

GENERAL LICENSING COMMITTEE
28 JANUARY 2025

LICENSING FEES AND CHARGES FOR 2025 - 2026

Purpose of the Report

1. The purpose of this report is to invite Members to determine the fees relating to licensing. The fees are based on the cost recovery of administering and where appropriate enforcing the relevant legislation relating to such licences.

Background

2. Councils are responsible for administering a range of licences and for the majority of these regimes the costs are recovered through fees set by each council and paid by the licence applicant. It is an accepted principle in relation to these schemes that those who benefit from the system (licence holders) should cover the cost of it. Locally set fees are a vital means of ensuring that full costs can be recovered, reducing the risk of a subsidy from local taxpayers and that businesses do not pay more than they should.
3. Legislation permits the Council to recover all or part of the costs of providing the licensing service, including its administration and control (i.e. enforcement or supervision). It does not permit the Council to profit from its fees and charges, thus ring-fencing the income to the licensing service. Surpluses **must** be carried forward and deficits **may** be carried forward to future years within each ring-fenced licensing budget. The Council may, however, choose to subsidise the service.
4. The cost of the service is determined by several factors including staffing (salaries, along with National Insurance and pension contributions), accommodation, utilities, IT support, legal costs, software, insurance, printing and postage. The licence fee for each application is then dependent on several other factors including, where applicable, the time spent on administration, inspections, complaints, compliance checks, committees and consultations.
5. Some fees, notably in relation to the Licensing Act 2003, are set nationally within legislation, which has remained unchanged for many years and the Council has no control. Whilst the Gambling Act 2005 allows local authorities to set fees, regulations place a maximum amount that can be charged.
6. While Full Council previously determined the levy of all fees and charges in respect of the licensing service, on 28 January 2016 it delegated the setting of fees and registrations to the General Licensing Committee.

Taxi licensing

7. Taxi licensing is a 'two tier' system, involving two distinct regimes; 1) hackney carriages and 2) private hire. In the hackney carriage tier, drivers and vehicle proprietors are licensed; in the private hire tier, those who are licensed are drivers, vehicle proprietors and operators. There are therefore five categories of licence that must be separated when determining fees.
8. Taxi provision suffered the impact of a driver shortage following the easing of Covid regulations and the dynamics of the taxi trade since that time have changed markedly. Whilst the number of drivers

and vehicles to service demand within Darlington has increased, an increasing number of these are licensed by other local authorities. This practice is lawful, however, it is subject to a great deal of national debate at the moment. It is therefore difficult to predict potential income as Darlington Licensing does not receive a fee for those private hire vehicles servicing demand in Darlington that are from outside our area.

9. Notably, Uber has recently been granted a licence to operate in Darlington, however, it will be a matter for the driver and vehicle proprietor to decide if they wish to be licensed in Darlington and work for Uber Darlington. This licence is in its infancy and it will take some time to assess the impact it has had across the trade.
10. We now have an integrated digital application process for taxi licensing, which has improved efficiency, however, there are elements within the process that still require staff intervention, such as checking 'right to work' documents and scrutiny of Disclosure and Barring (DBS) certificates. Recent changes within DBS have also increased the work of Licensing Enforcement Officers who are now carrying out more complex and time-consuming investigations to ensure safety standards are maintained.
11. There have also been changes to procurement and greater scrutiny of home-to-school contracts for transport drivers, leading to an increase in work for enforcement officers to ensure the safety of children using this service.
12. Fees for this enforcement work can only be recovered from hackney carriage and private hire driver licence fees following a High Court ruling.
13. Previous pay awards have been supported through a central resource allocation that will no longer be available to Licensing from 1 April 2025 and this, along with increased operating costs will need to be absorbed by any surplus and/or by increasing licence fees.
14. A review of taxi licensing fees was undertaken for the current financial year, which predicts that at the end of the financial year there will be a projected surplus of about £16,000. This is well below the predicted surplus for the same period last year and shows a downward trajectory that without a resource allocation will be close to cost recovery or indeed into deficit. Retaining a modest surplus of 20% is recommended by the Local Government Association and with the current projected figures for taxi licensing income, this would equate to about £30,000.
15. It is proposed that fees across the taxi and private hire driver licensing regime be increased by 5% for the 2025-2026 period, whilst those of licensing vehicles and operators remain unchanged. To increase the fees for vehicles and operators requires a consultation process involving publication of proposed changes. It is estimated that the small amount of additional income generated would be less than the administration cost to increase fees across these areas.

