

GENERAL LICENSING COMMITTEE
16 JANUARY 2024

LICENSING FEES AND CHARGES FOR 2024 - 2025

Purpose of the Report

1. The purpose of this report is to invite Members to determine the fees relating to licensing. The fees are based on the cost recovery of administering and where appropriate enforcing the relevant legislation relating to such licences.

Background

2. Councils are responsible for administering a range of licences and for the majority of these regimes the costs are recovered through fees set by each council and paid by the licence applicant. It is an accepted principle in relation to these schemes that those who benefit from the system (licence holders) should cover the cost of it. Locally set fees are a vital means of ensuring that full costs can be recovered, reducing the risk of a subsidy from local tax payers, and that businesses do not pay more than they should.
3. Legislation permits the Council to recover all or part of the costs of providing the licensing service, including its administration and control (i.e. enforcement or supervision). It does not permit the Council to profit from its fees and charges, thus ring fencing the income to the licensing service. Surpluses **must** be carried forward and deficits **may** be carried forward to future years within each ring-fenced licensing budget. The Council may, however, choose to subsidise the service.
4. Some fees, notably in relation to the Licensing Act 2003, are set nationally within legislation and the Council has no control. Whilst the Gambling Act 2005 allows local authorities to set fees, regulations place a maximum amount that can be charged.
5. While Full Council previously determined the levy of all fees and charges in respect of the licensing service, on 28 January 2016 it delegated the setting of fees and registrations to the General Licensing Committee.

Bank of England Assessment

6. At the time of writing this report the inflation rate was 4.6% with an expectation of it returning to normal (2%) by the end of 2025. The best way to achieve this is by the use of interest rates, as higher rates will slow down inflation by influencing how much people spend. It also means savers get more return on their savings.
7. Three large economic shocks caused high inflation in the UK.
8. The first was the Covid pandemic. To start with, it led to a shortage of products and services. That was followed by a sudden large demand for them, which increased prices.

9. It was known the effects of the pandemic would not last for long, however it was closely followed by Russia's invasion of Ukraine. This had an enormous impact on energy and food prices.
10. The third shock was a shortage in the number of people available for work in the UK. Thousands of people left the workforce following the pandemic and this increased the cost of hiring staff. Employing people is a large part of costs for many businesses so many increased their prices to cover those costs.

Taxi licensing

11. Taxi licensing is a 'two tier' system, involving two distinct regimes; hackney carriages and private hire. In the hackney carriage tier, drivers and vehicle proprietors are licensed; in the private hire tier, those who are licensed are drivers, vehicle proprietors and operators. There are therefore five categories of licence that must be separated when determining fees.
12. Taxi provision suffered the impact of a driver shortage following the easing of Covid regulations and they are still not at the level they were prior to the Covid pandemic, however they are increasing.
13. The successful introduction of our IDOX taxi licensing software has reduced staffing costs to administer the process and an anticipated deficit early in the financial year has been transformed into a predicted end of year surplus.
14. Even though we have an integrated digital application process there are elements within taxi licensing that still require staff intervention, such as checking 'right to work' documents and scrutiny of Disclosure and Barring (DBS) certificates. Recent changes within DBS has increased the work of Licensing Enforcement Officers who are increasingly having to deal with conflicting information.
15. In October 2023 hackney carriage proprietors requested an increase in the fares they can charge and this is still under consideration. In fixing the fares for hackney carriages there is a statutory requirement to advertise the proposed increase in a local newspaper. This, and the cost of administering the process can be recovered through licence fees.
16. Previous pay awards have been funded through a central resource allocation that will no longer be available beyond April 2024 and this, along with increased operating costs will need to be absorbed by any surplus or by increasing licence fees.
17. A review of taxi licensing fees was undertaken for the current financial year, which predicts that at the end of the financial year there will be a projected surplus of £30,856.
18. As the costs of administering the taxi licensing regime can be recovered from current licence fees it is proposed that these remain unchanged for the 2024-2025 period.

General Licensing Fees

19. Darlington's Licensing Department deal with almost all aspects of licensing (A to Z), each one having its own primary legislation. Within some licensing streams, fees are dictated by regulations that are set by government departments, whilst others have been decided as a result of detailed mapping processes.

20. A review of the general licensing fees was undertaken for the current financial year, which predicts that at the end of the year there will be a projected surplus of £6,307
21. As it is projected that the general licensing budget will remain in surplus for 2024-2025 it is proposed that licence fees for this period remain unchanged.

