – 80	£360
81 – 99	£400
Over 100	£450
Duplicate Licence Fee	£50
Transfer of Licence	£50
Change of Detail	£30
Variation of Covers	£100
Fees are due on an annual basis.	
Fees are not refundable if the application is unsuccessful.	
Fees are not refundable where a licence is surrendered.	

Petroleum		£
Licence is required where 225 litres or more are stored		
Up to 2,500 litres		£45.00
From 2,500 to 50,000 litres		£61.00
Exceeding 50,000 litres		£128.00
Scrap Metal Dealers Act 2013		£
Collectors Licence (3 years) - Grant		£150.00
Collectors Licence (3 years) - Renewal		£150.00
Minor Variation		£15.00
Major Variation		£50.00
*And in the case of a change from a Collector to a Site Licence a further 65.00 per site per remaining year(s) remaining on licence		
Site Licence – Grant		£350.00 + £195.00**
Site Licence – Renewal		£270.00 + £195.00**
** for every additional site		
Minor Variation		£15.00
Major Variation		£50.00 + £65.00***
*** per additional site per year remaining on licence where variation adds a site		
Sex Establishments		£
Grant Application Fee		£3,700.00
Renewal of Licence Fee		£1,200.00
Transfer of licence Fee		£1,200.00
Skips, Scaffolding and Hoardings		£
Place a skip on the highway (less than 3 days notice)		£30.00
Place a skip on the highway (more than 3 days notice)		£15.00
Erection of scaffolding		£50.00
Hoardings		£50.00
Street Collections		£
Street Collection Permit		NO FEE
Street Trading		£
Annual Consent – Town Centre		£7000.00
*** if paying monthly		£620.00
*** if paying weekly		£170.00
January to October per full calendar month		£660.00
per week		£270.00
per day (minimum of 4 days)		£60.00

November and December	per full calendar month	£975.00
	per week	£385.00
	per day (minimum of 4 days)	£85.00
Buskers (selling CDs)	per ½ day	£25.00
	Per full day	£45.00
None Town Centre Permits (moving or layby) + Application Fee		£260.00
News Vendor Permits		£35.00

Transport – Drivers		£
Hackney Carriage Driver Licence	Grant (1 year)	£161.00
Hackney Carriage Driver Licence	Grant (3 years)	£356.00
Hackney Carriage Driver Licence	<u>Renewal</u> (1 year)	£76.00
Hackney Carriage Driver Licence	<u>Renewal</u> (3 years)	£271.00
Private Hire / Dual Driver Licence	Grant (1 year)	£161.00
Private Hire / Dual Driver Licence	Grant (3 years)	£356.00
Private Hire / Dual Driver Licence	<u>Renewal</u> (1 year)	£76.00
Private Hire / Dual Driver Licence	<u>Renewal</u> (3 years)	£271.00
Change from Single Licence to Combined (£30.00 admin charge, £10.00 for new badges, includes knowledge test)		£40.00
Replacement Drivers Badge		£10.00
Re-sit of Drivers Legislation Test		£35.00
Refused Application for Drivers Badge		£35.00
CRB Enhanced Disclosure Online		£44.00

Transport - Private Hire Operators		£
Operators Licence	Grant (1 year)	£530.00
Operator Licence	Grant (5 years)	£1160.00
Operator Licence	<u>Renewal</u> (1 year)	£350.00
Operator Licence	<u>Renewal</u> (5 years)	£980.00
Operator Levy (1 year) (Per PHV Operated)		£10.00
Operator Levy (5 year) (Per PHV Operated)		£50.00
Admin charge for assistance with applications or where applications are refused by Committee		£35.00

Transport – Vehicles – fees exclude plate, decal and tariff costs	£
Hackney Carriage Vehicle Licence Grant	£385.00
HYBRID GRANT 25% Discount on Licence Fee Not Plates	£289.00
Hackney Carriage Vehicle Licence <u>Renewal</u>	£355.00
HYBRID Renewal Fee	£266.25
Hackney Carriage Vehicle Licence with Disabled Access Grant	£289.00
Hackney Carriage Vehicle Licence with Disabled Access <u>Renewal</u>	£266.00

Private Hire Vehicle Licence Grant	£370.00
HYBRID GRANT 25% Discount on Licence Fee Not Plates	£277.00
Private Hire Vehicle Licence <u>Renewal</u>	£340.00
HYBRID Renewal Fee	£255.00
Private Hire Vehicle Licence with Disabled Access Grant (If Hybrid no change its Still 25% discount)	£277.00
Private Hire Vehicle Licence with Disabled Access <u>Renewal (If Hybrid no change its Still 25% discount)</u>	£255.00