General Licensing Fees

16. Darlington's Licensing Department deals with almost all aspects of licensing (A to Z), each one having its own primary legislation. Within some licensing streams, fees are dictated by regulations that are set by government departments, whilst others have been decided as a result of detailed mapping processes.
17. The introduction of an integrated digital application process in taxi licensing has demonstrated the efficiency savings a digital system has and a fully integrated digital transformation across all licensing regimes will have clear benefits for all service users. There is also potential for the

government-controlled Licensing Act on-line application forms to be withdrawn at short notice so work needs to continue to develop this 'digital office' at pace.

18. A review of the general licensing fees was undertaken for the current financial year, which predicts that at the end of the year, there will be a projected deficit of £13,000.
19. With increased costs for service delivery, a predicted deficit and the need to modernise application processes, it is proposed that fees across all general licensing regimes under local authority determination be increased by 5%.

Licensing of Primates

20. Whilst some primates currently require a licence to own them under the Dangerous Wild Animals Act 1976, from 6 April 2026 it will be illegal to keep any primate unless they have a licence under the new Animal Welfare (Primate Licences) (England) Regulations 2024. There will be a phased introduction of these Regulations to allow local authorities to develop an application and inspection regime. This new legislation places statutory requirements on these processes and also allows local authorities to determine fees in respect of any application and inspection. A licence may be valid for up to three years and there must be at least one inspection during that time.
21. As new legislation places additional requirements on those specified for a Dangerous Wild Animals Licence, Licensing has carried out a desk top process mapping exercise to establish a fee based on cost recovery. As there is no current 'benchmark' within DBC, this fee, once set will be subject to a regular review following the processing of subsequent applications.
22. It is proposed that the following fee be applied in respect of primate licensing and reviewed annually:

| Animal Welfare (excluding veterinary fees) | | | | |
|--|-------------------|------|--|------------|
| Primates | Grant for 3 years | £196 | Mandatory enforcement fee after grant £45. | Total £241 |

Vet fees are not included as they may vary according to the individual requirements of each application.

Fee Setting

23. There will inevitably be significant year on year variations in the allocated costs depending on where time has been spent. In the case of *Hemmings v Westminster*, the High Court stated that, "a local authority does not have to adjust the licence fee every year to reflect any previous deficit or surplus, so long as it all comes out in the wash eventually".
24. In this case of *R v Westminster City Council, ex parte Hutton* (1985) 83 L.G.R. 461, it was held that where the fee income generated in one year fails to meet the costs of administering the licensing system, it is open to the local authority to make a proportionate increase in the licence fee for the following year so as to recoup the cost of providing the service.

Recommendation

25. a. Members are invited to approve the proposed fees as set out in **Appendix 1** to commence on 1 April 2025

b. Primate Licence fee to be approved

Reasons

26. The recommendations are proposed to ensure there is a balance between recovering the costs of delivering the licensing service from the relevant licence fees, whilst acknowledging the dynamics involved in setting them.