Mobile Homes

22. A protected mobile home site, which is not solely for holiday purposes or is not capable of being used all year round, requires a licence. In addition, a protected site cannot operate unless the local authority is satisfied that the manager qualifies as a 'fit and proper person'. Regulations permit the local authority to determine the fee for someone to be added to the 'fit and proper' register.
23. When these regulations were introduced in October 2021 the Licensing Committee agreed that a £100 fee would be paid annually for a 'fit and proper person' registration.
24. As these regulations were new, it was difficult to anticipate the challenges they would present until implementation. Some applications were straightforward and processed quickly whilst others involved complicated issues that required extensive resources to investigate.
25. To initially administer this process can be very time consuming for staff and collecting the annual fee has placed an additional unnecessary bureaucratic burden on licensing. Within the regulations it is possible to issue a licence for a five year period.
26. It is proposed that on application a single fee of £450 is made for a five year licence to replace the annual fee of £100. The option of paying a £100 annual fee will remain where licensing believe it is necessary for the site to comply with their licence conditions.

Fee Setting

27. There will inevitably be significant year on year variations in the allocated costs depending on where time has been spent. In the case of *Hemmings v Westminster*, the High Court stated that, "*a local authority does not have to adjust the licence fee every year to reflect any previous deficit or surplus, so long as it all comes out in the wash eventually*".
28. In this case of *R v Westminster City Council, ex parte Hutton* (1985) 83 L.G.R. 461, it was held that where the fee income generated in one year fails to meet the costs of administering the licensing system, it is open to the local authority to make a proportionate increase in the licence fee for the following year so as to recoup the cost of providing the service.

Recommendation

29. Members are invited to approve that licensing fees across all regimes remain unchanged, and to amend the fee collection arrangements for a mobile home site 'fit and proper person' registration.

Reasons

30. The recommendation is proposed to ensure there is a balance between recovering the costs of delivering the licensing service from the relevant licence fees, whilst acknowledging the dynamics involved in setting them.

Dave Winstanley
Group Services

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Background Papers

The Local Government (Miscellaneous Provisions) Act 1976
The Deregulation Act 2015
Open for Business (LGA guidance on locally set fees)

Appendix

1. Current licensing fees

Appendix 1**Darlington Borough Council**

Licensing and Car Parking, Town Hall, Darlington. DL1 5QT

Proposed Fees 2024-2025

Animal Welfare (excluding veterinary fees)		£
Dangerous Wild Animals		£126.00
Zoo	Grant– licence for 4 years	£473.00
	Renewal– licence for 6 years	£473.00

****See table at Appendix 1 for fee's under Animal Regulations 2018****

Cosmetics		£
Premise Grant		£294.00
Personal Grant		£68.00
Variation		£68.00

Caravan Sites		£
Application for a Permanent Residential Site Licence 1-5 pitches		£210.00
Application for a Permanent Residential Site Licence 6-20 pitches		£236.00
Application for a Permanent Residential Site Licence 21-50 pitches		£252.00
Application for a Permanent Residential Site Licence more than 50 pitches		£273.00
Annual fee for a Permanent Residential Site Licence 1-5 pitches		Nil
Annual fee for a Permanent Residential Site Licence 6-50 pitches		£231.00
Annual fee for a Permanent Residential Site Licence more than 50 pitches		£273.00
Laying site rules		£26.00
Variation or transfer of a site licence		£105.00
Fit and Proper person (5 year)		£450.00

Gambling Act - See table below for licence and permit fees	£
Small Society Lottery Registration	£40.00
Small Society Lottery Registration Annual Fee	£20.00

Goods on the Highway	£
Grant and Renewal	£155.00

House to House Collections	£
House to House Collection Permit	NO FEE

Licensing Act 2003	£
See table below	

Pavement Café Licence	£
Grant and Renewal Fees are based on the size of the proposed external pavement café area.	
Number of People	Application Fee
1 – 20	£200
21 – 40	£230
41 – 60	£260
61 – 80	£290
81 – 99	£320
Over 100	£350
Duplicate Licence Fee	£50
Transfer of Licence	£50
Change of Detail	£30
Variation of Covers	£100
Fees are due on an annual basis. Fees are not refundable if the application is unsuccessful. Fees are not refundable where a licence is surrendered.	