Door Decal (Hackney Carriage)	£5.00 each
Rear Plate	£15.00
Front Plate	£10.00
Hackney Tariff Sticker	£2.00
Vehicle – Transfer of Owner	£35.00
Vehicle – Change of Registration Number	£35.00

Allington Way Test Centre Fees	
Vehicle Test	£50.00
Vehicle Test with MOT	£60.00
Failure to attend (with less than 48hrs notice)	£50.00
Vehicle Re-Test	£25.00
Vehicle Re-Test with Emissions Test	£35.00
Vehicle Re-Test Emissions Test only	£10.00

Transport – General	£
Duplicate Licence	£15.00
Change of name or address	£35.00
Administration Charge	£35.00

Administration and Miscellaneous Fees	£
Photocopying (per sheet)	£1.00
Withdrawn Application Fee	£35.00
Licence Replacement (where not stated)	£10.50

Gambling Act – Premise Licence Fees

Premises Type	Licence Grant	Annual Fee	Licence Variation	Transfer	Provisional Statement	Licence Reinstatement
Small Casinos	N/A	N/A	N/A	N/A	N/A	N/A
Existing Casinos	N/A	N/A	N/A	N/A	N/A	N/A
Bingo Halls	1300	600	1300	1200	1300	1200
Adult Gaming Centres	1300	600	1300	1200	1300	1200
Betting Tracks	1300	550	1300	950	1300	950
Family Entertainment Centres	1300	550	1300	950	1300	950
Betting Premises	1300	550	1300	1200	1300	1300

Notification of change £50

Copy of Licence £25

Permit Type	Grant	Variation	Transfer	Annual Fee	Renewal Fee
FEC Gaming Machine Permit	£300	N/A	N/A	N/A	£300
Prize Gaming Permits	£300	N/A	N/A	N/A	£300
Gaming Machines on Licensed Premises (Automatic Entitlement to 1 or 2 Machines)	£50	N/A	N/A	N/A	N/A
Gaming Machines on Licensed Premises (Application for 3 or more Machines)	£100	£100	£25	£50	N/A
Club Gaming Permits	£100 (FT) £200 in all other cases	£100	N/A	£50	£100 for CPC £200 in all other cases
Club Gaming Machine Permits	£100 (FT) £200 in all other cases	£100	N/A	£50	£100 for CPC £200 in all other cases

Change of name on Permit	£25
Duplicate copy of Permit	£15
Temporary Use Notice	£500
Copy/Replacement/Endorsed Copy of Notice	£25

FT = Fast Track; **CPC** = Holders of a Club Premises Certificate

Licensing Act - Fees					
Band	A	B	C	D	E
Non Domestic Rateable Value of the property to be licensed	None - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 +
If a premise does not have a NDRV then fees revert to Band C					

Premises Licences					
New applications and variation	£100	£190	£315	£450	£635
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	x 2 = £900	x 3 = £1,905
Annual Fee	£70	£180	£295	£320	£350
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	x 2 = £640	x 3 = £1,050

Club Premises Certificates					
New applications and variation	£100	£190	£315	£450	£635
Annual Fee	£70	£180	£295	£320	£350

There are additional fees for premises licence application and annual fees for exceptionally large-scale event (5,000 people +), unless certain conditions apply. Please read regulation 4(4) & 4(5) of the Licensing Act 2003 (fees) Regulations. Below is the list of additional fees payable where applicable.

Number in attendance at any one time	Application fee (£'s)	Annual fee (£'s)
5,000 - 9,999	1,000	500
10,000 - 14,999	2,000	1,000
15,000 - 19,999	4,000	2,000
20,000 - 29,999	8,000	4,000
30,000 - 39,999	16,000	8,000
40,000 - 49,999	24,000	12,000
50,000 - 59,999	32,000	16,000
60,000 - 69,000	40,000	20,000
70,000 - 79,000	48,000	24,000
80,000 - 89,000	56,000	28,000
90,000 and over	64,000	32,000

Minor Variation	
For minor structural variations or changes which do not impact upon the licensing objectives	£89.00

Licensing Act - Fees continued

Other Premises Licence Fees and Charges	£
Application for a Provisional Statement	315.00
Application to Transfer a Premises Licence	23.00
Application to Change a DPS	23.00
Interim Authority Notice	23.00
Notification of Interest	21.00

Other Licensing Act 2003 Fees	£
Personal Licence Application - New	37.00
Temporary Event Notice	21.00

Miscellaneous Fees and Charges	£
Notification of change of name or address	10.50
Notification of alteration of club rules	10.50
Theft/loss of licence, certificate, summary or temporary event notice	10.50

Appendix 1

Please note -

A vets fee is also payable where a vets inspection is either required by law or deemed necessary by Darlington Borough Council

Type of Licence - Breeding of Dogs		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£100.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £245.00
			2 Year Licence £290.00
			3 Year Licence £335.00
			1 Year Licence £215.00
			2 Year Licence £260.00
			3 Year Licence £305.00