Ian Williams
Chief Executive

Contact Officer – Colin Dobson x 5988

Background Papers

Open for Business (LGA guidance on locally set fees)
The Local Government (Miscellaneous Provisions) Act 1976
Animal Welfare (Primate Licences) (England) Regulations 2024
Animal Welfare Licence Fees - A Practical Guide to Fee Setting 2018
The Deregulation Act 2015

Appendix 1 - Proposed licence fees

Appendix 1

Darlington Borough Council

Licensing and Car Parking, Town Hall, Darlington. DL1 5QT

Licensing Fees 2024

Proposed fees in red from 1st April 2025

| Animal Welfare (excluding veterinary fees) | | £ |
|---|-------------------------------------|----------------------|
| Dangerous Wild Animals | | £126.00 - 132 |
| Zoo | Grant– licence for 4 years | £473.00 - 497 |
| | Renewal– licence for 6 years | £473.00 - 497 |
| Cosmetics | | £ |
| Premise Grant | | £294.00 - 309 |
| Personal Grant | | £68.00 - 71 |
| Variation | | £68.00 - 71 |
| Caravan Sites | | £ |
| Application for a Permanent Residential Site Licence 1-5 pitches | | £210.00 - 220 |
| Application for a Permanent Residential Site Licence 6-20 pitches | | £236.00 - 248 |
| Application for a Permanent Residential Site Licence 21-50 pitches | | £252.00 - 265 |
| Application for a Permanent Residential Site Licence more than 50 pitches | | £273.00 - 287 |
| Annual fee for a Permanent Residential Site Licence 1-5 pitches | | Nil |
| Annual fee for a Permanent Residential Site Licence 6-50 pitches | | £231.00 - 243 |
| Annual fee for a Permanent Residential Site Licence more than 50 pitches | | £273.00 - 287 |
| Laying site rules | | £26.00 - 27 |
| Variation or transfer of a site licence | | £105.00 - 110 |
| Application for Fit and Proper Registration | | £450.00 - 473 |
| Annual fee for Fit and Proper Registration (where applicable) | | £100.00 - 105 |
| Gambling Act - See table below for licence and permit fees | | £ |
| Small Society Lottery Registration | | £40.00 - 42 |
| Small Society Lottery Registration Annual Fee | | £20.00 - 21 |
| Goods on the Highway | | £ |
| Grant and Renewal | | £155.00 - 163 |
| House to House Collections | | £ |
| House to House Collection Permit | | NO FEE |

| Licensing Act 2003 | | £ |
|---|--|--|
| See table below | | |
| Pavement Café Licence | | £ |
| Grant Fees are based on the size of the proposed external pavement café area. | | |
| Number of People | | Application Fee |
| 1 – 20 | | £200 - 210 |
| 21 – 40 | | £230 - 242 |
| 41 – 60 | | £260 - 273 |
| 61 – 80 | | £290 - 305 |
| 81 – 99 | | £320 - 336 |
| Over 100 | | £350 - 350 |
| Duplicate Licence Fee | | £50 - 53 |
| Transfer of Licence | | £50 - 53 |
| Change of Detail | | £30 - 32 |
| Variation of Covers | | £100 - 105 |
| Fees are due every 2 years. Fees are not refundable if the application is unsuccessful. Fees are not refundable where a licence is surrendered. | | |
| Petroleum | | £ |
| Licence is required where 225 litres or more are stored | | |
| Up to 2,500 litres | | £48.00 |
| From 2,500 to 50,000 litres | | £65.00 |
| Exceeding 50,000 litres | | £137.00 |
| Scrap Metal Dealers Act 2013 | | £ |
| Collectors Licence (3 years) - Grant | | £158.00 - 166 |
| Collectors Licence (3 years) - Renewal | | £158.00 - 166 |
| Minor Variation | | £16.00 - 17 |
| Major Variation | | £53.00 - 56 |
| *And in the case of a change from a Collector to a Site Licence a further 65.00 per site per remaining year(s) remaining on licence | | |
| Site Licence – Grant | | £368.00 + £205.00** 386 + 285 |
| Site Licence – Renewal | | £284.00 + £205.00** 298 + 215 |
| ** for every additional site | | |
| Minor Variation | | £16.00 - 17 |
| Major Variation | | £53.00 + £68.00*** 56 + 72 |
| *** per additional site per year remaining on licence where variation adds a site | | |
| Sex Establishments | | £ |
| Grant Application Fee | | £3,885.00 - 4080 |