Petroleum	£
Licence is required where 225 litres or more are stored	
Up to 2,500 litres	£45.00
From 2,500 to 50,000 litres	£61.00
Exceeding 50,000 litres	£128.00

Scrap Metal Dealers Act 2013	£
Collectors Licence (3 years) - Grant	£158.00
Collectors Licence (3 years) - Renewal	£158.00
Minor Variation	£16.00
Major Variation	£53.00
*And in the case of a change from a Collector to a Site Licence a further 65.00 per site per remaining year(s) remaining on licence	
Site Licence – Grant	£368.00 + £205.00**

Site Licence – Renewal	£284.00 + £205.00**
** for every additional site	
Minor Variation	£16.00
Major Variation	£53.00 + £68.00***
*** per additional site per year remaining on licence where variation adds a site	

Sex Establishments	£
Grant Application Fee	£3,885.00
Renewal of Licence Fee	£1,260.00
Transfer of licence Fee	£1,260.00

Skips, Scaffolding and Hoardings	£
Place a skip on the highway (less than 3 days notice)	£40.00
Place a skip on the highway (more than 3 days notice)	£25.00
Erection of scaffolding	£60.00
Hoardings	£60.00

Street Collections	£
Street Collection Permit	NO FEE

Street Trading	£
Annual Consent – Town Centre	£7350.00
*** if paying monthly	£651.00
*** if paying weekly	£179.00
January to October per full calendar month	£693.00
per week	£284.00
per day (minimum of 4 days)	£63.00

November and December per full calendar month	£1024.00
per week	£404.00
per day (minimum of 4 days)	£89.00
Buskers (selling CDs) per ½ day	£25.00
Per full day	£45.00
None Town Centre Permits (moving or layby) + Application Fee	£273.00
News Vendor Permits	£35.00

Transport – Drivers	£
Hackney Carriage Driver Licence Grant (1 year)	£169.00
Hackney Carriage Driver Licence Grant (3 years)	£329.00
Hackney Carriage Driver Licence <u>Renewal</u> (1 year)	£80.00
Hackney Carriage Driver Licence <u>Renewal</u> (3 years)	£240.00

Private Hire / Dual Driver Licence Grant (1 year)	£169.00
Private Hire / Dual Driver Licence Grant (3 years)	£329.00
Private Hire / Dual Driver Licence <u>Renewal (1 year)</u>	£80.00
Private Hire / Dual Driver Licence <u>Renewal (3 years)</u>	£240.00
Change from Single Licence to Combined (£30.00 admin charge, £10.00 for new badges, includes knowledge test)	£42.00
Replacement Drivers Badge	£11.00
Re-sit of Drivers Legislation Test	£37.00
Refused Application for Drivers Badge	£37.00
CRB Enhanced Disclosure Online	£44.00

Transport - Private Hire Operators	£
Operators Licence Grant (1 year)	£557.00
Operator Licence Grant (5 years)	£1218.00
Operator Licence Renewal (1 year)	£368.00
Operator Licence Renewal (5 years)	£1029.00
Operator Levy (1 year) (Per PHV Operated)	£11.00
Operator Levy (5 year) (Per PHV Operated)	£53.00
Admin charge for assistance with applications or where applications are refused by Committee	£37.00

Transport – Vehicles – fees exclude plate, decal and tariff costs	£
Hackney Carriage Vehicle Licence Grant	£404.00
HYBRID GRANT 25% Discount on Licence Fee Not Plates	£303.00
Hackney Carriage Vehicle Licence <u>Renewal</u>	£373.00
HYBRID Renewal Fee	£279.25
Hackney Carriage Vehicle Licence with Disabled Access Grant	£303.00
Hackney Carriage Vehicle Licence with Disabled Access <u>Renewal</u>	£279.00

Private Hire Vehicle Licence Grant	£389.00
HYBRID GRANT 25% Discount on Licence Fee Not Plates	£291.00
Private Hire Vehicle Licence <u>Renewal</u>	£357.00
HYBRID Renewal Fee	£268.00
Private Hire Vehicle Licence with Disabled Access Grant (If Hybrid no change its Still 25% discount)	£291.00

Private Hire Vehicle Licence with Disabled Access Renewal (If Hybrid no change its Still 25% discount)	£268.00
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Door Decal (Hackney Carriage)	£5.00 each
Rear Plate	£16.00
Front Plate	£11.00
Hackney Tariff Sticker	£2.00
Vehicle – Transfer of Owner	£37.00
Vehicle – Change of Registration Number	£37.00

Allington Way Test Centre Fees	
Vehicle Test	£53.00
Vehicle Test with MOT	£63.00
Failure to attend (with less than 48hrs notice)	£53.00
Vehicle Re-Test	£26.00
Vehicle Re-Test with Emissions Test	£37.00
Vehicle Re-Test Emissions Test only	£11.00

