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**DEATH IN SERVICE – DOUG SINCLAIR**

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**Responsible Cabinet Member – Councillor Stephen Harker, Efficiency and Resources Portfolio**

**Responsible Director – Ian Williams, Director of Economic Growth and Neighbourhood Services**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To inform Members of the recent Death in Service on 11 May 2018 of Doug Sinclair. Doug was employed as a Street Lighting Operative and was a valued member of the Civil Engineering team within Economic Growth.

**Information and Analysis**

2. It is with great sadness that I have to inform Members of Doug Sinclair's death on 11 May 2018. Doug was 55 years old and joined the Council in March 1998. Doug transferred from Durham County Council and had a total of 39 years local government service. Doug was a well-respected member of the team and will be greatly missed.
3. A letter has been sent to Doug's family conveying the Council's sympathy and Human Resources are ensuring they receive appropriate advice and support.

**Recommendation**

4. It is recommended that the Cabinet note :-
  - (a) with great sadness the recent death in service of Doug Sinclair a respected employee of the Council; and
  - (b) the actions of the Council in conveying the sympathy to Doug's family and the support offered from Human Resources.

**Reasons**

5. The recommendations are supported to make Members aware of the recent death in service.

**Ian Williams  
Director of Economic Growth and Neighbourhood Services**

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