| | |
|-------------------------|------------------|
| Renewal of Licence Fee | £1,260.00 - 1323 |
| Transfer of licence Fee | £1,260.00 - 1323 |

| Skips, Scaffolding and Hoardings | £ |
|---|-------------|
| Place a skip on the highway (less than 3 days notice) | £40.00 - 42 |
| Place a skip on the highway (more than 3 days notice) | £25.00 - 26 |
| Erection of scaffolding | £60.00 - 63 |
| Hoardings | £60.00 - 63 |

| Street Collections | £ |
|---------------------------|--------|
| Street Collection Permit | NO FEE |

| Street Trading | £ |
|--|-----------------|
| Annual Consent – Town Centre | £7350.00 - 7717 |
| *** if paying monthly | £651.00 - 684 |
| *** if paying weekly | £179.00 - 188 |
| January to October per full calendar month | £693.00 - 728 |
| per week | £284.00 - 298 |
| per day (minimum of 4 days) | £63.00 - 66 |

| | |
|--|-----------------|
| November and December per full calendar month | £1024.00 - 1075 |
| per week | £404.00 - 424 |
| per day (minimum of 4 days) | £89.00 - 93 |
| Buskers (selling CDs) per ½ day | £25.00 - 26 |
| Per full day | £45.00 - 47 |
| None Town Centre Permits (moving or layby) + Application Fee | £273.00 - 287 |
| News Vendor Permits | £35.00 - 37 |

| Transport – Drivers | £ |
|---|---------------|
| Hackney Carriage Driver Licence Grant (1 year) | £169.00 - 177 |
| Hackney Carriage Driver Licence Grant (3 years) | £329.00 - 345 |
| Hackney Carriage Driver Licence <u>Renewal</u> (1 year) | £80.00 - 84 |
| Hackney Carriage Driver Licence <u>Renewal</u> (3 years) | £240.00 - 252 |
| Private Hire / Dual Driver Licence Grant (1 year) | £169.00 - 177 |
| Private Hire / Dual Driver Licence Grant (3 years) | £329.00 - 345 |
| Private Hire / Dual Driver Licence <u>Renewal</u> (1 year) | £80.00 - 84 |
| Private Hire / Dual Driver Licence <u>Renewal</u> (3 years) | £240.00 - 252 |
| Change from Single Licence to Combined (£30.00 admin charge, £10.00 for new badges, includes knowledge test) | £42.00 - 44 |
| Replacement Drivers Badge | £11.00 - 12 |
| Re-sit of Drivers Legislation Test | £37.00 - 39 |
| Refused Application for Drivers Badge | £37.00 - 39 |