Transport – General	£
Duplicate Licence	£16.00
Change of name or address	£37.00
Administration Charge	£37.00

Administration and Miscellaneous Fees	£
Photocopying (per sheet)	£1.00
Withdrawn Application Fee	£37.00
Licence Replacement (where not stated)	£11.00

Gambling Act – Premise Licence Fees

Premises Type	Licence Grant	Annual Fee	Licence Variation	Transfer	Provisional Statement	Licence Reinstatement
Small Casinos	N/A	N/A	N/A	N/A	N/A	N/A
Existing Casinos	N/A	N/A	N/A	N/A	N/A	N/A
Bingo Halls	1300	600	1300	1200	1300	1200
Adult Gaming Centres	1300	600	1300	1200	1300	1200
Betting Tracks	1300	550	1300	950	1300	950
Family Entertainment Centres	1300	550	1300	950	1300	950
Betting Premises	1300	550	1300	1200	1300	1300

Notification of change £50

Copy of Licence £25

Permit Type	Grant	Variation	Transfer	Annual Fee	Renewal Fee
FEC Gaming Machine Permit	£300	N/A	N/A	N/A	£300
Prize Gaming Permits	£300	N/A	N/A	N/A	£300
Gaming Machines on Licensed Premises (Automatic Entitlement to 1 or 2 Machines)	£50	N/A	N/A	N/A	N/A
Gaming Machines on Licensed Premises (Application for 3 or more Machines)	£100	£100	£25	£50	N/A
Club Gaming Permits	£100 (FT) £200 in all other cases	£100	N/A	£50	£100 for CPC £200 in all other cases
Club Gaming Machine Permits	£100 (FT) £200 in all other cases	£100	N/A	£50	£100 for CPC £200 in all other cases

Change of name on Permit	£25
Duplicate copy of Permit	£15
Temporary Use Notice	£500
Copy/Replacement/Endorsed Copy of Notice	£25

FT = Fast Track; **CPC** = Holders of a Club Premises Certificate

Licensing Act - Fees					
Band	A	B	C	D	E
Non Domestic Rateable Value of the property to be licensed	None - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 +
If a premise does not have a NDRV then fees revert to Band C					

Premises Licences					
New applications and variation	£100	£190	£315	£450	£635
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	x 2 = £900	x 3 = £1,905
Annual Fee	£70	£180	£295	£320	£350

Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	x 2 = £640	x 3 = £1,050
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Club Premises Certificates					
New applications and variation	£100	£190	£315	£450	£635
Annual Fee	£70	£180	£295	£320	£350

There are additional fees for premises licence application and annual fees for exceptionally large-scale event (5,000 people +), unless certain conditions apply. Please read regulation 4(4) & 4(5) of the Licensing Act 2003 (fees) Regulations. Below is the list of additional fees payable where applicable.

Number in attendance at any one time	Application fee (£'s)	Annual fee (£'s)
5,000 - 9,999	1,000	500
10,000 - 14,999	2,000	1,000
15,000 - 19,999	4,000	2,000
20,000 - 29,999	8,000	4,000
30,000 - 39,999	16,000	8,000
40,000 - 49,999	24,000	12,000
50,000 - 59,999	32,000	16,000
60,000 - 69,000	40,000	20,000
70,000 - 79,000	48,000	24,000
80,000 - 89,000	56,000	28,000
90,000 and over	64,000	32,000

Minor Variation	
For minor structural variations or changes which do not impact upon the licensing objectives	£89.00

Licensing Act - Fees continued

Other Premises Licence Fees and Charges	£
Application for a Provisional Statement	315.00
Application to Transfer a Premises Licence	23.00
Application to Change a DPS	23.00
Interim Authority Notice	23.00
Notification of Interest	21.00

Other Licensing Act 2003 Fees	£
Personal Licence Application - New	37.00
Temporary Event Notice	21.00

Miscellaneous Fees and Charges	£
Notification of change of name or address	10.50
Notification of alteration of club rules	10.50
Theft/loss of licence, certificate, summary or temporary event notice	10.50

Type of Licence - Breeding of Dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence
		Mandatory mid licence inspection fee	£74.00	£258.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£305.00 3 Year Licence £352.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence
		Mandatory mid licence inspection fee	£74.00	£226.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£273.00 3 Year Licence £320.00

Please note - A vets fee is also payable where a vets inspection is either required by law or deemed necessary by Darlington Borough Council

Type of Licence - Selling Animals as Pets - Commercial			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence
		Mandatory mid licence inspection fee	£81.00	£265.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£312.00 3 Year Licence £359.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence
		Mandatory mid licence inspection fee	£81.00	£233.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£280.00 3 Year Licence £327.00