Type of Licence - Selling Animals as Pets - Commercial		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00
		Mandatory mid licence inspection fee	£77.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£100.00
		Mandatory mid licence inspection fee	£77.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £252.00
			2 Year Licence £297.00
			3 Year Licence £342.00
			1 Year Licence £222.00
			2 Year Licence £267.00
			3 Year Licence £312.00

Type of Licence - Selling Animals as Pets - Home		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£100.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £245.00
			2 Year Licence £290.00
			3 Year Licence £335.00
			1 Year Licence £215.00
			2 Year Licence £260.00
			3 Year Licence £305.00

Type of Licence - Keeping or Training Animals for Exhibition		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£100.00
		Annual Enforcement Fee payable for each year of licence	£135.00
	Renewal	Application Fee includes inspection fee	£80.00
		Annual Enforcement Fee payable for each year of licence	£135.00
			3 Year Licence £235.00
			3 Year Licence £215.00

Type of Licence - Hiring Out Horses		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£145.00
		Mandatory mid licence inspection fee	£75.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£115.00
		Mandatory mid licence inspection fee	£75.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £265.00
			2 Year Licence £310.00
			3 Year Licence £355.00
			1 Year Licence £235.00
			2 Year Licence £280.00
			3 Year Licence £325.00

Type of Licence - Boarding of Dogs and Cats - Commercial		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£170.00
		Mandatory mid licence inspection fee	£90.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£140.00
		Mandatory mid licence inspection fee	£90.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £305.00
			2 Year Licence £350.00
			3 Year Licence £395.00
			1 Year Licence £275.00
			2 Year Licence £320.00
			3 Year Licence £365.00

Type of Licence - Boarding of Dogs and Cats† - Home Boarding		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£100.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £245.00
			2 Year Licence £290.00
			3 Year Licence £335.00
			1 Year Licence £215.00
			2 Year Licence £260.00
			3 Year Licence £305.00

† Please note that Cats may only be boarded in pens constructed for that purpose and shall be kept in garden - check this is right

Type of Licence - Boarding of Dogs - Dog Day Care - up to 7 dogs		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£100.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £245.00
			2 Year Licence £290.00
			3 Year Licence £335.00
			1 Year Licence £215.00
			2 Year Licence £260.00
			3 Year Licence £305.00

Type of Licence - Boarding of Dogs - Dog Day Care - 8+ dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£185.00	1 Year Licence £305.00
		Mandatory mid licence inspection fee	£75.00	2 Year Licence £350.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £395.00
	Renewal	Application Fee includes inspection fee	£155.00	1 Year Licence £275.00
		Mandatory mid licence inspection fee	£75.00	2 Year Licence £320.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £365.00

Type of Licence - Boarding of Dogs - Franchise - based within Darlington Borough Council			Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00 + £10.00 per host
		Mandatory mid licence inspection fee	£65.00 - per host
		Annual Enforcement Fee Payable for each year of the licence	£45.00
	Renewal	Application Fee includes inspection fee includes inspection fee	£100.00 + £10.00 per host
		Mandatory mid licence inspection fee	£60.00 - per host
		Annual Enforcement Fee payable for each year of licence	£45.00

Type of Licence - Boarding of Dogs - Franchise Out of LA Area			Fee
Type of Application	Grant	Application Fee	£60.00
		Mandatory mid licence inspection fee	£65.00 - per host
	Renewal	Application Fee	£55.00
		Mandatory mid licence inspection fee	£60.00 - per host

Additional Fees		Fee
Cost Per additional licensable activity - Grant and Renewal		£65.00 each
Mandatory mid licence inspection fee - Grant and Renewal		£30.00 each
Variation of Licence where no inspection is required		£35.00 each
Variation of Licence where inspection is required		£90.00 each
Application for Re- Rating		£70.00 each
Copy Licence		£15.00
Administration Fee		£35.00

Notes

1. A new application would be required for the following changes to a business
 - Change of Address of premises where animals are kept or accommodated
 - Change of Business Owner
 - Addition of a new licensable activity
2. A variation of licence would be required for the following proposed amendments
 - Changes to the number of animals licensed
 - Changes to the identity of animals licensed (where animals are identified on the licence)
 - A change of licence holder's address (where no animals are kept or accommodated at those premises)
 - The addition or removal of a host premises for dog boarding activities
 - Changes to the plan of the premise that are being used to keep or accommodate animals
3. It is not possible to combine the activity of 'Keeping or Training Animals for Exhibition Only' with any other licensable activity on one licence. This is because such licenses must by law, be for a three year duration and do not qualify for a Star Rating. Where this activity does take place at the same premises as another activity, a reduced fee may be applicable.