| | |
|---|----------------|
| DBS Enhanced Disclosure Online | £49.50 |
| Transport - Private Hire Operators | £ |
| Operators Licence Grant (1 year) | £557.00 |
| Operator Licence Grant (5 years) | £1218.00 |
| Operator Licence Renewal (1 year) | £368.00 |
| Operator Licence Renewal (5 years) | £1029.00 |
| Operator Levy (1 year) (Per PHV Operated) | £11.00 |
| Operator Levy (5 year) (Per PHV Operated) | £53.00 |
| Admin charge for assistance with applications or where applications are refused by Committee | £37.00 |
| Transport – Vehicles – fees exclude plate, decal and tariff costs | £ |
| Hackney Carriage Vehicle Licence Grant | £404.00 |
| HYBRID GRANT 25% Discount on Licence Fee Not Plates | £303.00 |
| Hackney Carriage Vehicle Licence <u>Renewal</u> | £373.00 |
| HYBRID Renewal Fee | £279.00 |
| Hackney Carriage Vehicle Licence with Disabled Access Grant | £303.00 |
| Hackney Carriage Vehicle Licence with Disabled Access <u>Renewal</u> | £279.00 |
| Private Hire Vehicle Licence Grant | £389.00 |
| HYBRID GRANT 25% Discount on Licence Fee Not Plates | £291.00 |
| Private Hire Vehicle Licence <u>Renewal</u> | £357.00 |
| HYBRID Renewal Fee | £268.00 |
| Private Hire Vehicle Licence with Disabled Access Grant (If Hybrid no change its Still 25% discount) | £291.00 |
| Private Hire Vehicle Licence with Disabled Access <u>Renewal (If Hybrid no change its Still 25% discount)</u> | £268.00 |
| Door Decal (Hackney Carriage) | £5.00 each - 6 |
| Rear Plate | £16.00 - 17 |
| Front Plate | £11.00 - 12 |
| Hackney Tariff Sticker | £2.00 |
| Vehicle – Transfer of Owner | £37.00 - 39 |
| Vehicle – Change of Registration Number | £37.00 - 39 |
| Allington Way Test Centre Fees | |
| Vehicle Test | £56.00 |
| Vehicle Test with MOT | £66.00 |
| Failure to attend (with less than 48hrs notice) | £56.00 |
| Vehicle Re-Test | £27.00 |
| Vehicle Re-Test with Emissions Test | £39.00 |
| Vehicle Re-Test Emissions Test only | £12.00 |

| Transport – General | £ |
|----------------------------|--------------------|
| Duplicate Licence | £16.00 - 17 |
| Change of name or address | £37.00 - 39 |
| Administration Charge | £37.00 - 39 |

| Administration and Miscellaneous Fees | £ |
|--|--------------------|
| Photocopying (per sheet) | £1.00 |
| Withdrawn Application Fee | £37.00 - 39 |
| Licence Replacement (where not stated) | £11.00 - 12 |

Gambling Act – Premise Licence Fees

| Premises Type | Licence Grant | Annual Fee | Licence Variation | Transfer | Provisional Statement | Licence Reinstatement |
|------------------------------|---------------|------------|-------------------|----------|-----------------------|-----------------------|
| Small Casinos | N/A | N/A | N/A | N/A | N/A | N/A |
| Existing Casinos | N/A | N/A | N/A | N/A | N/A | N/A |
| Bingo Halls | 1300 | 600 | 1300 | 1200 | 1300 | 1200 |
| Adult Gaming Centres | 1300 | 600 | 1300 | 1200 | 1300 | 1200 |
| Betting Tracks | 1300 | 550 | 1300 | 950 | 1300 | 950 |
| Family Entertainment Centres | 1300 | 550 | 1300 | 950 | 1300 | 950 |
| Betting Premises | 1300 | 550 | 1300 | 1200 | 1300 | 1300 |

Notification of change £50

Copy of Licence £25

| Permit Type | Grant | Variation | Transfer | Annual Fee | Renewal Fee |
|--|--------------------------------------|-----------|----------|------------|---|
| FEC Gaming Machine Permit | £300 | N/A | N/A | N/A | £300 |
| Prize Gaming Permits | £300 | N/A | N/A | N/A | £300 |
| Gaming Machines on Licensed Premises (Automatic Entitlement to 1 or 2 Machines) | £50 | N/A | N/A | N/A | N/A |
| Gaming Machines on Licensed Premises (Application for 3 or more Machines) | £100 | £100 | £25 | £50 | N/A |
| Club Gaming Permits | £100 (FT) £200 in all other cases | £100 | N/A | £50 | £100 for CPC £200 in all other cases |
| Club Gaming Machine Permits | £100 (FT) £200 in all other cases | £100 | N/A | £50 | £100 for CPC £200 in all other cases |

| | |
|--|------|
| Change of name on Permit | £25 |
| Duplicate copy of Permit | £15 |
| Temporary Use Notice | £500 |
| Copy/Replacement/Endorsed Copy of Notice | £25 |