Type of Licence - Selling Animals as Pets - Home			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence
		Mandatory mid licence inspection fee	£74.00	£258.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£305.00 3 Year Licence £352.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence
		Mandatory mid licence inspection fee	£74.00	£226.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£273.00 3 Year Licence £320.00

Type of Licence - Keeping or Training Animals for Exhibition			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£100.00	3 Year Licence £247.00
		Annual Enforcement Fee payable for each year of licence	£135.00	
	Renewal	Application Fee includes inspection fee	£80.00	3 Year Licence £226.00
		Annual Enforcement Fee payable for each year of licence	£135.00	

Type of Licence - Hiring Out Horses			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£152.00	1 Year Licence £278.00
		Mandatory mid licence inspection fee	£79.00	2 Year Licence £325.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £372.00
	Renewal	Application Fee includes inspection fee	£121.00	1 Year Licence £247.00
		Mandatory mid licence inspection fee	£79.00	2 Year Licence £294.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £341.00

Type of Licence - Boarding of Dogs and Cats - Commercial			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£179.00	1 Year Licence £321.00
		Mandatory mid licence inspection fee	£95.00	2 Year Licence £368.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £415.00
	Renewal	Application Fee includes inspection fee	£147.00	1 Year Licence £289.00
		Mandatory mid licence inspection fee	£95.00	2 Year Licence £336.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £383.00

Type of Licence - Boarding of Dogs and Cats† - Home Boarding			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence £258.00
		Mandatory mid licence inspection fee	£74.00	2 Year Licence £305.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £352.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence £226.00

		Mandatory mid licence inspection fee	£74.00	2 Year Licence £273.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £320.00

† Please note that Cats may only be boarded in pens constructed for that purpose and shall be kept in garden - check this is right

Type of Licence - Boarding of Dogs - Dog Day Care - up to 7 dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence £258.00
		Mandatory mid licence inspection fee	£74.00	2 Year Licence £305.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £352.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence £226.00
		Mandatory mid licence inspection fee	£74.00	2 Year Licence £273.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £320.00

Type of Licence - Boarding of Dogs - Dog Day Care - 8+ dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£194.00	1 Year Licence £320.00
		Mandatory mid licence inspection fee	£79.00	2 Year Licence £367.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £414.00
	Renewal	Application Fee includes inspection fee	£163.00	1 Year Licence £289.00
		Mandatory mid licence inspection fee	£79.00	2 Year Licence £336.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £383.00

Type of Licence - Boarding of Dogs - Franchise - based within Darlington Borough Council			Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00 + £11.00 per host
		Mandatory mid licence inspection fee	£68.00 - per host
		Annual Enforcement Fee Payable for each year of the licence	£47.00
	Renewal	Application Fee includes inspection fee includes inspection fee	£105.00 + £11.00 per host
		Mandatory mid licence inspection fee	£68.00 - per host
		Annual Enforcement Fee payable for each year of licence	£47.00

Type of Licence - Boarding of Dogs - Franchise Out of LA Area			Fee
Type of Application	Grant	Application Fee	£63.00
		Mandatory mid licence inspection fee	£68.00 - per host

	Renewal	Application Fee	£58.00
		Mandatory mid licence inspection fee	£63.00 - per host

Additional Fees	Fee
Cost Per additional licensable activity - Grant and Renewal	£68.00 each
Mandatory mid licence inspection fee - Grant and Renewal	£32.00 each
Variation of Licence where no inspection is required	£37.00 each
Variation of Licence where inspection is required	£95.00 each
Application for Re- Rating	£74.00 each
Copy Licence	£16.00
Administration Fee	£37.00

Notes

1. A new application would be required for the following changes to a business
 - Change of Address of premises where animals are kept or accommodated
 - Change of Business Owner
 - Addition of a new licensable activity

2. A variation of licence would be required for the following proposed amendments
 - Changes to the number of animals licensed
 - Changes to the identity of animals licensed (where animals are identified on the licence)
 - A change of licence holder's address (where no animals are kept or accommodated at those premises)
 - The addition or removal of a host premises for dog boarding activities
 - Changes to the plan of the premise that are being used to keep or accommodate animals

3. It is not possible to combine the activity of 'Keeping or Training Animals for Exhibition Only' with any other licensable activity on one licence. This is because such licenses must by law, be for a three year duration and do not qualify for a Star Rating. Where this activity does take place at the same premises as another activity, a reduced fee may be applicable.