FT = Fast Track; **CPC** = Holders of a Club Premises Certificate

| Licensing Act - Fees | | | | | |
|---|---------------|------------------|-------------------|--------------------|------------|
| Band | A | B | C | D | E |
| Non Domestic Rateable Value of the property to be licensed | None - £4,300 | £4,301 - £33,000 | £33,001 - £87,000 | £87,001 - £125,000 | £125,001 + |
| If a premise does not have a NDRV then fees revert to Band C | | | | | |

| Premises Licences | | | | | |
|--|-------------|-------------|-------------|-------------|--------------|
| New applications and variation | £100 | £190 | £315 | £450 | £635 |
| Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises | N/A | N/A | N/A | x 2 = £900 | x 3 = £1,905 |
| Annual Fee | £70 | £180 | £295 | £320 | £350 |
| Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises | N/A | N/A | N/A | x 2 = £640 | x 3 = £1,050 |

| Club Premises Certificates | | | | | |
|-----------------------------------|------|------|------|------|------|
| New applications and variation | £100 | £190 | £315 | £450 | £635 |
| Annual Fee | £70 | £180 | £295 | £320 | £350 |

There are additional fees for premises licence application and annual fees for exceptionally large-scale event (5,000 people +), unless certain conditions apply. Please read regulation 4(4) & 4(5) of the Licensing Act 2003 (fees) Regulations. Below is the list of additional fees payable where applicable.

| Number in attendance at any one time | Application fee (£'s) | Annual fee (£'s) |
|--|------------------------------|-------------------------|
| 5,000 - 9,999 | 1,000 | 500 |
| 10,000 - 14,999 | 2,000 | 1,000 |
| 15,000 - 19,999 | 4,000 | 2,000 |
| 20,000 - 29,999 | 8,000 | 4,000 |
| 30,000 - 39,999 | 16,000 | 8,000 |
| 40,000 - 49,999 | 24,000 | 12,000 |
| 50,000 - 59,999 | 32,000 | 16,000 |
| 60,000 - 69,000 | 40,000 | 20,000 |
| 70,000 - 79,000 | 48,000 | 24,000 |
| 80,000 - 89,000 | 56,000 | 28,000 |
| 90,000 and over | 64,000 | 32,000 |
| Minor Variation | | |
| For minor structural variations or changes which do not impact upon the licensing objectives | | £89.00 |

Licensing Act - Fees continued

| Other Premises Licence Fees and Charges | £ |
|--|----------|
| Application for a Provisional Statement | 315.00 |
| Application to Transfer a Premises Licence | 23.00 |
| Application to Change a DPS | 23.00 |
| Interim Authority Notice | 23.00 |
| Notification of Interest | 21.00 |

| Other Licensing Act 2003 Fees | £ |
|--------------------------------------|----------|
| Personal Licence Application - New | 37.00 |
| Temporary Event Notice | 21.00 |

| Miscellaneous Fees and Charges | £ |
|---|----------|
| Notification of change of name or address | 10.50 |
| Notification of alteration of club rules | 10.50 |
| Theft/loss of licence, certificate, summary or temporary event notice | 10.50 |

ANIMAL WELFARE

| Type of Licence - Breeding of Dogs | | | Fee | Duration Fee |
|------------------------------------|---------|---|-----------------------|--------------------------------------|
| Type of Application | Grant | Application Fee includes initial licence inspection | £137.00 144 | 1 Year Licence £258.00 271 |
| | | Mandatory mid licence inspection fee | £74.00 78 | 2 Year Licence £305.00 320 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £352.00 370 |
| | Renewal | Application Fee includes inspection fee | £105.00 110 | 1 Year Licence £226.00 237 |
| | | Mandatory mid licence inspection fee | £74.00 78 | 2 Year Licence £273.00 287 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £320.00 336 |

Please note - A vets fee is also payable where a vets inspection is either required by law or deemed necessary by Darlington Borough Council

| Type of Licence - Selling Animals as Pets - Commercial | | | Fee | Duration Fee |
|--|---------|---|--------------------|--------------------------------------|
| Type of Application | Grant | Application Fee includes initial licence inspection | £137.00 144 | 1 Year Licence £265.00 278 |
| | | Mandatory mid licence inspection fee | £81.00 84 | 2 Year Licence £312.00 328 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £359.00 377 |
| | Renewal | Application Fee includes inspection fee | £105.00 110 | 1 Year Licence £233.00 245 |
| | | Mandatory mid licence inspection fee | £81.00 85 | 2 Year Licence £280.00 294 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 59 | 3 Year Licence £327.00 343 |

| Type of Licence - Selling Animals as Pets - Home | | | Fee | Duration Fee |
|--|---------|---|-----------------------|--------------------------------------|
| Type of Application | Grant | Application Fee includes initial licence inspection | £137.00 144 | 1 Year Licence £258.00 271 |
| | | Mandatory mid licence inspection fee | £74.00 78 | 2 Year Licence £305.00 320 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £352.00 370 |
| | Renewal | Application Fee includes inspection fee | £105.00 110 | 1 Year Licence £226.00 237 |
| | | Mandatory mid licence inspection fee | £74.00 78 | 2 Year Licence £273.00 287 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £320.00 336 |

| Type of Licence - Keeping or Training Animals for Exhibition | | | Fee | Duration Fee |
|--|---------|---|-----------------------|--------------------------------------|
| Type of Application | Grant | Application Fee includes initial licence inspection | £100.00 105 | 3 Year Licence £247.00 259 |
| | | Annual Enforcement Fee payable for each year of licence | £135.00 142 | |
| | Renewal | Application Fee includes inspection fee | £80.00 84 | 3 Year Licence £226.00 237 |

| | | | | |
|--|--|---|----------------|--|
| | | Annual Enforcement Fee payable for each year of licence | £135.00 142 | |
|--|--|---|----------------|--|

| Type of Licence - Hiring Out Horses | | | Fee | Duration Fee |
|-------------------------------------|---------|---|----------------|-------------------------------|
| Type of Application | Grant | Application Fee includes initial licence inspection | £152.00 160 | 1 Year Licence £278.00 292 |
| | | Mandatory mid licence inspection fee | £79.00 83 | 2 Year Licence £325.00 341 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £372.00 301 |
| | Renewal | Application Fee includes inspection fee | £121.00 127 | 1 Year Licence £247.00 259 |
| | | Mandatory mid licence inspection fee | £79.00 83 | 2 Year Licence £294.00 309 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £341.00 358 |

| Type of Licence - Boarding of Dogs and Cats - Commercial | | | Fee | Duration Fee |
|--|---------|---|----------------|-------------------------------|
| Type of Application | Grant | Application Fee includes initial licence inspection | £179.00 188 | 1 Year Licence £321.00 337 |
| | | Mandatory mid licence inspection fee | £95.00 100 | 2 Year Licence £368.00 386 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £415.00 436 |
| | Renewal | Application Fee includes inspection fee | £147.00 154 | 1 Year Licence £289.00 303 |
| | | Mandatory mid licence inspection fee | £95.00 100 | 2 Year Licence £336.00 353 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £383.00 402 |

| Type of Licence - Boarding of Dogs and Cats† - Home Boarding | | | Fee | Duration Fee |
|--|---------|---|----------------|-------------------------------|
| Type of Application | Grant | Application Fee includes initial licence inspection | £137.00 144 | 1 Year Licence £258.00 271 |
| | | Mandatory mid licence inspection fee | £74.00 78 | 2 Year Licence £305.00 320 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £352.00 370 |
| | Renewal | Application Fee includes inspection fee | £105.00 110 | 1 Year Licence £226.00 237 |
| | | Mandatory mid licence inspection fee | £74.00 78 | 2 Year Licence £273.00 287 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £320.00 336 |

† Please note that Cats may only be boarded in pens constructed for that purpose and shall be kept in garden - check this is right

| Type of Licence - Boarding of Dogs - Dog Day Care - up to 7 dogs | | | Fee | Duration Fee |
|--|-------|---|----------------|-------------------------------|
| Type of Application | Grant | Application Fee includes initial licence inspection | £137.00 144 | 1 Year Licence £258.00 271 |
| | | Mandatory mid licence inspection fee | £74.00 78 | 2 Year Licence £305.00 320 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £352.00 370 |

| | | | | |
|--|---------|---|--------------------|--|
| | Renewal | Application Fee includes inspection fee | £105.00 110 | 1 Year Licence |
| | | Mandatory mid licence inspection fee | £74.00 78 | £226.00 237 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 2 Year Licence £273.00 287 3 Year Licence £320.00 336 |

| Type of Licence - Boarding of Dogs - Dog Day Care - 8+ dogs | | Fee | Duration Fee | |
|---|---------|---|--------------------|--------------------------------------|
| Type of Application | Grant | Application Fee includes initial licence inspection | £194.00 204 | 1 Year Licence £320.00 336 |
| | | Mandatory mid licence inspection fee | £79.00 83 | 2 Year Licence £367.00 385 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £414.00 435 |
| | Renewal | Application Fee includes inspection fee | £163.00 171 | 1 Year Licence £289.00 303 |
| | | Mandatory mid licence inspection fee | £79.00 83 | 2 Year Licence £336.00 353 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 | 3 Year Licence £383.00 402 |

| Type of Licence - Boarding of Dogs - Franchise - based within Darlington Borough Council | | Fee | |
|--|---------|---|---|
| Type of Application | Grant | Application Fee includes initial licence inspection | £137.00 + £11.00 per host 144 + 12 |
| | | Mandatory mid licence inspection fee | £68.00 - per host 71 |
| | | Annual Enforcement Fee Payable for each year of the licence | £47.00 49 |
| | Renewal | Application Fee includes inspection fee includes | £105.00 + £11.00 per host 110 + 12 |
| | | Mandatory mid licence inspection fee | £68.00 - per host 71 |
| | | Annual Enforcement Fee payable for each year of licence | £47.00 49 |

| Type of Licence - Boarding of Dogs - Franchise Out of LA Area | | Fee | |
|---|---------|--------------------------------------|-----------------------------|
| Type of Application | Grant | Application Fee | £63.00 66 |
| | | Mandatory mid licence inspection fee | £68.00 - per host 71 |
| | Renewal | Application Fee | £58.00 61 |
| | | Mandatory mid licence inspection fee | £63.00 - per host 66 |

| Additional Fees | Fee |
|---|------------------------|
| Cost Per additional licensable activity - Grant and Renewal | £68.00 each 71 |
| Mandatory mid licence inspection fee - Grant and Renewal | £32.00 each 34 |
| Variation of Licence where no inspection is required | £37.00 each 39 |
| Variation of Licence where inspection is required | £95.00 each 100 |
| Application for Re- Rating | £74.00 each 78 |
| Copy Licence | £16.00 17 |
| Administration Fee | £37.00 39 |

Notes

1. A new application would be required for the following changes to a business
 - Change of Address of premises where animals are kept or accommodated
 - Change of Business Owner
 - Addition of a new licensable activity
2. A variation of licence would be required for the following proposed amendments
 - Changes to the number of animals licensed
 - Changes to the identity of animals licensed (where animals are identified on the licence)
 - A change of licence holder's address (where no animals are kept or accommodated at those premises)
 - The addition or removal of a host premises for dog boarding activities
 - Changes to the plan of the premise that are being used to keep or accommodate animals
3. It is not possible to combine the activity of 'Keeping or Training Animals for Exhibition Only' with any other licensable activity on one licence. This is because such licenses must by law, be for a three year duration and do not qualify for a Star Rating. Where this activity does take place at the same premises as another activity, a reduced fee may be applicable.